



UNIVERSITY OF KERALA
Preliminary Minutes of the 42nd Meeting of the
Syndicate held on 25.05.2022 and 28.05.2022

Place of Meeting : University Buildings
 Thiruvananthapuram
 Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
 Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
 Pro-Vice-Chancellor

Syndicate held on 25.05.2022

1. Adv.B.Balachandran
2. Sri.B.P.Murali
3. Sri.Jairaj.J
4. Sri.M.S.Arunkumar
5. Adv.K.H.Babujan
6. Adv.G.Muralidharan Pillai
7. Dr.M.Vijayan Pillai
8. Sri.Arunkumar R
9. Adv.A.Ajikumar
10. Dr.K.G.Gopchandran
11. Dr.S.Nazeeb
12. Sri.Bijukumar.G
13. Dr.K.B.Manoj
14. Sri.P.Rajendrakumar
15. Prof.K.Lalitha

Syndicate held on 28.05.2022

1. Adv.B.Balachandran
2. Sri.B.P.Murali
3. Adv.K.H.Babujan
4. Dr.K.B.Manoj
5. Dr.S.Nazeeb
6. Dr.M.Vijayan Pillai
7. Adv.G.Muralidharan Pillai
8. Sri.P.Rajendrakumar
9. Dr.K.G.Gopchandran
10. Sri.Arunkumar R
11. Sri.Jairaj.J
12. Prof.K.Lalitha
13. Smt.Renju Suresh

Item No. 42.01. **Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 29.04.2022 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 29.04.2022 with the following modifications:

Item No.25 In the agenda Sl.No.2 Govt. Arts and Science College, Thazhava – In the Recommendation ‘**MA Women Studies**’ be corrected as ‘**Integrated MA Degree Programme in Political Science and International Relations**.’

In the agenda Sl.No.3 Govt. College, Kariavattom – In the Recommendation ‘**B.Sc Psychology and Digital Surveying**’ be corrected as ‘**B.SC Geology and Digital Surveying**’

In the agenda Sl.No.4 Government Arts & Science College, Kulathoor, Neyyattinkara In the Recommendation ‘**M.Sc Geology**’ be corrected as ‘**M.Sc Geography**’

In the agenda Sl.No.7 Govt. College, Attingal – In the Recommendation ‘**MA Political Science**’ be corrected as ‘**Integrated MA Degree Programme in Political Science with International Relations**’

In the agenda Sl.No.51 Mar Thoma College of Science and Technology, Chadayamangalam – In the Recommendation ‘**B.Com Co Operation**’ be corrected as ‘**BCA**’

(Ac.BII)

Item No.41.84.23 Resolution be corrected as ‘**RESOLVED** that the recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 06.05.2022, be approved’.

(Pl.G/Ad.B1)

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Item No. 42.02. *Confirmation of the Preliminary Minutes of the 41st Meeting of the Syndicate held on 10th & 11th May, 2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 41st Meeting of the Syndicate held on 10th & 11th May, 2022.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

FURTHER RESOLVED the following:

Item No.41.84.23 Resolution be corrected as ‘**RESOLVED** that the recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 06.05.2022, be approved’.

(Pl.G/Ad.B1)

Item No.41.107 Resolution be added ‘**RESOLVED** to invite Expression of Interest from the Accredited Agencies (Centre of Science and Technology for Rural Development (COSTFORD)) for the Budget Item No.70’.

(Ad.Misc)

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Item No.42.03 *Appointments / Career Advancement Promotion, if any – reg.*
(Ad.H/Ad.D.II Section)

Resolution of the Syndicate
NIL

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Item No.42.04. *Department of Sociology – Dr. Antony Palackal – Enquiry Report on the complaint raised by Dr. Uthara Soman – Consideration of- reg:-*

(AdAV)

Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanthyforwarded a complaint to the Registrar against Dr. Antony Palackal with regards to the Screening cum Evaluation Committee meeting for the CAS promotion of Dr. Uthara Soman held on 09.07.2021. As per the Syndicate resolution, vide item.No.30.83 of its meeting held on 23-07-2021, the matter was placed before the Combined Standing Committees of the Syndicate on Staff, Equipment & Buildings and Academics and Research to hear the parties concerned. After a detailed discussion, the Committee recommended to refer the item to the Syndicate along with the report on hearing, for appropriate decision. The Syndicate held on 10.08.2021 vide Item No. 31.120.1 resolved not to include Dr.Antony Palackal in any of the screening cum evaluation and selection committee

meeting as subject expert of the University and further resolved to remove Dr. Antony Palackal from the Headship of the Department of Sociology, Kariavattom with immediate effect. Accordingly, a University Order U.O. No.Ad.AV.1009/2019/UOK dtd 18.08.2021 was issued.

Dr. Antony Palackal approached the Hon'ble High Court against this decision. The Division Bench of the Hon'ble High Court vide judgement in WA No. 1307 of 2021 dtd 20.12.2021 set aside the University Orders dtd 18.08.2021. The Syndicate held on 20.01.2022 vide Item No. 36.49 resolved to implement the Judgement dated 20.12.2021 of the Hon'ble High Court. It was further resolved to authorize the Vice-Chancellor to appoint an Advocate as an Enquiry officer as per Part III Chapter 4 of Kerala University First Statutes 1977 to complete the disciplinary proceedings, strictly in accordance with the procedure mandated in the University Statutes.

Adv. G. Jyothi Chudan, Special Secretary (Retd.), Law Department, Government of Kerala was appointed as Enquiry Officer vide U.O dated 27.01.2022. He personally heard all the parties concerned and submitted the **Enquiry report** along with his recommendations for further action.

It may also be noted that the Hon'ble High Court, vide Order dated 05.04.2022 in IA No 1/2022 ordered that time is extended till 20.06.2022 as last chance, for complying with the directions of judgement dtd 20.12.2021 in WA No. 1307 of 2021.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 04.05.2022 recommended to submit this matter as a separate agenda in the Syndicate. The Syndicate held on 11.05.2022 vide Item No. 41.65 resolved that the item be referred to the next Syndicate scheduled on 25.05.2022.

As per the orders of the Vice Chancellor, the report of the Enquiry officer on the complaint by Dr. Uthara Soman, Assistant Professor, S.N College, Chempazhanthy against Dr. Antony Palackal is placed before the Syndicate for consideration. Copy of the Enquiry Report is attached herewith.

Resolution of the Syndicate

The Syndicate discussed and accepted the enquiry report submitted by Adv.G.Jyothichudan (Rtd.), Special Secretary, Law Department, Government of Kerala and **RESOLVED** to approve the recommendation of the Enquiry Officer.

In the light of findings of the Enquiry Committee, the Syndicate **FURTHER RESOLVED** to initiate appropriate disciplinary action as per Statute.

ALSO RESOLVED to inform the resolution of the Syndicate to Hon'ble High Court of Kerala at the earliest.

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Item No.42.05. *Inter- University Centre for Evolutionary and Integrative Biology- two day National Seminar on "Integrative Biology & Biotechnology" held from 18th to 19th December 2014,-regularisation of provisional advance of ₹.1,40,000/- sanctioned to Dr. M.C Subhash Peter - levying of penal interest - Consideration of- reg.*

(Pl. B)

An amount of ₹ 1,40,000/- was sanctioned to Dr.M.C Subhash Peter, Professor & Hon. Director, Inter-University Centre for Evolutionary and Integrative Biology, vide U.O. No.Pl.B/4560/14 dated 17.12.2014, for the conduct of the two day National Seminar on "Integrative Biology & Biotechnology" held from 18th to 19th December 2014. But the amount was not regularised by him within the stipulated time. The Kerala State Audit Department vide letter dated 23.10.2017, directed to recover the whole amount (₹1,40,000/-) sanctioned as Provisional Advance with 18% of penal interest from Dr. M.C Subhash Peter, Professor and Head, Department of Zoology. In response to the repeated requests, Prof. M.C. Subhash Peter, on 21.04.2021, submitted the bills and vouchers of the expenses incurred (₹1,42,278/-) for the conduct of the above mentioned programme for regularization of the Provisional Advance and stating the misplacement of files as the reason for non submission of bills and vouchers on time. On verifying the bills and vouchers submitted, the Audit VI section raised the objection that prior sanction of the Vice-Chancellor was mandatory in 2014 also for issuing air - fare to resource person and the action taken by Prof.M.C. Subhash Peter in issuing air fare and taxifare to the resource persons need to be ratified. As per the orders of the Vice-Chancellor, the Standing Committee of the Syndicate on Finance held on 18.10.2021 considered the matter and recommended to ratify the action taken by Prof. M.C. Subhash Peter in issuing air fare and taxifare to the resource persons in connection with the afore mentioned National Seminar. The Committee

further recommended to authorize the Registrar to submit a report on the matter regarding the delay occurred in submission of bills and vouchers by Dr.M.C. Subhash Peter for regularisation. The Syndicate at its meeting held on 28.10.2021, vide item no. 33.64.21, resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance and further resolved to inform Prof. M. C. Subhash Peter, to furnish a report on the delay occurred in the submission of bills and vouchers for regularization and Vice -Chancellor ordered to implement the resolution.

In reply to the request to submit a report on the delay, Prof. M. C. Subhash Peter, vide email dated 31.12.2021 informed that the released Provisional Advance (₹1,40,000/-) was fully utilised for the conduct of the Seminar, where nationally recognised resource persons were invited and given local hospitality and TA/DA and that the programme was well appreciated by the participants. He has informed that due to the misplacement of the file containing original bills and vouchers as a result of shifting of the office of CEIB, he couldn't submit the same on time and hence requested to regularise the Provisional Advance sanctioned, so as to enable him to receive his full pensionary benefits

As per the orders of the Registrar, a meeting of the officials concerned alongwith Prof.M.C.Subhash Peter was held on 09/02/2022 at 2.30 pm, in the Registrar's Chamber and based on the discussion, a report was prepared to the effect that no delay occurred in the sections concerned in regularising the said Provisional Advance sanctioned and also that no purposeful delay occurred from the part of Prof. M.C. Subhash Peter in submitting the bills and vouchers for regularisation.

The Syndicate at its meeting held on 25.02.2022 vide item no.37.83 resolved to approve the Report and **the Vice-Chancellor in turn ordered to implement the resolution.**

On the basis of Report, the Audit VI Section recommended to, regularise the Provisional Advance of ₹1,40,000/- sanctioned to to Dr. M C Subhash Peter, vide U.O. No.Pl.B/4560/14 dated 17.12.2014. However, the Finance I section remarked that, since the Resolution of the Syndicate is silent on the matter regarding the levying of penal interest @18% from Dr. M C Subhash Peter, as directed by the Kerala State Audit Department, administrative decision is needed on the same.

When the file was submitted for orders of the Vice -Chancellor as to whether the penal interest @18% as directed by the Kerala State Audit Department needs to be levied from Dr.M.C.Subhash Peter for regularising the Provisional Advance of ₹1,40,000/-, sanctioned to him vide U.O.No.Pl.B/4560/14 dated 17.12.2014, the Vice-Chancellor ordered to place the matter before the Syndicate.

Hence, the matter regarding the levying of penal interest @18% from Dr. M C Subhash Peter, for regularising the Provisional Advance of ₹1,40,000/-, sanctioned to him vide U.O.No.Pl.B/4560/14 dated 17.12.2014, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to levy the penal interest @18% from Dr. M C Subhash Peter, for regularising the Provisional Advance of ₹1,40,000/- (Rs.One lakh and forty thousand only), sanctioned vide U.O.No.Pl.B/4560/14 dated 17.12.2014.

FURTHER RESOLVED to inform all the Heads of the Departments to take necessary steps to regularize the provisional advance sanctioned within the prescribed time.

ALSO RESOLVED that the concerned section should also inform the Heads of the Departments to regularize the provisional advance after the successful completion of the projects.

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Item No.42.06. ***Department of Biochemistry -Advanced Centre for Tissue Engineering (ACTE) Implementation of various 'Innovative Projects' and "Continuing activities of the Centre"- Request for Transferring of the Provisional Advances to the new Director-Consideration of-Reg.***

(Pl. A1)

The following amounts have been released to Dr. Mini S., the Director, Advanced Centre for Tissue Engineering (ACTE), Department of Biochemistry, as provisional advance, vide corresponding University Orders, towards the implementation of various 'Innovative Projects' and "Continuing activities of the Centre", as detailed below:

Sl. No.	U.O. and Date	Purpose	Amount
1	Pl.A1/10904/2019/UOK dated 21/12/2019	Implementation of three Innovative Projects	15,00,000/-
2	Pl.A1/4300/2020/UOK dated 13.03.2020 (Revised UO dated 02/07/2020)	Continuing activities of the Centre	12,00,000/-
3	Pl.A1/1747/2021/UOK dated 27/03/2021	Continuing activities of the Centre	15,00,000/-
4	Pl.A1/3147/2021/UOK dated 30/06/2021	Continuing activities of the Centre	25,00,000/-

Now, Dr. Mini S., Professor, Department of Biochemistry, vide Letter dated 07/03/2022, informed that she had requested sanction to hand over the charge of the Director, ACTE to Dr. A. Helen, Professor & Head, Department of Biochemistry, in the month of February 2022 itself and in this context, has further requested sanction to transfer the aforementioned provisional advances to the new Director.

Meanwhile, sanction was accorded to assign the additional charge of the Director, ACTE, to Dr. A. Helen, Professor & Head, Department of Biochemistry, vide U.O. No. 2866/2022/UOK dated 12.04.2022.

Further, Dr.A.Helen vide Lr. No. BCH/UOK/ACTE-41/2022 Dated 21/04/2022, has furnished an undertaking to the effect that she is willing to take up the responsibility of regularising the entire amount of the aforementioned provisional advances sanctioned to Dr. Mini S., Professor, Department of Biochemistry, towards the implementation of various 'Innovative Projects' and 'Continuing activities of the Centre'.

The Finance has remarked that, in the wake of the transfer of the Directorship of Advanced Centre for Tissue Engineering (ACTE), vide U.O. No. 2866/2022/UOK dated 12.04.2022 and the undertaking from the present Director, that she is willing to take up the responsibility of regularising the entire amount sanctioned to Dr. Mini S, former Director, ACTE, the aforementioned provisional advances may be transferred to Dr. A. Helen, the present Director, towards completing the implementation of various 'Innovative Projects' and "Continuing activities of the Centre", initiated by the former Director, subject to Administrative Sanction.

Accordingly, the file was put up for obtaining Administrative Sanction of the Vice-Chancellor on the above proposal and the Vice-Chancellor has ordered to place the same before the Syndicate for consideration.

In this context, *in the wake of the transfer of the Directorship of Advanced Centre for Tissue Engineering (ACTE) and the undertaking from the present Director, that she is willing to take up the responsibility of regularising the entire advances sanctioned to Dr. Mini S, former Director, ACTE as detailed above (Sl. No. 1-4), the proposal for transferring the above provisional advances to Dr. A. Helen, the present Director, towards completing the implementation of the various 'Innovative Projects' and "Continuing activities of the Centre"*, initiated by the former Director, is placed before the Syndicate for consideration and appropriate decision

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.42.07 **Department of Sociology- Dr.Antony Palackal - Request to demit Headship – Consideration of-reg:-**

(AdAV)

Dr. Antony Palackal, Professor & Head, Dept of Sociology, vide letter dated 18.04.2022 informed that he has been on medical treatment for some time which involves surgical procedures and recuperation. He anticipates that he may have to avail intermittent leaves in the coming days. Hence, he wishes to demit the Headship of the Department and hand over the charge.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among

Readers as per seniority. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months service remaining till retirement. In Department where there are no Professors or Readers, the Headship shall be rotated among the Lecturers”.

The details of the faculty members in the department of Sociology are as furnished below

Name	Designation	Date of Joining	Date of Retirement
Dr. Sandhya R S	Professor	17.03.2020	31.05.2037
Dr. M. Pushpam	Professor	06.02.2004	31.03.2033
Dr. Antony Palackal	Professor	22.08.2017	30.04.2024
Dr. Bushra Beegom R K	Assistant Professor	29.11.2010	31.05.2039
Dr. M S Jayakumar	Assistant Professor	04.10.2012	31.05.2032

It may be noted that Dr. M Pushpam had been put in charge as Head of the department from 01.05.2019 in normal turn and on her request, she was relieved from the duty w.e.f 12.12.2019.

The meeting of the Syndicate held on 11.05.2022 vide Item No. 41.94 resolved that the item be referred to the next Syndicate.

As per the orders of the Vice Chancellor, the request submitted by Dr. Antony Palackal, Professor & Head, Dept of Sociology to demit the Headship of the Department is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.42.08 Proposal for the approval of Sri.Prakash.K.C, Associate Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramelikkara (ninth term) w.e.f 01.02.2022 F.N – Consideration of-Reg.

(Ac FII)

The Secretary, Travancore Devaswom Board, Thiruvananthapuram vide letter No.ROC.No. 60/19/Coldated20.04.2022 has requested to approve of extension of term of appointment of Sri.Prakash.K.C, Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramelikkara for a further period of three months w.e.f 01.05.2022 F.N(ninth term).It may be noted that the University had given approval for the appointment of Sri.Prakash.K.C, Professor in Electronics, as the D.D.O of Sree Ayyappa College,Eramalikkara w.e.f 01.05.2020 for eight consecutive terms of three months each.As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges, “In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded.It shall not be granted for more than three consecutive terms”.The University, vide Circular No. AcFII/Gen/Circular dated 30.12.2021, had directed all Educational Agencies to proceed with the appointment of regular Principals before the beginning of the academic year itself.

The proposal regarding the approval of appointment of Dr.K.C Prakash as Principal of Sree Ayyappa College, Eramalikkara is under the consideration by the University.

As per orders of the Hon.Vice Chancellor, ***the proposal for the approval of extension of term of appointment of Dr. K.C Prakash Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramalikkara for a further period of three months w.e.f 01.05.2022 F.N (Ninth term),*** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.42.09. Election of the Office bearers of the Kerala University Union 2021-2022 – request submitted by University Union Councilors – for postponement of election –Consideration of- reg.

(Election Section)

Ref: 1. Item No.2 of the minutes of the special meeting of the Syndicate held on 18.03.2022.

2. E-mails from various University Union Councillors dated 12.05.2022.

The Syndicate at its meeting held on 18.03.2022 vide item no.02 resolved to extend the tenure of Kerala University Union 2019-2020 upto April 30, 2022 for conducting the University Youth Festival and other cultural activities, and further resolved to schedule the election of Kerala University Union in the month of **May 2022**. In obedience to the resolution, the elections to the office bearers of the Kerala University Union, the elections of ten student members to the Student Council and to the Senate was initiated and the preliminary electoral rolls were published on 05.05.2022 in the University website.

Now the University Union Councillors vide reference (2) above has intimated their inconvenience to participate in the elections during the month of May ie., during vacation period and requested to conduct the elections after commencement of regular classes.

As per Statute 4(2)(ii) of the Kerala University First Statutes, 1974 (Conduct of elections to various authorities or bodies), the Vice Chancellor shall be the authority **to postpone the date or dates fixed in the programme for transaction of business connected with the elections at intermediate stage. The Vice Chancellor shall record his reasons for doing.**

As per the orders of the Vice Chancellor, the matter regarding postponing the elections to the office bearers of the Kerala University Union, the elections of ten student members to the Student Council and to the Senate is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to conduct the election of the office bearers of the Kerala University Union 2021-22 and election of ten Student Members to the Student Council and to the Senate on June 24th, 2022.

Item No.42.10.

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലെ ലൈബ്രറികളിൽ നിന്നും പുസ്തകങ്ങളെടുത്ത വിദ്യാർത്ഥികളും അധ്യാപകരും പുസ്തകം തിരിച്ചുനൽകുമ്പോൾ ഈടാക്കുന്ന പിഴ പുനഃസ്ഥാപിക്കുന്നത് സംബന്ധിച്ച്.

(Ad A V)

07.05.2022 തീയതിയിലെ സ.ഉ(സാധാ) നം. 654/2022/HEDN ഉത്തരവ് പ്രകാരം സംസ്ഥാനത്തെ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിന് കീഴിൽ വരുന്ന വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലെ ലൈബ്രറികളിൽ നിന്നും പുസ്തകങ്ങളെടുത്ത വിദ്യാർത്ഥികളും അധ്യാപകരും പുസ്തകം തിരിച്ചുനൽകുമ്പോൾ ഈടാക്കുന്ന പിഴ പുനഃസ്ഥാപിച്ചു ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു .

പ്രസ്തുത ഉത്തരവ് കേരള സർവകലാശാലയിൽ നടപ്പാക്കുന്നതിനുള്ള അനുമതിക്കായി ഫയൽ വൈസ് ചാൻസലർക്ക് സമർപ്പിച്ചിരുന്നു. ഈ വിഷയം സിൻഡിക്കേറ്റിന് റെപരിഗണനയിലേക്കു വിടാൻ വൈസ് ചാൻസലർ ഉത്തരവായിരിക്കുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിന് റെപരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു .

Resolution of the Syndicate

RESOLVED that the above Government Order dated 07.05.2022 be implemented.

Item No.42.11. Minutes of the Special meeting of IQAC held on 13.05.2022-Reporting of reg.

(IQAC)

A special meeting of IQAC was held on 13th May 2022 at the Senate Chamber with Prof. V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes Special Meeting of IQAC, University of Kerala

Date : 13.05.2022
Day : Friday
Time : 6.00 p.m.
Venue : Senate Chamber

Members Present:

1. Prof. V.P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P.P. Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. K.S. Anil Kumar, Registrar
6. Sri. R. Mahadevan, Finance Officer
7. Dr. Vinod Chandra S. S., Director (i/c), Computer Centre
8. Dr. K.S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
9. Dr. B. Hariharan, Professor, Institute of English
10. Dr. Jayachandran R., Professor and Head, Department of Hindi
11. Dr. R.B. Binoj Kumar, Professor, Department of Geology
12. Dr. S.R. Sheeja, Professor, Department of Economics, SDE
13. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
14. Dr. S. Aji, Associate Professor, Department of Computer Science
15. Dr. Gabriel Simon Thattil, Director, IQAC

Absent:

1. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
2. The Chairman, Department Students' Union
3. The Chairman, Research Students' Union
4. Dr. Unnikrishnan S.M., Associate Vice -President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
5. Mr. Jagan Sebastian George, State Nodal Officer and Research Officer, RUSA
6. Dr. A. K. Prasad, Professor, Department of Economics
7. Dr. S. Mini, Professor, Department of Bio-Chemistry

Special Invitee:

1. Prof. N. Gopakumar, Controller of Examinations
2. Dr. Mini Dejo Kappen, Director, Planning & Development

Item No.42.11.01: NAAC Peer Team Visit –Plan of Action

The Peer Team Visit to the University, as part of the NAAC accreditation process, is scheduled from 13/06/2022 to 15/06/2022. The Plan of action to be chalked out.

---IQAC Decision---: Resolved to convene following meetings/presentations to examine, supervise and ensure proper preparedness for the NAAC Peer Team Visit (PTV):

1. Department level PPT presentation
2. Meeting with Conveners of Special Purpose Committees
3. Meeting with Student representatives
4. Meeting with Teaching and Non-teaching staff representatives
5. Meeting with Heads of Departments, Deans of Faculty, Directors of Schools
6. Meeting with all Non-teaching Staffs- Registrar to coordinate on this

Dr. Shaji E., Joint Director, IQAC is entrusted to coordinate all the meetings.

Also resolved:

1. *To constitute Committee to monitor PPT and other preparation for the library. The Committee consists of Dr. K.G. Gopchandran, Member, Syndicate, Dr. Jayachandran R., Professor and Head, Department of Hindi (Convener) and Dr. S. Aji, Associate Professor, Dept. of Computer Science*
2. *To constitute Committee to monitor PPT and other preparation for the Astronomical Observatory. The Committee would consist of Dr. K.G. Gopchandran, Member, Syndicate (Convener), Dr. Biju V., Professor, Department of Physics and Dr. Jayakrishnan R., Associate Professor, Department of Physics*
3. *To entrust Director, IQAC and Joint Director, IQAC for carrying out necessary maintenance, upkeep and furnishing of IQAC Office*
4. *To meet all the expenditure in connection with installation of boards, furnishing, maintenance and upkeep of departments from the Provisional Advances of Rs. 10,00,000/- and Rs. 30,00,000/- sanctioned to Director, IQAC towards meeting the expenditure in connection with the upcoming NAAC visit*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the special meeting of the IQAC held on 13th May 2022, be noted.

Item No.42.11.02: *Part-time Ph.D Registration in Education in respect of Smt. Saumya Reghunath*

The Syndicate at its meeting held on 20.01.2022 vide item No: 36.132.A3, considered the matter of granting part time Ph.D registration in Education in respect of Smt. Saumya Reghunath for taking policy decision on the matter *whether seven years teaching experience in a self-financing College be considered as an eligibility criteria for Ph.D registration for granting exemption from Ph.D Entrance test.* The meeting of the Syndicate approved the recommendation of the Standing Committee of the Syndicate on Academics and Research to entrust the Director, IQAC to submit a detailed report in this regard.

---IQAC Decision--- *Resolved not to consider seven years teaching experience in a self-financing College as eligibility criteria for Ph.D registration for granting exemption from Ph.D Entrance test.*

The meeting came to an end by 8.00 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the special meeting of the IQAC held on 13th May 2022, be noted.

Item No.42.12. *Re-notification for the appointment of Director on Contract in RRVCEVA, Mavelikkara- reporting of - reg.*

(AdA IV)

The Syndicate at its meeting held on 01.10.2020, vide item no.18.55.05, resolved to initiate steps to engage a new Director at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara once the tenure of Prof.K.C Chithrabhanu is over. Meanwhile, the Director, vide e-mail dated 17.05.2021, had requested to extend his service w.e.f 01.06.2021 and Sanction was accorded by the Vice - Chancellor to engage Prof. K C Chithrabhanu as Hon. Director at the Centre for a period of 11 months with effect from 01.06.2021 or till a new Director is appointed, whichever is earlier and UO No. 3839/2021/UOK dated 28.07.2021 was issued accordingly.

As per the resolution of the Syndicate held on 01.10.2020, steps were initiated for the appointment of the Director and notification was issued on 01.03.2022. Only 2 applications were received and the Candidates did not possess the essential qualifications as prescribed in the notification. Further, as per the orders of the Pro-Vice-Chancellor, scrutiny of the received applications was conducted by the Selection Committee meeting held on 30.03.2022 and after the scrutiny, the committee recommended to proceed with re-notification, as no candidate with prescribed experience was available and also recommended to direct the Computer Centre to include more fields in the online application form for incorporating experiences and qualifications of the candidates. The Minutes of the Meeting of the Selection Committee was approved by the Vice - Chancellor, subject to reporting to the Syndicate.

Further, the post was re-notified and after the selection process, Sri.Tensing Joseph was appointed as the Director at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara. The Director has joined duty on 04.05.2022 FN.

As per the orders of the Vice Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.13. *State Medicinal Plants Board (SMPB)Sponsored Project titled “Setting up of Nursery for Economically important Medicinal plants: For conservation and Sustainable Utilization”- by Dr.T.S.Swapna,Professor and Head, Department of Botany,University of Kerala as Principal Investigator and Dr.Shiburaj.S, Professor, Department of Botany, University of Kerala as Co-Investigator -Implementation and release of financial assistance - Sanctioned – revised-reporting of -reg:*

(Ad.F1)

State Medicinal Plants Board (SMPB) has sanctioned financial assistance to the Project titled “Setting up of Nursery for Economically important Medicinal plants:For conservation and Sustainable Utilization” to Dr.T.S.Swapna, Professor and Head, Department of Botany, University of Kerala- as Principal Investigator at a total cost of Rs.25,00,000/- (Rupees Twenty five lakhs only) for a period of one year.

Now the SMPB has released an amount of Rs.10,00,000/- (Rupees Ten lakhs only) towards the financial assistance to the Principal Investigator of the project

The matter is reported to the 40th meeting of the Syndicate held on 12/04/2022 and considered the matter vide item No.26.Later an audit objection slip received from Ad.FII section vide No.Ad.FII/1883/2022 dtd 18/04/2022 and recommended to revise the University Order early issued for to claim the grant-in-aid for the project, as the financial year 2021-22 has expired and also required the re-endorsement from Finance section for revising the order. Finance section has re-endorsed the same.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to open a new sub head ‘9/9819’ “Setting up of Nursery for Economically important Medicinal plants: For conservation and Sustainable Utilization”under “Part III MH 80-D Grants from Other Agencies’ II Schemes and to provide an amount of Rs.10,000,00/-(Rupees Ten lakhs only) into it by re-appropriation from the sub head of account “Part III – MH 80 D Grants from Other Agencies 9/7751 Lumpsum Provision for New Research Schemes” provided in the current year’s budget estimates of the University.

The U.O.No.Ad.F1/2483/2021 dated 24/03/2022 stands cancelled and the revised U.O No.Ad.F1/2483/2021 dated 04/05/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.14. *Fathima Memorial Training College, Vadakkevila, Kollam and Fathima Memorial Training College, Mylapore, Kollam-Change of the Manager-Reporting of- reg.*

(AcBII)

Fathima Memorial Training College, Vadakkevila, Kollam and Fathima Memorial Training College, Mylapore, Kollam have been Affiliated to the University of Kerala since the year 1997 and 2005 respectively, on Selffinancing basis.

Smt.Dhareefa Beevi, vide letters dated 16.04.2022 has informed that her husband and Manager of Fathima Memorial Training College, Vadakkevila, Kollam and Fathima Memorial Training College, Mylapore, Kollam expired on 03.02.2022. Consequently the Fathima Memorial Trust in its meeting held on 05.02.2022 (Resolution no.95) elected her as the Chairperson of the Trust and head of all other education institutions under the Trust as per the provision contained in the Trust Deed.

Thus she entitled to act as Manager of the training colleges. Consequently she had assumed charges as Manager of Fathima Memorial Training College, Vadakkevila, Kollam and Fathima Memorial Training College, Mylapore, Kollam on 05.02.2022 herself.

Copies of Death Certificate of Sri.A.Younus Kunju, former manager of the Institutions, Resolution no.95 of the Trust and Relationship certificate Family & Membership Certificate issued by the Tahasildar, Kollam were also attached with the letters.

As per the Statute 19(2), Chapter 24, KUFS 1977, "All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissal of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.

In view of the above, and as ordered by the Vice-Chancellor the matter regarding the change of the Manager of Fatima Memorial Training College, Vadakkevila, Kollam and Fatima Memorial Training College, Mylapore, Kollam is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.15. Purchase of chemicals, biochemicals and consumables in Department of Biochemistry – Payment sanctioned- Reporting of-reg.

(Ad A V)

The Professor and Head, Department of Biochemistry has forwarded the quotations received and detailed comparative statement for the purchase of Chemicals and Biochemicals (Quotation No. 02) in the Department of Biochemistry

The Syndicate held on 17.11.2021 vide Item No. 58.06.08 resolved to grant permission to the Head, Department of Biochemistry to place supply order with the lowest quoted firms for the purchase of Chemicals and Biochemicals in the Department of Biochemistry

Sanction has therefore been accorded by the Vice Chancellor to Dr. A. Helen, Professor and Head, Department of Biochemistry being permitted to make a payment of 2,95,046/- (Rupees Two Lakh Ninety Five Thousand and Forty Six only) for the purchase of various Chemicals and Biochemicals in the Department of Biochemistry.

A University Order No.Ad.AV/6954/2022/UOK dated 22.03.2022 has been issued for the same.

As per orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.16. School of Distance Education - Proposal for Re- Appropriation of Funds - Meeting the expenditure from the current year's Budget Estimates – Reporting of- reg.

(Ad BIII)

The Director, School of Distance Education, vide letter dated 18.02.2022, had requested to approve the Re-Appropriation of the Sub heads "4/4185-Remuneration to Response sheet Evaluators", "4/1305 -Telephone Charges", "4/1220-Maintenance of Equipment" & "4/4236-Learners Support Centre" of the major head "Part I - Non Plan - MH 48- School of Distance Education", for meeting the remaining expenditure during the Financial Year 2021 – '22.

The Finance II Section had endorsed to re-appropriate ₹ 6,75,000/- (Rupees Six Lakh Seventy Five Thousand only) to the following sub heads under "Part I Non Plan-MH 48 School of Distance Education" from the other sub heads of the same major head provided in the Budget Estimates 2021 - '22 of the University, as detailed below:

Sl No.	Head of account to which reappropriation is to be done	Amount to be reappropriated (Rs.)	Head of account from which reappropriation is to be done
1.	"4/4185 Remuneration to response sheet evaluators"	15,0000	"4/2335 Hiring of Vehicles "
		5,00,000	"4/4195 Remuneration to

			Lesson writers ”
	Total	650000 /-	
2.	“4/1305 Telephone charges”	25,000	“4/2335 Hiring of Vehicles ”
	Grand Total	6,75,000/- (Rupees Six Lakh Seventy Five Thousand only)	

The Syndicate, at its meeting held on 25.03.2022, vide item No.39.72, considered the above proposal and resolved to agreed to the same It may be noted that, in the meantime, the financial year 2021 - '22 had ended up, and an amount of ₹22,00,000/- has been allocated under the Subhead "Remuneration to response sheet evaluators" and ₹55,000/- under the head "Telephone Charges" in the Budget Estimates 2022 - '23. Hence, the Vice Chancellor, subject to reporting to the Syndicate, has ordered to inform the Director, SDE, to meet the related expenditure from the said Budget provisions. Accordingly, the Director, SDE was informed of the matter, vide letter no. 38420/2019/UOK dated:14.05.2022.

As per the orders of the Vice - Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.17. Payment of Rs.4,11,230/- for the month of March–2022 to M/s Thiruvananthapuram District Casual Worker’s Welfare Co.Operative Society Ltd.No.2245 towards Sweeping and Cleaning charges of SH campus-Reporting of- reg.

(Ad.AVIII)

The Vice-Chancellor has sanctioned an amount of Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two hundred and Thirty only) for the month of March - 2022 to M/s Thiruvananthapuram District Casual Worker’s Welfare Co-Operative Society Ltd No:2245, towards the Sweeping & Cleaning charges of SH Campus, subject to reporting to the Syndicate, from the head of the account “Part I NP-MH 1(a) General Direction- 4/1220 Office Expenses and Miscellaneous” provided in the current year’s Budget Estimates of the University.

U.O.No.3774/2022/UOK dated:13/05/2022 was issued in this regard.

As ordered by the Vice-Chancellor the matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.18. Release of the 3rd installment of INSPIRE fellowship- Ms.Gopika.M.S Department of Physics- Reporting of- reg:

(Ac E III)

The Department of Science & Technology (DST), Govt. of India had sanctioned and released an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) towards the 3rd installment of INSPIRE fellowship to Ms. Gopika M S, Research Scholar, Department of Physics, University of Kerala, Kariavattom for the period from 24/11/2021 to 23/11/2022 as the Basic Fellowship, HRA & Annual Contingency .

Accordingly, sanction has been accorded by the Vice-Chancellor, for the payment and release of 3rd installment of INSPIRE fellowship amounting to Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only), being the basic fellowship amounting to Rs.3,72,000/- (Rupees Three Lakh Seventy Two Thousand Only), HRA amounting to Rs.59,520/- (Rupees Fifty Nine Thousand Five Hundred and Twenty Only) and contingency amounting to Rs.20,000/- (Rupees Twenty Thousand Only) by utilizing the funds from DST to Ms. Gopika M S, Research Scholar, Department of Physics, University of Kerala, Kariavattom for the period from 24/11/2021 to 23/11/2022 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. 3669/2022/UOK dated 11/05/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.19. Ph.D Research – Re registration and Modification of title- Ms. Darsana S - Full-time research scholar in Aquatic Biology & Fisheries - reporting of reg:-

(Ac.EVI)

Ms. Darsana S, a Full- time research scholar in Aquatic Biology & Fisheries had submitted an application for re-registration due to default in payment of research fee for more than six months and modification of title.

Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

As per clause 16 of the Regulations relating to Registration for and Award of Ph.D degree “Modification of the title of thesis may be effected on the recommendations of the supervising teacher and Head of the department, with the approval of the Vice chancellor any time before the submission of thesis.

Details of the applicant is shown below.

Name of the Research Scholar	Ms. Darsana S
Subject, Full time/Part -time	Aquatic Biology & Fisheries, Full-time
Details of registration granted	UO. No. AcEVI(1)/118/AQB/16984/2018 Dated: 11/08/2018, w.e.f. 05/02/2018
Name of Research Supervisor	Dr. B Santhosh
Research centre	CMFRI, Vizhinjam, Tvpm.
Requests granted	1. Re-registration with effect from the date of expiry of previous registration ie, from 05/02/2019 2. Modification of title from 'STANDARDIZATION OF CULTURE PARAMETERS AND BIOCHEMICAL EVALUATION OF SELECTED COPEPODS FOR FISH LARVAL REARING' to 'STANDARDIZATION OF CULTURE PARAMETERS AND BIOCHEMICAL EVALUATION OF A CYCLOPOID COPEPODDIOITHONA OCVLATA (FARRAN, 1913)'

Based on the application for Re registration and Modification of title submitted by Ms.Darsana S, sanction was accorded by the Hon’ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 05/02/2019 and modification of title as detailed above in the column. The UO granting re registration and Modification of title was issued vide No.Ac.EVI(1)/3491/2022/UOK dated: dated 07/05/2022.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.20 Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of Rs.2,69,250/- [Rupees Two Lakh Sixty Nine Thousand Two Hundred and Fifty only] + GST @ 18% towards Legal Charges incurred for 46 disposed cases, which were filed before Hon’ble High Court of Kerala, from the Head of Account “Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses” provided in the Budget Estimates for the financial year 2022-2023. U.O.No.L.S.3734/2022 dated 06.05.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.2,69,250/- (Rupees Two Lakh Sixty Nine Thousand Two Hundred and Fifty only)+ 18 % GST
Tax deducted at source @ 10%	Rs.26,925/- (Rupees Twenty Six Thousand Nine Hundred and Twenty Five only)
GST to be paid by the University @ 18%	Rs.48,465/-(Rupees Forty Eight Thousand Four Hundred and Sixty Five only)
Net amount payable	Rs. 2,42,325/- (Rupees Two Lakh Forty Two Thousand Three Hundred and Twenty Five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.21.

The Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored study "Concurrent Evaluation on National Food Security Act (NFSA) in the state of Karnataka, Tamil Nadu and Lakshadweep" - by Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala - release of second installment of grant-in-aid- Sanctioned – reporting of reg.

(Ad.F1)

The Ministry of Consumer Affairs, Food and Public Distribution, Government of India selected University of Kerala as the Monitoring institution to undertake concurrent evaluation of the implementation of National Food Security Act (NFSA) in the state of Karnataka, Tamil Nadu and Lakshadweep for a period of three years (2020-2023) for phase II and Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala is the Nodal Officer. The Vice Chancellor accorded sanction to execute a Memorandum of Understanding between Director of Food and Public Distribution, Krishi Bhavan, New Delhi and University of Kerala. The Ministry of Consumer Affairs, Food and Public Distribution has sanctioned an amount of Rs.6,69,200/-(Rupees Six lakhs sixty nine thousand two hundred only) towards the first installment of financial assistance for the "Concurrent Evaluation on National Food Security Act".

Now the Ministry of Consumer Affairs, Food and Public Distribution has sanctioned an amount of Rs.9,56,000/-(Rupees Nine lakhs and fifty six thousand only) being the first and second year financial assistance for the "Concurrent Evaluation on National Food Security Act" of phase II for three years.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act,1974 to release an amount of Rs.9,56,000/-(Rupees Nine lakhs and fifty six thousand only) received from the Ministry of Consumer Affairs, Food and Public Distribution, Government of India to Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala for the first and second year of Phase II of "Concurrent Evaluation on National Food Security Act" and to provide an additional amount of Rs 9,06,000/- (Rupees Nine lakhs and six thousand only) under the head of account "Part III MH 80 D Grants from other agencies" -9/9777 "Concurrent Evaluation on National Food Security Act" by reappropriation from the subhead "9/7751'- Lumpsum Provision for New Research Schemes" provided under the same major head in the current year's Budget Estimates of the University.

U.O No.Ad.F1/2475/2020 dated : 09/05/2022 was issued accordingly.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.22. *The Kerala State Council for Science, Technology and Environment (KSCSTE) -Kerala State Young Scientist Award Research Grant-Project titled “Development of Polymer nanocomposite based microwave absorbers for L&S band frequencies” by -Dr. Subodh G,Assistant Professor, Department of Physics, University of Kerala as Principal Investigator - release of second year grant-in-aid - Sanctioned – reporting of reg.*

(Ad.F1)

The KSCSTE has sanctioned financial assistance to the project titled “Development of Polymer nanocomposite based microwave absorbers for L&S band frequencies” under Research Grant Scheme of Kerala State Young Scientist Award to Dr. Subodh G, Assistant Professor, Department of Physics, University of Kerala as Principal Investigator with a total outlay of Rs.41,32,000/-(Rupees forty one lakhs thirty two thousand only) for a period of 3 years.The KSCSTE has released an amount of Rs.30,94,000/- (Rupees Thirty lakhs ninety four thousand only)to Dr.Subodh G,Assistant Professor,Department of Physics,University of Kerala and Principal Investigator of the project being the 1st year grant-in-aid for the project.

Now the KSCSTE has released an amount of Rs.4,20,318/-(Rupees Four lakhs twenty thousand three hundred and eighteen only) to the Principal Investigator of the project being the second year grant-in-aid for the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act,1974 to release an amount of Rs.4,20,318/-(Rupees Four lakhs twenty thousand three hundred and eighteen only) received from KSCSTE being the second year grant-in-aid to Dr. Subodh G, Assistant Professor, Department of Physics, University of Kerala and Principal Investigator and to provide an additional amount of Rs.2,38,400/-(Rs.Two lakhs thirty eight thousand and four hundred only) to the head “9/7273 Development of Polymer nanocomposite based microwave absorbers for L&S band frequencies” under Part III MH 80A Grants from State Government” by reappropriation from head of account “Part III MH 80 D grants from other agencies-9/7751 Lumpsum Provision for new Research Schemes” of the same major head provided in the current year's Budget Estimates of the University.

No.Ad.F1/5355/2020dated 09/05/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.23. *Releaseofthe4thinstallmentofINSPIREfellowship-SarigaCLalDepartmentof Physics- Reporting of- reg:*

(Ac.EIII)

TheDepartmentofScienceandTechnologyhassanctionedanamountofRs.4,46,923/- (Rupees Four Lakhs Forty Six Thousand Nine Hundred and TwentyThreeOnly)andreleasedanamountofRs.4,40,992/- (RupeesFourLakhFortyThousandNineHundredandNinetyTwoOnly)towardsthe4thinstalmentofINSPIRE FellowshiptoMs.SarigaCLal,ResearchFellow,Dept.ofPhysics,Universityof Kerala.

Accordingly, sanction has been accorded by the Vice-Chancellor for the paymentandrelease of 4thinstalment of INSPIREFellowshipfor the periodfrom09/03/2021to08/03/2022amountingto Rs.4,46,923/- (Rupees Four Lakhs FortySixThousandNine Hundred and TwentyThree Only) toMs. Sariga C Lal, ResearchFellow, Dept.of Physics, [fellowshipamountingtoRs.4,20,000/-,Annual ContingencyamountingtoRs.20,000/- and Arrear releasedamountingtoRs.6,923/-] byutilizinganamountof Rs.4,40,992/-(Rupees Four Lakh Forty Thousand Nine Hundred and Ninety TwoOnly)released from DST andan unspent balance amount of Rs.5,931/-(Rupees FiveThousandNineHundredandThirtyOneOnly)whichwasremainedinthe3rdinstallment , as per the norms of the sponsoring authority, Subject to Reporting to theSyndicate.

UONo.3735/2022/UOKdated13/05/2022wasissuedinthisregard.

AspertheordersoftheVice-Chancellor,thematterisreportedtotheSyndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.24. UIT, Karuvatta - Remuneration to Guest Lecturers–Reporting of- reg. (Ad.A.VII.A)

The remuneration to Guest Lecturers at the University Institute of Technology, Karuvatta for the period from 21.09.2021 to 20.10.2021 amounting to Rs.1,55,200/- (Rupees One Lakh Fifty Five Thousand and Two Hundred Only) was sanctioned, vide U.O No. Ad.A.VII.(A)/32836/2021 dated 15.11.2021 but the amount could not be claimed due to insufficient balance in the head of account under “Part I – NP – MH : 67-13-Institute of Technology Regional Centre, Karuvatta – 4/1218 – wages of Contingent Employees / Guest Lecturers” for the financial year 2021-22. Hence, the file was submitted for re-endorsement for the financial year 2022-23 and Finance section has endorsed the same, vide Endt. FOS.168/Finance I/dtd 18.04.2022.

Hon’ble Vice-Chancellor has sanctioned the payment subject to reporting to the Syndicate. Accordingly U.O No. Ad.A.VII.(A)/32836/2021 dated 09.05.2022 was issued.

Hence, the matter regarding the payment of remuneration to the Guest Lecturers at University Institute of Technology, Karuvatta for the period from 21.09.2021 to 20.10.2021 amounting to Rs.1,55,200/-(Rupees One Lakh Fifty Five Thousand and Two Hundred Only)is reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.25. Re-appointment to University service - Smt.Jisha.J, Assistant - Reporting of – Reg. (Ad.A1)

Smt.Jisha.J vide U.O No.Ad.A1.3/17065/2018 dated 28-05-2019 was relieved of the University service w.e.f 28-05-2019 AN to take up employment as Assistant in the Kerala Public Service Commission.

The Secretary,Kerala Public Service Commission vide letter No.EST2-3/10/2022-KPSC dated 15- 02-2022 has forwarded the request of Smt. Jisha.J through proper channel to rejoin the University service.

Finance on the proposal ,remarked that the request from Smt.Jisha J former Assistant for reappointment may be considered under the provisions of Statute 17, Chapter 4, The Kerala University First Statute and Rule 8, Part II, KS &SSR subject to availability ofvacancy.

Sanction was therefore accorded by the Vice-Chancellor for there-appointment of Smt.Jisha.J to the University service under the provisions of Statute 17, Chapter 4,The Kerala University First Statute and Rule 8, Part II, KS &SSR against one of the vacancies raised consequent to theretirement of employees in March2022.

Smt.Jisha.J vide memo No.7447/Ad.A//2022/UOK dated 05-05-2022 has been directed join duty within a period of 15 days with documents necessary.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.26. Research leading to Ph.D Degree- Re- registration in respect of Sri.Sunil Kumar G , Part time research scholar in History-reporting of- reg:- (Ac.E1)

An application has been received from Sri.Sunil Kumar G , Part time research scholar in History , at University College,Palayam, Thiruvananthapuram duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months .

Accordingly, sanction has been accorded by the Vice Chancellor to Sri. Sunil Kumar G, being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject, Fulltime/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Sunil Kumar G U.O.No.Ac.E1.B3/34573/2004 dated 07.06.2005 w.e.f. 25.05.2005	History (Part Time)	Research Supervisor: Dr.Suresh J Centre: University College, Thiruvananthapuram	Re-registration from the date of expiry of previous registration i.e. 25.09.2011

University Order No.3238/2022/UOK Dated: 27.04.2022., has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Sri. Sunil Kumar G , Part time research scholar in History is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.27.

Department of Sociology - Shastri Indo - Canadian Institute (SICI)-Lecture Series "Environmental Sustainability and Integrity: What Should We Focus On?"- Financial assistance- Release of First instalment – Reporting of-reg.

(Pl.B)

The Shastri Indo-Canadian Institute (SICI), New Delhi, approved a grant of ₹ 25,000/- (Rupees twenty five thousand only) to Dr.Sandhya R.S, Professor, Department of Sociology, University of Kerala, Karyavattom, for the conduct of the Lecture Series on "Environmental Sustainability and Integrity: What Should We Focus On?" from 24th to 27th February 2022. Dr.Sandhya R S, vide letter dated 07.03.2022, informed that the Shastri Indo-Canadian Institute (SICI) transferred an amount of ₹21,250/- (Rupees twenty one thousand two hundred and fifty only) to the account of the Finance Officer, University of Kerala, being the first installment of the grant and requested to release the same to her. The Cash IV section has remarked that the amount of ₹ 21,250/- (Rupees twenty one thousand two hundred and fifty only) was credited to KUF (B) A/c no.57002315676 on 25.02.2022.

Sanction was accorded by the Vice -Chancellor, vide U.O. No.Pl.B/SICI/1069 dated 26.04.2022, invoking provision under section 10(13) of KU Act 1974 ,

- i) to release an amount of ₹21,250/- (Rupees twenty one thousand two hundred and fifty only) received from the Shastri Indo - Canadian Institute (SICI), New Delhi and credited to KUF, to Dr.Sandhya R S, Professor & Head, Department of Sociology, towards the first instalment of financial assistance under the Shastri Conference and Lecture Series grant (SCLSG) for an Online Lecture Series on the topic "Environmental Sustainability and Integrity: What Should We Focus On?" organized by the Department from 24th to 27th February 2022, adhering to the norms of the sponsoring body.
- ii) to open a new subhead "9/9823- Indo-Canadian Lecture Series Grant Environmental Sustainability and Integrity: What Should We Focus On?" under "Part III- MH 80D – Grants from Other Agencies" and an amount of ₹ 21,300/- (Rupees twenty one thousand three hundred only) shall be provided under it by re-appropriation from the sub head "9/7751 – Lumpsum provision for new Research Schemes" of the same major head provided in the current year's Budget Estimates of the University and to meet the expenditure related to the aforementioned Lecture Series from the new head of account.

Accordingly, the above action taken by the Vice Chancellor in according sanction to open a new head of account and to re-appropriate the aforesaid amount is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.28. ICM,Poojappura- Releaseofshareamountfor theconductofII&IIIsemester ofMBA(2020-22)batch-Reporting of - reg:-

(Ad.C)

InstituteofCooperativeManagement(ICM),Poojappura,oneoftheUniversityInstitutesofManagementisworkingasanextensioncentreofInstituteofManagementinKeralaw.e.f2003videU.O No.Ac.D/2/48887/02dated04.03.2003, by executinganMoU videU O No. Ac.D/2/48887/02 dated06.05.2003betweenUniversityofKeralaandICM,Poojappura,whichisrenewedeveryyear.

TheMBA programme2020-22batchhadalready commencedfrom October 2020 respectively andtheMoUforconducting2020-22batch MBAcoursehas beenexecuted between the Registrar and the Director, ICM,Poojappura.

TheDirector,ICM,PoojappurahadrequestedtoreleasetheshareamountofII&IIIsemester2020-22batchamountingtoRs.11,80,000/- (RupeesElevenlakhsandEightyThousandonly)(5lakh+GST18%)@5lakhsforeachsemester.FinanceIsectionhasendorsed topayRs.11,80,000/- (RupeesElevenlakhsandEightyThousandonly)(Inclusiveof18%GST)towardstheshareamounttoICM,PoojappuraforII&IIIsemesterof2020-22batchofMBAcourseonthestrengthofcreditverificationofremittanceofsemesterfeemadebyICM,PoojappuratoKUF.

TheVice-Chancellorhasapprovedthe Financeendorsement,subjecttoreportingtotheSyndicate.UO.No.3495/2022/UOKdated07.05.2022regardingthesamewasissuedaccordingly.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.29. Research leading to Ph.D Degree – Re-registration in respect of Smt.Deepa.O.V, Full-time Research Scholar in Education - reporting of-reg.

(Ac.E1)

An application was received from Smt. Deepa O.V, Full-time Research Scholar in Education, under the supervision of Dr.V.K.Ushadevi at Kerala University Library, Palayam, Thiruvananthapuram duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, to Smt. Deepa O.V, Full-time Research Scholar in Education, being granted re-registration due to default in payment of research fee for more than six months w.e.f 04.04.2014, in exercise of the powers vested on him and U.O. granting the same has been issued vide U.O No. 3703/2022/UOK dated 12/05/2022.

As per the orders of the Hon'Vice-Chancellor, the matter of having granted re-registration in respect of Smt. Deepa O.V, Full-time Research Scholar in Education is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.30. Administration- innovative project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" Extension of the implementation of the Period and re-appropriation of Budget heads- Request-Reporting of-reg.

(Ad AII)

The University has accorded sanction to implement an Innovative Project titled "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" vide U.O No.Ad AII.1/14294/19 dated 28.12.2019. Considering the difficulties to complete the Project in time, and the Syndicate at its meeting held on 23.12.2021 resolved that the period of the Project be extended up to 31st March 2022 and revised budget for the same vide U.O No.737/2022/UOK dated 28.01.2022.

Dr.Shaji Varkey, Professor, Dept. of Political Science, University of Kerala Kerala, Kariavattom has requested to grant extension for implementation of the Project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" for a further period from 01.04.2022 to 25.05.2022, based on the following grounds.

1. The Project involves extensive field work in multiple locations in Kerala where the 2018 flood and landslides occurred.
2. An expert opinion lately suggested that the Project should include the Koottikkal landslide, that took place in 2021 and the final processing of data on Koottikkal requires an additional period of time.
3. Due to Covid pandemic, the field work got delayed.

As per the orders of the Vice Chancellor, the period of the Project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" has been extended up to 25.05.2022 vide U.O No.Ad AII/2936/2022/UOK dated 18.04.2022.

The action taken by the Vice Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.31. University Hostel for Women, Thycaud - Payment of arrears of water charge as one time settlement – reporting of- reg:

(Ad.DII)

Disconnection notice dated 12.03.2022 was received from Kerala Water Authority demanding payment of arrears of water charge, amounting to Rs.90,684/- and Rs.6,15,223/- on water connections VGB/138/N and VGB/140/N at the University Hostel for Women, Thycaud.

On enquiry, the Executive Engineer, Kerala Water Authority intimated that the water charge dues for the connections VGB/138/N and VGB/140/N upto 01/2022 can be settled by paying Rs.74,708/- (Rupees Seventy Four Thousand Seven Hundred and Eight) and Rs.1,31,431/- (Rupees One Lakh Thirty One Thousand Four Hundred and Thirty One) respectively as One Time Settlement.

The Vice-Chancellor while considering the matter granted administrative sanction to pay arrears on water connections, VGB/138/N and VGB/140/N at the University Hostel for Women, Thycaud, upto January, 2022, by paying an amount of Rs.74,708/- (Rupees Seventy Four Thousand Seven Hundred and Eight) and Rs.1,31,431/- (Rupees One Lakh Thirty One Thousand Four Hundred and Thirty One), respectively, as one time settlement, subject to reporting to the Syndicate. Accordingly, U.O. No. 2404/2022/UOK dated 29.03.2022 was issued.

The Administrative Officer, University Hostel for Women, Thycaud forwarded the receipt of water bills amounting to Rs.74,708/- (Rupees Seventy Four Thousand Seven Hundred and Eight) and Rs.1,31,431/- (Rupees One Lakh Thirty One Thousand Four Hundred and Thirty One) remitted as one time settlement against arrears of water charges on connections, VGB/138/N and VGB/140/N.

Therefore, as per the orders of the Vice Chancellor the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.32 Award of Ph.D Degrees**(Ac.E.II/Ac.E.V/Ac.E.V(A))****Item No.42.32.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ria Mammen in Commerce- reg :-****(Ac. EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**E-TAILING OPPORTUNITIES AND CHALLENGES**” submitted by Smt. Ria Mammen.

Resolution of the Syndicate

RESOLVED that Smt. Ria Mammen, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.42.32.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.V Arulchelvi in Tamil- reg:-**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LITERARY TECHNIQUES IN DIDACTIC LITERATURE OF PATHINENKEEZHKANAKKU**” submitted by Smt.V Arulchelvi.

Resolution of the Syndicate

RESOLVED that Smt.V Arulchelvi, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.42.32.03 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Vishnu J. Menon in Social Work (2016 Regulation)- reg:-**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MUNICIPAL SOLID WASTE MANAGEMENT- TOWARDS A SUSTAINABLE MODEL: THE CASE OF THIRUVANANTHAPURAM MUNICIPAL CORPORATION**” submitted by Sri.Vishnu J. Menon.

Resolution of the Syndicate

RESOLVED that Sri.Vishnu J. Menon, be declared eligible for the award of the Degree of Doctor of Philosophy in Social Sciences under the Faculty of Social Work.

Item No.42.32.04 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Khaled Mohammed Ahmed Ali Al-Karimi in Management Studies (2016 Regulation) – reg:-**(Ac. EV(A))**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON LEADERSHIP STYLE AND ORGANIZATIONAL PERFORMANCE OF MEDIA IN KERALA**” submitted by Sri. Khaled Mohammed Ahmed Ali Al-Karimi.

Resolution of the Syndicate

RESOLVED that Sri. Khaled Mohammed Ahmed Ali Al-Karimi, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.42.32.05 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sindhuja M in Economics- reg :-**(Ac. EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INDIAN BANKING SECTOR IN THE REFORM ERA - A PERFORMANCE ANALYSIS**” submitted by Smt. Sindhuja M.

Resolution of the Syndicate

RESOLVED that Smt. Sindhuja M, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.42.32.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sanoop S in Economics- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENTREPRENEURSHIP PERFORMANCE: A STUDY OF MICRO, SMALL AND MEDIUM ENTERPRISES IN THIRUVANANTHAPURAM”** submitted by Sri. Sanoop S.

Resolution of the Syndicate

RESOLVED that Sri. Sanoop S, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.42.32.07 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Nazimudeen E.A. in Physics -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON SPECULUM AND OTHER METAL MIRRORS IN THE MODERN MATERIALS SCIENCE PERSPECTIVE”** submitted by Sri. Nazimudeen E.A.

Resolution of the Syndicate

RESOLVED that Sri. Nazimudeen E.A, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.42.32.08 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vijayakumar J. in Mechanical Engineering-reg.**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MODELS FOR EXTINGUISHING HYDROGEN EXPLOSIONS AND FIRE”** submitted by Sri.Vijayakumar.J.

Resolution of the Syndicate

RESOLVED that Sri. Vijayakumar J., be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

Item No.42.32.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Paromita Nandy in Linguistics- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SOCIOLINGUISTIC STUDY OF BENGALI DIASPORA IN KERALA”** submitted by Smt. Paromita Nandy.

Resolution of the Syndicate

RESOLVED that Smt. Paromita Nandy, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

Item No.42.32.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ajesh G in Zoology- reg.**

(Ac.E II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INSECTICIDAL ACTIVITY OF BIOFUMIGANT ISOLATED FROM CASSAVA (MANIHOT ESCULENTA CRANTZ) AGAINST IMPORTANT INSECT PESTS OF STORED PRODUCTS”** submitted by Sri. Ajesh G.

Resolution of the Syndicate

RESOLVED that Sri. Ajesh G, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.42.32.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Chitra S. in Education-reg:-**

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF ANIMATED CARTOONS IN AUGMENTING LINGUISTIC INTELLIGENCE AND ACHIEVEMENT IN ENGLISH GRAMMAR OF SECONDARY SCHOOL STUDENTS”** submitted by Smt. Chitra S.

Resolution of the Syndicate

RESOLVED that Smt. Chitra S, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.42.32.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreekala A. S. in Education-reg:-**

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPING AN INTERACTIVE MULTIMEDIA PACKAGE ON MORAL VALUES BASED ON SELECT LIFE SKILLS FOR UPPER PRIMARY SCHOOL STUDENTS”** submitted by Smt.Sreekala A. S.

Resolution of the Syndicate

RESOLVED that Smt. Sreekala A.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.42.32.13 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Aruna B.K in Law-reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LEGAL FRAME WORKS IN INDIA TO PREVENT SEXUAL EXPLOITATION OF CHILDREN IN TOURISM SECTOR-WITH SPECIAL EMPHASIS ON THE PROTECTION OF CHILDREN FROM SEXUAL OFFENCES ACT, 2012”** submitted by Smt.Aruna B.K.

Resolution of the Syndicate

RESOLVED that Smt.Aruna B.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No.42.32.14 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Priyanka S.J. in -Psychology reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PREDICTORS OF COPING BEHAVIOUR AMONG PARENTS OF CHILDREN WITH SPECIAL NEEDS”** submitted by Smt.Priyanka S.J.

Resolution of the Syndicate

RESOLVED that Smt. Priyanka S.J, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

Item No.42.32.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Pradeep Kumar M in Social Work (2016 Regulation)- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AUTONOMY AND EFFECTIVENESS OF URBAN LOCAL-SELF GOVERNANCE IN KERALA - A STUDY WITH REFERENCE TO JNNURM”** submitted by Sri. Pradeep Kumar M.

Resolution of the Syndicate

RESOLVED that Sri. Pradeep Kumar M, be declared eligible for the award of the Degree of Doctor of Philosophy in Social Work under the Faculty of Social Sciences.

Item No.42.32.16 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sreenivasan R in Russian- reg:-**

(Ac.E.V(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AN APPRECIATION OF SOCIO-CULTURAL ASPECTS IN THE HUMOROUS STORIES OF ANTON CHEKHOV AND VELOOR KRISHNANKUTTY**” submitted by Sri. Sreenivasan R.

Resolution of the Syndicate

RESOLVED that Sri. Sreenivasan R, be declared eligible for the award of the Degree of Doctor of Philosophy in Russian under the Faculty of Arts.

Item No.42.32.17 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Anju Mathew in Medicine - reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PREDICTION MODEL FOR ATTEMPTED SUICIDE AMONG ADOLESCENTS AND YOUNG ADULTS**” submitted by Smt.Anju Mathew.

Resolution of the Syndicate

RESOLVED that Smt.Anju Mathew, be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the Faculty of Medicine.

Item No.42.32.18 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ajith Kumar S S in Russian- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**APPRECIATION OF WAR AND PEACE SITUATIONS AS DEPICTED IN THE GREAT EPIC ‘MAHABHARATA’ AND THE EPIC NOVEL ‘WAR AND PEACE’**” submitted by Sri. Ajith Kumar S S.

Resolution of the Syndicate

RESOLVED that Sri. Ajith Kumar S S, be declared eligible for the award of the Degree of Doctor of Philosophy in Russian under the Faculty of Arts.

Item No.42.32.19 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Renjith V R in Library and Information Science- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INFORMATION NEEDS, USE PATTERN AND INFORMATION BEHAVIOR OF GEOSCIENTISTS IN KERALA: AN INVESTIGATIVE STUDY**” submitted by Sri. Renjith V R.

Resolution of the Syndicate

RESOLVED that Sri. Renjith V R, be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

Item No.42.32.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Dany S. in Demography – reg:-**

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE SCHEME WORKERS IN KERALA**” submitted by Sri. Dany S.

Resolution of the Syndicate

RESOLVED that Sri. Dany S, be declared eligible for the award of the Degree of Doctor of Philosophy in Demography under the Faculty of Science.

Item No.42.32.21 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sanju D S in Sociology- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TRADITION IN CHANGE-A STUDY AMONG THE NADAR CHRISTIAN WOMEN IN KERALA**” submitted by Smt. Sanju D S.

Resolution of the Syndicate

RESOLVED that Smt. Sanju D S, be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

Item No.42.32.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sajin R M in Sanskrit- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GHERANDASAMHITA – AN ANALYTICAL STUDY**” submitted by Sri. Sajin R.M.

Resolution of the Syndicate

RESOLVED that Sri. Sajin R.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.42.32.23 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Jinosh N.C. in Psychology -reg**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**COGNITIVE ATTENTIONAL SYNDROME: AN ANALYTICAL STUDY**” submitted by Sri.Jinosh N.C.

Resolution of the Syndicate

RESOLVED that Sri. Jinosh N.C, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

Item No.42.32.24 **Sub:-Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Wanjale Mrunal Vitthal in Biotechnology-reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF DRUG RELEASING IMPLANT SYSTEMS FOR POST-SURGICAL TREATMENT OF GLIOMA**” submitted by Smt.Wanjale Mrunal Vitthal.

Resolution of the Syndicate

RESOLVED that Smt.Wanjale Mrunal Vitthal, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.42.32.25 **Consideration of the examiners reports on the Ph.D thesis submitted by Mr. Faisal Mohammed Saleh Anaam in English reg:-**

(Ac EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF DRAMA FOR DEVELOPING LANGUAGE SKILLS IN ENGLISH FOR YEMENI SECONDARY SCHOOL STUDENTS**” submitted by Mr. Faisal Mohammed Saleh Anaam.

Resolution of the Syndicate

RESOLVED that Mr. Faisal Mohammed Saleh Anaam, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.42.32.26 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja T D in Linguistics - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ACQUISITION OF MALAYALAM AS MOTHER TONGUE BY CHILDREN OF AGES 0 TO 3:- A PSYCHOLINGUISTIC STUDY”** submitted by Smt. Sreeja T D.

Resolution of the Syndicate

RESOLVED that Smt. Sreeja T D, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

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Item No.42.32.27 **Consideration of the examiners reports on the Ph.D Thesis Submitted by Smt. Shanifa Beevi N. in Sanskrit -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PRINCIPLES OF HOME DESIGNS – AS POSTULATED IN VASTUVIDYA AND SAMARAGANASUTRADHARA”** submitted by Smt. Shanifa Beevi N.

Resolution of the Syndicate

RESOLVED that Smt. Shanifa Beevi N, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

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Item No. 42.33 **Vacant post of Reader (Associate Professor) in Chemistry - Notification – Consideration of- reg.**

(Ad.H)

Two posts of Reader (Associate Professor) in Chemistry was notified (as 'SC' & 'Open') among other posts, in 2012 vide Notification No.Ad.H/44875/2012 dated 17.09.2012 (Since there were no valid applications for SC vacancy, the same was pooled and notified again in 2017). Out of the 29 applications for the 'Open' post, 24 were rejected by the Screening Committee (on 06.04.2013) comprising of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Head of the Department, as laid down in Chapter-3 of the Kerala University First Statutes 1977. The selection process was stayed on Court orders in WP(C) No.1165/2014 filed by Shri.Soney C George, one of the applicant whose application was rejected. The Hon'ble High Court has now, vide judgement dated 03.08.2021, dismissed the writ petition as infructuous.

Out of the 5 remaining applications, 2 applicants were issued defect memos for rectification of defects and 3 were accepted. As on date, only two valid applicants remain in service (Aged 52+ and 54+) and the others have already retired. The matter whether the selection process to be pursued with the available two candidates, based on 2010 Regulations and the previous reservation system based on which the 'open' turn was arrived at, was referred to the Standing Counsel for opinion. According to the Standing Counsel, the selection on the basis of 2012 notification cannot be revived for 2 reasons:

1. UGC Regulations, 2018 is currently in vogue and it is incorrect to follow a procedure contemplated in UGC Regulations,2010 and
2. The reservation slots have undergone a drastic change after the Amendment Act 26 of 2014 whereby the University as a whole is considered as a single unit and now we cannot revert back to the original position in any selection.

The following are therefore placed before the Syndicate for consideration and decision:

- i) The proposal for dropping the selection procedures initiated in respect of one of the postnotified vide notification no. Ad.H/44875/2012 dated 17-09-2012 viz post of Reader(Associate Professor) in Chemistry (Open), on the basis of legal opinion.
- ii) The proposal for including the post of Associate Professor in Chemistry in the next setof vacancies to be pooled and assigned open/reservation turns afresh, for the issuance offresh notification.

Resolution of the Syndicate

RESOLVED that the item be deferred.

FURTHER RESOLVED to convene a meeting with the Standing Counsel to discuss the matter regarding the open/ reservation turns for the issuance of fresh notification.

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Item No. 42.34

Department of Botany Implementation of the Specific Project titled “Centre for Biodiversity Conservation and Establishment of Gene Bank for Wild Ornamental plants for Western Ghats of Kerala”- “Supply, Installation, Testing & Commissioning of Seven (2TR-2 Nos & 1.5 TR -5 Nos.) Air Conditioners” in the ‘Tissue Culture Room’ Approval of Estimate by meeting the additional expenditure from the unspent amount in the financial assistance- Sanctioned -Orders issued- Reporting of - Reg.

(PLA1)

Sanction has therefore been accorded by the Vice-Chancellor, to implement the aforementioned resolutions of the Syndicate, to:

- (1) approve the estimate submitted by the University Engineer (prepared in PRICE Software) for the "Supply, Installation, Testing & Commissioning of seven (2TR 2 Nos & 1.5TR 5 Nos.) Air Conditioners" in the 'Tissue Culture Room' of the newly constructed building for the 'Centre for Bio-Diversity Conservation', amounting to a total of Rs.5,00,000/- (Rupees Five lakhs only).
- (2) debit the additional expenditure to the tune of Rs.2,13,405/- (Rupees Two lakh thirteen thousand four hundred and five only) [i.e., Rs.5,00,000.00- Rs.2,86,595.00] in this connection, from the unspent balance available in the financial assistance sanctioned vide paper read(1) above, for the implementation of the Specific project titled 'Centre for Bio-Diversity Conservation & Establishment of a Gene Bank for Wild Ornamental Plants of Western Ghats of Kerala', under the State Plan Grant for the year 2017-18.

Sanction has also been accorded by the Vice-Chancellor, invoking the provision under Section10(13) of the Kerala University Act 1974, to provide an amount of Rs.2,13,500/- (Rupees Two lakh thirteen thousand and five hundred only) under the head of account "Part II- Plan- MH 17 - Department of Botany – 4/6054 - New Development Programmes (State)' by reappropriation from the head of account 'Part II-Plan-MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.

The U. O. No. PL.A1/7571/2021/UOK dated 28.12.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned re-appropriation of funds to the tune of **Rs.2,13,500/- (Rupees Two lakh thirteen thousand and five hundred only)**, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 42.35.

Ph.D Research – Re-registration - Full-time research scholar in Botany – Reporting of- reg.

(AcEVI)

Dhanya J, Full-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below. Name & details of the candidate	Request Granted
Dhanya J Botany, U.O.AcEVI(1)/716/BOT/14587/2016 dated 17/02/2017 w.e.f.16/12/2016, Full-time Research Supervisor Dr.A K Sreekala, Principal Scientist Conservation Biology Division, JNTBGRI, Palode, Tvpm Centre JNTBGRI, Palode, Tvpm	Re-registration with effect from the date of expiry of previous registration, i.e. from 16/12/2018

Based on the application, sanction was accorded by the Hon’ble Vice Chancellor, subject to reporting to the Syndicate, to Dhanya J being granted re-registration w.e.f. 16/12/2018. The UO granting re-registration was issued vide U.O.N.o.AcEVI/6646/2021/UOK dated 25/11/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No. 42.36. **Request for additional time of six months to regularise the provisional advance- submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry- Startup Grant for Teachers- Item No. 51 of Budget Speech 2020-21-Consideration of- reg:-**

(Pl. A)

An amount of Rs.3,00,000/- (Rupees Three Lakh only) had been sanctioned as provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the project 'Investigations on the effect of Gut metabolites on Brain-Gut axis in Alzheimer's Disease' vide U.O. No. 1629/2021/UOK dated 22.03.2021. This was under the scheme 'Startup Grant for Teachers- Item No. 51 of Budget Speech 2020-21'. As per the sanction order, the project was sanctioned only for one year from the date of sanction and release of fund to the Principal Investigator. Further, the U.O. stipulates that advances drawn shall be regularised within three months from the date of completion of the project.

Dr. Viji Vijayan, the Principal Investigator, vide emails dated 29.04.2022 and 05.05.2022 has informed that the equipment delivery in connection with this project is pending. Three equipments-Water Bath, Labware Dryer and Vacuum Pump has not been delivered by the firms M/s. I.L.E. Thiruvananthapuram. The Principal Investigator had contacted the firm, and subsequently the firm had initiated necessary communication to speed up delivery of items. In this context, Dr. Viji Vijayan requested an additional period of six months to regularise the project.

The Hon'ble Vice-Chancellor has ordered to place this request before the Syndicate. Accordingly, the **request submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for an additional period of six months to regularise the provisional advance of Rs.3,00,000/- (Rupees Three Lakh only) sanctioned to her vide U.O. No. 1629/2021/UOK dated 22.03.2021 for implementation of the project 'Investigations on the effect of Gut metabolites on Brain-Gut axis in Alzheimer's Disease'** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above request be agreed to.

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Item No. 42.37. **Department of Geology - Request from Dr.Sajin Kumar K.S for NOC for attending International Meeting for Applied Geoscience and Energy (IMAGE) at Houston, Texas, USA from 28th Aug. to 2nd Sep. 2022- Consideration of- reg:-**

(Ad D1)

Dr.Sajin Kumar K.S, Assistant Professor, Dept. of Geology, has informed that he has been invited to attend the International Meeting for Applied Geo-Science and Energy (IMAGE) at Houston, Texas, USA (28 August to 2 September, 2022), organized by the Society of Exploration Geophysicists (SEG) and American Association of Petroleum Geologists (AAPG). It is further informed that Funding will be arranged from his project and there will not be any financial liability to the University. The total extend of his stay (including travel) will be 15 days (25 August to 9 September 2022). He has submitted the intimation from the firm.

Hence, Dr.Sajin Kumar K.S has requested to provide a No Objection Certificate (NOC) for obtaining visa.

As ordered by the Vice-Chancellor, the matter of issuing **No Objection Certificate (NOC) to Dr. Sajin Kumar K.S for obtaining visa for attending the International Meeting for Applied Geoscience and Energy (IMAGE) at Houston, Texas, USA**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above request be agreed to.

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Item No. 42.38. ICSSR Doctoral Fellowship-Payment of first instalment of first year grant to Mr.Gopish.G, Research Scholar, Department of Commerce - reporting of -reg.

(Ac.EIII)

Indian council of Social Science Research (ICSSR) had sanctioned an amount of Rs.2,60,000/-(Rupees Two Lakh Sixty Thousand only)and released an amount of Rs.1,30,000/-(Rupees One Lakh Thirty Thousand only) towards the First instalment of First year grant of ICSSR fellowship to Mr. Gopish.G, Research Scholar, Department of Commerce .

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of an amount of Rs.1,30,000/-(Rupees One Lakh Thirty Thousand only) towards the First instalment of First year grant of ICSSR fellowship to Mr. Gopish.G, Research Scholar, Department of Commerce , as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.3881/2022/UOK dated 19/05/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 42.39. Purchase of vehicle for use of the Controller of Examinations – Consideration of - reg.

(Ad A IV)

The Syndicate at its meeting held on 25.03.2022, vide, Item No. 39.69, considered the matter regarding the purchase of vehicle for use of the Controller of Examinations and resolved to purchase the vehicle XL6 Zeta SHV for use of the Controller of Examinations at a total cost of ₹10,72,113.16/-(Rupees Ten Lakh Seventy Two Thousand One Hundred and Thirteen and Sixteen Paise only) through GeM Portal and to entrust the Assistant Engineer (Mechanical) to initiate the purchase process with immediate effect.

The Finance, vide, Endt No. 292/Finance I/2021-22 dated 11.04.2022, has endorsed to meet the expenditure in this regard from the h/a "Part -I -NP -MH- 1(a) General Direction -4/2125-Purchase of Vehicle" of the current year's Budget Estimates of the University. Accordingly, University Order No. 2993/2022/UOK dated 20.04.2022 was issued for the purchase of XL6 Zeta SHV for use of the Controller of Examinations, at a total cost of ₹10,72,113.16/-.

On receipt of the U.O., the AE (Mechanical), vide, e-mail dated 22.04.2022, has informed that Maruti Suzuki XL6 Zeta is not available in the GeM portal. Further, vide, e-mail dated 05.05.2022, AE (Mechanical) has submitted a revised proforma invoice and requested to revise the University Order.

As per the revised proforma invoice and e-mail received from AE (Mech), the total amount required for the purchase of the vehicle is ₹12,34,061/- (Rupees Twelve Lakh Thirty Four Thousand and Sixty One only) through GeM Portal.

ESTIMATED EXPENSES		
Maruti XL6 Zeta SHV through GeM Portal		
Sl. No.	Description	Amount
1	Cost of Vehicle	₹10,37,703.00
2	Road Tax (13%)	₹1,34,901.00
3	Insurance	₹34,357.00
4	Road Tax & Registration	₹2,100.00
5	Miscellaneous Expenses	₹15,000.00
6	Accessories	₹10,000.00
7	Grand Total	₹12,34,061/-

The Finance has remarked that, as there is an increase in the price of the vehicle, administrative sanction may be obtained for the same in the first instance.

Accordingly, as per the orders of the Vice-Chancellor, the *proposal for the purchase of Maruti Suzuki XL6 Zeta SHV, for use of the Controller of Examinations, as per the revised profoma invoice with a revised rate of Rs.12,34, 061/-, through GeM Portal*, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No. 42.40. *Proposal for the renewal of Annual Maintenance Contract of the 'Wireless Controller' and 'Access Points' installed at Kariavattom Campus- Consideration of -reg.*

(PIA1)

Sanction was accorded by the Vice-Chancellor, vide U.O. No. Pl.A1/3537/2020/UOK dated 10/11/2020, to enter into an Annual Maintenance Contract for the "Ruckus Wireless controller ZD 3050 (1 No)" and " Ruckus Wireless Access Points R 500 (10 Nos)" installed at Kariavattom Campus, with 'M/s. Techser Power Solutions Pvt Ltd. Cochin', for a period of one year after the expiry of the previous contract period, at a total cost of Rs.1,35,700/- (Rupees One lakh thirty five thousand and seven hundred only).

Now, the Hon. Director (i/c), CLIF, vide Letter No. CLIF/AMC/46/2022 dated 10/02/2022 informed that the AMC for the aforementioned "Wireless Controller and Access Points installed at Kariavttom Campus" has expired and in this context, requested sanction for extending the same for another year w.e.f. the date of issue of the AMC Order. He has also forwarded the renewal quote received from 'M/s. Techser Power Solutions Pvt. Ltd. Cochin' in this connection, amounting to Rs.1,49,216.90/- (Rupees One lakh forty nine thousand two hundred sixteen and paise nine zero only), as detailed below:

Sl. No.	Item	Unit Price	Qty	Total	GST @18%	Total Amount
1	Ruckus Wireless controller ZD 3050	74,705/-	1	74,705/-	13,446.9/-	88,151.90/-
2	Ruckus Wireless Access Points R500	4300/-	10	43000/-	7740/-	50,740/-
3	Power over Ethernet	875	10	8750	1575/-	10,325/-
	Total					1,49,216.90/-

The Finance endorsed the proposal for the renewal of AMC of the 'Wireless Controller and Access Points' installed at Kariavttom Campus, with 'M/s Techser Power Solutions Pvt. Ltd. Kochi', for an amount of Rs.1,49,217/- (Rupees One lakh forty nine thousand two hundred and seventeen only), including GST, for a period of one year w.e.f. the date of issuance of the U.O., subject to Administrative Sanction.

Accordingly, the above proposal endorsed by the Finance, was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the same before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, **the proposal to entrust the 'Annual Maintenance Contract' of the 'Wireless Controller and Access Points' installed at Kariavttom Campus, with 'M/s Techser Power Solutions Pvt. Ltd. Kochi', for an amount of Rs. 1,49,217/- (Rupees One lakh forty nine thousand two hundred and seventeen only), including GST, for a period of one year w.e.f. the date of issuance of the U.O., as endorsed by the Finance, is placed before the Syndicate for consideration and appropriate decision.**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No. 42.41. *Deputation as Personal Assistant in the Personal Staff of Adv.A.A.Rahim, Member of Parliament (Rajyasabha) - Relief of Sri.Nithin.G.S, Assistant (Sel.Gr), Ac.A1 section -Reporting of -Reg.*

(Ad.A1)

Sri.Nithin.G.S, Assistant(Sel.Gr)videG.O(Rt)No.1834/2022/GADdated04-05-2022has been appointed as the Personal Assistant in the Personal Staff of Adv.A.A.Rahim, Member of Parliament (Rajyasabha) onDeputationbasis. Sri. Nithin.G.S, Assistant (Sel.Gr)videsubmissiondated10-05-2022 requested to relievehimofhisdutiesintheUniversityofKeralaw.e.f18-05-2022AN soas totakeupthe new appointment.

Sanction has therefore been accorded by the Vice-Chancellor to Sri. Nithin.G.S, Assistant (Sel.Gr) to relieve of his duties in the University of Kerala. e.f18-05-2022

AN to take up appointment as Personal Assistant in the Personal Staff of Adv.A.A.Rahim, Member of Parliament (Rajyasabha) for a period of one year under usual terms and conditions of Deputation as envisaged in Part I of the Kerala Service Rules and GO(P) No.45/2013/F dated 22-01-2013.

University Order No.Ad.A13/848/2022/UOK dated 18-05-2022 has been issued to that effect.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No. 42.42. *University Study Centre Pandalam-Digitization of damaged Accession Register- Request for the permission to hire a local person-Consideration of-reg.*

(Ad.AV)

The University Librarian (i/c) has forwarded the request of the Assistant Librarian Gr.II, Study Centre Pandalam regarding the damaged Accession Register in the Centre. In this request, it is stated that the Accession Register Vol.1 bearing Access Numbers 1-1176 books in the Study Centre Pandalam has been damaged and torn out due to ageing, wear & tear and therefore it is very difficult to turn pages and retrieve the data. She has also remarked that it is very essential to convert this handwritten pages to an excel

format. Therefore it is requested to grant her permission to assign the said work to a local person at the rate of Rs. 5/- per record, meeting the expenditure of Rs.5880/- (1176 * 5) from the Head of Account "Part I-NP-MH-50(e)-University Study Centre Pandalam-4/1220-Office Expenses and Miscellaneous".

The Vice-Chancellor while considering the request has ordered to seek the detailed explanation of the Assistant Librarian Gr.II, Study Centre Pandalam for the present condition of the Accession Register as it forms the backbone of the Library and also to place the proposal before the Syndicate. Accordingly, letter dated 09.04.2022 was issued to the Assistant Librarian Gr.II, Study Centre Pandalam seeking the same. She was also directed to forward a detailed report on the condition of other registers in the library.

The University Librarian (i/c), vide letter dated 27.04.2022, has forwarded the explanation of the Assistant Librarian Gr.II, Study Centre Pandalam for the present damaged condition of the Accession Register. In the explanation submitted it is stated that the damaged accession register was opened on 24.03.1988 which has the details of 1176 books accessioned during the period 1988-2011 and it has been deteriorated by the ravages of time. The pages are yellowish, lost strength, crumbled and unable to turn pages to recover data. She has also stated that remaining books were accessioned in the Accession Register Vol-2 and it is neat and safe and also, all other records and books are in good condition.

The Vice-Chancellor has ordered to place the above matter before the Syndicate.

As per the orders of the Vice-Chancellor, the following matters are placed before the Syndicate for consideration.

1. The request of the Assistant Librarian Gr.II, Study Centre Pandalam to grant her permission to assign the work of digitizing the damaged Accession Register (ie, converting handwritten pages to excel format) to a local person at the rate of Rs.5/- per record, meeting the expenditure of Rs. 5880/- (1176 * 5) from the Head of Account "Part I-NP-MH-50(e)-University Study Centre Pandalam-4/1220-Office Expenses and Miscellaneous".
2. The explanation submitted by the Assistant Librarian Gr.II, Study Centre Pandalam of the present condition of the Accession Register and her report on the condition of other registers in the library.

Resolution of the Syndicate

RESOLVED that an employee from the Kerala University Library, Palayam be assigned for the work of digitizing the damage accession register in the Kerala University Study Centre, Pandalam.

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Item No. 42.43. St. Michael's College, Cherthala – Appointment of Dr. Sindhu S. Nair, Associate Professor, Department of Economics as the Drawing and Disbursing Officer (First term) - approved - Orders issued - reporting of - reg.

(Ac.FIII)

The University received a proposal from the Manager, St. Michael's College, Cherthala for the approval of appointment of **Dr. Sindhu S. Nair**, Associate Professor of **Economics** as the Drawing and Disbursing Officer of **the college, with effect from 01-05-2022 F.N., for the first term**, for a period of three months, consequent to the retirement of Dr. Mathew V., the Principal.

The Vice Chancellor, taking into consideration the urgency of the matter, has approved the appointment of **Dr. Sindhu S. Nair**, Associate Professor of **Economics** as the Drawing and Disbursing Officer of **St. Michael's College, Cherthala, w.e.f 01-05-2022 F.N., for the first term**, for a period of three months, subject to reporting to the Syndicate. U.O.No.3489/2022/UOK dated 07-05-2022 in this regard has been issued accordingly.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 42.44. Credit & Semester System - Payment of Provisional advance to Sri. Kalesh Babu, Deputy Registrar, CSS for the conduct of PG- M Tech Entrance Examination 2022 – Reporting of – reg.

(Ac.D)

Sri. Kalesh Babu, Deputy Registrar, Credit and Semester System, University of Kerala had requested to release an amount of Rs 20,00,000/- (Rupees Twenty lakh only) as provisional advance to meet the expenditure related to the conduct of Entrance Examinations for PG & M.Tech. Course 2022 offered in the University Departments.

The Finance Section has endorsed (Finance Endorsement No FOS.873/Finance I/2022-23 dated 12.05.2022) to release an amount of Rs. 20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Sri. Kalesh Babu, Deputy Registrar, Credit and Semester System for the above purpose. Sanction has been accorded by the Vice-Chancellor, in exercise of powers vested under section 10 (13) of the Kerala University Act 1974 (Act 17 of 1974), subject to reporting to the Syndicate, for the payment of Rs.20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Sri. Kalesh Babu, Deputy Registrar, Credit and Semester System, Kariavattom, to meet the expenditure related to the conduct of PG & M.Tech Entrance Examinations - 2022, debiting the expenditure from the head of account "Part I – Non Plan – MH :1(m) - Credit and Semester System, Kariavattom - 4/4110 - Conduct of Entrance Examinations" provided in the current year's Budget Estimates of the University. University order (U.O.No.3763/2022/UOK dated 16.05.2022) was issued for sanctioning Rs. 20,00,000/- (Rupees Twenty Lakh only) as provisional advance to Sri. Kalesh Babu, Deputy Registrar, Credit and Semester System for the same.

The action taken by the Vice Chancellor in having approved the request for the release of Rs 20,00,000/- (Rupees Twenty lakh only) as provisional advance for the conduct of PG- M Tech Entrance Examination 2022 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.45 Minutes of the 2nd meeting of the Purchase Committee for the year 2022-23 – approval of - reg.

(AdBIV)

As per the orders of the Vice-Chancellor, the Minutes of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022 is placed before the Syndicate for consideration and approval.

The action taken by the Vice Chancellor in having approved Item No.02.01, Item No.02.02, Item No.02.03, Item No.02.05, Item No.02.06 and Item No.02.07 & 02.Additional Item 01 of the minutes, exercising the powers vested under section 10(13) of the Kerala University Act 1974, as per the recommendation of the Purchase Committee, is reported to the Syndicate.

Minutes of the 2nd Meeting of the Purchase Committee 2022-23

Date : 13.05.2022
Time : 12.00 Noon
Venue : Pro-Vice Chancellor's Chamber

Chairman

The Pro-Vice-Chancellor : Sd/-

Members

1. Adv. K. H. Babujan, Member, Syndicate	:	Sd/-
2. Adv. A. Ajikumar, Member, Syndicate	:	Sd/-
3. Dr. K. G. Gopchandran, Member, Syndicate	:	-
4. Dr. S. Nazeeb, Member, Syndicate	:	Sd/-
5. Adv. B. Balachandran, Member, Syndicate	:	Online
6. Adv. G. Muralidharan Pillai, Member, Syndicate	:	Sd/-
7. Dr. K.B. Manoj, Member, Syndicate	:	Sd/-
8. Sri. Arunkumar R., Member, Syndicate	:	-
9. The Registrar	:	-
10. The Finance Officer	:	-
11. The Director, Planning & Development	:	Sd/-
12. The Director i/c, Computer Centre	:	Online
13. The Instrumentation Engineer	:	Sd/-

Item No:41.45.02.01 - Budget Speech 2022-23 - Item No. 110 - Setting up a Gymnasium at Kariavattom Campus- Proposal -

(Ad.DI section)

In the Budget Speech 2022-23, an amount of Rs.50,00,000/- (Rupees Fifty Lakh Only) was allocated as financial aid to Start a Gymnasium at the Kariavattom campus.

In the meeting of the Budget Implementation cell held on 19.04.2022 while considering the Item No.110, it was recommended to entrust Adv. B. Balachandran, Dr.S.Nazeeb, Sri. Jairaj.J, Sri.Arun Kumar R, Members of the Syndicate, the Director, Department of Physical Education and Sri.Ramesh.T.S, Asst Exe Engineer to submit a proposal to Start a Gymnasium in Kariavattom campus and to place the same before the Standing Committee of the Syndicate on Planning & Development.

The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell and accordingly the Assistant Director, Department of Physical Education, has submitted a proposal for the purchase of equipment required to start a Gymnasium at Kariavattom campus. The Assistant Director, Department of Physical Education, has forwarded a proposal containing Gym Equipment urgently required to be procured before the upcoming NAAC visit. She had also forwarded four separate local quotations regarding the same.

TABULATION SHEET

Sl.No	FIRM	Amount Quoted
1.	International Fitness System, Choondacherry.P.O, Pala, Kottayam.	13,14,300/-
2.	Jerai Fitness PVT.LTD, Gagangiri Complex, 2nd floor, Techno IT Park, New Link Road, Borivali (West), Mumbai-	26,37,737/-
3.	Fitnessmart, Thawakkara Complex, Thawakkara, Kannur	11,68,300/-
4.	Pulse Fitness	14,50,456/-

As ordered by the Vice-Chancellor, the proposal for the purchase of equipment required to Start a Gymnasium at Kariavattom campus (*urgently before the NAAC visit*), under the item No.110, Budget Speech 2022-23, submitted by the Assistant Director, Department of Physical Education, is placed before the Purchase Committee for consideration and appropriate recommendation. (proposal is appended).

The Committee considered the proposal and recommended to purchase the following Equipment as per the specification forwarded by the Assistant Director, Department of Physical Education as detailed below; to start a Gymnasium at Kariavattom campus through e-Tender; meeting the expenditure from the amount of Rs.50,00,000/- (Rupees Fifty Lakh Only) in the Budget Speech 2022-23.

Cardio Equipment

Sl No.	Item	Specification	Qty
		AC Driven System 4.0HP continuous (8.0HP Peak) AC Motor	
1	TREAD MILL (COMMERCIAL)	23" x 64" running surface Speed 0.8~20kmph Precise incline control from 0%-20% LED display showing time, speed, distance, incline, calories, heart rate & matrix running AI Cushioning Technology deck for excellent shock absorption that provides suitable push to reduce the possibility of any type of injury to knees and joints Heavy duty 3.4mm reliable orthopaedic running belt MP3 connectivity with speakers Two cup/bottle holders Maximum User Weight: 180Kgs. Machine Net weight not less than 180kg with 5 Year Motor Warranty	2 NOS
2	ELLIPTICAL (COMMERCIAL)	Scope of Application: COMMERCIAL. BACK DRIVEN. EXTRA HULKY MACHINE OPERATION: GENERATOR BASED HEAVY DUTY FRAME STRUCTURE COMFORTABLE OVERSIZED PEDALS, 17" X 10". Hand Plus YES. Feedback Speed, Time, Calorie, Pulse, Distance Programs 1 MANUAL, 12 PRESET, 1 USER SE, 1 HRC 1 WATT CONTROL. Fly Wheel Weight 15kg STRIDE LENGTH--21 inch LONGER Dimension (LxWxH) 2190X690X1880mm Machine Net Weight not less than 114 kgs. Maximum User weight--180kg	1 NOS
3	SPINBIKE (USER WEIGHT 150KG)	Fully covered, Heavy Commercial Spin Bike Commercial Tubular Frame Construction. Hand Adjustment: -9" Vertical Saddle Adjustment: -9 Step Vertical & 4" Horizontal Pedals:- Adjustable Commercial Grade Non Slippery Pedals with Adjustable Straps Drive:- V Belt Drive for Smooth Movement Crank:- 3 Pcs. Flywheel 21kg Dimension:- (LxWxH) 1100X580X1350 Net Weight 67kg User Weight 150kg	2 NOS

Weight Training Equipment

SL NO	EQUIPMENT	SPECIFICATIONS	REQUIREMENT
1	RUBBERISED DUMBELLS	2.5 KG	2 PAIRS
		3 KG	2 PAIRS
		4 KG	1 PAIR
		5 KG	1 PAIR
		7.5 KG	1 PAIR
		10 KG	1 PAIR

		12 KG	1 PAIR
		15 KG	1 PAIR
2	DUMBELL RACK/STAND		1 NO.
3	OLYMPIC ROD WITH COLLARS	4 FEET LONG	1 NO.
		5 FEET LONG	1 NO.
		7 FEET LONG	1 NO.
4	RUBBERISED PLATES (COMMERCIAL TYPE)	2 KG	1 PAIR
		4 KG	1 PAIR
		6 KG	1 PAIR
		8 KG	1 PAIR
		10 KG	1 PAIR
		15 KG	1 PAIR
		20 KG	1 PAIR
5	BAR STAND		1 NO.
6	BENCH PRESS	FLAT BENCH	1 NO
7	CABLE CROSS OVER	ADJUSTABLE	1 NO
8	LEG PRESS		1 NO
9	PUSH UP STAND		2 PAIRS

Yoga Equipment

SL NO	EQUIPMENT	REQUIREMENT
1	YOGA MAT	10 NO.S
2	YOGA STRETCHING STRAPS	10 NO.S
3	YOGA BALL	2 NO.S
4	YOGA BLOCK	5 NO.S
5	YOGA BOLSTER	1 NO.
6	YOGA STICKS	5 NO.S
7	YOGA RING PILATES	5 NO.S
8	YOGA WHEEL	5 NO.S
9	YOGA WRIST PAD	2 NO.S
10	YOGA SHAPE RESISTANCE BAND	10 NO.S

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No:41.45.02.02: Refurbishing of Vice-Chancellor's Quarters at Kariavattom Campus – Purchase of Electrical items, furniture and mattresses with pillows

(Ad.BIV section)

On the basis of Report forwarded by the Joint Registrar, Campus Administration in connection with the refurbishing of the Vice-Chancellors Quarters at Kariavattom Campus and the specification received from the Instrumentation Engineer, quotations were invited for the purchase of one number each of Smart TV, Refrigerator, Induction heater cook top and Electric Kettle. Further, **re-tender** had been initiated as there were insufficient quotations (only one quotation received) in the first tender process. The Instrumentation Engineer has forwarded the verification report on the single quotation received in the re-tender and remarked as detailed below:

Sl. No.	Firm	Items	Rate for one qty		GST Amount (18%)	Total Amount		Remarks
			Rs.			Rs.		
1.	M/s. Medical and Technologies Pvt Thiruvananthapuram	Visual Ltd.,	Smart TV	Rs. 23,390/-	Rs. 4,210/-	Rs. 27,600/-	Satisfies technical specifications	
			Refrigerator	Rs. 26,864/-	Rs. 4,836/-	Rs. 31,700/-	Not Satisfies technical specifications (Energy rating 3 star only)	
			Induction Heater Cook Top	Rs. 4,534/-	Rs. 816/-	Rs. 5,350/-	Satisfies technical specifications	
			Electric Kettle	Rs. 915/-	Rs. 165/-	Rs. 1,080/-	Satisfies technical specifications	

Fresh quotations for the Refrigerator alone was invited, vide Quotation Notice No.20480/Admn B IV/2021/UOK dated 09/03/2022, as quotation received for the Refrigerator was confirmed by the Instrumentation Engineer as not technically satisfied. Since no quotations were received as per the same, quotations were again invited. Two quotations received after **Re-tender** were verified by the Instrumentation Engineer and remarked that the two firms quoted 3 star energy rating refrigerator against 5 star energy rating in quotation notice. Since this is a re- quotation and all other technical specifications except the energy rating are satisfying, Samsung 253 Ltr. double door Refrigerator quoted by M/s Medical and Visual Technologies may be considered for purchase. The quotations (re- tender) details for the Refrigerator are described below:

Sl. No.	Firm	Items : Refrigerator	Rate for one qty (Rs.)	GST Amount (18%)Rs	Total Amount Rs.	Remarks
1.	M/s. Medical and Visual Technologies Pvt Ltd., Thiruvananthapuram	Make : Samsung 225 litres capacity Energy Rating : 5 Star Standard_Single_door	21,949/-	3,951/-	25,900/-	—
		Make : Samsung 253 litres capacity Energy Rating : 3 Star Standard_double_door	26,864/-	4,836/-	31,700/-	Since this is a re-quotation and all other technical specifications except the energy rating are satisfying, Samsung 253 Ltr. double door Refrigerator quoted by M/s Medical and Visual Technologies may be considered for purchase.

2.	M/s. Elmactics	Make : Samsung/ Whirlpool 240 Ltr or above	36,000/-	(GST	36,000/- (GST	
	Enterprises, Cochin	Energy star Rating : 3 Star Type: Double door	(GST included)	included)	included)	

Clarification was sought from the University Engineer regarding the quotation of furniture from M/s. RUBCO, and the University Engineer has informed the following:

1. Mirror is not included in the Govt approved item list of RUBCO, hence the mirror will be provided in the bedrooms, along with the civil work of the VC's quarters. Hence, no need for initiating the purchase procedure of Mirror from this Section.
2. One No executive chair and 3 Nos of executive visitor's chair has been included for providing the same in the sitting room. (Drawing attached). if not necessary the above said (1+3) 4 chairs can be excluded from the purchase. **Whether the item (1 No executive chair and 3 Nos of executive visitor's chair) may be excluded or not, from the purchase, may be confirmed.**
3. Sanction for the estimate of the AC work has already been sanctioned, accordingly steps has been initiated for purchasing the same through GEM portal. Work order for Electrical fittings including fans has already been issued. Hence, no need for initiating the purchase procedure of AC and Fans from this Section.
4. Dressing table having mirror with stool has been included for the Master bed room of VC' s quarters. Hence the purchase of 1 no dressing table can be proceeded. Hence, the procedure for the purchase of Dressing Table may be initiated as per the quotation from M/s. RUBCO, forwarded by the University Engineer.
5. Kitchen utensils and ceramic items may be purchased from University Employees Co-operative Society / Kerala University staff employees Housing Co-operative Society, as per norms. Notes has been also forwarded to the University Employees Co-operative Society and Kerala University staff employees Housing Co-operative Society for providing proforma invoice for the purchase of other items including the kitchen utensils and ceramic items.
6. It may be noted that in the side room, instead of conference table with 4 chairs, conference table with 6 chairs (1 Executive chair + 6 Executive visitors chairs) has been proposed. Hence, the purchase procedure for all the furniture items mentioned in the quotation from M/s.RUBCO forwarded by the University Engineer may be initiated.

Considering the quotation from M/s. RUBCO forwarded by the University Engineer, the purchase of furniture and mattresses with pillows are detailed below:

FURNITURE (M/s. RUBCO, KANNUR)									
Sl. No	Item	Basic Rate	Transportation charges	Total Amount	GST 18%	Unloading Charges	Unit Price	Qty	Amount (Rs) (All inclusive)
SITTING ROOM									
1.	Reeper chair with arm	2840	199	3039	547	126	3712	4 Nos.	14848
2.	Sofa Pearl 3+1+1	25402	1778	27180	4892	1128	33200	1 Nos.	33200
3.	Teapoy Zoovie	4264	298	4562	821	189	5572	1 No.	5572
4.	LCD TV Stand Pizza	8348	584	8932	1608	371	10911	1 No.	10911
DINING ROOM									
5.	Oval table six seater wooden top	10868	761	11629	2093	483	14205	2 Nos.	28410
6.	Kerala Chair	4271	299	4570	823	190	5583	12 Nos.	66996
THREE BED ROOMS									
7.	Cot 6.25'x5' viceroy	18358	1285	19643	3536	815	23994	3 Nos.	71982
8.	Cot side unit Viceroy	4662	326	4988	898	207	6093	3 Nos.	18279
9.	Simple Table	6857	480	7337	1321	304	8962	3 Nos.	26886
10.	Wooden Chair with arm	3089	216	3305	595	137	4037	3 Nos.	12111
SIDE ROOM									
11.	Conference table 6 seater	6064	424	6488	1168	269	7925	6 Per Seat	47550
12.	Executive Chair	8268	579	8847	1592	367	10806	1 Nos.	10806

13	Executive Visitors Chair	6269	439	6708	1207	278	8193	5 Nos.	40965
14.	Executive Chair	8268	579	8847	1592	367	10806	1 No.	10806
15	Executive Visitors Chair	6269	439	6708	1207	278	8193	3 Nos.	24579
16.	Dressing Table with stool as per drg (Marshal)	8548	598	9146	1646	380	11172	1 No.	11172
Grand Total								4,35,073	
MATTRESSES WITH PILLOWS (M/s. RUBCO, KOTTAYAM)									
Sl. No	Variety & Dimensions	Basic Rate per Mattresses (Rs.)	Freight	Sub Total	GST 18%	-	Unit Price (Rs.)	Qty(No s.)	Total Amount (Rs.)
1.	NEO SPINE 300 6.25'x5"x6"	10902	1090.20 11992.20 2158.60	-	14150.80	3	42452		
2.	TOUCH PILLOW 27"x17"x4"	305	30.50	335.50	60.39	-	395.89	6	2375
Grand Total								44,827	

Consolidating the total amount for the furniture and mattress with pillows are as follows:

Sl. No.	Firm	Items	Total Amount (Rs.)
1.	M/s. RUBCO, Kannur	Furniture	4,35,073
2.	M/s. RUBCO, Kottayam	Mattresses with Pillows	44,827
		Grand Total	4,79,900

It may be noted that, the University Engineer has calculated the total amount for furniture, mattress and pillows, as per the invoice as Rs.4,79,902/- and further the amount is rounded to Rs.4,80,000/-. Earlier, based on the estimate for Rs. 4,80,000/-, submitted by the University Engineer for the purchase of furniture, mattress and pillows, University Order (U.O. No. Ad.BI(4)808/2021/09/108 dated 24.11.2021) was also issued.

The total amount for purchase of one number each of Smart TV, Refrigerator, Induction heater cook top and Electric Kettle from M/s. Medical and Visual Technologies Pvt Ltd., Thiruvananthapuram, on the basis of the remarks from the Instrumentation Engineer, are as follows:

Sl. No.	Firm	Items	Rate for one qty	GST Amount (18%)	Total Amount
1.	M/s. Medical and Visual Technologies Pvt Ltd., Thiruvananthapuram	Smart TV Make : LG	Rs. 23,390/-	Rs. 4,210/-	Rs. 27,600/-
		Refrigerator Make : Samsung 253 litres capacity double door	Rs. 26,864/-	Rs. 4,836/-	Rs. 31,700/-
		Induction Heater Cook Top Make : Prestige	Rs. 4,534/-	Rs.816/-	Rs. 5,350/-
		Electric Kettle Make : Pigeon	Rs. 9,15/-	Rs.165/-	Rs. 1,080/-
Grand Total					Rs. 65,730

The Finance Section has remarked that the proposal for the purchase of Smart TV, Refrigerator, Induction heater cook top and Electric Kettle and the purchase of Furniture and mattresses with pillows from M/s. RUBCO in connection with refurbishing of VC's quarters at Kariavattom Campus, may be placed before the Purchase committee for approval and if approved, supply order may be placed accordingly.

Accordingly, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and negotiated with the firm M/s RUBCO and recommended to purchase Smart TV, Refrigerator, Induction heater cook top and Electric Kettle from the lowest quoted firm M/s. Medical and Visual Technologies Pvt Ltd., Thiruvananthapuram and to purchase Furniture (as detailed above) and mattresses with pillows from M/s. RUBCO, Kannur and M/s. RUBCO, Kottayam at the negotiated price with a discount of 2% from the quoted rate, as detailed below;

Sl. No.	Firm	Items	Rate for one qty	GST Amount (18%)	Total Amount
1.	M/s. Medical and Visual Technologies Pvt Ltd., Thiruvananthapuram	Smart TV Make : LG	Rs. 23,390/-	Rs. 4,210/-	Rs.27,600/-
		Refrigerator Make : Samsung 253 litres capacity double door	Rs.26,864/-	Rs. 4,836/-	Rs.31,700/-
		Induction Heater Cook Top Make : Prestige	Rs. 4,534/-	Rs.816/-	Rs.5,350/-
		Electric Kettle Make : Pigeon	Rs. 9,15/-	Rs.165/-	Rs.1,080/-
Grand Total - Rs.65,730/-					

FURNITURE (M/s. RUBCO, KANNUR)									
Sl. No.	Item	Basic Rate	Transportation charges	Total Amount	GST 18%	Unloading charges	Unit Price	Qty	Amount(Rs) (All inclusive)
SITTING ROOM									
1.	Reeper chair with arm	2840	199	3039	547	126	3712	4 Nos.	14848
2.	Sofa Pearl 3+1+1	25402	1778	27180	4892	1128	33200	1 Nos.	33200
3.	Teapoy Zoovie	4264	298	4562	821	189	5572	1 No.	5572
4.	LCD TV Stand Pizza	8348	584	8932	1608	371	10911	1 No.	10911
DINING ROOM									
5.	Oval table six seater wooden top	10868	761	11629	2093	483	14205	2 Nos.	28410
6.	Kerala Chair	4271	299	4570	823	190	5583	12 Nos.	66996
THREE BED ROOMS									
7.	Cot 6.25'x5' viceroy	18358	1285	19643	3536	815	23994	3 Nos.	71982
8.	Cot side unit Viceroy	4662	326	4988	898	207	6093	3 Nos.	18279
9.	Simple Table	6857	480	7337	1321	304	8962	3 Nos.	26886
10.	Wooden Chair With arm	3089	216	3305	595	137	4037	3 Nos.	12111
SIDE ROOM									
11.	Conference table 6 seater	6064	424	6488	1168	269	7925	6 Per Seat	47550
12.	Executive Chair	8268	579	8847	1592	367	10806	1 Nos.	10806

13.	Executive Visitors Chair	6269	439	6708	1207	278	8193	5 Nos.	40965
14.	Executive Chair	8268	579	8847	1592	367	10806	1 No.	10806
15.	Executive Visitors Chair	6269	439	6708	1207	278	8193	3 Nos.	24579
16.	Dressing Table with stool as per drg (Marshal)	8548	598	9146	1646	380	11172	1 No.	11172
Grand Total									4,35,073
MATRESSES WITH PILLOWS (M/s. RUBCO, KOTTAYAM)									
Sl.No.	Variety & Dimensions	Basic Rate per Mattress (Rs.)	Freight	Sub Total	GST 18%	-	Unit Price (Rs.)	Qty (Nos.)	Total Amount (Rs.)
1.	NEO SPINE 300 6.25'x5''x6''	10902	1090.20	11992.20	2158.60	-	14150.80	3	42452
2.	TOUCH PILLOW 27''x17''x4''	305	30.50	335.50	60.39	-	395.89	6	2375
Grand Total									44,827
Sl. No.	Firm	Items	Total Amount (Rs.)	Discount (Rs.)	2%	Amount after discount (Rs.)			
1.	M/s. RUBCO, Kannur	Furniture	4,35,073	8701.46		4,26,372			
2.	M/s.RUBCO,Kottayam	Mattresseswith Pillows	44,827	896.54		43,930			
		Grand Total	4,79,900	9598.00		4,70,302			

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No: 42.45.02.03 :- Kerala University Press - Purchase of printing materials required to print SLM of SDE - Quotations – for approval-

(Ad.BIII section)

The Superintendent (i/c), Kerala University Press was entrusted for the purchase of printing materials required to print the Self Learning Materials of School of Distance Education, Kariavattom vide letter no.26489/Admn B III/2021/UOK dated: 26.03.2022.

The Superintendent (i/c), Kerala University Press, vide letters dated: 04.05.2022 has informed that quotations were invited accordingly for the purchase of printing materials for use of the University Press to print SLM's of SDE and has forwarded the copy of Quotation notice, Comparative Statement with original quotations received. The details of quotations received are given below.

Sl No.	Item	Rate Quoted by Firms per plate /ream		Lowest Quoted Firm	Amount	Remarks
1.	Double Demy Offset printing plates (P.S) (2000 Nos)	Sreelekshmi Offset Printers	346/-	Hareram Agencies	6,80,000/-	
		Hare Ram Agencies & Suppliers	340/-			
		KM Offset Printers	344/-			
2.	R.A.I White Mapilitho printing paper 60 gsm (2000 Reams)	Sree Lakshmi Narayana Papers	1890/-	Premier Paper Distributors	35,36,000/-	L2 recommended * LI rejected (Rs.1477/-) due to lack of quality
		Shreesiva Paper Mills Private Ltd	1850/-			
		Premier Paper Distributors	1768/-			
		Aswin Paper Company	1783/-			
3.	Double Demy Art Card 300 gsm (35,000 Nos)	Sree Lakshmi Narayana Papers	27.20/-	Premier Paper Distributors	8,75,000/-	
		Shreesiva Paper Mills Private Ltd	26.80/-			
		Premier Paper Distributors	25/-			
		Aswin Paper Company	26.48/-			
4.	Double Demy Art Card 220 gsm (50,000 Nos)	Sree Lakshmi Narayana Papers	20.18/-	Aswin Paper Company	9,97,500/-	
		Shreesiva Paper Mills Private Ltd	20.10/-			
		Premier Paper Distributors	20/-			
		Aswin Paper Company	19.95/-			
Total					₹60,88,500/-	

*Aswin Paper Company has quoted ₹1477/- for 'B Grade Maplitho Paper', which was not recommended due to lack of desired quality.

An amount of Rs. ₹60,88,500/- (*Rupees Sixty Lakh Eight Eight Thousand And Five Hundred only*) is required for the full and final settlement of the above purchase. The expenditure in this regard may be met from the h/a "MH-48-4-4150-Printing of Lessons and Prospectus of SDE". The Superintendent (i/c), Kerala University Press has, further requested to approve the quotations for the purchase of printing materials for use of the University Press to print SLM's of SDE and also requested to grant permission to purchase the items from the lowest quoted firms as detailed above. The Finance I Section has recommended to place the above purchase proposal before the Purchase Committee for consideration, with the firms be invited at the meeting for negotiation. It was recommended to issue supply orders, if the proposal is approved. The Finance officer has further required that the reason for rejecting L1 has to be clearly specified.

Hence, as per the orders of the Vice Chancellor, the proposal for the purchase of printing materials for use of University Press to print SLM's of SDE, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase 2000 numbers of Double Demy Offset Printing Plates (P.S) @ Rs.340/-from the lowest quoted firm M/s. Hare Ram Agenceis, Thiruvananthapuram for an amount of Rs.6,80,000/- (Rupees Six Lakh and Eighty Thousand only) and to purchase R.A.I White Mapilitho printing paper 60 gsm (2000 Reams), Double Demy Art Card 300 gsm (35,000 Nos) and Double Demy Art Card 220 gsm (50,000 Nos) from the Stationery Department.

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No:42.45. 02.04: Department of Optoelectronics, Kariavattom - Request for the Purchase of Optical Chopper-

(Ad.BIII section)

The Professor & Head, Department of Optoelectronics, Kariavattom has submitted a request dated 29.01.2022, for the purchase of one no. of "Optical Chopper" for the department. The Professor & Head, has further informed that Quotations were invited for the above purchase and that all procedures contained in KFC and Store Purchase Manual had been followed while inviting quotations. Accordingly, quotations were received from three firms, as detailed below.

Sl No.	Name of the Firm	Total Amount
1.	Electronic Enterprises (India) Pvt. Ltd, Saifabad, Hyderabad	Total Cost ₹ 2,01,164/- (Basic total ₹1,91,585/ & GST @5 ₹9,579.25)
2.	M/s. Surekha Engineering, Secunderabad	Total Cost ₹ 2,40,450/- (Basic total ₹ 2,29,000/- & GST @ 5 ₹11,450/-)
3.	M/s. Micro Communications, Dilsukhnagar, Hyderabad	Total Cost ₹ 2,67,750/- (Basic total ₹ 2,55,000/- & GST @ 5% ₹ 12,750/-)

The meeting of the Department council held on 27.01.2022 considered the three quotations received and recommended to purchase the item from the lowest quoted firm, M/s. Electronic Enterprises (India) Pvt. Ltd, Saifabad, Hyderabad. The quotations, comparative statement, copy of the minutes of the Department council meeting and stores purchase manual certificate etc are appended.

As per the recommendation of the department council held on 27.01.2022, **the Professor & Head, Department of Optoelectronics has requested to accord sanction for the purchase of one no. of "Optical Chopper" from the lowest quoted firm M/s. Electronic Enterprises (India) Pvt. Ltd, Saifabad, Hyderabad at a cost of Rs.2,01,164.00 (including GST @ 5% against DSIR and Essentiality Certificate).** The expenditure on the same may be met from the h/a "Part I Non Plan MH-29, Department of Optoelectronics, 4- 1930 Equipment" of the current year's BE of the University.

The Finance I Section has recommended to place the above purchase proposal before the Purchase Committee for consideration, and to issue supply orders, if the proposal is approved by the Committee.

As per the orders of the Vice Chancellor, the proposal for the purchase of one no. of "Optical Chopper" for the Department of Optoelectronics, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran to negotiate the rate with LI M/s. Electronic Enterprises (India) Pvt. Ltd, Saifabad, Hyderabad and to present the Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be approved.

Item No:42.45. 02.05: UCE, Kvtm-Physics & Civil Labs- Purchase of Workbenches-

(Ad.C section)

The Principal, UCE, vide letter UCE/PURCHASE/706/2022 dated 04.03.2022, has submitted a proposal for the purchase of five numbers of workbenches for use in the lab of the University College of Engineering (UCE), Kariavattom.

In this context the following points may be noted:

- The Syndicate at its meeting held on 25.02.2022, vide item.No.37.84.06, resolved to agree the proposal from the Principal in connection with setting up of Chemistry and Civil labs with the revised estimate of ₹3,57,186/- (Rupees Three Lakhs Fifty seven Thousand One Hundred and Eighty six only), meeting the expenditure from the head of account under "part I NP-MH-63-Miscellaneous -8-6028 New Development programmes", sanctioned for the expansion of laboratory facility in UCE in the Budget Speech 2021-22. Further resolved that all the purchase shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.
- The estimated cost for the Workbench is for ₹42,814/- (Rupees Forty Two Thousand Eight Hundred and Fourteen only).
- The Principal has also forwarded proforma invoice generated from SIDCO dated 23.02.2022.
- It may also be noted that no remarks from the University Engineer in this regard has been furnished along with the request.
- Based on the remarks of the principal that there is urgent requirement of work benches in the Physics Department lab and Civil lab, the Finance has given concurrence to place the proposal before the Purchase Committee for approval.

In obedience to the orders of the Vice-Chancellor, the proposal submitted by the Principal pertaining to the purchase of five numbers of workbenches for ₹42,814/- (Rupees Forty Two Thousand Eight Hundred and Fourteen only) is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and the remarks of the Principal stating that the hard wood plain table as quoted by M/s SIDCO is similar to workbench, therefore recommended to purchase five numbers of Hard wood plain table (120 x 75 x 75cm) for an amount of Rs.32,745/- (Rupees Thirty Two Thousand Seven hundred and forty five only) including GST @ 18% from M/s. SIDCO, Thiruvananthapuram for use in the lab of the University College of Engineering (UCE), Kariavattom, meeting the expenditure from the head of account under "part I NP-MH-63-Miscellaneous -8-6028 New Development programmes", sanctioned for the expansion of laboratory facility in UCE in the Budget Speech 2021-22.

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974., subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No:42.45. 02.06: University Hostel for Women, Kariavattom – Purchase of 2 Refrigerators – (Ad.DIIsection)

The Syndicate held on 25.02.2022, vide item no.37.124 Additional Item No.11.03 resolved to purchase 2 Refrigerators and 2 Grinders for the University Hostel for Women, Kariavattom, at revised rate, utilizing Plan Fund and supply order was issued to M/s Udaya Agencies, Kazhakootam for the purchase of 2 Refrigerators amounting to Rs.54,980/- (Rupees Fifty Four Thousand Nine Hundred and Eighty only) and to M/s SRT METAL MART, Chalai for the purchase of 2 Grinders amounting to Rs.41,000/- (Rupees Forty One Thousand only).

M/s SRT METAL MART, Chalai supplied 2 Grinders on 24.03.2022. However, M/s Udaya Agencies, Kazhakootam (L1) informed that, they are unable to supply the quoted refrigerator as the models have become outdated and obsolete.

However, Ms.Nu Tech Equipment and Services (L2) have agreed to supply the Refrigerators with the same price quoted earlier (**Rs.59,980/- plus tax** with 3 years compressor warranty.(earlier it was 12 year).

M/s Quarks Engg Pvt. Ltd (L3) also withdrew the quote as they are unable to supply the items on the price quoted.

As ordered by the Vice-Chancellor, the proposal for the purchase of two refrigerators from M/s Nu Tech Equipment and Services (L2) for University Hostel for Women, Kariavattom for an amount of **Rs.59,980/- plus tax** with 3 years compressor warranty(earlier it was 12 year), as L1 and L3 has informed that they are unable to supply the items on the rates quoted, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Joint Registrar, Campus Administration for the purchase of two numbers of Refrigerator through GeM Portal for use in the University Hostel for Women, Kariavattom.

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No:42.45.02.07 : Purchase of 133 cots for University Hostels from M/s ARTCO

(Ad.DII section)

35 Anjili wooden cots had already been purchased from M/s Artisans Development Co-operative Ltd. Thiruvananthapuram for use in Men's Hostel, Kariavattom.

In the meeting of the Sub committee constituted for hostel admission held on 21.04.2022 it was decided to purchase additional wooden cots for University Hostel for Men, Kariavattom and University Hostel for Women, Thycaud, from M/s ARTCO, as per the same specification of the cots already purchased for University Hostel for Men, Kariavattom, on war footing. The Warden, University Hostel for Men was entrusted to purchase and hand over the required number of cots to the Administrative Officer, University Hostel for Women, Thycaud.

The Administrative Officer, Women's Hostel, Thycaud reported that they need 93 cots and the Warden, Men's Hostel Kariavattom reported that they are in need of 40 cots. Thus, total of 133 cots are required for use at Men's Hostel Kariavattom and Women's Hostel Thycaud.

M/s Artco vide e-mail dated 07.05.2022 submitted the proforma invoice amounting to Rs.14,91,048/- (Rupees Fourteen Lakh Ninety One Thousand and Forty Eight only) for the supply of 133 cots including GST and delivery charges.

Sl.No	Name of Product	Qty	Rate	Amount	GST				Total
					Rate	CGST	SGST	Cess	
1	Wooden Cot	133	9200	1223600	18	110124	110124	0	14,43,848.00
	Delivery Charge		40000	40000	18	3600	3600	0	47,200
					Total Amount before Tax				12,63,600
					Add CGST				1,13,724
					Add SGST				1,13,724
					Add Cess Amount				0.00
					Tax Amount : GST				227448
					Total Amount After Tax				14,91,048.00

The Finance has remarked to place the proposal before the Purchase Committee and to meet the expenditure in this regard from the head of account " Part I – NP – MH 1(a) – General Direction – 4/2105 – Purchase of Furniture" of the current year's Budget Estimates of the University and to place the supply order if the proposal is approved.

Therefore as per orders of the Vice-Chancellor the proposal for purchase of 133 cots for University hostels is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase 133 numbers of Wooden Cot from M/s.ARTCO, Thiruvananthapuram, for an amount of Rs.14,91,048/-(Rupees Fourteen Lakh Ninety One Thousand and Forty Eight only) including GST for use in the Men's Hostel Kariavattom and Women's Hostel, Thycaud as detailed below; meeting the expenditure from the head of account "Part I – NP – MH 1(a) – General Direction – 4/2105 – Purchase of Furniture."

Sl.No	Name of Product	Qty	Rate	Amount	GST			Total
					Rate	CGST	SGST	
1	Wooden Cot	133	9200	1223600	18	110124	110124	14,43,848
	Delivery Charge		40000	40000	18	3600	3600	47,200
					Total Amount before Tax			12,63,600
					GST			2,27,448
					Total Amount After Tax			14,91,048

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be noted.

Item No:42.45. 02.08 Department of Biochemistry – Proposal for the purchase of Chemicals in the Department in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District" (after retendering)

(Planning A1 section)

The Government vide G.O (Rt) No. 823/2021/H.EDN datd 21/06/2021, accorded Administrative Sanction for the Annual Plan 2021-22 of the University for a total outlay of Rs. 26 Crore, with indicative allocation of Rs. 60,000,000/- (Rupees Six crore only) for the Scheme-component "Specific Projects".

An amount of Rs. 30 Lakh from the aforementioned provision had been allocated to the Department of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", vide Resolution of the Syndicate held on 07/05/21 (Item no. 27.12.01) and Administrative Sanction has been accorded vide U.O. No. Pl.A1/SPG21-22/Imp. Plan/21 date 30/06/2021, to release the sanctioned amount as Provisional Advance to Dr. A. Helen, Head, Dept. of Biochemistry(Principal Investigator), towards its implementation.

Subsequently, Dr. A. Helen, Head, Dept. of Biochemistry, Principal Investigator of the above project, had submitted a proposal for the purchase of various 'Chemicals' in the Department, in connection with the implementation of the Project vide Letter No Nil dated 22/11/2021 and the proposal was placed before the 11th meeting of the Purchase Committee held on 22/02/2022. The Syndicate held on 25/02/2022 (Item No. 37.124.11.12), resolved to approve the recommendation of the aforementioned meeting of the Purchase Committee, to invite re-quotations with regard to the purchase of various 'Chemicals', owing to the non-availability of sufficient qualified quotations and to place the proposal before the next meeting of the Purchase Committee for consideration.

Accordingly after re-tendering, the Head, Dept. of Biochemistry, vide Letter No: BCH/PLAN FUND-AH- Re Qn-1 dtd 02/04/2022, has submitted the proposal for the purchase of various 'Chemicals (Make - Invitrogen)' in the Department along with the quotation obtained from the sole firm 'M/s BIOVISION' and the details of the quote.

The details of quotation in this regard is enumerated below:

Sl. No	Name of the Chemical	Item Code	Make	Quantity	Unit	M/s. Biovision (in Rs)
1	Image- IT Live Green reactive Oxygen Species Detection Kit for microscopy	Cat #136007	Invitrogen	1 Kit	1	36,269 /- (Inclusive of GST @5%)
2	LC3B Polyclonal Antibody	Cat # PAS 32254	Invitrogen	100 ul	1	36,397 /- (Inclusive of GST @5%)
3	Cell Event Senescence Green Flow Cytometry Assay kit	Cat # C 10840	Invitrogen	500 Assays	1	28,637 /- (Inclusive of GST @5%)
4	Annexin V Biotin Apoptosis Detection Kit	Cat #BMS 500BT20	Invitrogen	20 Tests	1	12,161 /- (Inclusive of GST @5%)

5	Cell Event Caspase 3/7 Green Ready Probes Reagent	Cat # R 3711	Invitrogen	1 Kit	1	24,216 /- (Inclusive of GST @5%)
						Rs. 1,37,680 /-

The Head, Department of Biochemistry, has recommended the firm 'M/s Biovision, Kochi,' for the purchase of Purchase of various chemicals in the Department, for a total cost of Rs. 1,37,680 /- (Rupees One lakh thirty seven thousand six hundred and eighty only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the financial assistance sanctioned to the Head for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", vide U.O. No. Pl.A1/SPG21-22/Imp. Plan/21 date 30/06/2021, under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of various chemicals in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor and Dr.K.G.Gopchandran, Member Syndicate, to negotiate with the firm 'M/s Biovision, Kochi and to present the Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be approved.

The Syndicate considered the report of negotiation and **FURTHER RESOLVED** to place the supply order with the 'M/s Biovision, Kochi for the supply of various chemicals in the Department of Biochemistry for an amount of Rs.1,27,535/- (Rs.One lakh twenty seven thousand five hundred and thirty five only) (GST inclusive).

ALSO RESOLVED that the expenditure for the purchase shall be debited from the financial assistance sanctioned to the Head for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", vide U.O. No. Pl.A1/SPG21-22/Imp. Plan/21 date 30/06/2021, under the State Plan Grant for the year 2021-22.

Item No:42.45. 02.09.

Department of Demography – Purchase of ‘5KVA online UPS with batteries’ in the Department-

(Planning AI section)

The Head, Department of Demography, vide Letter No. 39/9/DEMO/2022 dated 11/01/2022, has submitted a proposal for the Purchase of ‘5KVA online UPS with batteries’ in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website and vide reference cited, has forwarded the quotations obtained from four firms for the purchase of ‘5KVA online UPS with 42 AH SMF batteries’ under 'Buy back policy (i.e., After buy back of old 5KVA UPS with 6 Nos 42 AH SMF Batteries)' in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the verification report on the quotes by the Instrumentation Engineer, CLIF.

As per the verification report, ‘M/s. Supra Hi-Tech Electro Equipments Pvt. Ltd., Cochin’ is the sole firm which satisfies the warranty conditions stipulated in the quotation notice. Hence, the Instrumentation Engineer suggested to ensure 3 years warranty for the 'Battery pack' before placing the purchase order. Accordingly, the Head sought clarification to this effect from the other two firms and the firms ‘M/s. Powerlink Technologies, Cochin’ & ‘M/s.LineOn Power Ltd., Cochin’ confirmed to provide three years warranty for the Battery also.

The comparative statement of the quotes obtained in this regard, is enumerated below:

Purchase of 5KVA online UPS with batteries:

Sl No	Firm	Make/ Model	Item Nos.	Total amount including GST(in Rs.)	Amount after buyback (in Rs.)	Remarks
1	'M/s. Powerlink Technologies, Cochin'	UPS Make: POWERLINK MODEL:5 KVA/96 V DC Online	1		92,350/- (GST inclusive)	WARRANTY: 3 Years for UPS & Batteries
		42 AH 12 V SMF Batteries	8			
2	'M/s. Supra Hi-Tech Electro Equipments Pvt. Ltd., Cochin'	UPS Make: SUPRA MODEL:5 KVA/96 V V Online	1		83,574/- (GST inclusive)	WARRANTY: 3 Years for UPS & Batteries L1
		Battery: 42 Ah 12 V SMF	8			
3	'M/s. LineOn Power Ltd., Cochin'	UPS Make: LINEON MODEL:5 KVA/96 V DC Online	1		94,900/- (GST inclusive)	WARRANTY: 3 Years for UPS & Batteries
		42 AH 12 V SMF Batteries	8			

The Head, Department of Demography has recommended the firm 'M/s. Supra Hi-Tech Electro Equipments Pvt. Ltd., Cochin' for the purchase of '5KVA online UPS with 42 AH SMF Batteries' in the department, at a total cost of **Rs. 83,574/- (Rupees Eighty three thousand five hundred and seventy four only)**.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of '5KVA online UPS with 42 AH SMF Batteries' in the Department of Demography, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran, Member Syndicate, to negotiate with the firm M/s. Supra Hi-Tech Electro Equipments Pvt. Ltd., Cochin and to present the Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be approved.

The Syndicate considered the report of the negotiation and **FURTHER RESOLVED** to place supply order with the firm M/s. Supra Hi-Tech Electro Equipments Pvt. Ltd., Cochin for the supply of '5KVA online UPS with 42 AH SMF Batteries' in the University Department of Demography, Kariavattom for an amount of Rs.82,574/- (Rs. Eighty five thousand five hundred and seventy four only) (GST inclusive).

ALSO RESOLVED that the expenditure for the purchase shall be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

Item No:42.45. 02.10.

Department of Aquatic Biology and Fisheries – Purchase of 'Micropipette' in connection with the Establishment of 'Aqua Clinic' in the Department –

(Planning A1 section)

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019, invoking provision under section 10 (13) of the Kerala University Act of 1974, to release an amount Rs. 15 Lakh as Provisional advance to Dr. Bijukumar, Professor & Head,

Department of Aquatic Biology and Fisheries, towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm'.

Accordingly the Head, Department of Aquatic Biology and Fisheries, vide Letter No. AQB.301/Purchase/21-22 dated 10/02/2022, submitted a proposal for the purchase of various 'Equipments' in connection with the implementation of the aforementioned project. The Head had invited quotations by publishing the Quotation Notice in the University Website. The Head has also informed that owing to the non-specification of the EMD in the first tender, re-tenders were invited for the purchase.

Thereafter the purchase proposal was forwarded to Finance for further remarks. The Finance suggested to retender for the purchase of "Multiparameter water analyzer and COD Test Tube Heater" and "Double beam UV-Visible Spectrophotometer", owing to non availability of qualified tenders.

Item No: 1 Micropipette:

The Head, vide Letter No. AQB.301/Purchase/21-22 dated 10/02/2022, has forwarded the quotations obtained from five firms for the purchase of "**Micropipette**" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council meeting held on 09/02/2022, recommending the purchase.

As per the evaluation report furnished by the Head, the quotations obtained from 'M/s.Hallmark Mechatronics, Cochi', 'M/s Star Scientific Supplies, Kollam' and 'M/s Industrial Laboratory Equipments & Co.,Tvm' are in compliance with required technical specifications. But the quotations obtained from 'M/s. Servell Engineers, Chennai' and 'M/s Universal Agencies, Thrissur' are not in compliance with the required technical specifications.

The comparative statement of the qualified quotes obtained in this regard is enumerated below:

Sl No	Firm	Make/ Model	Base rate (in Rs.)	GST (5%)	Quantity	Total amount (in Rs.)	Remarks
1	'M/s. Hallmark Mechatronics, Cochi'	Make:Sartorius Labsentia ls Model:mLINE	83,000/-	4,150/-	1	87,150/-	WARRANTY: 1 YEAR
2	'M/s Star Scientific Supplies, Kollam'	Make: NICHIRYO	71,144/-	INCLUSIVE	1	71,144/-	WARRANTY: 1 YEAR L1
3	'M/s Industrial & Laboratory Equipments Co.,Tvm'	Model: Thermo Scientific Finn F2	74,260/-	3,713/-	1	77,973/-	WARRANTY: 2 YEARS

The Head, Department of Aquatic Biology and Fisheries, has recommended the firm 'M/s Star Scientific Supplies, Kollam' for the purchase of "**Micropipette**" in the Department, at a total cost of **Rs. 71,144/- (Rupees Seventy one thousand one hundred and fourty four only)**, inclusive of GST @5%.

The Expenditure in this connection may be debited from the Provisional Advance of Rs. 15 Lakh sanctioned to the Head, Department of Aquatic Biology and Fisheries, towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm', vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019.

The Finance Officer has remarked to place the proposal for the purchase of "**Micropipette**" in the Department of Aquatic Biology and Fisheries, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor and Dr.K.G.Gopchandran, Member Syndicate, to negotiate with the firm M/s. Star Scientific Supplies, Kollam and to present the Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be approved.

The Syndicate considered the negotiation report and **FURTHER RESOLVED** to place supply order 'M/s Star Scientific Supplies, Kollam' for the purchase of "Micropipette" in the Department, at a total cost of Rs.67,586.8 /- (Rupees Sixty seven thousand five hundred eighty six and eighty paise only) (inclusive GST).

ALSO RESOLVED that the expenditure for the purchase shall be debited from the Provisional Advance of Rs. 15 Lakh sanctioned to the Head, Department of Aquatic Biology and Fisheries, towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm', vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019.

Item No:42.45. 02.11. Department of Chemistry – Purchase of various 'Instruments' in the Department-

(Planning A1 section)

The Head, Department of Chemistry, vide Letter No. DC/4/41/2022 dated 14/02/2022, has submitted a proposal for the purchase of various 'Instruments' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

Item No: 1: Vertical Distillation Unit:

The Head has forwarded the quotations obtained from ten firms for the purchase of "Vertical Distillation Unit" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the department council meeting held on 05/01/2022, recommending the purchase.

As per the evaluation report submitted by the Head, the quotations obtained from 'M/s Jupiter Scientific Comp., Salem', 'M/s Star Scientific Supplies, Kollam', 'M/s. Prompt Scientific Solutions, Kochi', 'M/s Calgon Scientific, Kochi', 'M/s. Manthri Global Technologies, Tvm.', 'M/s. Rashi Simply Science, Ahmedabad' and 'M/s. Universal Agencies, Thrissur' are in compliance with required technical specifications. But the quotations obtained from 'M/s. Servell Labsentials, Chennai', 'M/s. Smek, Cochin' and 'M/s. Crescent Lab Equipments, Ernakulam' are not in compliance with the required technical specifications.

The comparative statement of the qualified quotes in this regard, is enumerated below:

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (5%)	Quantity	Total amount (in Rs.)	Remarks
1	'M/s Jupiter Scientific Comp., Salem'		1,68,000/-	8,400 /-	1	1,76,400 /-	
2	'M/s.Star Scientific Supplies, Kollam'	Make:VITSIL	85,400 /-	4,270 /-	1	89,670 /-	WARRANTY: 2 YEARS
3	'M/s. Prompt Scientific Solutions, Kochi	Make:MESWOX Model: MESWOX SH-40-D	84,200 /-	4210/-	1	88,410/-	WARRANTY: 1 YEAR
4	'M/s Calgon Scientific, Kochi'	Make:Glassco Model:GLDD25AQ	1,46,542 /-	7,327 /-	1	1,53,869 /-	WARRANTY: 1 YEAR
5	'M/s. Manthri Global Technologies, Tvm.'	Make:SUPERTEK Model:CH14031-40D	80,000/-	4,000 /-	1	84,000 /-	WARRANTY: 1 YEAR L1
6	'M/s. Rashi Simply Science, Ahmedabad'		1,25,500 /-	6275 /-	1	1,31,775 /-	WARRANTY: 1 YEAR
7	'M/s. Universal Agencies, Thrissur'		1,98,900 /-	9,945 /-	1	2,08,845 /-	WARRANTY: 1 YEAR

The Head, Department of Chemistry has recommended the firm 'M/s. Manthri Global Technologies, Tvm.' for the purchase of "*Vertical Distillation Unit*" in the Department, at a total cost of **Rs.84,000 /- (Rupees Eighty four thousand only)**, inclusive of GST @5%.

Item No: 2: Vertical Autoclave:

The Head has forwarded the quotations obtained from ten firms for the purchase of "*Vertical Autoclave*" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the department council meeting held on 05/01/2022, recommending the purchase.

As per the evaluation report submitted by the Head, the quotations obtained from 'M/s. Servell Labsentials, Chennai', 'M/s Jupiter Scientific Comp.,Salem', 'M/s. Smek, Cochin', 'M/s Star Scientific Supplies, Kollam', 'M/s Calgon Scientific, Kochi', 'M/s. Rashi Simply Science, Ahmedabad' and 'M/s. Universal Agencies, Thrissur' are in compliance with required technical specifications. But the quotations obtained from 'M/s. Prompt Scientific Solutions, 'M/s NU Tech Equipments and Services, Tvm.' and 'M/s. Crescent Lab Equipments, Ernakulam' are not in compliance with the required technical specifications. The comparative statement of the qualified quotes in this regard, is enumerated below:

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (5%)	Quantity	Total amount (in Rs.)	Remarks
1	'M/s. Servell Labsentials, Chennai'	Make:Servell Labsentials Model:SE-AV-S-01	60,000 /-	3,000 /-	1	63,000 /-	WARRANTY:1 YEAR
2	'M/s Jupiter Scientific Comp.,Salem'		45,000 /-	2,250 /-	1	47,250 /-	L1
3	'M/s. Smek, Cochin'	Model:AV 101	45,650/-	2,282.5 /-	1	47,932.5 /-	WARRANTY:1 YEAR
4	'M/s Star Scientific Supplies, Kollam'	MAKE: ROTEK Model:RAV-02	53,320 /-	2,666 /-	1	55,986 /-	WARRANTY:2 YEARS
5	'M/s Calgon Scientific, Kochi'	Model:7421PAD	74,490 /-	3,724.5 /-	1	78,214.5 /-	WARRANTY:1 YEAR
6	'M/s. Rashi Simply Science, Ahmedabad'		62,200 /-	3,110 /-	1	65,310 /-	WARRANTY:1 YEAR
7	'M/s. Universal Agencies, Thrissur'	MAKE:ROTEK Model:RAV-02	54,990/-	2,749.5 /-	1	57,740 /-	WARRANTY:1 YEAR

The Head, Department of Chemistry has recommended the firm 'M/s Jupiter Scientific Comp.,Salem' for the purchase of "*Vertical Autoclave*" in the Department, at a total cost of **Rs. 47,250 /- (Rupees Fourty seven thousand two hundred and fifty only)**, inclusive of GST @5%.

The Head, Department of Chemistry recommended the following firms for the purchase of corresponding items in the Department, at a total cost of *Rs. 1,31,250/- (Rupees One lakh thirty one thousand two hundred and fifty only)*, as detailed below:

Sl No.	Items	Firm	Model	Quantity	Price (Rs.)
1	<i>Vertical Distillation Unit</i>	'M/s. Manthri Global Technologies, Tvm.'	Make:SUPERTEK Model:CH14031-40D	1	84,000 /-
2	<i>Vertical Autoclave</i>	'M/s Jupiter Scientific Comp.,Salem'		1	47,250 /-
	Total				<i>1,31,250 /-</i>

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of various 'Equipments' in the Department of Chemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran to negotiate with the lowest quoted firms and to present the Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be approved.

The Syndicate considered the report of negotiation and **FURTHER RESOLVED** to place supply order 'M/s. Manthri Global Technologies, Tvm.' for the purchase of "Vertical Distillation Unit" in the Department, at a total cost of Rs.81,900/- (Rupees Eighty one thousand and nine hundred only) (GST inclusive).

ALSO RESOLVED to place supply order with M/s Jupiter Scientific Comp., Salem' for the purchase of "Vertical Autoclave" in the Department, at a total cost of Rs.46,777.5/- (Rupees Fourtysix thousand seven hundred seventy seven and fifty paise only) (GST inclusive).

ALSO RESOLVED that the expenditure for the purchase shall be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

Item No:42.45. 02Additional Item No:01:- Centre for English Language Teaching (CELT) - Purchase of items for the establishment of Digital Studio

(Ad.DIII section)

As per the Letter dated 15.03.2022, Sri. Vishnu Narayanan, Director, Centre for English Language Teaching (CELT), has informed that an amount of Rs.1,75,000/- has been released as Provisional advance towards the establishment of Digital Studio at the Centre for English Language Teaching (CELT) vide U.O. No. Ad DIII/2143/2022/UOK dated 18.03.2022, and has forwarded the comparative statement of quotations received in response to the notification issued along with the quotations, and requested to grant permission for the purchase from the lowest quotation of items for the establishment of Digital Studio, and that the expenditure may be met from the h/a "Part I-NP-MH-63:Miscellaneous-8/6028-New Development Programmes".

Summary of Quotations

Sl. No	Name of the firm	Specification	Rate	Qty.	GST	Amount
1	M/s LogTech Infoway Pvt. Ltd. TC.14/730, Museum Nandavanam Road, VikasbhavanP.O.	1. Canon Camera – EOS R Camera Bag	Rs. 1,42,500/-	1	included	Rs.1,42,500/-
		2. Canon Camera Lens RF50MM f/1.8 (Lens Cap) - E43. (Lens Hood) - ES-35B. (Lens Bag) - LP1014.	Rs. 17,500/-	1	included	Rs. 17,500/-
		3. Video Tripod Kit – Sirui	Rs. 15,000/-	1	included	Rs. 15,000/-
		One Lakh and Seventy five thousand only				1,75,000/-
2	M/s. Media team	1. EOS R	1,20,000/-	1	Rs.21,600/-	1,41,600/-

	Solutions India Private Limited, Vennala, P.O, Kochi.				(18%)		
		2. Carry Bag	2,200/-	1	396/-	2596/-	
		3. RF50mm Canon RF 50mm f/1.8STM	15,245/-	1	2744/-	17989/-	
		4. Lens Cap	included		18%		
		5. Lens Hood	Not available				
		6. Lens Bag	2,200/-	1	396/-	2,596/-	
		7. Sirui SH25 Aluminum Tripod	19,300/-	1	3474/-	22,774/-	
					28,610/-	1,58,945/-	
		One Lakh eighty seven thousand five hundred and fifty five only					1,87,555/-
		Optional SD Card Sandisk/Sony					
		64GB SD card(For Normal HD shooting)	2,400/-	1	432/-	2,832/-	
		OR					
		64GB SD card(For 4K video Recording)	10,200	1	2,142/- (21%)	12,342/-	
3.	M/s. CREST Enterprises Plot No.6, Ground Floor Unity House, Bora Masjid Street Near Society Restaurant, Fort, Mumbai.	1. Mirror Less Camera EOS R Body		1	18% including	1,39,800/-	
		2. Camera Lens (Preferred Brand Canon) RF50MM f/1.8 (Lens Cap): E43 (Lens Hood): ES65B (Lens Bag): LP1014		1	18% including	22,000/-	
		3. SIRUI SH15 VIDEO TRIPOD KIT		1	18% including	16,490/-	
		One Lakh Seventy eight thousand Two hundred and Ninety only					1,78,290/-
4.	M/s. COMPU- NEEDS Communication, D-o, Periyar, Techno park, Thiruvananthapuram	1. Canon Camera – EOS R Camera Bag	1,4 1,43,000/-	1	Included	1,43,000/-	
		2. Canon Camera Lens RF50MM f/1.8 (Lens Cap) - E43. (Lens Hood) - ES-35B. (Lens Bag) - LP1014	18,200/-	1	included	18,200/-	
		3. Video Tripod Kit – Sirui	15,800/-	1	included	15,800/-	
		One Lakh Seventy seven thousand only					1,77,000/-
5	M/s Sun micro TC 4/2598, KRA A23 Kuravankonam	1. Canon Camera – EOS R	1,43,500/-	1	included	1,43,500/-	
		2. Canon Camera	18,500/-	1	Including	18,500/-	

	Thiruvananthapuram.	Lens RF50MM f/1.8 (Lens Cap) - E43. (Lens Hood) - ES-35B. (Lens Bag) - LP1014.				
		3. Video Tripod Kit – Sirui	15,900/-	1	Included	15,900/-
		One Lakh Seventy seven thousand Nine hundred only				1,77,900/-

Finance has remarked that the proposal for the purchase of items for the establishment of Digital Studio in the Centre for English Language Teaching (CELT) may be placed before the purchase committee along with the technical verification report (Technical verification from the Director, CELT appended) for approval, and If approved, the expenditure may be met from the provisional advance sanctioned vide U.O U.O. No. AD DIII/2143/2022/UOK dated 18.03.2022.

The matter was placed before the Purchase Committee, and the Syndicate held on 11.05.2022, vide item no. 41.113.01. Additional Item 5, resolved to agree to the recommendation of Purchase Committee to seek specification for the above mentioned items from the Instrumentation Engineer and to invite quotations on the basis of the same and to place the proposal with revised specifications before the Purchase Committee scheduled on 13.05.2022.

As per the orders of the Vice-Chancellor, the proposal from Sri. Vishnu Narayanan, Director, Centre for English Language Teaching (CELT) to grant permission for the purchase from the lowest quotation of items for the establishment of Digital Studio, is placed along with the Specifications submitted by the Instrumentation Engineer, before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and the specification obtained from the Instrumentation Engineer and recommended to invite quotations as per the Store Purchase Manual and to place before the Purchase Committee.

Further recommended that the recommendation may be approved by the Vice-Chancellor in exercising the powers vested under Section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 13.05.2022, be noted.

Item No:42.45. 02Additional Item No.02:- ORI & Mss Library - Renovation of ORI & MssL- Estimate forwarding for Purchasing Furniture – (Ad.DIII section)

Dr.Rejani.R.S., Asst. Professor and Head, Oriental Research Institute & Manuscripts Library, vide Letter dated 26.04.2022 has submitted the Estimated Expenditure for the renovation work of Oriental Research Institute & Manuscripts Library as follows;

1. HOD ROOM - Rs.4,10,000/-
2. OFFICE ROOMS - Rs.4,10,000/-
3. LIBRARY GLASS DOOR & LOBBY - Rs.1,55,000/-
4. RESEARCHER'S ROOM - Rs.3,35,000/-
5. PHOTO RENOVATION - Rs.3,30,000/-
6. FACULTY ROOM - Rs.4,00,000/-
7. LIBRARY - Rs.3,10,000/-
8. GARDEN - Rs. 1,50,000/- GRAND TOTAL - Rs.25,00,000/-

The Syndicate held on 11.05.2022, vide item No.41.84.09 approved the recommendation of the Standing Committee of the Syndicate on Planning and Development

1. to entrust the University Engineer to submit a detailed estimate on the proposal by excluding the proposal for 'photo renovation' and 'garden'.

2. to entrust the HoD, Oriental Research Institute & Manuscripts Library to inquire whether the State Agri Corporation is willing to undertake the proposal for garden in Oriental Research Institute & Manuscripts Library and if they agreed, to obtain a detailed estimate for it from the State Agri Corporation.

On the proposal for the renovation of Painting's in the Department, the Syndicate held on 11.05.2022, vide item No.41.84.10, resolved to entrust the Pro-Vice Chancellor to examine the matter in consultation with the concerned persons and to submit a report with expert opinion on it. The Vice Chancellor has ordered to implement the same.

However, vide letter dated 13.05.2022, Dr.R.B.Sreekala, Professor & Head, ORI & MssL has forwarded the estimate given by Artisan's Development Co-operative Ltd, 4429, Kerala (ARTCO Ltd) for Purchasing Furniture's in the Department for an amount of Rs.23,24,391/- by meeting the expenditure from an amount of Rs.25 lakhs allotted for renovation work of ORI & MssL under the Budget Speech 2022-23.(copy of the estimate appended).

As per the orders of the Vice- Chancellor, the proposal forwarded by Dr.R.B.Sreekala, Professor & Head, ORI & MssL for Purchasing Furniture in the Department from Artisan's Development Co- operative Ltd, 4429, Kerala (ARTCO Ltd) for an amount of Rs.23,24,391/- by meeting the expenditure from an amount of Rs.25 lakhs allotted for renovation work of ORI & MssL under the Budget Speech 2022-23 is placed before the Purchase Committee for consideration & appropriate recommendation.

The Committee considered the matter and recommended to entrust the Pro- Vice-Chancellor and Dr. K.G. Gopchandran to negotiate with the firm M/s Artisan's Development Co-operative Ltd,4429, Kerala (ARTCO Ltd) and to present the Negotiation Report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) of the Purchase Committee held on 13.05.2022, be approved.

The Syndicate considered the report of negotiation and **FURTHER RESOLVED** to direct the firm M/s.Artisan's Development Co-operative Ltd, 4429, Kerala (ARTCO Ltd) to resubmit the previous estimate for an amount of Rs.23,24,391/- (Rs.Twenty three lakh twenty four thousand three hundred and ninety only) by changing the items to an amount of Rs.5,69,585/- (Rs.Five lakh sixty nine thousand five hundred and eighty five only).

Item No.42.46 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 18.05.2022– Minutes – approval of - reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at 11 AM on 18.05.2022 in the Senate Chamber.

The minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held at 11 A.M. on 18.05.2022 in the Senate Chamber (COPY APPENDED) is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 18.05.2022; 11 A.M.

Venue : Senate Chamber, Senate House Campus, Palayam

Members

- | | |
|--|-----------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | -Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate | -Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate | -Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate | -Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate | -(online) |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate | -(online) |
| 7. Sri.Bijukumar. G, Member, Syndicate | -Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate | -Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate | -Absent |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate | -(online) |
| 11. Sri.Arun Kumar. R, Member, Syndicate | - Sd/- |

12. Sri.Rajendrakumar P, Member, Syndicate
The meeting began at 11.30 AM

-(online)

Item No:42.46.01: **കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23, ഐറ്റം നമ്പർ 64, "ഹരിതാലയം പദ്ധതി തുടരും"-സംബന്ധിച്ച്.**

[Ad.Misc]

കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23ലെ ഐറ്റം നമ്പർ അറുപത്തിനാലാമതായി പറഞ്ഞിട്ടുള്ള ഹരിതാലയം പദ്ധതി തുടരും എന്ന ഇനത്തിന്റെ പ്രൊപ്പോസൽ ഡോ. പ്രമോദ് കിരൺ. ആർ. ബി, ചീഫ് കോ ഓർഡിനേറ്റർ, ഹരിതാലയം പദ്ധതി, പ്രൊഫ. സ്വപ്ന ടി എസ്, ഹെഡ്, ഡിപ്പാർട്ട്മെന്റ് ഓഫ് ബോട്ടനി, പ്രൊഫ. സാബു ജോസഫ് ഡിപ്പാർട്ട്മെന്റ് ഓഫ് എൻവിയറോണെന്റൽ സയൻസസ്, ശ്രീ രാജ് നാരായൺ. ആർ, ജോയിന്റ് രജിസ്ട്രാർ ഇൻ ചാർജ്, ക്യാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ, എന്നിവർ സംയുക്തമായി സമർപ്പിച്ചിട്ടുണ്ടായിരുന്നു. 19.04.2022 ൽ നടന്ന ബഡ്ജറ്റ് ഇസ്റ്റിമെന്റേഷൻ സെല്ലിന്റെ യോഗം പ്രസ്തുത പ്രൊപ്പോസൽ പ്ലാനിംഗ് ആൻഡ് ഡവലപ്മെന്റ് കമ്മിറ്റിയ്ക്കു കൈമാറ്റം ചെയ്തതും എടുത്തിരുന്നു. പ്രസ്തുത പ്രൊപ്പോസൽ പ്രകാരം 30 ലക്ഷം രൂപയുടെ പ്രതീക്ഷിത ചെലവ് വരുന്ന വിശദമായ പദ്ധതിയാണ് സമർപ്പിച്ചിരിക്കുന്നത്.

പ്രസ്തുത പ്രൊജക്റ്റുമായി ബന്ധപ്പെട്ട് കാർഷിക വൃത്തിയിൽ അനുഭവസമ്പന്നങ്ങളായ മാത്രമല്ല അത് ഉത്തരാവാദിത്തത്തോടെ നടപ്പിലാക്കാനും ഓരോ കൃഷിയിൽ നിന്നും കൃത്യമായി വരുമാനവും ഉറപ്പ് വരുത്തുന്ന രീതിയിൽ പ്രവർത്തിക്കാൻ യോഗ്യതയുള്ള ഒരു വ്യക്തിയെ പ്രൊജക്ട് ഓഫീസറായി നിയമിക്കാവുന്നതുമാണ് . ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം "ഹരിതാലയം പദ്ധതി തുടരും"എന്ന പദ്ധതിയുമായി ബന്ധപ്പെട്ട വിശദമായ പ്രൊപ്പോസൽ പ്ലാനിംഗ് ആൻഡ് ഡവലപ്മെന്റ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു.

Recommendation:

- *To approve the proposal submitted by Dr. Pramod Kiran R B (Chief Coordinator, Harithalayam Project), Prof. Swapna T S (Head, Dept. of Botany), Prof. Sabu Joseph (Dept. of Envi. Sciences)and Sri. Raj Narayan R (JR (I/c)-Campus Administration), with the following modifications:*
 1. *To defer Sl.no.1 (Paddy Cultivation) in the proposal for the time being as the matter needs detailed discussions.*
 2. *In the case of Sl. No. 6- Acacia replacement with fruit trees, the Committee recommended to plant different varieties of Mango trees (Kottukonam, Alphonso etc) including low height Mango trees and to plant different varieties of Jack fruit trees (varikka, thenvarikka etc).*
 3. *To ensure the maximum involvement of students in all the Harithalayam projects.*
 4. *In the case of engaging casual labourers, the Committee recommended to engage required number of casual labourers as and when needed for the work. Also recommended to disburse their wages at the end of each day.*
 5. *To deposit the allotted fund for disbursement of wages to Casual Labourers to the PD Account of the JR, Campus Admn. and to entrust the JR, Campus Administration for the disbursement of the wages of Casual labourers on the basis of the recommendations of Chief Coordinator and the Special Officer of the Harithalayam Project and to obtain remarks of the Finance Officer on the feasibility of the proposed mode of disbursement of wages.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 18.05.2022, be approved.

Item No:42.46.02: **Setting up an E Seva Kendram (Digital Student’s Service Centre) in the Student Amenity Centre – Proposal submitted by the Director, Kerala University Computer Centre – Reg.**

[Help Desk]

- Ref:
1. Minutes of the meeting of the Syndicate held on 4/12/2021 ((Item No.34.82.15)
 2. Minutes of the meeting held at Registrar’s chamber on 3/3/2022.

The Syndicate at its meeting held on 4/12/2021, vide reference cited (1) has resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development to explore the possibilities of setting up an E Seva Kendram (Digital Student's Service Centre) at the Student Amenity Centre. The Director, Kerala University Computer Centre has therefore submitted the proposal (Copy attached) towards setting up the E Seva Kendram (Digital Student's Service Centre).

A meeting held at Registrar's chamber vide reference cited (2) has discussed the proposal of the Director, KUCC. The Director has opined that the proposed Digital Student's Service Centre may be set up in line with the model which has been adopted in the Calicut University. He has also suggested that a Start Up firm may be entrusted with the task of setting up the Digital Student's Service Centre. The meeting has recommended that the proposal submitted by the Director, KUCC may be placed before the Standing Committee on Planning & Development.

The matter is therefore placed before the Standing Committee of the Syndicate on Planning & Development for consideration and decision thereof.

Recommendation:

- *To approve the proposal submitted by the Director, Kerala University Computer Centre for setting up the E Seva Kendram (Digital Student's Service Centre).*
- *To provide the following infrastructure/equipment from among those proposed*
 1. *Computers/Laptops (Agent terminals)-5*
 2. *Storage solution*
 3. *Online call centre software with telephony and associated call centre features.*
 4. *Software : Students Grievance Application*
 5. *Hardware solutions (IP call centre) including IVRS (Interactive voice response system)*
 6. *Scanners (ordinary)-2*
 7. *Network printers-2*
 8. *All in one- touch Kiosk*
 9. *Call centre TELEPHONE SET (Headset with MIC model)*
 10. *UPS with sufficient back up*
- *Also recommended to include the chatbot (software) in the proposal.*
- *In the case of Air conditioners, the Committee recommended to follow the earlier decision taken in the meeting, convened by the Pro-Vice-Chancellor, held on 05.10.2021 in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 18.05.2022, be approved.

Item No:42.46.03: *Centre for English Language Teaching - Budget Speech-2022-23 - Proposal for the infrastructure development of the Centre -reg.*

[Ad.DIII]

As per Item No.55 of the Budget Speech 2022-23, it is envisaged a proposal for the infrastructure development of the Centre for English Language Teaching and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated in the Budget for the development of the same

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.55 has recommended to obtain the proposal from the Director, Centre for English Language Teaching and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the proposal for the infrastructure development of the Centre for English Language Teaching has received from Sri. Vishnu Narayanan, Director, Centre for English Language Teaching and the Estimated Expenditure for the same is as follows;

- | | |
|-------------------------------------|-----------------|
| 1. Mac Book Pro(1 No.) | - Rs.1,25,000/- |
| 2. Final Cut Pro Software(1 No.) | - Rs.25,000/- |
| 3. LED Smart TV (1 No.) | - Rs.80,000/- |
| 4. AC 2 Tons (1 No.) | - Rs.60,000/- |
| 5. Glass Door (1 No.) and Curtains | - Rs.40,000/- |

6.Sofa set and Teapoy (1 No.)	- Rs.80,000/-
7. Executive Table (1 No.)	- Rs.40,000/-
8. Water dispenser with cooling cabinet (1 No.)	- Rs.15,000/-
9. Portable Speaker with Mic (1 No.)	- Rs.35,000/-
GRAND TOTAL	- Rs.5,00,000/-

As per the orders of the Vice-Chancellor, the proposal forwarded by Sri. Vishnu Narayanan, Director, Centre for English Language Teaching for the infrastructure development of the Centre for English Language Teaching (copy appended) for an amount of Rs.5,00,000/- (Rupees Five Lakh only as per the Budget Speech of 2022 - 23) is placed before the the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *To approve the proposal in principle, forwarded by Sri. Vishnu Narayanan, Director, Centre for English Language Teaching, for the infrastructure development of the Centre for English Language Teaching for an amount of Rs.5,00,000/- (Rupees Five Lakh only as per the Budget Speech of 2022 – 23).*
- *To entrust the Director, Kerala University Computer Centre, the Instrumentation Engineer and Sri. Vishnu Narayanan, Director, Centre for English Language Teaching, to submit a report on the technical aspects of the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 18.05.2022, be approved.

Item No:42.46.04: *Centre for Cultural Studies - Budget Speech-2022-23 - Proposal for the infrastructure development of the Centre – reg.*

[Ad.DIII]

As per Item No.55 of the Budget Speech 2022-23, it is envisaged to submit a proposal for the infrastructure development of the Centre for Cultural Studies and an amount of Rs.5,00,000/- (Rupees Five Lakhs only) has been allocated in the Budget for the development of the same

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.55 has recommended to obtain the proposal from the Director, Centre for Cultural Studies and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the proposal for the infrastructure development of the Centre for Cultural Studies has received from Dr.Meena.T.Pillai, Director, Centre for Cultural Studies and the Estimated Expenditure for the same is as follows;

1. Desktop PC(1 No.)	-Rs.60,000/-
2. Mac Book Pro(1 No.)	-Rs.1,20,000/-
3. LED Smart TV (1 No.)	Rs.1,00,000/-
4. AC 2 Tons (1 No.)	-Rs.60,000/-
5. Glass Door (1 No.) and Curtains	-Rs.45,000/-
6. Executive Revolving Chair (1 No.)	-Rs.15,000/-
7. Executive Table (1 No.)	-Rs.35,000/-
8. A3 Monochrome Network Laser Printer (1 No.)	- Rs.65,000/-
GRAND TOTAL	- Rs.5,00,000/-

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr.Meena.T.Pillai, Director, Centre for Cultural Studies for the infrastructure development of the Centre for Cultural Studies (copy appended) for an amount of Rs.5,00,000/- (Rupees Five Lakhs only as per the Budget Speech of 2022 - 23) is placed before the the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- *To approve the proposal in principle, forwarded by Dr.Meena.T.Pillai, Director, Centre for Cultural Studies for the infrastructure development of the Centre for Cultural Studies, for an amount of Rs.5,00,000/- (Rupees Five Lakhs only) as per the Budget Speech of 2022 – 23.*

- *To entrust the Director, Kerala University Computer Centre, the Instrumentation Engineer and Dr.Meena.T.Pillai, Director, Centre for Cultural Studies, to submit a report on the technical aspects of the proposal.*

The meeting came to an end at 12.45 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 18.05.2022, be approved.

Item No:42.47. Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 18.05.2022– Minutes - approval - reg.

(Pl.G)

A combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research was held on 18.05.2022 in the Senate Chamber.

The minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held at 12.45 PM on 18.05.2022 (COPY APPENDED) is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON PLANNING & DEVELOPMENT AND ACADEMICS & RESEARCH

Date and Time : 18.05.2022; 10.45A.M.

Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D]	-Sd/-
Dr.S.Nazeeb, Member, Syndicate [Convener, SC on A&R]	-Sd/-
Adv.K.H.Babujan, Member, Syndicate	-Sd/-
Dr.K.B.Manoj, Member, Syndicate	-Sd/-
Sri.B.P.Murali, Member, Syndicate	-(online)
Adv.Muralidharan Pillai.G, Member, Syndicate	-(online)
Sri.Bijukumar. G, Member, Syndicate	-Sd/-
Sri.Jairaj. J, Member, Syndicate	-Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	-Absent
Dr.Vijayan Pillai. M, Member, Syndicate	-(online)
Sri.Arun Kumar. R, Member, Syndicate	-Sd/-
Sri.Rajendrakumar P. -(online)	

The meeting began at 12.45 PM.

Item No:42.47.01: Request for setting up an Air Conditioned E-Library at the International Centre For Marxian Studies and Research(ICMSR)-reg.

[Ad.AII]

The Director, ICMSR has requested to sanction the setting up of an Air Conditioned E-Library at ICMSR by re-appropriating all the amounts (Rs.16 Lakhs). The Centre has already received Rs.9 Lakhs (8 Lakhs for book purchase and Rs.1 Lakh for inauguration) on 11.03.2022 from the total amount of Rs.25 Lakhs sanctioned vide U.O No.7314/2021/UOK dated 18.12.2021.

Expected cost for setting up the E-Library

SL.No	Item	Quantity (No.s)	Amount
1	Computers	11	600,000
2	Photocopier	1	200,000
3	Air Conditioners(1.5 Tonnes)	3	300,000
4	Wiring and Networking Works		1,50,000
5	Computer Table and Chairs	12	1,50,000
6	Miscellaneous		200,000
	TOTAL (Rupees Sixteen Lakh only)		16,00,000/-

As per the orders of the Vice-Chancellor, the matter is placed before the combined Standing Committee of the Syndicate on Planning & Academics and Research for consideration.

RECOMMENDATION:

1. *To approve the proposal submitted by the Director, ICMSR for setting up of an Air Conditioned E-Library at ICMSR, amounting to Rs.16,00,000/-(Rupees Sixteen Lakh only).*

The meeting came to end at 1PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 18.05.2022, be approved.

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Item No:42.48. Department of Sociology - Request of Dr. Antony Palackal to issue NOC - Fresh legal opinion received - informing of-Consideration of- reg.

(Ad A V)

Dr. Antony Palackal, Professor and Head, Department of Sociology, in letter dated 09.03.2022 requested to issue a No Objection Certificate (NOC) to him to apply for the post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi and for the post of Professor in IIT Patna. He requested that a No Objection Certificate (NOC be issued in his name that also indicates Vigilance Clearance(as there is no vigilance case is pending against him in the University).

Dr. Antony Palackal had joined the University of Kerala as Associate Professor in the Department Sociology on 22.08.2017 and has been placed in the post of Professor with effect from 12.12.2017.He was put in charge of the Head of the Department of Sociology from 12.12.2019 to 17.08.2021 and again from 21.01.2022.

Legal opinion from the learned Standing Counsel had been sought vide letter dated 30.03.2022 on the matter of issuing NOC to Dr. Antony Palackal, Professor and Head, Department of Sociology for him to apply for the post of Professor in Central Universities. The Standing Counsel vide Letter No. TA/SC/LO-44/2022 dated 01.04.2022 rendered opinion on the matter as follows:

"In the above matter, the application filed by the University numbered as I.A.No.1 of 2022 seeking enlargement of time for compliance of the judgment is pending before the Hon'ble Court. Now the question is whether NOC can be issued even while the enquiry remains to be completed and the proceedings thereon is ended. However, it is not advisable to take any decision at this point when the I.A. is under consideration of the Hon'ble Court. I may hastily add that this inordinate delay in completing the enquiry may not be considered by the Hon'ble Court in any future proceedings as justified and hence steps may please be taken to see that unexplainable delay does not occur in the enquiry proceedings and consequent steps.

"The Hon'ble High Court of Kerala, vide order dated 05.04.2022 in I.A 1/2022 has ordered that the time be extended **till 20.06.2022** as a last chance for complying with the direction in the judgement dated 20.12.2021 in WA No. 1307/2021.

Adv. Jyothi Chudan, Retd. Special Secretary, Govt. of Kerala who was appointed as the Enquiry Officer to inquire into the complaint raised by Dr. Uthara Soman, Assistant Professor, Department of Sociology, S N College, Chempazhanthu against Dr. Antony Palackal has submitted his **Enquiry Report** which was placed in the Syndicate scheduled on 11.05.2022.

In the light of the above developments, learned opinion from the Standing Counsel was sought vide Letter No. L.S.2/LO-25/(Gen-xv)/2022 dated 09.06.2022 whether NOC be issued to Dr. Antony Palackal, Professor and Head, Department of Sociology to apply for the post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi and for the post of Professor in IIT Patna.

The Standing Counsel vide letter No. TA/SC-LO-48/2022 dated 09.05.2022 rendered his learned opinion as follows:

"The Hon'ble High Court of Kerala has already enlarged the time for taking a decision on the question of NOC till 20.6.2022 as stated in the letter itself. Since the enquiry report is going to be placed before the Syndicate on 11.5.2022, there is no need for taking any decision prior to that."

The meeting of the Syndicate held on 11.05.2022 considered this matter vide Item No. 41.104 and resolved that the item be referred to the next Syndicate.

As per the orders of the Vice Chancellor, the matter of issuing NOC to Dr. Antony Palackal, Professor and Head, Department of Sociology to apply for the post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi and for the post of Professor in IIT Patna is placed, along with the legal opinion, before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to accept the opinion of the Standing Counsel and initiate action accordingly.

Item No.42.49 **INSPIRE fellowship- Payment of 3rd installment of grant to Ms.Soumya.K.R, Junior Research Fellow, Department of Aquatic Biology and Fisheries, University of Kerala, Kariavattom - reporting of -reg:**

(Ac. E III)

The Department of Science & Technology (DST), Govt. of India had sanctioned and released an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) towards the 3rd installment of INSPIRE fellowship to Ms. Soumya K R, Junior Research Fellow, Department of Aquatic Biology and Fisheries, University of Kerala, Kariavattom for the period from 08/07/2021 to 07/07/2022 as the Basic Fellowship, HRA & Annual Contingency.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 3rd installment of INSPIRE fellowship amounting to Rs.4,51,520/-(Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) being the basic fellowship amounting to Rs.3,72,000/- (Rupees Three Lakh Seventy Two Thousand Only), HRA amounting to Rs.59,520/-(Rupees Fifty Nine Thousand Five Hundred and Twenty Only) and contingency amounting to Rs.20,000/-(Rupees Twenty Thousand Only) by utilizing the funds from DST to Ms.Soumya K R, Junior Research Fellow, Department of Aquatic Biology and Fisheries, University of Kerala, Kariavattom for the period from 08/07/2021 to 07/07/2022 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O.No.3853/2022/UOK dated 18/05/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.50 **Department of Physical Education -Request for additional grant for the settlement of expenditure incurred for Taekwondo Men Championship 2021-2022 hosted by the University of Kerala-Consideration of-reg.**

(Ad DI)

University of Kerala has conducted 'All India Inter University Taekwondo Men Championship 2021-2022' as a mega event on 21st March to 24th March 2022 at Jimmy George Stadium. For conducting the event an amount Rs.15,00,000/- (Rupees Fifteen Lakh Only) was sanctioned to the department allocated in the Budget Speech 2021-2022 (Item No.141 for conducting Inter University Tournaments).

The Syndicate at its meeting held on 16.03.2022 (Item No.38.84) has resolved to grant permission to utilise an amount of Rs.10,00,000/- (Rupees Ten Lakh only) earmarked in the Budget Speech 2021-2022 (Item No.35) for conducting Eminent Sports Person Summit (if the additional amount could not be found), along with the Rs.15 Lakhs (Rupees fifteen Lakhs only) already sanctioned for the conducting Inter University Tournaments.

Now Sri.Siddik.R, Director (i/c), Department of Student Services, University of Kerala has submitted a request. It is informed that for the conduct of All India Inter University Taekwondo Men Championship 2021-22 he was put in the charge of dealing the financial settlement of the event along with the Finance Officer. An amount of Rs.15,00,000/- (Rupees Fifteen Lakh Only) was sanctioned as Provisional Advance for the conduct of All India Inter University Taekwondo Men Championship 2021-22, Rs.5,22,500/- (Rupees Five Lakh Twenty Two Thousand and Five Hundred Only) has received as registration fee and Rs.75,000/- (Rupees Seventy Five Thousand only) as sponsorship. But the total expenditure for the conduct championship is Rs.23,23,703.99 (Rupees Twenty Three Lakh Twenty Three Thousand Seven Hundred Three and Ninety Nine paisa only). An additional expense of 2,26,204/- (Rupees Two Lakh Twenty Six Thousand Two Hundred Three and Four only) was incurred for the conduct of All India Inter University Taekwondo Men Championship 2021-22.

In this context the Director(i/c), Department of Student Services, University of Kerala has requested to do the needful steps to release the additional expense of 2,26,204/- (Rupees Two Lakh Twenty Six Thousand Two Hundred Three and Four only) in the Joint Current Account in the name of Sri.Siddik.R, the Director(i/c), Department of Student Services and the Finance Officer in State Bank of India (Account No.40827205058) to settle the financial liabilities for the conduct of All India Inter University Taekwondo Men Championship 2021-22. (The Income and Expenditure details are appended)

The Finance-I Section has endorsed the same vide **Endt.FOS.790/Finance I/2022-23 dtd 09.05.2022.**

As ordered by the Vice Chancellor the matter regarding the release of an additional expense of 2,26,204/- (Rupees Two Lakh Twenty Six Thousand Two Hundred Three and Four only) **to the** Joint Current Account in the name of Sri.Siddik.R, the Director(i/c), Department of Student Services and the Finance Officer in State Bank of India (Account No.40827205058) to settle the financial liabilities incurred towards the conduct of All India Inter University Taekwondo Men Championship 2021-22, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to release an additional expense of Rs.2,26,204/- (Rupees Two Lakh Twenty Six Thousand Two Hundred and Four only) to the Joint Current Account of Sri.Siddik.R, Director(i/c), Department of Student Services and the Finance Officer to settle the financial liabilities incurred towards the conduct of All India Inter University Taekwondo Men Championship 2021-22.

FURTHER RESOLVED to entrust the Secretary, Organising Committee to place the detailed statement of expenditure before the organizing committee of All India Inter University Taekwondo Men Championship 2021-22 and place the same before the Syndicate.

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Item No.42.51 Minutes of the meeting of the Standing Committee of the Syndicate on Finance-Approval-reg.

(Ad.A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 18th May 2022, 02.30 p.m.
Venue : Senate Chamber, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Sri. Bijukumar G (Member, Syndicate)
4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr. K. G. Gopchandran (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)
7. Adv. B. Balachandran (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Dr.Vijayan Pillai (Member, Syndicate)
3. Sri. B.P Murali (Member, Syndicate)
4. Adv. Muralidharan Pillai G. (Member, Syndicate)

Item No.42.51.01 Department of Physical Education – Action taken by the Director in utilizing the Stadium Development Fund for necessary renovation works in the Department –Ratification -reg.

(Ad DI)

The University Stadium that houses the Department of Physical Education did not have any name board at the entrance showing the Name of the University or the Department. The office of the Department was in a pathetic condition without any shelves or proper seating arrangements for the staff. The doors and windows of the Office room were also not repairable. The number of files

generated each year with regard to the conduct of Inter collegiate and Inter University tournaments are voluminous. The minutes of the Departmental council held on 28.02.2015 (item no.5) approved by the Vice Chancellor (copy attached) states that the 'SDF funds shall be used for meeting the urgent purchases, replenishments of consumables and repair of equipments in the Department or any matter at the discretion of the Director'. The NAAC peer team 2016 which visited the Department as well as the Local fund Audit teams during their Audit remarked the need to renovate the stadium facilities especially the Stadium building.

Considering the above, the renovation works in the Department were done and the expenditure for the same was met from the Stadium Development Fund. All the works were done by following proper procedure by meeting Quotations and sanctioning work order to the lowest quoted firm. The Local fund Audit Team which audited the Accounts of the Department for the academic year 2019-20 pointed out that prior administrative sanction has to be sought for all expenditures above Rs.25,000/- expended from the Stadium Development Fund. All expenditures above the same shall be done after obtaining prior administrative sanction. The Local Fund Audit team physically verified the works done in the year 2018-19 as well as 2020-21 and expressed their satisfaction. They recommended that ratification may be sought on the action taken by the Director in utilizing the Stadium Development Fund for renovation works in the Department unaware of the limit of Rs.25,000/- and without prior administrative sanction.

The expenditure for the following works were met from the Stadium Development Fund.

- Fabrication of a steel structure with ACP paneling for steel signage and LED spot light.- Rs. 58,900/- (2018-19)
- Installation of stainless steel signage in fabricated ACP paneled structure – Rs.76,665/- (2018-19)
- Making and installation of granite top office work station in the Office of Department of Physical Education-Rs.96,000/- (2018-19)
- Electrification on the granite top office work station in the office of the Department of Physical Education- Rs.38,150/-(2018-19)
- Making and installing of Teak wood design wall shelf and window shelf in the Office and outdoor maintenance work in the Department of Physical Education-Rs.98,750/-(2018-19)
- Making and installing of Records room with small compartments in aluminium fabrication in the Department-Rs.97,580/-(2020-21)
- Purchase of Brush cutter for weeding and maintaining the Stadium ground-Rs.28,189/-(2020-21)

The Sub-Committee of the Syndicate for Sports held on 26.11.2021, had considered the above matter regarding ratification of the action taken by the Director in utilizing the Stadium Development Fund for renovation works in the Department and recommended to place the same before the Standing Committee of the Syndicate on Finance.

The Syndicate held on 04.12.2021, vide Item No.34.119.02, considered the recommendations of the Sub-Committee of the Syndicate for Sports held on 26.11.2021 regarding ratification of the action taken by the Director in utilizing the Stadium Development Fund for renovation works in the Department and resolved to place the same before the Standing Committee of the Syndicate on Finance.

In accordance with the resolution of the Syndicate, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by the Director, Department of Physical Education in utilizing the Stadium Development Fund for renovation works in the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.02 **Department of Physical Education - Conduct of IC/IU Tournaments 2017-2018 – Participation of Students in various All India Inter University Tournaments - Admittance of TA claimed by reckoning the distance travelled as per the original train tickets submitted by the Students-reg.**

(Ad DI)

Dr.K.K.Venu, former Director, Department of Physical Education was sanctioned an amount of Rs.67,00,000/- (Rupees Sixty Seven lakh Only) as Provisional Advance for the Conduct of IC/IU Tournaments 2017-2018. From this an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) has been regularised vide U.O.No.Ad.D.I/DPE/09069/2018 dtd 30.03.2019.

The Director (i/c), Department of Physical Education, has forwarded the original train tickets submitted by the students who participated in various All India Inter University Tournaments, amounting to Rs.1,01,069/- for the regularisation of Provisional Advance sanctioned to him towards the conduct of IC/IU Tournaments for the year 2017-2018. The Director (i/c), Department of Physical Education, has requested to consider the distance travelled as per the original train tickets of the students submitted and to allow the TA amount claimed.

The Audit VI Section has remarked that TA admitted as the per shortest distance is Rs.92,384/- and the difference in the TA is Rs.8685/- The FO has opined that TA claimed for Rs.1,01,069/- may be admitted by reckoning the distance travelled as per the original train tickets submitted by the Students who participated in various All India Inter University Tournaments for the year 2017-2018.

The Government vide G.O(P) No.150/2019/Fin dtd.05.11.2019, has orderd that any employee whose TA bill exceeds monthly/quarterly ceiling, shall submit the originals of train ticket/ copy of flight ticket attached to the TA bill, for admitting such claims.

It may be noted that the Department of Physical Education has submitted the original train tickets of students who participated in the Inter University tournaments for the year 2017-2018 and the claim for Travelling Allowance of the coaches and managers are submitted only in the TA bill format.

The Finance Officer has again offered his remarks in this regard and the same are as detailed below:

1. Under Rule 14 part III,KSR “The Government in respect of Heads of Department and the Head of Department in the case of their subordinates may,for special reasons which should be recorded,permit mileage allowance to be calculated on a route other than the shortest or cheapest,provided that the journey is actually performed by such route’.
2. The concerned officer has “certified that I have actually travelled in the class for which the fare is claimed in this bills”

Therefore the Finance Officer has informed that administrative sanction is a pre-requisite for admitting/endorsing the allowance on a route which the journey was actually performed, other than the shortest or cheapest route exists. Once the administrative sanction is received Finance can endorse the admissible amount.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance. Accordingly the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation on admittance of TA claimed for Rs.1,01,069/- by reckoning the actual distance travelled as per the original train tickets submitted by the Students who participated in various All India Inter University Tournaments for the year 2017-2018, in compliance with G.O(P) No.150/2019/Fin dtd.05.11.2019 and the remarks offered by the Finance Officer.

The Committee considered the matter and recommended to admit the original train fare as TA i.e. Rs 1,01,069/- (Rupees One Lakh One Thousand Sixty Nine Only) submitted by the Students who participated in various All India Inter University Tournaments for the year 2017-2018, as per the G.O(P) No.150/2019/Fin dtd.05.11.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.03 **Department of Physical Education - Conduct of IC/IU Tournaments 2018-2019 –Participation of Students in various All India Inter University Tournaments - Admittance of TA claimed by reckoning the distance travelled as per the original train tickets submitted by the Students-reg.**

(Ad DI)

Dr.Jayarajan David.D, former Assistant Director (Director(i/c), Department Physical Education was sanctioned an amount of Rs.75,00,000/-(Rupees Seveny Five Lakh Only)as Provisional Advance for the Conduct of IC/IU Tournaments 2018-2019.

The Director (i/c), Department of Physical Education, has forwarded the original train tickets submitted by the students who participated in various All India Inter University Tournaments, amounting to Rs.3,84,630/- for the regularisation of Provisional Advance sanctioned to him towards the conduct of IC/IU Tournaments for the year 2018-2019. The Director (i/c), Department of Physical Education, has requested to consider the distance travelled as per the original train tickets of the students submitted and to allow the TA amount claimed.

The Audit VI Section has remarked that TA admitted as the per shortest distance is Rs.3,57,485/- and the difference in the TA is Rs.27,145/-. The FO has opined that TA claimed for Rs.3,84,630/- may be admitted by reckoning the distance travelled as per the original train tickets submitted by the Students who participated in various All India Inter University Tournaments for the year 2018-2019.

The Government vide G.O(P) No.150/2019/Fin dtd.05.11.2019, has ordered that any employee whose TA bill exceeds monthly/quarterly ceiling, shall submit the originals of train ticket/ copy of flight ticket attached to the TA bill, for admitting such claims.

It may be noted that the Department of Physical Education has submitted the original train tickets of students who participated in the Inter University tournaments for the year 2018-2019 and the claim for Travelling Allowance of the coaches and managers are submitted only in the TA bill format.

The Finance Officer has again offered his remarks in this regard and the same are as detailed below:

1. Under Rule 14 part III,KSR “ The Government in respect of Heads of Department and the Head of Department in the case of their subordinates may,for special reasons which should be recorded, permit mileage allowance to be calculated on a route other than the shortest or cheapest,provided that the journey is actually performed by such route’.
2. The concerned officer has “certified that I have actually travelled in the class for which the fare is claimed in this bills”

Therefore the Finance Officer has informed that administrative sanction is a pre-requisite for admitting/endorsing the allowance on a route which the journey was actually performed, other than the shortest or cheapest route exists. Once the administrative sanction is received Finance can endorse the admissible amount.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance. Accordingly the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation on admittance of TA claimed for Rs.3,84,630/- by reckoning the actual distance travelled as per the original train tickets submitted by the Students who participated in various All India Inter University Tournaments for the year 2018-2019, in compliance with G.O(P) No.150/2019/Fin dtd.05.11.2019 and the remarks offered by the Finance Officer.

The Committee considered the matter and recommended to admit the original train fare as TA i.e., Rs.3,84,630/- (Rupees Three Lakh Eighty Four Thousand Six Hundred Thirty Only) submitted by the Students who participated in various All India Inter University Tournaments for the year 2018-2019, as per the G.O(P) No.150/2019/Fin dtd.05.11.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.04 Department of Physical Education– Inter Collegiate Tournaments – Conducting charges for Badminton (M) Zone Wise – Proposal -reg.

(Ad DI)

In the proposal for revising the conducting and officiating charges for various Inter Collegiate tournaments, the zone wise rates for Badminton (M) was not included earlier. In the revised rates, the conducting charges for Badminton (M) was sanctioned as Rs.4,000/- each vide U.O.No.Ad.DI.3/DPE/20457/2019 dated 13.03.2020. Badminton championship being an event conducted zone wise, hence it is proposed that the conducting charges for Kerala University Inter Collegiate Badminton (M) may be revised as follows:

Sl. No.	Event	Conducting charges for Zone	Conducting charges for Inter Zone
1.	BADMINTON (MEN)	Rs.4,000/-	Rs.5,000/-

The Sub-Committee of the Syndicate for Sports held on 26.11.2021, had considered the above proposal for revising the conducting charges of Inter Collegiate Badminton (M) by including the Zone & Inter zone charges and recommended to place the same before the Standing Committee of the Syndicate on Finance.

The Syndicate held on 04.12.2021, vide Item No.34.119.03, considered the recommendations of the Sub-Committee of the Syndicate for Sports held on 26.11.2021 regarding the proposal for revising the conducting charges of Inter Collegiate Badminton (M) by including the Zone &

Inter zone charges and resolved to place the same before the Standing Committee of the Syndicate on Finance.

In accordance with the resolution of the Syndicate, the Vice Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly the Proposal for revising the zonewise rate for conducting Badminton Men Championship is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation

The Committee considered the matter and recommended to approve the proposal for revising the conducting charges for Kerala University Inter collegiate Badminton (M) as detailed below:

Sl. No.	Event	Conducting charges for Zone	Conducting charges for Inter Zone
1.	BADMINTON(MEN)	Rs.4,000/-	Rs.5,000/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.05 Department of Physical Education – Conduct of Merit Day for disbursing the Kerala University Sports Scholarships – Excess expenditure of Rs.1,88,024/- incurred –Sanctioning of -reg.

(Ad DI)

An amount of Rs.2,00,000/-(Rupees Two Lakh only) was sanctioned as provisional advance to Dr.Jayarajan David.D, Assistant Director(i/c of Director), Department of Physical Education for the Conduct of Merit Day to disburse the Kerala University Sports Scholarship due for the academic year 2017-18, 2018-19 & 2019-20, vide U.O No.Ad.DI.3/DPE/30635/2020 dated 20.03.2021.

In the Organising Committee of Merit Day at its meeting held on 04.10.2021, it was decided to give Mementos to the Award winning students as well as the Managers and Coaches of the winning teams and to arrange refreshments and lunch to the participants. The Organising Committee also decided to give honorarium to the Guest and to conduct the function in a colourful manner with proper stage decorations. The Organizing Committee had recommended the Department of Physical Education to prepare a detailed estimate of expenses and forward the same for sanctioning additional amounts, if required.

The Kerala University Sports Scholarships were disbursed successfully in the Merit Day function organized on 08.10.2021 at the Senate Hall of the University and Ms. LovlinaBorghain, Olympic Bronze Medal Winner in 69 Kg Boxing at Tokyo 2020 had participated as guest of honor to grace the function. In this regard an additional expenditure of around Rs.Two lakhs has been incurred over and above the sanctioned amount of Rs. Two lakhs. It is proposed that additional expenditure incurred for the conduct of Merit Awards function may be sanctioned.

The Sub-Committee of the Syndicate for Sports held on 12.11.2021, had considered the above matter and recommended that the additional expenditure incurred for the conduct of Merit Day function may be sanctioned from the Non Plan H/A “MH.54-DPE-4/4945-IC&IU Tournaments”. The Syndicate held on 04.12.2021, vide Item No.34.120.03, considered the recommendations of the Sub-Committee of the Syndicate for Sports and resolved to approve the Same. The Syndicate further resolved that the additional expenditure incurred for the conduct of Merit Day function be placed before the Standing Committee of the Syndicate on Finance.

It may be noted that Dr.Jayarajan David.D, former Assistant Director(i/c of Director), Department of Physical Education, has submitted the original bills & vouchers amounting to Rs.3,88,024/- towards the conduct of Merit Day function. Audit VI opined that an amount of Rs.2,00,000/- sanctioned towards the conduct of Merit Day function may be regularised and the additional expenditure of Rs.1,88,024/- incurred for the same may be refunded to Dr.Jayarajan David.D, Assistant Director(Director i/c), Department of Physical Education (Please see copy of NF placed in CF).

In accordance with the resolution of the Syndicate, the Vice Chancellor has ordered to place the matter of sanctioning additional expenditure Rs.1,88,024/- to Dr.Jayarajan David.D, former Assistant Director(Director i/c) towards refund of the excess amount expended for the conduct of Merit Day function from the Non Plan H/A “MH.54-DPE-4/4945-IC&IU Tournaments”before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee observed that, the additional expenditure was incurred due to the implementation of the recommendations in the minutes of the meeting of the Organizing Committee of Merit Day held on 04.10.2021.

Hence the Committee recommended to sanction Rs.1,88,024/- (Rupees One lakh eighty eight thousand twenty four only) to Dr.Jayarajan David.D, former Assistant Director(Director i/c) towards refund of the excess amount expended for the conduct of Merit Day function from the Non Plan H/A “MH.54-DPE-4/4945-IC&IU Tournaments.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.06 Refund of Rs.16,865/-remitted by Sri G Harikrishnan towards Course Recognition Fee-reg:

(Ad BII)

Sri G Harikrishnan, Sixth Semester B.Sc Computer Science Student, College of Applied Science, CAS, Mavelikkara has mistakenly remitted an amount of Rs.16,865/- (Rupees Sixteen Thousand Eight Hundred and Sixty Five only)towards the course registration fee into Kerala University Fund instead of College account. Later,as per the direction of the Principal, the candidate has remitted the required amount directly to the College account. Hence the candidate has requested to refund the wrongly remitted fee to the KUF. The Principal,College of Applied Science, Mavelikkara has forwarded the request of the candidate and also recommended to refund the said amount.

KUCC has verified and remarked that the candidate has made a successful payment on 07-02-2021 towards Course Registration Fees worth Rs.16,865/-.

As per the existing guidelines for refund (U.O. No. Ad.BII/5622/06/2016 dated 24.06.2016), refund of fee under extreme conditions will be considered only if there is fault on the part of the University and that exemption from the same will be considered for refunds specifically approved by the Vice-Chancellor after considering merit.

Hence, as per the orders of Hon'ble Vice-Chancellor, the matter regarding refund of wrongly remitted amount of ₹16,865/ to Sri.G Harikrishnan- is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.If agreed to, the amount to be refunded may also be recommended by the committee.

The Committee considered the matter and recommended that the item be considered after placing the request from Sri. G Harikrishnan before the Sub Committee constitute for revision of norms for refund.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.07 School of Distance Education – payment towards printing of Self Learning Materials (SLMs) with outside presses – reg. (Ad Misc)

The printing of Self Learning Materials (SLMs) of Ist & IIIrd semester UG & PG programmes of SDE was entrusted with the existing panel of outside presses, vide U.O. No. Ad.Misc.1/SDE-SLM-2/2022 dated 03.02.2022.

The Superintendent (i/c), Kerala University Press vide letter dated 18.03.2022 has forwarded the bills submitted by SPK Offset Printing Works, Trivandrum towards the payment of printing of SLMs of SDE. The Press Superintendent after verification of the bills has remarked that the amounts may be passed for the payment towards printing charges of the said SDE lessons against their claim noted in the respective bills. The audit has verified the bills and admitted the claim forwarded by the Superintendent(i/c), KUP.

The Finance, vide endorsement FoS.300/Finance I/ dated 13.04.2022 has agreed to the payment to the aforementioned outside press as follows :

SI No.	Name of the Firm	Amount (in rupees)
1.	SPK Offset Printing Works	1,90,023 /-
	Total	1,90,023 /- (Rupees one lakh ninety thousand and twenty three only)

**TDS @2% & GST TDS @2% to be deducted from the firm, if applicable*

As per the orders of the Vice – Chancellor, the matter regarding payment of printing charges to outside press as detailed above is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to pay Rs. 1,90,023 /- (Rupees One lakh ninety thousand and twenty three only) as printing charges to SPK Offset Printing Works, Trivandrum, after deducting TDS/GST TDS, if applicable.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.08 Provisional Advance (TA/DA) - Penal Interest Levied - Waiver Off-reg. (EC I (II))

Dr.P.S. Parameswaran, Associate Professor, Department of Chemistry, S.D College, Alappuzha who was the Chairman of M.Sc Chemistry (S4 Practical) Examination, September 2019 was sanctioned Rs.60,000/- as Provisional TA/DA Advance vide U.O No.ECI(2)/Adv/363/2019 dtd 5.10.2019. An amount of Rs48,000/- was disbursed among the examiners by the Chairman and refunded the balance amount of Rs.12,000/- to KUF on 11.12.2020. The TA/DA bills, vouchers and other documents for regularising the advance were submitted only on 26.12.2020. It may be noted that, as per G.O. (P) No. 419/11/Fin. Dtd 04.10.2011, interest @ 18% p.a would be charged on the entire amount of advance from the date of drawal to the date of recovery and may be recovered along with the entire amount of advance in one lump, if bills were not submitted within the prescribed time limit of 3 months. Hence an amount of Rs13,197/- was levied upon him as penal interest for the period from 06.10.2019 to 25.12.2020, for not submitting the bills and vouchers for regularization within the prescribed time.

However, the Chairman has requested to waive off the penal interest stating that many examiners had submitted the bills, vouchers and workdone statements only after sending repeated reminders. Also the lockdown due to COVID 19 pandemic had delayed the submission of bills.

In this context, the proposal regarding waiving off penal interest in respect of Dr.P.S. Parameswaran, Chairman, M.Sc Chemistry (S4 Practical) Examination, September 2019 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to address the Government showing the difficulties faced by the University in imposing penalties as per GO (P) No. 419/11/Fin. Dtd 04.10.2011, or granting special permission to exempt University from levying penal interest for the unspent balance of the advance amount sanctioned for Examination related purposes along with the proposal of the Finance Officer.

Further recommended to initiate procedure to stop the advance payment for the conduct of Examination/ Practical.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.09 **Department of Zoology- Prof. M. C. Subhash Peter -“National Workshop on Integrative Biology” – regularisation of provisional advance & condoning the delay - request for - reg.**

(PI B)

An amount of Rs. ₹1,00,000/- (Rupees one lakh only) was released as Provisional Advance to Dr. M.C Subhash Peter, for the conduct of the programme “National Workshop on Integrative Biology” held from 26th to 27th March 2013, vide U.O. No.PI.B/2727/2013 dated 25.03.2013. Due to the non regularisation of the Provisional Advance, within the stipulated time, the Kerala State Audit Department vide letter dated 23.10.2017 raised an objection and directed to recover the whole amount sanctioned as Provisional Advances with 18% of penal interest from Dr. M C Subhash Peter. Communications for submitting bills and vouchers for regularisation, were sent to Dr. M C Subhash Peter, vide letters dated 09.10.2018, 04.03.2020 & 03.02.2021 and email dated 20.01.2020. In response to the repeated requests, Prof. M. C. Subhash Peter, on 21.04.2021, submitted the bills and vouchers of the National Workshop, for regularisation.

The Finance Section stated the difficulty to regularise the Provisional Advance owing to the objection raised by the Kerala State Audit Department and recommended to initiate steps to recover the penal interest from Dr. M C Subhash Peter. Accordingly the Audit VI Section calculated the penal interest amounting to Rs.1,44,986/- (Rupees one lakh forty four thousand nine hundred and eighty six only) for the period from 01.04.2013 to 20.04.2021, ie till the date on which he submitted bills and vouchers for regularisation.

Consequently, Prof. M. C. Subhash Peter was requested to remit an amount of Rs.1,44,986/- (Rupees one lakh forty four thousand nine hundred and eighty six only) to KUF as penal interest.

In response, Prof. M. C. Subhash Peter informed that the sanctioned provisional advance was fully utilised for the purpose for which it was granted, but due to the misplacement of the original bills and vouchers during the shifting of the office of CEIB Center, an unavoidable delay occurred in submitting the same and also that as the Coordinator of the Research Programme in Integrative Biology which is known for the research contribution in Integrative Biology, he couldn't settle the account on time even after the continuous reminders from the University. Further he requested the University to condone the delay occurred from his part in submitting the bills and vouchers on time and to take necessary steps to regularise the aforementioned Provisional Advance of ₹1,00,000/- along with the Provisional Advance of ₹1,40,000/-, sanctioned for the conduct of the two day National Seminar on “Integrative Biology & Biotechnology” held during 18-19 December 2014, vide U.O. No.PI.B/4560/14 dated 17.12.2014, so as to enable him to receive his pensionary benefits.

However, the Finance I Section quoted the remarks of OAD III Section, regarding the existence of the objection raised by the KSAD with respect to the non regularisation of Provisional Advance and requested to obtain administrative decision on the the matter regarding the regularisation of Provisional Advance sanctioned to Prof. M. C. Subhash Peter and the explanation provided by him for the delay occurred.

The Vice - Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence, the matter regarding the request of Prof. M. C. Subhash Peter, to condone the delay in submitting the bills and vouchers on time and to regularise the Provisional Advances of ₹1,00,000/- (Rupees one lakh only) and ₹1,40,000/- (Rupees one lakh forty thousand only) sanctioned vide U.O No.Pl.B/2727/2013 dated 25.03.2013 and No.Pl.B/4560/14 dated 17.12.2014 respectively, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to hear Prof. M. C. Subhash Peter, former Professor and Head, Department of Zoology on the matter, by the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.10 ***Proposal to re-engage M/s Thomas Kutty P C & Co,Chartered Accountant for verification & compilation of Income Tax Returns – Consideration of – reg.***

(Ad AI)

Finance Officer vide note No.FOS/2022 dated 14-03-2022 forwarded the proposal to re-engage M/s Thomas Kutty P C & Co,Chartered Accountant for IT filing and appearance before the IT Authorities and for making necessary corrections in TDS demand for a period of one year w.e.f 01-04-2022.

It may be noted that M/s Thomas Kutty P C & Co,Chartered Accountant was engaged as consultants for verification & compilation of Income Tax Returns in the University w.e.f 01-08-2014 vide U.O No.Ad.A1.3/1699/17 dated 02-08-2014. Subsequently,their period of engagements were extended every year. Their current tenure came to end on 31-03-2022. Finance Officer remarked that service of M/s Thomas Kutty P C & Co,Chartered Accountant during the period of engagement is satisfactory. They have successfully brought down the pending demands with IT Department under regular assessment of the University. Regarding demand under TDS,they are updating the e-filing records by filing rectification statement and bringing down the demand. The process is continuing.

In the context of the expiry of the current tenure on 31-03-2022, M/s Thomas Kutty P C & Co,Chartered Accountant submitted a proposal dated 08-03-2022 for extending their tenure of contract w.e.f 01-04-2022 with enhanced remuneration. Details are as follows;

No	Particulars	Rate	Previous rate
1	Monthly verification of TDS data and preparation and filing of quarterly TDS Return relating to salaries,payment to contractors,payment to rent,etc	Rs 10,000/- + GST applicable per month	Rs 9,200 + GST applicable
2	Appearance before Tax Authorities	Rs 1000/- + GST applicable per effective appearance	Rs 1000/- + GST applicable per effective appearance
3	Verification and correction of TDS demand	Rs 1000/- + GST applicable percorrection	Nil

Finance Officer remarked that the hike in rate is reasonable in view of the increase in scope of work when compared to the previous year.

Finance has endorsed the proposal to re-engage M/s Thomas Kutty P C & Co, Chartered Accountant for a period of one year w.e.f 01-04-2022 at an enhanced rate of Rs 10,000/- + GST per month for Income tax filing and Rs 1000/- + GST for appearance before the IT Authorities (per appearance) and Rs 1000 + GST for verification and correction of TDS demand (per correction) with the h/a to meet the expenditure.

As per the orders of the Vice Chancellor the Proposal for re-engaging M/s Thomas Kutty P C & Co, Chartered Accountant for verification & compilation of Income Tax Returns for period of one year w.e.f 01-04-2022 with enhanced remuneration is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to re-engage M/s Thomas Kutty P C & Co, Chartered Accountant for verification & compilation of Income Tax Returns for a period of one year w.e.f 01-04-2022 with enhanced remuneration as detailed below:

<i>Sl. No</i>	<i>Particulars</i>	<i>Rate</i>
<i>1</i>	<i>Monthly verification of TDS data and preparation and filing of quarterly TDS Return relating to salaries, payment to contractors, payment to rent, etc</i>	<i>Rs 10,000/- + GST applicable per month</i>
<i>2</i>	<i>Appearance before Tax Authorities</i>	<i>Rs 1000/- + GST applicable per effective appearance</i>
<i>3</i>	<i>Verification and correction of TDS demand</i>	<i>Rs 1000/- + GST applicable per month</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.11 Reason for enhancement in charging of Franking machine – Submitting report of Deputy Registrar concerned- reg.

(EK I)

Ref: Minutes of the meeting of the Syndicate held on 25/02/2022 vide item No. 37.117.03

The Franking Machine installed in the EGD section is usually charged with value of stamp worth ₹ 5,00,000 /- (Rupees Five Lakh only), which would suffice for five to six months.

As the recharging of the franking machine for an amount of ₹ 5,00,000 /- was lasting for only 1-2 months due to the price hike in the despatch of the articles, a proposal was put up by the EK 1 section to load the franking machine for an amount of ₹ 15,00,000 /- (Rupees Fifteen Lakh only) at each instant, so that one recharge of the franking machine lasts for 3-4 months, prolonged period.

The matter was placed before the Standing Committee of the Syndicate on Finance held on 18/02/2022 to consider the enhancing of rate of recharge of the franking machine.

The Committee recommended to enhance the recharging of the franking machine at each instant to an amount of ₹ 15,00,000 /- (Rupees Fifteen Lakh only) and also to entrust the concerned Deputy Registrar to submit a detailed report on the reason to enhance the charging of Franking Machine.

Subsequently, the Syndicate at its meeting held on 25/02/2022 referred above, resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance.

The U.O.No.No.15013/5/2021-'22 (EK1), dtd: 23/03/2022 was issued to load ₹ 10,00,000 /- (Rupees Ten Lakh only) in the franking machine used in the EGD section.

Meanwhile the Deputy Registrar IV (Exams) had submitted the report stating, the reason for enhancement in the charging of Franking machine to ₹ 15,00,000 /- (appended).

As per the orders of the Hon'ble Vice Chancellor, the report is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The Committee considered the report submitted by the Deputy Registrar IV (Exams) and noted the reason for enhancing the charging of Franking Machine.

The Committee recommended to consider the hike in price for recharging the franking machine, at the time of fee enhancement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

FURTHER RESOLVED to entrust the Controller of Examinations and Finance Officer submit a proposal for the fee enhancement and place the same before the Standing Committee of the Syndicate on Finance.

Item No.42.51.12 **Department of Economics – Starting MA Financial Economics Programme in the academic year 2022-'23 – Request for Administrative Sanction – reg.**

(Ad DIII)

Dr. Anitha. V, Professor & Head, Department of Economics vide letter dated 09.04.2021 has forwarded the proposal of the Department Council Meeting held on 09.04.2021 for starting the Masters Programme in Financial Economics in the academic year 2021-22 onwards and has requested to take necessary steps for granting administrative sanction to start the course at the Department.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on 30.06.2021, vide item No.29.61 considered the proposal and recommended to resubmit the matter with a detailed proposal, and Syndicate at its meeting held on 02.07.202, vide item No.29.61.D11, resolved to approve the recommendation of the same and this was communicated to the Head, Department of Economics.

Based on this, Dr.Anitha. V, Professor & Head, Department of Economics vide letter dated 30.09.2021 has forwarded the detailed proposal (including detailed curriculum) of MA Financial Economics Programme to be started in the academic year 2022-23 onwards.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on 01.12.2021, vide item No.34.122 considered the proposal and recommended to direct the Head of the Department of Economics to resubmit the proposal specifying only the academic requirements and the Syndicate at its meeting held on 04.12.2021, vide item No.34.122.D22, resolved to approve the recommendation of the same and this was communicated to the Head, Department of Economics.

Dr.Anitha. V, Professor & Head, Department of Economics vide letter dated 25.01.2022 has re-submitted the proposal specifying academic requirements only for the MA Financial Economics Programme to be started in the academic year 2022-23 onwards.

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr. Anitha. V, Professor & Head, Department of Economics to start MA Financial Economics Programme in the academic year 2022-23 onwards (specifying academic requirements only) was placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendations. The Syndicate at its meeting held on 25.03.2022, vide item No.39.05.D15 resolved to forward the matter to the Standing Committee of the Syndicate on Finance.

Accordingly, the proposal forwarded by Dr. Anitha. V, Professor & Head, Department of Economics to start MA Financial Economics Programme in the academic year 2022-23 onwards (academic requirements only) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to commence the MA Financial Economics Programme in the Department of Economics. Also recommended to place the Syllabus approved by the CSS Academic Committee, subject to reporting to the Academic Council.

Further recommended to adopt the fee structure equivalent to the Post Graduation courses (Arts) under New Generation courses.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.13 **CLIF- Annual Maintenance Contract of ICPMS Model iCAP QC-request**
(Ad DIII)

Dr.G.M.Nair, Hon.Director, CLIF, vide letter No.CLIF/AMC/297/2021-22 dated 05.04.2021 forwarded a fresh quotation for Annual Maintenance Contract of ICPMS Model iCAP QC installed in CLIF and requested that sanction may be accorded for entering into AMC for a period of one year

w.e.f. 01.01.2021 to 31.12.2021 with M/s Thermo Fisher Scientific India Pvt Ltd, @ Rs.4,56,618/- (Rupees Four Lakhs Fifty Six Thousand Six Hundred and Eighteen Only) inclusive of GST @ 18%, since the warranty period of the equipment was expired on 20.09.2020. It was stated that the amount was fixed after negotiations with M/s Thermo Fisher Scientific India Pvt Ltd.

Finance agreed to the proposal for entering into AMC for the ICPMS model iCAP QC installed at CLIF with M/s Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year w.e.f. 01.01.2021 @ Rs.4,56,618/- (Rupees Four Lakhs Fifty Six Thousand Six Hundred and Eighteen Only) inclusive of GST @ 18%, subject to administrative sanction, the expenditure may be met from the Head of Account MH-59(e)-CLIF-4-3020-Maintenance of Equipment provided in the Current Year Budget of the University.

As per the orders of the Vice-Chancellor, the proposal was placed before the Standing Committee of the Syndicate on Finance, and the meeting of the Syndicate held on 23.09.2021 recommended to authorise the Pro Vice Chancellor, Dr. K.G.Gopchandran and Dr. G.M.Nair, Hon. Director, CLIF to negotiate with M/s. Thermo Fisher Scientific India Pvt Ltd and to submit a report.

As per email dated 03.11.2021, Hon. Director, CLIF informed that after negotiation, M/s Thermo Fisher Scientific India Pvt Ltd has given a 3 year proposal for an amount of Rs.15,11,154/- (Rupees Fifteen Lakhs Eleven thousand One hundred and Fifty four only).

Now, Dr. G.M.Nair, Hon. Director, CLIF vide Letter No.CLIF/AMC/16/2021-22 dated 20.01.2022, has informed that negotiation has been done with M/s Thermo Fisher Scientific India Pvt. Ltd. in the presence of the Pro-Vice Chancellor and Dr. K.G. Gopchandran (Member Syndicate) for reducing the quoted amount for ICPMS Model iCAP QC system for three years, and consequently, they have revised the proposal @ Rs.14,21,021/- including GST (Rupees Fourteen Lakhs Twenty one thousand and Twenty one only) against the quoted price of Rs.15,11,154.00/- (Rupees Fifteen Lakhs Eleven thousand One hundred and Fifty four).

The Hon. Director, CLIF has requested that sanction may be accorded for entering into Annual Maintenance contract of ICPMS Model iCAP QC system with M/s Thermo Fisher Scientific India Pvt. Ltd. for a period of three years from the date of issuance of purchase order @ Rs.14,21,021/- (Rupees Fourteen Lakhs Twenty one thousand and Twenty one only) inclusive of GST, expenditure may be met from MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year budget of the University.

S. No	Contract type	Instrument name	Serial No	Start date	End date	Unit price
00010	AMC for ICPMS Model iCAP QC syst HSN/SAC CODE : 998719	ICPMS- iCAP Qc ASX-520	SN02115R 071208A520	01.Oct.2021 01.Oct.2021	30.Sep.2022 30.Sep.2022	3,82,000.00
					Integrated GST @ 18.00%	68,760.00
00020	AMC for ICPMS Model iCAP QC syst HSN/SAC CODE : 998719	ICPMS- iCAP Qc ASX-520	SN02115R 071208A520	01.Oct.2022 01.Oct.2022	30.Sep.2023 30.Sep.2023	4,01,100.00
					Integrated GST @ 18.00%	72,198.00
00030	AMC for ICPMS Model iCAP QC syst HSN/SAC CODE : 998719	ICPMS- iCAP Qc ASX-520	SN02115R 071208A520	01.Oct.2023 01.Oct.2023	30.Sep.2024 30.Sep.2024	4,21,155.00
					Integrated GST @ 18.00%	75,807.96
					Total Contract Charges	12,04,255.00
					Total Integrated GST	2,16,765.96
					Total Contract charges including tax	14,21,021.00

As per the orders of the Vice-Chancellor, *the proposal from the Director, CLIF for entering into Annual Maintenance contract of ICPMS Model iCAP QC system with M/s Thermo Fisher Scientific India Pvt. Ltd. for a period of three years from the date of issuance of purchase order @ Rs.14,21,021/- (Rupees Fourteen Lakhs Twenty one thousand and Twenty one only) inclusive of GST* is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

The Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Member Syndicate and Dr.G.M.Nair, Hon. Director, CLIF negotiated with M/s. Thermo Fisher Scientific India Pvt. Ltd and firm has agreed to offer a discount of Rs.4,21,489/- from the initial price. The Syndicate considered the report of negotiation and **FURTHER RESOLVED** to approve the proposal for entering into Annual Maintenance contract of ICPMS Model iCAP QC system with M/s Thermo Fisher Scientific India Pvt. Ltd. for a period of three years from the date of issuance of purchase order @ Rs.9,23,664/- (Rupees Nine lakhs twenty three thousand six hundred and sixty four only) inclusive of GST.

Item No.42.51.14 Oriental Research Institute & Manuscripts Library – Purchase of Six Laptops instead of Desktop for the implementation of e-office – Request for Administrative Sanction – reg.

(Ad DIII)

Dr.Rejani.R.S, Asst. Professor & Head, ORI & Mss Library, vide letter dated 12.10.2021 has forwarded the decision taken by the Department Council to procure Laptops (6 Nos.) for the implementation of e – office, so that the work can be carried out from anywhere and requested to take necessary steps for the same.

The Instrumentation Engineer has opined that Laptop Medium End Windows 10 Home from the CPRCS current list (Item No.2 – Rs.28,165/-(Unit rate without Flood Cess) and Rs.28,404/- (Unit Rate with Flood Cess))may be chosen and the Specifications for Laptop forwarded by the Instrumentation Engineer are given below ;

Processor	: Intel Core i3 10 th generation or above
Memory	: 4 GB DDR4 RAM Expandable upto atleast 8 GB
Storage	: 500 GB HDD, 7200rpm or Higher
Display	: Antiglare HD LED Backlit Display
Display Size	: 14”
Wireless Connectivity	: Integrated wireless b/g/n, Integrated Bluetooth
Speaker	: Integrated Stereo Speaker
Keyboard	: Keyboard with Touch pad
Camera	: Integrated HD Camera
Audio	: Integrated
Expansion Port	Minimum 3 USB Port (atleast two number of USB 3.0 and One number of Type C), 10/100/1000 Ethernet Card, HDMI, 1 Headphone/microphone combo or Separate & other Standard Features
Mouse	: Optical Scroll Mouse
Carry case	: Backpack
Operating System	: Windows 10 Home
Warranty	: 3 year comprehensive onsite warranty including battery & charger

It is informed that, the expenditure of the same can be met from an amount of Rs.25 Lakhs allotted for renovation work of ORI & MSSL carry forward to the Budget 2021-22, vide letter no. 12848/Ad Misc/2020/UOK dated 09.04.2021.

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr.Rejani. R.S, Assistant Professor & Head, ORI & MssL to purchase Six Laptops instead of Desktop for the implementation of e-office is placed before the Syndicate for consideration and appropriate recommendations. The Syndicate at its meeting held on 20.01.2022, vide item No.36.07 resolved to approve the proposal for the purchase of Six Laptops and place the matter before the Standing Committee of the Syndicate on Finance for Budget allocation.

Accordingly, the proposal forwarded by Dr.Rejani. R.S, Assistant Professor & Head, ORI & MssL to purchase Six Laptops instead of Desktop for the implementation of e- office from an amount of Rs.25 Lakhs allotted for renovation work of ORI & MSSL is placed before the Standing Committee of the Syndicate on Finance for recommendation on the Budget allocation 2021-22.

The Committee considered the proposal forwarded by Dr.Rejani. R.S, Assistant Professor & Head, ORI & MSSSL and recommended to grant permission for the purchase of 2 laptops (one for HoD and one for presentation) and 3 desktop computers (for the use of Library)and to meet the expenditure from the fund allocated in the Budget Speech 2022-'23.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.15 **Centre for Gandhian Studies - Conducting Webinar Series on various aspects &perspectives of Gandhian Thoughts-reg.**

(Ad DIII)

Dr. S. Venumohan, Co-ordinator, Centre for Gandhian Studies, vide letter dated 28.09.2021, hadrequested to grant permission to conduct a series of Webinars on various aspects & perspectives of Gandhian Thoughts from 2nd October 2021 to 30th January 2022 and to grant Rs.75,000/-as Provisional Advance to meet the expenses related with webinars which include Honorarium to the webinar resource persons and supporting staff & facilities.

In this regard,Finance had opined that file may be submitted for endorsement/remarks,after getting administrative sanction for the conduct of webinar series at the Centre for Gandhian Studies.TheStanding Committee Syndicateon Academics & Researchatits meeting held on18.01.2022 vide item No.36.132 considered the matter and recommended to defer the matter and Syndicate at its meeting held on 20.01.2022 vide item No.36.132.D6,resolved to approve the recommendation of the same.

Subsequently, the Co-ordinator, Centre for Gandhian Studies vide letter dated 11.02.2022, hasrequested for granting permission to conduct a series of Webinars (around 15 numbers) on various aspects & perspectives of Gandhian Thoughts in the coming 3months, and stated that the anticipated Total Expenditure (including Honorarium to the webinar resource persons and supporting staff & facilities amounting to Rs.5000/-per webinar)amounts toRs.75,000/- (Rupees Seventy Five Thousand only) which may be met from the h/a“Part I Non Plan–MH49(L) Centre for Gandhian Studies–4/1220Office expenses and Miscellaneous”.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on11.03.2022, vide item No.39.05 recommended to refer the matter to the Standing Committee of the Syndicate on Finance for detailed discussion with Dr.S.Venumohan, Co-ordinator,Centre for Gandhian Studies and the Syndicate at its meeting held on 25.03.2022,vide item No.39.05.20, resolved to approve the recommendation of the same.TheVice-Chancellor has ordered to implement the same.

Hence the following matters are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.,

- i) Permission for the conduct of Webinars (around15numbers)onvarious Aspects & perspectives of GandhianThoughts in the coming 3 months by the Centre for Gandhian Studies.
- ii) Rs.75,000/- may be sanctionedas Provisional Advance for meetingthe expenses related with the conduct of webinars from the Headof Account“PartI NonPlan–MH 49(L)Centre for Gandhian Studies–4/1220 Office expenses and Miscellaneous”.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.16 ഡിപ്പാർട്ട്മെന്റ് ഓഫ് മലയാളം ഭാഷാ സാഹിത്യുടെ നാലുവാല്യങ്ങൾ കോംപ്ലിമെന്ററി കോപ്പിയായി നൽകുന്നത് സംബന്ധിച്ച്:

(Ad All)

മലയാളവിഭാഗം വകുപ്പുകുടുംബ 04.03.2022 തീയതിയിലെ അപേക്ഷ അനുസരിച്ചു മലയാളവിഭാഗത്തിന്റെ ആനുകാലികമായ ഭാഷാസാഹിതി 2003 മുതൽ 2020 വരെയുള്ള നാലുവാല്യങ്ങളിലായി 250 കോപ്പി വീതം ഇപ്പോൾ സർവകലാശാല പ്രെസ്സിൽ അച്ചടിച്ചു. മുൻവരി സംഖ്യ അടച്ചു ഈ ആനുകാലികം പലതരംവാങ്ങിയിരുന്നെങ്കിലും ഇത് വളരെക്കാലം പ്രസിദ്ധീകരിക്കാതിരുന്നതിനാൽ ഈനാലു വാല്യങ്ങളുടെ വിലന വളരെ ബുദ്ധിമുട്ടുള്ളതാണ്. ഇപ്പോൾ ലഭിച്ച 250 കോപ്പികളിൽ ലേഖകർക്കും എഡിറ്റർമാർക്കും രണ്ടുകോപ്പി വീതം നൽകാനും കേരളത്തിലെ എല്ലാ കോളേജുകളിലെയും മലയാളവിഭാഗം ലൈബ്രറിയിലേക്കും ഗവേഷണ കേന്ദ്രങ്ങളിലേക്കും ഇപ്പോൾ ഇവിടെ പഠിക്കുന്ന വിദ്യാർത്ഥികൾക്കും കോംപ്ലിമെന്ററി കോപ്പിയായി നൽകാനും സർവകലാശാലയുടെ അനുമതി വാങ്ങുന്നതിനായി കൗൺസിൽമീറ്റിംഗ് കൂടി ശുപാർശ ചെയ്തിട്ടുണ്ട്. ഇത്തരത്തിൽ ഈ വാല്യങ്ങൾ എത്തിച്ചാൽ മാത്രമേ തുടർന്നുള്ള ലക്കങ്ങളുടെ വിലനയും സാധ്യമാകുകയുള്ളൂ എന്നും ഇത്തവണ ഇതിൽ 50 കോപ്പി സർവകലാശാലയുടെ പബ്ലിക്കേഷൻ വിഭാഗം വഴി വിൽപ്പനക്ക് നൽകണമെന്നാണ് ആവശ്യപ്പെട്ടിരിക്കുന്നത്.

12.04.2022ന നടന്ന സിൻഡിക്കേറ്റ് യോഗം (item no. 40.96.D5), പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിലെ ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റിയിൽ വയ്ക്കാൻ നിർദ്ദേശിക്കുകയുണ്ടായി. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം ഇക്കാര്യം സിൻഡിക്കേറ്റിലെ ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റിയിലേക്കു സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended the following;

1. *to make available “ആനുകാലികമായഭാഷാസാഹിതി”(50 copies) in the University Department of Publications for sales.*
2. *to distribute the copies of “ആനുകാലികമായഭാഷാസാഹിതി” among the Research Scholars and Centres for payment.*
3. *to issue complimentary copies to the authors and the editors.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51 Additional 01 യു.ജി/പി.ജി/ബി.എഡ് അഡ്മിഷനുമായ ബന്ധപ്പെട്ട് ഉദ്യോഗസ്ഥർക്ക് സ്പെഷ്യൽ അലവൻസ് നൽകുന്നതിനുള്ള ശുപാർശ സംബന്ധിച്ച് :-

(Ac. H)

സൂചന 1 : No. M&C.I.2/1748/2016 dated 07.01.2016 and No. M&C.I.2/1823/2018 dated 27.03.2018

സൂചന 2 : No. M&C.I.2/1893/2019 dated 07.05.2018

സൂചന 3 : 17.08.2021 ൽ നടന്ന സിന്റിക്കേറ്റ് മിനുറ്റ്സ് (Item No. 31.67.13)

കേരള സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള കോളേജുകളിലെ ഓരോ അധ്യയന വർഷത്തെയും അഡ്മിഷൻ നടപടികൾ Ac.H വിഭാഗമാണ് കൈകാര്യം ചെയ്യുന്നത്. 144 യു.ജി കോളേജുകളുടെയും 99 പി.ജി കോളേജുകളുടെയും 52 ബി.എഡ് കോളേജുകളുടെയും അഡ്മിഷൻ പ്രക്രിയകളാണ് ഓരോ വർഷവും നടന്നു വരുന്നത്.

2021-2022 അധ്യയന വർഷത്തിലേക്കുള്ള അഡ്മിഷൻ പ്രക്രിയകൾ 2021 ജൂലായ് മാസത്തിൽ തുടങ്ങി 2022 ജനുവരി 31 നാണ് (7 മാസം) അവസാനിച്ചത്. ഈ കാലയളവിൽ അലോട്ട്മെന്റ് പ്രക്രിയയുമായി ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ ദയവായി കാണുക.

1. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് വിദ്യാർത്ഥികൾക്ക് സംശയ നിവാരണങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി നാല് on-call support-ഉം (രാവിലെ 8 മുതൽ വൈകുന്നേരം 8 വരെ) രണ്ട് വാട്സാപ്പ് സേവനങ്ങളും(സമയ പരിധിയില്ലാതെ) പ്രവർത്തിച്ചിരുന്നു.
2. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് പ്രിൻസിപ്പൽമാർക്കും അഡ്മിഷൻ കോർഡിനേറ്റർസിനും സംശയ നിവാരണങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി അഡ്മിഷൻ വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരുടെ പേർസണൽ നമ്പർ ഉൾപ്പെട്ട വാട്സാപ്പ് ഗ്രൂപ്പുകളുടെ സേവനം സമയ പരിധിയില്ലാതെ പ്രവർത്തിച്ചിരുന്നു.
3. ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ വിദ്യാർത്ഥികൾക്കുള്ള സംശയ നിവാരണങ്ങൾക്കും (on -call സർവീസും, വാട്സാപ്പ് സർവീസും, നേരിട്ടും, ഇമെയിൽ മുഖേനയും) അലോട്ട്മെന്റിലും അവരുടെ പ്രൊഫൈലിൽ വരുന്ന തിരുത്തലുകൾ വരുത്തുന്നതിനും (ഡിഫെക്ട് മെമ്മോ rectification ഉൾപ്പെടെ) മാത്രമേ സാധിച്ചിരുന്നുള്ളൂ. ആയതിനാൽ ദൈനംദിന ഫയലുകളും, സീറ്റ് മാട്രിക്സ് (preparation, correction, comparison), സമയ ബന്ധിതമായി തീർക്കേണ്ട ഡിഫെക്ട് മെമ്മോ കറക്ഷൻസ് , ഇ മെയിൽ റിക്വസ്റ്റുകൾ, പത്ര കുറിപ്പുകൾ, കമ്മിറ്റി അജണ്ട, മിനുറ്റ്സ് തുടങ്ങിയവയെല്ലാം

പൂർത്തിയാക്കാൻ ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ സാധിക്കാത്തതിനാൽ, ഇവയെല്ലാം ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും വീട്ടിലിരുന്നു ഓൺലൈൻ മുഖേനയും മറ്റു മാർഗങ്ങളിലൂടെയുമാണ് പൂർത്തിയാക്കിയിരുന്നതാണ്.

- 4. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നീ മേഖലകളിൽ ഒരേ സമയം രണ്ടു സ്ഥലങ്ങളിലായിട്ടും, തുടർച്ചയായ ദിനങ്ങളിലും രാവിലെ 8 മണി മുതൽ രാത്രി 2 മണി വരെ പോലും നീണ്ടുനിൽക്കുന്ന രീതിയിലുള്ള സ്പോട്ട് അഡ്മിഷനുകൾ നടത്തിക്കൊണ്ടാണ് അഡ്മിഷൻ പ്രക്രിയകൾ പൂർത്തിയാക്കാൻ സാധിച്ചിട്ടുള്ളത്.
- 5. 2021-2022 അധ്യയന വർഷം മുതൽ കേരള സർവകലാശാല കമ്പ്യൂട്ടർ സെന്ററിന്റെ നേരിട്ടുള്ള സഹായമില്ലാത്തതെയാണ് സ്പോട്ട് അഡ്മിഷൻ നടത്തി വരുന്നത്.

സൂചന 1, 2 പ്രകാരം ക്യാമ്പ് ഡ്യൂട്ടിക്ക് 30 ദിവസത്തെ DA യും, CSS പ്രവേശന പരീക്ഷ നടത്തിപ്പ് ഡ്യൂട്ടിക്ക് ദിവസേന Rs. 1000/- രൂപ വച്ചും സ്പെഷ്യൽ അലവൻസ് യഥാക്രമം നൽകി വരുന്നു.

സൂചന 3 പ്രകാരം 17.08.2021 ൽ നടന്ന സിന്റിക്രേറ്റ്, അഡ്മിഷൻ പ്രക്രിയയിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസ് സംബന്ധിച്ച വിഷയം (Item No. 31.67.13) പരിഗണിക്കുകയും സിന്റിക്രേറ്റിന്റെ ഫിനാൻസ് കമ്മിറ്റി മുമ്പാകെ ഇത് സംബന്ധമായി വിശദമായ പ്രൊപ്പോസൽ നൽകാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

ഇതിന്റെ അടിസ്ഥാനത്തിൽ ജീവനക്കാരുടെ അധിക ജോലി (ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും) പരിഗണിച്ചു കൊണ്ട് അവർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസുകളുടെ ശുപാർശകൾ ചുവടെ ചേർക്കുന്നു

- സെക്ഷനിലെ സ്ഥിരം ജീവനക്കാരായിട്ടുള്ള AR, SO, Assistants, Computer Assistant എന്നിവർക്ക് 90 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including conducting and participation of spot admission).
- സെക്ഷൻ ഓഫീസർമാർക്കും അസിസ്റ്റന്റ്മാർക്കും ഒരേ DA വേതനമായതു കൊണ്ട്, സെക്ഷനിലെ സ്ഥിരം ജീവനക്കാരായിട്ടുള്ള സെക്ഷൻ ഓഫീസർമാർക്ക് മേൽ പറഞ്ഞ തുകയ്ക്ക് പുറമെ നിശ്ചിത തുക Rs. 5000/- കൂടി അനുവദിക്കാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.
- അഡ്മിഷൻ ഇൻചാർജുള്ള DR/JR-ന് നിശ്ചിത തുകയായ 35,000/- രൂപ നൽകാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.
- വർക്ക് അറേഞ്ച്മെന്റിൽ നിയോഗിക്കപ്പെട്ട SO, Assistants എന്നിവർക്ക് 50 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including participation of spot admission)
- മേൽ പറഞ്ഞ സ്റ്റാഫിന് പുറമെ സ്പോട്ട് അഡ്മിഷൻ ഡ്യൂട്ടിക്ക് മാത്രമായി നിയോഗിക്കപ്പെട്ട AR/DR, SO, Assistants എന്നിവർക്ക് താഴെ പറയുന്ന തുക അധിക വേതനം നൽകാവുന്നതാണ്.
 - DR/AR □ Rs. 2000/- per day
 - SO/Assistant/Computer Assistant □ 1500/- per day
 - തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നിങ്ങനെ മേഖലകൾ തിരിച്ചുള്ള സ്പോട്ട് അഡ്മിഷൻ നടത്തുമ്പോൾ സർവകലാശാലയിൽ നിന്നും വാഹന സൗകര്യം അനുവദിച്ചു തരാറുണ്ട്. ഇത്തരത്തിൽ വാഹനവുമായി വരുന്ന ഡ്രൈവർമാർക്കുള്ള അധിക വേതനം താഴെ കൊടുക്കുന്ന രീതിയിൽ നൽകാവുന്നതാണ്.
 - Upto 30 kms □ Rs. 750/- per day
 - Upto 100 kms □ Rs. 1000/- per day
 - Above 100 kms □ Rs. 1250/- per day

വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സിന്റിക്രേറ്റിന്റെ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശകളുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a sub-committee comprising of the following members to study and submit a report on the matter before the Committee.

- 1. Adv K H Babujan, Convener, Standing Committee of the Syndicate on Finance
- 2. Adv. B Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings.

3. Adv. Muralidharan Pillai G., Convener, Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

FURTHER RESOLVED to entrust the Convenors of the Standing Committees of the Syndicate on Academics and Research, Planning and Development & Examinations to have a detailed discussion on the proposal regarding the developmental assistance to the SDE as per the Budget Speech 2022-23.

Item No.42.51 Additional .02 University College of Engineering, Kariavattom-Audit Observations-reg.

(Ad. C)

The Audit section has observed that the University College of Engineering, Kariavattom is a loss making self-financing Institution.

Details of Income and expenditure of University College of Engineering, Kariavattom is given below.

Year	Income	Expenditure	Profit/Loss
2016-17	2,03,26,300	2,34,46,016	(-)31,19,716
2017-18	2,61,60,526	2,27,00,487	34,60,039
2018-19	2,12,19,901	2,52,15,570	(-)39,95,669
2019-20	1,98,61,730	2,71,75,136	(-)73,13,406
Total	8,75,68,457	9,85,37,209	(-)1,09,68,752

The Audit Section has also noticed that 990 seats are available for 3 branches in University College of Engineering, Kariavattom and only 454 out of 495 seats in Merit Quota were filled and out of 495 seats in Management Quota where higher fees are charged, only 125 students were admitted during the audit period. It may be noted that 792 seats are available in the academic year 2016-17 to 2019-2020 for 3 branches, 304 out of 396 seats in Merit Quota were filled and 96 out of 378 seats in Management were filled and 9 out of 18 seats were filled in NRI Quota. Following are the admission details of University College of Engineering, Kariavattom from the academic year 2016-17 to 2019-20.

Sl.No	Year	Total Available Seat in 3 Branches			Total Filled Seats in 3 Branches		
		Merit	Management	NRI	Merit	Management	NRI
1.	2016-17	99(33 Seats in 3 Branches)	90(30 Seats in 3 Branches)	9(3 Seats in 3 Branches)	88	54	5
2.	2017-18	99(33 Seats in 3 Branches)	90(30 Seats in 3 Branches)	9(3 Seats in 3 Branches)	71	20	4
3.	2018-19	99(33 Seats in 3 Branches)	99(33 Seats in 3 Branches)	Nil	78	8	-
4.	2019-20	99(33 Seats in 3 Branches)	99(33 Seats in 3 Branches)	Nil	67	14	-

Following are the expenditure incurred for the conduct of Examinations in the University College of Engineering, Kariavattom from the academic year 2016-17 to 2019-20

Sl.No	Financial Year	Expenditure
1.	2016-2017	Nov-Dec 2014 Exams - ₹65,068/-
2.	2017-2018	Nov-Dec 2015 Exams - ₹54,575/- April-May 2015 Exams - ₹74,389/- April-May 2016 Exams - ₹65,192/-
3.	2018-2019	Jan-Feb 2017 Exams - ₹23,771/- March- August 2017 Exams - ₹53,771/-
4.	2019-2020	NIL

Thus, Audit Section has observed that University College of Engineering has creating additional financial burden to the University.

The Committee considered the matter and recommended to constitute a sub-committee comprising of Adv K H Babujan, Dr S Nazeeb, Sri Jairaj J, Dr K B Manoj and Dr K G Gopchandran, Members Syndicate, to upgrade the University College of Engineering, Kariavattom as Research Centre in view of the Audit observations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51. Additional 03 Medical Reimbursement to Smt.Smitha M.R, Asst.Librarian Gr.I - reg:-

(Ad. G)

An amount of Rs 1,00,000/- (One Lakh only) had been sanctioned to Smt. Smitha M.R , Asst Librarian Gr I as Interest Free medical advance for her own treatment of “CABG Operation” at SCTIMT Thiruvananthapuram during the period from 08/10/2021 to 30/01/2022 vide U.O No. Ad.G3/4352/3145/MR/2021 dated 08/11/2021. She had submitted medical reimbursement application (dated 26/02/2022) for settling the Interest Free medical advance.

It may be noted that as per KGSMA rule 1960, the utilization certificate has to be submitted within 3 months and regularization documents should be submitted within 6 months after the issuance of the advance amount. She has submitted the regularization documents on 24/02/2021, and a delay less than two week has been occurred and she has also informed that the delay is due to the hike of covid cases, as she couldn't receive the signed bills from the hospital within time.

After the verification of the claims, the admissible amount is found to be Rs.1,53,031/- (Rupees One Lakh FiftyThree Thousand and Thirty One only). Thus an amount of Rs.53,031/- (after deducting One lakh given as medical advance) is eligible for payment to Smt. Smitha M.R as medical reimbursement.

As per the orders of the Vice Chancellor, the medical reimbursement application in respect of Smt.Smitha M.R, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation on the following:

1. Condoning the delay less than 2 weeks in submitting regularization documents.
2. Regularizing the Interest Free Medical advance of Rs.1,00,000/- (Rupees One Lakh only) availed by Smt. Smitha M.R.
3. Reimbursing the additional expenditure of Rs.53,031/-(Rupees Fifty Three Thousand and Thirty One only) incurred by her, for her own treatment of “ Angina on exertion FC II & CAD “ for the period 08/10/2021 to 30/01/2022.

The Committee considered the matter and recommended the following;

1. **to condone the delay occurred in submitting documents by Smt. Smitha M.R., Asst.Librarian Gr.I for regularisation.**
2. **to regularize the Interest Free Medical advance of Rs.1,00,000/- (Rupees One Lakh only) availed by Smt. Smitha M.R.**
3. **to reimburse the additional expenditure of Rs.53,031/-(Rupees Fifty Three Thousand and Thirty One only) incurred by her, for her own treatment of “ Angina on exertion FC II & CAD “ for the period 08/10/2021 to 30/01/2022.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.Additional 04 Medical Reimbursement to Asha K.R., Assistant, University Hostel for Women, Thycaud -reg. (Ad. G)

Smt.Asha K.R., Assistant, University Hostel for Women, Thycaud, has submitted an application for claiming medical reimbursement for the treatment of “Congenital Heart Disease” at SCTIMS, Thiruvananthapuram for her dependent son Adithyan K. during the period from 18/06/2021 to 11/08/2021.

Clarification was sought from the Director, Health Services, on the admissibility and Government rate of various items, vide letter No.Ad.G/28831/2022 dated:14/02/2022. The Directorate of Health Service (DHS) vide letter No.MH3-12012/2022/DHS dated: 09/03/2022, has clarified that all the treatment bills from SCTIMS, Thiruvananthapuram can be reimbursed vide circular no. 50352/G2/2004/H&FWD dated 13/12/2004.

On verification of her application, it is found that, she is eligible for an amount of Rs.1,93,069/- (Rupees One Lakh Ninety Three Thousand and Sixty Nine only). The Finance has endorsed the reimbursement proposal, vide Endorsement number FOS.587/ Finance I/dtd 26/04/2022. As per the orders of the Vice Chancellor, the proposal for the payment of Rs. 1,93,069/- (Rupees One Lakh Ninety Three Thousand and Sixty Nine only) to Smt.Asha K.R (Assistant, University Hostel for Women,Thycaud) towards the reimbursement of medical expenses incurred by her for the treatment of her son for the period from 18/06/2021 to 11/08/2021, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for the payment of Rs.1,93,069/- (Rupees One Lakh Ninety Three Thousand and Sixty Nine only) to Smt.Asha K.R (Assistant, University Hostel for Women,Thycaud) towards the reimbursement of medical expenses incurred by her for the treatment of her son for the period from 18/06/2021 to 11/08/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51. Additional 05 Kariavattom Campus—Setting up of hindi Language Laboratory - meeting the expenditure—remarks of the finance—reg.

(Ad B I)

Based on the request of the Head of the Department of Hindi, the University Engineer had submitted an estimate amounting to Rs.11,90,000/- for the renovation works for Language Laboratory of Hindi Department. The Syndicate at its meeting held on 28.04.2020 has considered the estimate and resolved to approve the same and administrative sanction was given to the estimate with head of account “Part I-NP-MH:65 Works 10/5301-Minor Works and Maintenance”, vide U.O No. Ad.BI(I).Lbtry-Hindi/2020 dated 23.06.2020. Thereafter, the Head of the Department, vide letter no 2371/Hindi/2021/UOK-KC dated 13.11.2021, has informed that an amount of Rs.20 Lakh was sanctioned as provisional advance to him for the setting Up of Hindi Language Lab in the Department of Hindi from the head of account “ Part I-NP-MH-63- Miscellaneous -8/6028- New Development Programmes”, vide U.O No.Ad.AV.03/6763/2018 dated 22.09.2018 & U.O No.Ad.AV.03/8983(1)/2019 dated 12.06.2020. and requested to change the head of account “Part I-NP-MH:65 Works 10/5301-Minor Works and Maintenance” to “Part I-NP-MH-63- Miscellaneous - 8/6028- New Development Programmes” for settling the bills for the above said work.

Accordingly, the Finance has endorsed that “the estimate amounting to Rs.11,90,000/- (Rupees Eleven Lakh Ninety Thousand only) submitted by the University Engineer with the recommendation from the Technical Committee, for Civil, Electrical and Installation of Air Conditioner in the Language Laboratory of Hindi Department in ONV Memorial School of Indian Language Building at Kariavattom Campus may be approved. The expenditure may be met from the provisional advance sanctioned, vide U.O No.Ad.AV.03/6763/2018 dated 22.09.2018 & U.O No.Ad.AV.03/8983(1)/2019 dated 12.06.2020. Finance Endt. FOS 959/Finance I/dtd 12.06.2020 stands cancelled and U.O issued may also be cancelled.” The Vice-Chancellor has also approved the same. Based on this remarks was sought from the University Engineer.

The University Engineer, vide letter no UE/DAO/754/2022 dated 17.03.2022, has stated that an amount of Rs.7,66,611/- towards Civil and Electrical works had already been released from the head of account ‘Part I-NP-MH:65 Works 10/5301-Minor Works and Maintenance’ based on the U.O dated 23.06.2020 and requested to meet the balance amount of Rs.2,36,264/- for Air-conditioning work from the same head of account. Also, the University Engineer has informed that the cancellation of U.O No. Ad.BI(I).Lbtry-Hindi/2020 dated 23.06.2020 will tantamount to make the subsequent acts such as issuance of technical sanction, tender process, execution of work and payment for the work irregular/illegal. Based on this, remark was sought from Finance.

Accordingly, the Finance has suggested that

1. Permission may be granted to meet the balance payment of Rs.2,36,264/- from the “Part I-NP-MH:65 Works 10/5301-Minor Works and Maintenance”
2. The HoD, Department of Hindi may be directed to refund an amount of Rs.11,90,000/- allocated for the civil, electrical and AC works in the provisional advance of Rs. 20 Lakh sanctioned for the setting up of Hindi Language Laboratory.

As per the orders of the Vice-Chancellor, the remarks of the Finance on the above matter, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to issue notice to the Head, Department of Hindi to refund an amount of Rs.11,90,000/- allotted for the civil, electrical and Ac works, vide U.O No. Ad.BI(I).Lbtry-Hindi/2020 dated 23.06.2020, from the provisional advance of Rs.20,00,000/- (Rupees Twenty Lakh Only) sanctioned for setting up of Hindi Language Laboratory.

Further recommended to meet the balance payment of Rs.2,36,264/- (Rupees Two Lakh Thirty Six Thousand Two Hundred Sixty Four Only) from the H/a Part I – NP-MH:65 Works 10/5301-Minor works and maintenance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51. Additional 06 University Bus KL 01 N 2627 - Repair and Maintenance - Renewal of CF Test -reg.

(Ad. A. IV)

The Assistant Engineer (Mechanical) submitted a note dated 23.04.2022 for the repair of the University Bus KL 01 N 2627. It is reported that the University Bus, KL- 01- N-2627, registered on 28th September 1998 and 24 years old require the following repairs.

1. Overhauling of Kingpin assembly of front wheels.
2. Changing Engine Oil, Oil Filter, gear box oil, differential oil, steering gear box oil.
3. Cleaning air filter, replacing filter oil, replace air filter if necessary.
4. Replacing fuel filters.
5. Four wheel hub greasing.
6. Replacing coolant.
7. Overhauling propeller shaft assembly.
8. Set right passenger door mounting, lock stopper.
9. Set speed governor operations.
10. Carry out patch work on front left side glass frame, rear left glass frame, top panel on rear left and rear right by taking correcting steps to fix up detached screws.
11. Renew front glass beading.
12. Set right spring plate bushes by replacing.
13. Set reworking using welding- 5 nos.
14. Set right cushion on front battery box by reworking.
15. Carryout clutch over hauling replacing clutch disc, pressure plate, clutch back plate, clutch spring kit.
16. Set right functioning of horn.
17. Conduct overhauling of rear brakes, blown clean all brakes and adjust all brakes.
18. Renew top tar sheet.
19. Set right speed governor and issue certificate.
20. Carry out replacement of top tar sheet.
21. Renew the platform complete for the vehicle, carry out fixing of rusted supports by welding, rust proofing using paint, fix-up platform ply woods, water proof joints using silicon sealent.
22. Carry Complete painting of the vehicle.
23. Carry out complete electrical check up.
24. Carryout stickering work and logo works.

AE (Mechanical) has also submitted estimates from M/s TVS Mobility Private Limited for Rs. 1,96,462/- (Rupees One Lakh Ninety Six Thousand Four Hundred and Sixty Two only) and Rs.1,18,900/-(Rupees One Lakh Eighteen Thousand Nine Hundred only) towards the complete repair of the vehicle. Finance has remarked that work order may be placed with M/s TVS Mobility Private Limited at an estimated total cost of Rs.3,15,362/- (Rupees Three Lakh Fifteen Thousand Three Hundred and SixtyTwo only).

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance. Accordingly, the matter regarding the complete repair of University Bus KL - 01- N-2627, is placed before the Standing Committee of the Syndicate on Finance for appropriate recommendation.

The Committee considered the matter and recommended to entrust the Registrar to report the delay occurred in initiating procedures for CF test of University Bus KL - 01- N-2627.

Further recommended to sanction the estimated amount of Rs.3,15,362/-(Rs. Three Lakh Fifteen Thousand Three Hundred and Sixty two only) towards the repair of the bus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51. Additional 07 B.Ed Degree Course- Return of Original Certificates of Smt.Ruksana Beevi- reg.

(Ac. A. III)

Smt. Ruksana Beevi, B.Ed students of KUCTE, Anchal, who had discontinued the course after the admission closure date has requested to return her original certificates. The details of the student is as follows:

SI No.	Name	College	Admission Year	Reason for Course discontinuance
1	Smt. Ruksana Beevi	KUCTE, Anchal	2018-19	Financial Problems

She had remitted an amount of Rs.18,645/- as fee for the first semester, and discontinued the course after three months of commencement of class due to financial problem. She has stated in her request that the College Authorities now demand to pay an amount of Rs.37550/- for releasing her certificates.

In a similar case, in r/o Smt.Anjali S.T and four other students, the Syndicate held on 02.07.2021 vide item No.29.44.02, resolved to

1. Agree to the request made by Smt.Anjali S.T, former student of KUCTE,Anchal for return of certificates and for exemption from payment of balance fees considering the medical report submitted and to direct the Principal accordingly.
2. Further recommended to inform the other candidates to submit the details substantiating their claim.

As per the orders of the Vice Chancellor, the aforesaid resolution was implemented vide U.O No.Ac.A.III/2/323/2021 dated 10.08.2021.

As per the UGC Notification of October 2018 (Refund of Fees and Non Retention of original Certificates), under the subheadings of Refund of Fees and Verification and Non-retention of students academic and Personal Certificates states as follows:

- 4.1.2- HEIs shall charge fees in advance only for the semester/ year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/ year in which a student is enrolled is strictly prohibited.
- 4.1.3- If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five tier system for refund of the fees remitted by the student.

SI No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more before the formally notified last date of admission.
2	90%	Less than 15 days before the formally notified last date of admission.
3	80%	15 days or less after the formally notified last date of admission.
4	50%	30 days or less after the formally notified last date of admission.
5	0%	More than 30 days or less after the formally notified last date of admission.

- 4.2.2-HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.
- 4.2.4- Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.

University Order No. Ad BII/5622/06/2020 dated 22.06.2020 was issued by partially implementing the aforesaid UGC Notification of October 2018 (Refund of Fees and Non Retention of original Certificates). Also the copy of the said UO was not circulated to Affiliated Colleges and Self Financing Institutions owned by University. Also the lack of a general order regarding the matter is creating hardship to the students and the section.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.05.2022. The Committee considered the matter and recommended to exempt Smt. Ruksana Beevi from the remittance of balance fees as she had not attended class after first semester. Also recommended to direct the Principal, KUCTE, Anchal to return the original certificates of Smt. Ruksana Beevi. The Syndicate held on 10.05.2022 (Item No. 41.54.20) resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As per the orders, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to direct the Principal, KUCTE Anchal to release the certificate to Smt. Ruksana Beevi.

Further recommended to place the matter before the combined standing committee of the Syndicate on Affiliation of Colleges and Finance, to formulate general direction (issue University Order) similar to that of Engineering courses.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51.Additional 08 Conducting Open Defence- participation of Dean- DA/TA Bill-Reg.-

(Ac. E. II)

Dr. Shafi K.A., Dean, Faculty of Engineering & Technology, University of Kerala has claimed DA of Rs.400/- (Rupees Four Hundred only) each for participating in the Open Defence of eight candidates, conducted on various dates at CET, Thiruvananthapuram, LBS Centre for Science & Technology, Thiruvananthapuram, VSSC, Thiruvananthapuram and TKM College of Engineering, Kollam.

As per UO No. Ac EV/1/10272/2016 dtd. 08.06.2016, eligible TA/ DA to officials invited by the University for the journey performed by them for carrying out the business of the University including the Deans for attending PhD Open Defence and the Pre submission seminar has been sanctioned.

The Audit Section has remarked that as Prof. K.A. Shafi has attended the Open Defence viva through Online mode, he is not eligible for TA/DA. Also remarked that administrative sanction is needed for the sitting fee for the Deans who attend Online Seminars.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022 which recommended to refer the matter to the Syndicate. The Syndicate held on 25.02.2022, resolved to grant administrative

sanction for the sitting fee for the Dean, Prof. K. A. Shafi, who attended Online Open Defences and further recommended to refer the matter to the Standing Committee of the Syndicate on Finance to fix the rate of TA/ DA to the officials invited for the PhD Open Defence, Pre submission seminar and CAS Promotion in Affiliated Colleges.

The payment of eligible TA/ DA to officials invited by the University for the journey performed by them for carrying out the business of the University including the Deans for attending PhD Open Defence and the Pre submission seminar had already been sanctioned and claims pertaining to airfare and special conveyance shall be subject to the prior sanction of the Vice-Chancellor as per UO No. Ac EV/1/10272/2016 dtd. 08.06.2016; however the rate of TA/ DA differs case- by- case which depends upon the journey performed and the basic pay of the official concerned.

As per the orders of the Hon'ble Vice-Chancellor, the matter of fixing the rate of sitting fee for the Dean, Prof. K.A. Shafi, who attended Online Open Defences is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to concede the request of Dr.Shafi.K.A., Dean Faculty of Engineering and Technology, University of Kerala by fixing Rs.400/- (Rupees Four Hundred only) as sitting fee for attending Open Defence via online mode.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.51. Additional 09 Budget Speech 2022-2023 - Item No.113 - Assistance for the School of Distance Education - proposal – reg.

(Ad. B. III)

In the Budget Speech 2022-2023 (Item No.113), ₹50,00,000/- (Rupees Fifty lakh only) has been earmarked for the development and expansion of academic activities, necessary innovations and related programs of the School of Distance Education, Kariavattom.

The meeting of the Budget Implementation Cell held on 19.04.2022 has recommended to authorize Dr. S. Nazeeb (Member, Syndicate), Dr. R. Vasanthagopal (Professor & Director, SDE), Dr.Lal.C.A (Professor of English) & Dr. A. Shaji (Professor of History), to submit a detailed proposal regarding the same, and to place it before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 29.04.2022, considered the matter and resolved to approve the above recommendation.

Accordingly, Dr.S.Nazeeb (Member,Syndicate), Dr.R.Vasanthagopal (Professor & former Director, SDE), Dr. Lal.C.A (Professor & Director, SDE) & Dr.A.Shaji (Professor of History,SDE) have submitted a detailed proposal (appended) regarding the developmental activities /programmes intended to be carried out at the School of Distance Education with an estimated expenditure of Rs.50,00,000/- (Rupees Fifty lakh only), as follows:

Sl No.	Item	Amount
1.	Syllabus revision and SLM Preparation Workshops	18,00,000/-
2.	New Certificate and Diploma Programme	12,50,000/-
3.	Library Renovation	5,00,000/-
4.	Inverter support to SDE Office	2,50,000/-
5.	Renovation of Computer Lab	10,00,000/-
6.	CCTV Surveillance System	2,00,000/-
	Grand total	₹50,00,000/-

Hence, as per the orders of the Vice - Chancellor, the proposal regarding the developmental assistance to the School of Distance Education, Kariavattom as per the Budget speech 2022-23 is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal in principle.

Further recommended to implement the proposal only after discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

FURTHER RESOLVED to entrust the Convenors of Standing Committees of the Syndicate on Examinations, Academics and Research, Planning and Development, to have a detailed discussion for the implementation of the proposal.

Item No.42.51. Additional 10 Appointment of Public Relations Officer on contract basis in the University of Kerala -Proposal to revise the remuneration - Consideration of - reg.

(Ad. A. I)

The Special Meeting of the Syndicate held on 29.04.2022 (Item No.3) has resolved that the recommendations of the Meeting of the Selection Committee for scrutinizing the applications received for the appointment to the post of Public Relations Officer on Deputation basis in the University held on 04-04-2022 be approved. It has been further resolved to refer the matter to the Standing Committee of the Syndicate on Finance to revise the remuneration for the post of Public Relations Officer on contract basis.

The Government of Kerala have been revising the remuneration of contract staff appointed in Government Departments, Grant in aid institutions and other educational institutions as it deem appropriate as per the changing price index. The remuneration of employees under daily wages/contract basis as such has been revised by the Government w.e.f 01-02-2021 vide GO(P)No.29/2021/Fin dated 11-02-2021 in the last instance.

It may be noted that the remuneration of Public Relations Officer of the University of Kerala on contract basis has been fixed as Rs 35000/- per month as per U.O No.Ad.AV.12762/2021/UOK dated 30-11-2021, issued in line with the GO(P)No.29/2021/Fin dated 11-02-2021.

It may please be noted that the Cochin University of Science & Technology have appointed Smt. Vandana Mohandas as it's Director, Public Relations & Publications on contract basis to perform duties as similar to the duties of a Public Relations Officer with remuneration fixed as Rs.60,000/- (Rupees Sixty Thousand only) per month w.e.f 15-02-2022 for a period of one year. Copy of the U.O (CUSAT) AD(A).A1/1070/2022 dated 02-03-2022 and the Notification(CUSAT) No.Ad.A1/14240/2009 dated 12-05-2020 are appended for reference.

As per the orders of the Vice-Chancellor the proposal to revise the remuneration for the post of Public Relations Officer on contract basis in the University is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to revise the remuneration for the post of Public Relations Officer on contract basis in the University to Rs.50,000/- (Rupees Fifty thousand only).

The meeting came to an end at 05.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.05.2022, be approved.

Item No.42.52 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings-Approval—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022 is placed before the Syndicate for consideration and approval

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 20 th May 2022, 12.00 noon
Venue : Senate Chamber, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G (Online)

4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri Rajendrakumar P

Members Absent

1. Dr. S. Nazeeb
2. Sri. B.P Murali
3. Smt. Renju Suresh
4. Dr. K. G. Gopchandran
5. Dr. K.B. Manoj
6. Adv.A. Ajikumar

Item No.42.52.01: Declaration of probation of Smt.Jothi SaraswathyV,Reference Assistant, Department of Communication &Journalism-reg.

(Ad.A.V)

Smt. Jothi Saraswathy V has been promoted provisionally to act as Reference Assistant and posted in the Department of Communication & Journalism, Kariavattom, vide U.O. No. 507/2021/UOK dated 29.01.2021.

The Syndicate held on 17.08.2021 has resolved to approve to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

Smt. Jothi Saraswathy V, Reference Assistant has requested to declare her period of probation, vide letter dated 07.03.2022, as she had completed six months in the promoted post. The Head, Department of Communication & Journalism has forwarded the request and has certified that the performance and conduct of the incumbent during the period of probation were good and she had not availed any leave other than Casual Leave during the probation period.

The Finance on verification, has remarked that Smt. Jothi Saraswathy V has not availed herself of any eligible leave during the period of probation and she may be declared to have satisfactorily completed her period of probation in the post of Reference Assistant on 31.07.2021 FN.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter of declaration of probation of Smt. Jothi Saraswathy V in the post of Reference Assistant on 31.07.2021 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to declare satisfactory completion of probation in respect of Smt. Jothi Saraswathy V., in the post of Reference Assistant on 31.07.2021 FN, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.02 Probation declaration as Assistant Registrar-Request from Smt M Sithara Consideration of -reg.

(Ad. A.I)

Smt.M.Sithara vide submission dated 05-04-2022 requested that she may be declared to have satisfactorily completed the period of probation in the post of Assistant Registrar in the context of completion six months of duty on the said post. Smt.M.SitharavideU.O No.2649/Ad.A1/2021/UOKdated31-05-2021 was promoted to the post of Assistant Registrar w.e.f01-06-2021FN.

Finance has remarked that Smt.M.Sithara may be declared to have satisfactorily completed the period of probation in the post of Assistant Registrar on 09-03-2022FN as she had availed 54 days of Earned Leave and 44 days of L.W.A with Medical Certificate during the period of probation. It

may be noted that the date of declaration of probation is proposed based on the entries made in the gazetted Entitlement Register (GER) and by taking probation period as six months.

It has been certified by Deputy Registrar IV (Exams) that the character & conduct (work & conduct) of Smt. M. Sithara as Assistant Registrar is good and recommended that her probation period as Assistant Registrar may be declared.

It may be noted that the Syndicate held on 17-02-2021 vide item No. 23.68 had resolved that the probation period of Joint Registrar / Deputy Registrar / Assistant Registrar level be declared on completion of six months of duty from the date of assuming duty. The Syndicate had further resolved to take urgent steps to amend the relevant portion of the Statute to fix the period of probation as prevailing in the State Service, for which the meeting of the Senate held on 12-11-2021 approved the amendments (Item No. (II) 03) and forwarded to the Chancellor for assent (D.O Letter No. Ac.L/S/2890/2021 dated 13-01-2022). The assent of the Hon'ble Chancellor is awaited.

As per the orders of the Vice-Chancellor, the proposal to declare the probation period in respect of Smt. M. Sithara in the post of Assistant Registrar on 09-03-2022 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration

The Committee considered the matter and recommended to declare satisfactory completion of probation in respect of Smt. M. Sithara in the post of Assistant Registrar on 09-03-2022 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No. 42.52.03 Serious Lapses in Security Issues in SH Campus, Palayam

(Ad. A.II)

The University take serious note of the reported cases of breach of security issues constantly happening in the University Senate House Campus, Palayam despite earlier warnings over the telephone and otherwise, regarding overall discipline, management of vehicular traffic, and depleted General Security alertness. Further, the University Engineer has reported that a portion of the lawn and flowering plants alongside the HERITAGE MUSEUM, Palayam campus (next to the Finance Wing), were seen missing. Considering the above, the Registrar has ordered to seek an urgent explanation from the Security Officer.

In the explanation letter the Security Officer explains that he personally verified the site and found that there are some flowering plants and a few portions of lawn are missing. He sought explanation from the Garden Supervisor concerned about this drop of lawn and plant. She gave a detailed explanation regarding the newly planting turf, and the instruction given by the contractor for proper watering of the lawn and flowering and further stated that it seems that the plant was deliberately picked by some miscreants. She thought that it occurred due to the lack of proper watering and she did not make a complaint to the higher up on time. The security issue occurred due to the lapse of the proper monitoring of garden supervision. The installation of CCTV cameras are essential to the institution and the detailed demand report was submitted earlier but yet to be considered. He requests to take proper disciplinary action against the delinquent employees to avoid the same in future. He also gave legitimate instructions to warning security personnel those who working in the University campus and any kind of such lapses found in future he will take stringent action against them. He also requests to take necessary arrangements to install CCTV cameras and increase the strength of security personnel.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended the following;

- 1. to install CCTV cameras in the building premises***
- 2. to ensure proper monitoring of the entire campus by the security staff on duty and report the security issues immediately without any delay.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.04 *Reckoning of Prior Service for Pensionary benefits -Dr.Lekshmi.R, Associate Professor, Department of Philosophy-reg.*

(Ad AII)

Dr.Lekshmi.R had been appointed as Associate Professor in the Department of Philosophy, University of Kerala w.e.f 16.03.2020 AN vide U.O No.Ad.AII.2/11011/20 dated 23.04.2020, and prior to joining in the University Service, she has rendered service in Govt. College Women's, Trivandrum from 18.01.2007 to 16.03.2020. The Head, Department of Philosophy, University of Kerala has recommended and forwarded the request of Dr.Lekshmi.R, Associate Professor, to reckon her prior Service for Pensionary benefits vide letter dated 22.10.2021.

The Finance Section after verifying the Service Book of Dr.Lekshmi.R, remarked that as per the GO(P)No.228/2001/Fin dated 02/02/2001 the Prior Service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Government Service including Aided School/College and vice versa can be reckoned for qualifying Service for Pension and therefore the Prior Government Service rendered by Dr.Lekshmi.R w.e.f 18.01.2007 to 16.03.2020 may be reckoned as qualifying service for Pension in the University.

As per orders of the Vice Chancellor, the request of Dr.Lekshmi.R, Associate Professor, Department of Philosophy for reckoning her Prior Service from 18.01.2007 to 16.03.2020 is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to reckon the prior service rendered by Dr.Lekshmi.R, Associate Professor, Department of Philosophy at the Govt. College Women's, Trivandrum from 18.01.2007 to 16.03.2020, as qualifying service for pensionary benefits, as per the norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.05 *Department of Political Science-International Relations- Selection of Panel of Guest Faculty-reg.*

(Ad. A.II)

The Head, Department of Political Science has forwarded the Panel of Guest Faculty for International Relations in the Department of Political Science as per the Advertisement in the University Website on 29/01/2022. 18 applications were received and the selection was made on the basis of Educational Qualifications, Experience, and Publications. Four candidates were selected to include in the Panel of Guest Faculty. The Department Council held on 10/03/2022 at 2.30 pm approved the Panel. The Pro-Vice Chancellor has ordered to place before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Committee held on 12.04.2022 vide item no. 40.70.17 considered the matter and recommended to resubmit the proposal by including the qualification and other relevant details of the candidates selected for the Panel of Guest Faculty, before the Committee. The Meeting of the Syndicate resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved. The Hon'ble Vice-Chancellor has implemented the resolution of the Syndicate.

The Head, Department of Political Science has forwarded the qualification and other relevant details of the candidates selected for the Panel of Guest Faculty. The Panel of Guest Faculty is as follows:

Sl No	Name	Qualification	Mark/Grade	UGC NET/PhD	Experience	Publication	Category
1	Dr.Roshan Varghese V	Ph.D in Political Science (Indira Gandhi National Open University) M.Phil	MA First Rank 68%	PhD Awarded	Consultant, Indira Gandhi National Open University, New Delhi (January 2010-	4	Open

					July 2011)		
2	Ms.Vinisha U	MA Political Science NET 2014 Submitted Ph.D	MA Second rank(75%)	NET 2014	Sree Narayana College, Chempazhanthy (08.07.2015 to 31.03.2016), University College, TVM (30.06.2016 to 30.09.2016)	1	Ezhava
3	Ms.Sreelekha K R	M.Phil in South Asian Studies JNU, New Delhi	7(CGPA) (70%)	NET/ JRF 2007	Guest Faculty (academic years July 2018-2019, 2019-2020) Department of Political Science & International Studies Pondicherry University, Guest Faculty at Department of Economics, D.B College Pampa, Parumala, Pathanamthitta, Kerala	1	SC
4	Mr.Syamkumar V	M Phil NET Ph.D(submission stage)	67.50%	NET 2018	Assistant Professor & Head, Department of Political Science, KSHM Arts & Science College, Edathanattukara , Palakkad	3	SC

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to approve the panel of Guest Faculty for International Relations, forwarded by the Head, Department of Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.06 ***Dr.Lakshmi Sukumar, Assistant Professor, Institute of English- Request for placement as Assistant Professor (Stage 3) considering prior service – reg.***

(Ad. D.II)

Dr.Lakshmi Sukumar was appointed as Assistant Professor in the Institute of English w.e.f. 24.03.2017 as per U.O. No. Ad DIII.1.44875/2017 dated 09.05.2017. She completed her probation on 25.03.2018 FN as per U.O. No. Ad D III.1.44875/2017 dated 04.06.2018. Prior to joining University of Kerala, she had been working as Assistant Professor at St. Thomas College, Kozhencherry from 17.12.2007 to 20.06.2011, Govt Polytechnic College, Neyyattinkara from 21.06.2011 to 29.10.2012 and the Government Women's Polytechnic, Kaimanam, from 29.10.2012 to 24.03.2017.

During her prior service she was placed as Assistant Professor (Stage 2) w.e.f. 30.10.2013, as per proceedings no. UGC Cell 2/15816/19/Coll.Edn(13) dated 09.01.2020 and as Assistant Professor (Stage 3) w.e.f. 17.12.2016, as per proceeding no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020. Her prior service was reckoned as qualifying service along with University service, vide U.O. No. Ad DIII.11962/2020/UOK dated 05.08.2021.

Dr. Lakshmi Sukumar, Assistant Professor, Institute of English, had requested to grant her placement as Assistant Professor (Stage 3) Academic Level 12, w.e.f. 24.03.2017, ie date of joining University Service considering her prior service, as she was granted placement as Assistant Professor (Stage 3) w.e.f 17.12.2016, vide Order No .UGC Cell 2/15816/19/coll.Edn (3) dated 9/1/2020.

The Syndicate held on 29.04.2022, vide item no. 11, resolved to refer the matter regarding granting placement to Dr. Lakshmi Sukumar, Assistant Professor of English, Institute of English as Assistant Professor (Stage 3) (Academic level 12-PR 2016) w.e.f. 24.03.2017 AN (date of joining in the University of Kerala) on the strength of proceedings of the Director of Collegiate Education order no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020, to the Standing Committee of the syndicate on Staff, Equipment and Buildings. The Vice Chancellor has accorded sanction to implement the resolution of the Syndicate.

Hence, as per the orders of the Vice-Chancellor, the matter regarding granting placement to Dr.Lakshmi Sukumar, Assistant Professor of English, Institute of English, as Assistant Professor (Selection Grade) Academic Level 12, w.e.f. 24.03.2017 AN, ie., her date of joining University of Kerala, on strength of the Proceedings of the Director of Collegiate Education, vide order no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020, is placed before the Standing Committee of the syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation thereof.

The Committee considered the matter and recommended to place Dr.Lakshmi Sukumar, Assistant Professor, Institute of English, as Assistant Professor (Selection Grade) Academic Level 12, w.e.f. 24.03.2017 AN, on strength of the Proceedings of the Director of Collegiate Education, vide order no. UGC Cell 2/15816/19/Coll.Edn(3) dated 09.01.2020 as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.07 University Hostel for Women, Thycaud- Request from Smt.Ajitha.J, former Matron on contract for re-engagement—reg.

(Ad D.II)

Smt. Ajitha J, former Matron on contract basis in the University Hostel for Women, Thycaud whose contract was terminated w.e.f. 29.12.2020 due to her unauthorized absence has now requested to consider her for appointment in the vacancy of matron, if any.

In the request Smt. Ajitha J stated that she had attended duty when University Hostel for Women, Thycaud functioned as quarantine centre during the first wave of Covid-19 and was infected with Covid-19 and it took three months to recover her health and in the meanwhile she was terminated from duty due for her unauthorized absence.

The following may be noted in this regard:

1. The University Hostel for Women, Thycaud functioned as quarantine centre from 23.03.2020 to 21.09.2020. During that period, the service of matrons including Smt. Ajitha J were partially utilized as the inmates were vacating till 03.07.2020.
2. As per the Medical certificate attached, Smt. Ajitha J was infected with Covid-19 and was on home quarantine from 10.12.2020 to 26.12.2020.
3. The Administrative Officer, University Hostel for Women, Thycaud had reported that Smt. Ajitha J rejoined duty after quarantine on 27.12.2020 and was again absent from duty wef 29.12.2020. Even after repeated telephonic calls and messages she neither produced any leave application nor reported for duty.
4. As ordered by the Pro-Vice-Chancellor, she was terminated from duty w.e.f. 29.12.2021 and Smt. Sandhya S was engaged as matron against the vacancy of Smt. Ajitha J.

5. There exists a valid rank list for engaging matron on contract basis and Smt.Ajitha J is not included in the list.

Now, as ordered by the Vice-Chancellor, the request from Smt. Ajitha J requesting to re-engage her as matron on contract basis in the University Hostel for Women, Thycaud, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation

The Committee considered the matter and recommended that the request of Smt. Ajitha J, to re-engage her, as matron on contract basis in the University Hostel for Women, Thycaud, may not be conceded to.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.08 *E-Governance--Vehicle Management System (VEELS) - Vehicle related information – providing of reg.*

(Ad. A.IV)

The Additional Secretary to Government, Higher Education (K) Department, vide letter dated 22.04.2022, has informed that, as part of e- Governance initiatives by the Govt. of Kerala, a software called VEELS (Vehicle Management and Location Tracking System) was introduced for the effective management of the vehicles allotted/ hired/used by various offices/officials of Government Departments & Institutions, Public Undertakings, Universities, Grant- in - Aid Institutions etc. across the State. A circular dated 02.11.2021 (copy appended), issued by the Finance Department, containing the guidelines to be followed in this regard, has also been forwarded along-with. It is also requested to ensure that, the vehicle details pertaining to our institution are populated in VEELS.

The important points to be noted among these guidelines, are as follows:

- There should be a Nodal Officer for ensuring all data pertaining to vehicles, drivers and other expenses are included in the VEELS database. He/ She can access the information by logging on to the portal.
- There should be a Controlling Officer for each office. Controlling Officer should enter the details of all vehicles on the VEELS portal by logging in. The Nodal Officer can provide suggestions to controlling officers in this regard.
- If the Controlling Officer is in-charge of more than one office, the Nodal officer should treat him/ her as Charge Officer.
- All the information related to the expenditure of the vehicles should be included in the database in a timely manner. The Nodal Officer should ensure that the Controlling Officers have included all details (including Fuel Expense, Spares, Service, Repair, Monthly abstract) of expenditure from April 2020 onwards. No costs will be accepted if the information on vehicles and drivers are not included in the database.
- Drivers and Officials (who have specially been allotted with vehicles), along-with the vehicle details, should also be linked to the portal.
- The Controlling Officer should ensure all information related to the vehicles used by daily wage/ contract employees are entered properly, before releasing the wages. Before making payment of vehicles on contract, all details related to these vehicles are to be included in the database.
- Information on expiry of RC, Driving License, Pollution and Mileage Test are also available in the database (under Expiry Alert). Further action in these measures are to be taken promptly.
- It is to be ensured that, the vehicles of the respective Departments are not included in the 'Unknown' category.
- A summary of the updated information is available on the Dashboard of Nodal Officers, Controlling Officers and Charge Officers.
- A completion certificate should be produced before the Finance Dept. once all the details of the vehicles are submitted.
- In all correspondence with the Government, regarding the vehicle, make sure that the 'index number' of the vehicle received from the VEELS is recorded.

As per the orders of the Vice - Chancellor, the matter of including the information of vehicles (allotted/ hired/used) and drivers of the University in the VEELS portal, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to include the information of vehicles (allotted/ hired/used) and drivers of the University in the VEELS portal.

Further recommended to appoint Assistant Engineer (Mechanical) as the Nodal Officer of the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.09 *Protection of pay (Last pay) in respect of Dr. Krishna Kumar G., Assistant Professor, Department of Mathematics, Kariavattom – reg.*

(Ad. A.VI)

Dr. Krishna Kumar G., joined as Assistant Professor in the Department of Mathematics, Kariavattom, on 19.03.2020 FN, as per U.O No.Ad. A VI/1103/2020/UOK dated 23.04.2020. Prior to joining in the University, Dr. Krishna Kumar G., was working as Assistant Professor, Department of Mathematics, BJM Government College, Chavara (Department of Collegiate Education, Government of Kerala). He had relieved from BJM Government College on 18.03.2020 F.N. Now Dr. Krishna Kumar G., has requested for the pay protection (last pay) of the previous service at the Department of Collegiate Education, Government of Kerala.

The Finance section has remarked that 'the Syndicate of the University is the authority to fix the starting pay of a teacher. As per the pay details issued from the Office of the Accountant General (A&E), Kottayam , vide Letter No.GE10/KTM/F/K-132/1360 dated 24.02.2022 the last pay granted to Dr. Krishna Kumar G in the post of Assistant Professor is Rs 75300/-(PM 11). If the last pay is protected in the University his pay arrives at 75200/-+100/-Personal Pay (Academic Level 10) which shall be absorbed on accrual of future increment.

The Syndicate at its meeting held on 10.05.2022, vide item no.41.06, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor, the matter regarding the protection of pay (last pay) in respect of Dr. Krishna Kumar G., is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to protect the last pay of the previous service in respect of Dr.Krishna Kumar G., Assistant Professor, Department of Mathematics at the Department of Collegiate Education, Government of Kerala..

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.10 *School of Distance Education - Dr.S.Venu Mohan, Assistant Professor - Reckoning of prior teaching service in Higher Secondary Department – reg.*

(Ad. B.III)

Dr.S.Venu Mohan, was appointed as Lecturer in History at the School of Distance Education, University of Kerala w.e.f. F.N of 22.05.2014, vide U.O.No.Ad BIII.2/6226/2014 dtd 25.06.2014.

The service details of Dr.S.Venu Mohan, prior to joining SDE are as follows;

Higher Secondary Service			
Sl No	Post	Period	Institution
1.	Teacher (HSST)	15.09.1998 to 31.07.2003	NSS HSS, Alakode
2.		01.08.2003 to 31.03.2006	NSS HSS, Karicode
3.		01.04.2006 to 13.10.2008	NSS HSS, Karuvatta
Collegiate Education Service			
1.	Lecturer	14.10.2008 to 01.06.2011	N.S.S College, Cherthala

2.		02.06.2011 to 12.08.2013	VTMNSS College, Dhanuvachapuram
3.		13.08.2013 to 21.05.2014	Govt. College Nedumangad

The period of service put in by Dr.S.Venu Mohan, Assistant Professor of History, School of Distance Education, as Lecturer in various colleges, from 14.10.2008 to 21.05.2014, was reckoned as qualifying service for pensionary benefits along with University service, vide U.O No. Ad BIII.2/6226/20134 dated 07.05.2019.

Now, Dr.S.Venu Mohan has requested to take steps for reckoning his service as Higher Secondary School Teacher for the period from 15.09.1998 to 13.10.2008, along with his present University service for the purpose of pensionary benefits.

The Finance III Section has remarked that,Dr. S.Venu Mohan has prior aided school service from 15.09.1998 to 13.10.2008, of which, the period from 15.09.1998 to 30.06.2004, he served as Part time HSST (History) and from 01.07.2004 to 13.10.2008, he served as Full Time HSST (History). As per Government Orders [GO(P) No.228/2001/Fin dated 02/02/2001/ GO(P)No.517/09 /Fin dated 19/11/2009], the prior service put in by employees in Municipal Common Service/Panchayats and Universities, prior to their entry in State Govt.Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence, Finance III Section has recommended that the prior aided school service rendered by Dr.S.Venu Mohan from 15.09.1998 to 13.10.2008 be reckoned as qualifying service for pension in the University.

Hence, as per the orders of the Hon'ble Vice Chancellor, the request for reckoning the prior service in r/o Dr. Venu Mohan, Assistant Professor, School of Distance Education as Higher Secondary School Teacher in Schools under NSS Management, for the period from 15.09.1998 to 13.10.2008, for pensionary benefits along with the University service, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service rendered by Dr. Venu Mohan, Assistant Professor, School of Distance Education as Higher Secondary Teacher in schools under NSS Management, for the period from 15.09.1998 to 13.10.2008, as qualifying service for pensionary benefits as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52.11 ***Providing all application forms for various examination and other purposes, through University Website – Discontinuance of the direct sales of printed forms – reg.***

(Form Stock)

At present the application forms for various examination and other purposes are printed and stocked in the Forms Stock Section. Access to the forms counter for purchasing forms leads to difficulty to the candidates from far away areas. Hence it is proposed that all application forms may be made available in the University website, so that the candidates may download and use the same as and when needed. The candidates shall remit the cost of the application form along with the fee for which the service is availed.

Also it is proposed that the direct sales of these printed applications may be discontinued after a specific period. The list of forms available in the website and the details of balance forms available are shown below.

It may also be noted that some of the printed forms are going out of stock and as per the oral orders of the Registrar, the printing of forms are temporarily stopped. The unused forms may be destroyed after proper auditing.

As per the remarks of the PRO Section all the forms are available in the University website. Hence a decision for providing all the applications through University website and discontinuance of direct sale of Printed forms has to be taken.

List of forms available in the website

GeneralPurposeForm
 Eligibility
 Condonation
 Provisional
 Migration
 Recognition
 NameChange
 Degree/Diploma
 CollegeTransfer
 Re-Admission–(PG)
 Matriculation
 Revaluation
 S.I.Semester
 B.TechRevaluation
 Phd.Thesis Submission
 BA/B.Com/B.Sc.Sem’s(Restricted)
 CSSExam
 Recognition
 BA/B.Com.PrivateRegistration
 FormNoIAB.TechKI
 B.Ed/M.Ed
 MAExam
 M.ScExam
 M.Com
 LawDegree
 MedicalExam
 Engineering(K)
 FormNo IA
 BA/B.Sc/B.Com(SemesterExam)
 CSS(CreditandSemester)
 ResearchExamM.Phil
 Ph.dResearch
 BFA
 ApprovalasResearch
 BPA
 Re-Admission(UG)

BalanceofstockofthePrintedforms,ason16.02.2022

1.GeneralPurpose Form	-	Nil
2.Eligibility	-	94,500
3.Condonation	-	3,285
4.Provisional	-	10,000
5.Migration	-	17,000
6.Recognition	-	11,750
7.Name Change	-	300
8.Degree/Diploma	-	Nil
9.CollegeTransfer	-	21,300
10.Re-Admission–(PG)	-	21,900
11.Matriculation	-	35,226
12.Revaluation	-	13,417
13.S.I.Semester	-	28,100
14.B.TechRevaluation	-	3,900
15.Ph.d.ThesisSubmission	-	700
16.BA/B.Com/B.Sc.Sem’s (Restricted)		

17.C SSExam	-	2,500
18.Recognition	-	23,750
19.BA/B.Com.PrivateRegistration	-	2,540
20.Form NoIAB.TechKI	-	31,400
21.B. Ed/M. Ed	-	16,443
22.MAExam	-	6,200
23.M. ScExam	-	1,600
24.M.Com	-	10,800
25.Law Degree	-	21,500
26.MedicalExam	-	15,000
27.Engineering(K)	-	14,000
28.FormNoIA	-	8,519
29.BA/B.Sc/B.Com(SemesterExam)	-	11,539
30.C S S(CreditandSemester)	-	2,500
31.ResearchExam M.Phil	-	650
32.Ph.dResearch	-	11,650
33.BFA	-	1,100
34.Approvalas Research	-	500
35.BPA	-	100
36.Re-Admission(UG)	-	19,800

As per the orders of Vice-Chancellor, the matter of discontinuing the direct sale of printed application forms is placed before the Standing Committee for consideration and recommendation.

The Committee considered the matter and recommended to entrust OAD to audit the stock of the forms used for the courses whose affiliation was shifted to other Universities.

The Committee also recommended to ascertain the monthly demand of the application forms and to maintain a stock of five times the demand.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52 Additional 01 Department of Nanoscience and Nanotechnology: Proposal to appoint Prof. C K Jayasankar as Adjunct faculty- reg

(Ad. A. V)

The Professor and Head, Department of Nanoscience and Nanotechnology vide letter No. KU/DNST/54/2022-23 dated 16.05.2022 forwarded a proposal for including Prof. C K Jayasankar, Professor (Retired), Dept. of Physics, Sri. Venketeswara University, Thirupati, Andhra Pradesh in the list of adjunct faculty of Department of Nanoscience and Nanotechnology, University of Kerala. Prof. Jayasankar has expressed his willingness to associate with Department of Nanoscience and Nanotechnology.

It is further stated that Prof. C K Jayasankar is an eminent Professor whose expertise are in the areas of photonics, glasses, Laser Materials, etc. He has contributed significantly to the present level understanding of Light - matter interaction at Nanoscale. He has successfully guided thirty Ph.D thesis and had completed more than twenty externally funded projects. He also had worked in many foreign research institutions and has published more than 300 research papers and five books. His h-index is 56. His biodata speaks volumes of his contributions on researcher and teacher. Prof. Jayasankar's association with Department of Nanoscience and Nanotechnology will certainly benefit Research scholars and PG students to a great extent and will help in the evolution of the Department to a Centre of excellence in research. Besides his expertise will be beneficial to other Departments such as Department of Physics and Department of Optoelectronics.

The University Order No. Ad.A.V.2/6126/2013 dated 23.08.2013 stipulates the following modalities regarding reengaging of Professors due to shortage of teaching faculty:

1. In major Teaching Departments where the staff strength is below five, retiring Professors shall be re-engaged as Adjunct Professors for the smooth functioning of the Department.

2. Re-engaging shall be for a period of one year which can be extended up to the attainment of 65 years by the incumbent.
3. The Departmental Council shall recommend the names of such Professors who are willing to be re-engaged.
4. Only the Professors with unblemished service shall be considered eligible for re engagement.
5. Final decision for re-engagement of such Adjunct Professors shall be made by the Syndicate.
6. The service of such teachers will end with the appointment of sufficient new faculty in the Departments.
7. The remuneration of 'Adjunct Professors shall be fixed at Rs 750/- per hour subject to a maximum of Rs 30,000/-per month.
8. The Adjunct Professors shall be engaged for evaluation work also.
As per UGC norms, candidate for adjunct faculty should satisfy the following norms:-
 - a) For Conventional Higher Education Courses:
 - i) Should have the minimum qualifications as prescribed in the regulations framed by UGC/ respective statutory councils from time to time. OR
 - ii) A person of eminence with or without a postgraduate or Ph.D. qualifications.
 - b) For Skill based Courses:
 - i) Should be an accomplished professional / expert in his chosen field of discipline and may not necessarily possess qualifications prescribed under UGC regulations.

OR

- ii) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade/ job role. They are also expected to have an understanding of industry requirements, National Occupational Standards (NOSs) and Assessment & Certification for skills. In addition to the above, it is expected that the adjunct faculty in both the above streams would be an accomplished scholar in his area of specialization and his association would add value to the academic programmes he is associated with.

Appointment: Adjunct Faculty will be appointed by the competent authority based on the recommendation of a Selection Committee. Period of empanelment will vary from 06 months to 03 years as decided by the Institution on mutually agreed terms and conditions. The strength of Adjunct faculty may not exceed 25% the sanctioned strength of faculty at any time.

Costs and Honorarium: Adjunct faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back, maximum six (06) times per academic year. No reimbursement for hiring accommodation will be permissible. However, she/he will be provided free lodging and boarding in the Guest House. She/he will be provided an honorarium of Rs.1000/- (Rs. One Thousand Only) per lecture to a maximum of Rs. 4000/- (Rs. Four Thousand Only) per day of service subject to a maximum ceiling of Rs. 80,000/- (Rs. Eighty Thousand Only) per month. The Adjunct Faculty will work at the host institution for a minimum of 02 days per visit.

It may be noted that the Department of Nanoscience and Nanotechnology currently has no sanctioned post of Professor, Associate Professor and Assistant Professor. One faculty member is currently engaged as Assistant Professor(on contract). It may also be noted that Prof. C K Jayasankar attained 65 years of age as on 01.06.2021(DOB is 01.06.1956)

As per the orders of the Vice Chancellor, proposal for including Prof. C.K Jayasankar, Professor (Retired), Dept. of Physics, Sri. Venketeswara University, Thirupati, Andhra Pradesh in the list of adjunct faculty of Department of Nanoscience and Nanotechnology, University of Kerala is placed before Standing Committee of the Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to appoint Prof. C.K Jayasankar, Professor (Retired), Dept. of Physics, Sri. Venketeswara University, Thirupati, Andhra Pradesh as Visiting Professor in the Department of Nanoscience and Nanotechnology, University of Kerala.

FURTHER RESOLVED to provide an honorarium of Rs.1000/- (Rs. One Thousand Only) per lecture subject to a maximum of Rs.4000/- (Rs. Four Thousand Only) per day of service and a maximum ceiling of Rs.30,000/- (Rs. Thirty Thousand Only) per month.

Item No.42.52.Additional 02 Department of Psychology - Engaging Smt. Anupama.S and Dr.Archana Chandran, Lecturers on Contract basis for an another term of 11 months - reg.

(Ad. A. II)

Smt. Anupama.S and Dr. Archana Chandran, were engaged as Lecturers on contract basis, in Department of Psychology for a period of 11 months w.e.f 03.03.2021 and 16.04.2021, respectively, in accordance with the resolution of the Syndicate at its 29th meeting held on 02.07.2021 (Item No.29.29, Additional 01), to give extension of one more term to Smt. Anupama.S and Dr. Archana Chandran.

When their contract period expired, the Head, Department of Psychology vide letter dated 25.02.2022 requested to extend their contract. The HOD remarked that the sanctioned strength of faculty members in the Department is nine (9) while the current strength of permanent faculty members is Six (6) and thus engaging these two Assistant professors on contract will not exceed the sanctioned strength. The HOD further stated that the service of Ms.Anupama.S and Dr.Archana Chandran are inevitable for the smooth functioning of the Department in the year ahead. Hence the HOD recommended to renew the contract of Ms.Anupama.S and Dr.Archana Chandran for 11 months w.e.f 04.02.2022 & 17.03.2022 respectively.

The HOD also mentioned that the Department Council meeting held on 23.02.2022 considered the request of Ms.Anupama.S and Dr.Archana Chandran and resolved to request the University of Kerala to extend their contract period. The HOD has requested to extend their period of contract for a further term, on the following grounds.

- The Department offers M.Sc. programme, besides PhD and Post Doctoral programmes.
- Total number of Students for 1st M.Sc. programme is 30 and IInd M.Sc. programme is 26 at present.
- Post Graduate Diploma in Psychological Counselling is shifted from the Centre for Geriatric Studies to the Department of Psychology under CSS programme. This will also increase the workload of faculty members
- Three Permanent faculty members have additional workload in supervising 16 number of Ph.D. Students.

On the basis of the request from the HOD sanction was accorded to engage Smt. Anupama.S & Dr. Archana Chandran, Lecturers on Contract basis in Department of Psychology w.e.f 04.02.2022 and 17.03.2022 respectively and the Memos were issued to them accordingly. Now, the Head, Department of Psychology has reported that, Smt. Anupama.S & Dr. Archana Chandran have joined for duty w.e.f 04.02.2022 and 17.03.2022 respectively, and forwarded the Employment Contract and Joining Report submitted by the Incumbents, for necessary orders in this regard.

As per the orders of the Vice Chancellor the matter of renewal of contract of Smt. Anupama.S and Dr. Archana Chandran for a further period of eleven months w.e.f 04.02.2022 and 17.03.2022 respectively is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to renew the contract of Smt.Anupama.S and Dr. Archana Chandran for a further period of eleven months w.e.f 04.02.2022 and 17.03.2022 respectively.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

FURTHER RESOLVED that the contract of the Lecturers of the Department shall be renewed after obtaining the work report from the concerned Head of the Department.

Item No.42.52.Additional 03 Declaration of Probation of Officers- Requests from Smt.G.Gopika Rani, Assistant Registrar & Smt. Sinimole Vasudevan, Section Officer- consideration of - reg.

(Ad.AI)

Smt.G.Gopika Rani, Assistant Registrar & Smt.Sinimole Vasudevan in their submissions, requested to declare their probation period in the post of Assistant Registrar & Section Officer respectively in the context of six months completion of duty on the said posts. Smt.G.Gopika Rani

vide U.O No.2649/Ad.A1/2021/UOK dated 31-05-2021 was promoted to the post of Assistant Registrar. Smt.Sinimole vasudevan vide U.O No.2650/Ad.A1/2021/UOK dated 31-05-2021 was promoted to the post of Section Officer.

Finance on the proposal of declaring the probation period of Officers, remarked as follows;

No	Name of the Officer	Date of promotion & Post to which promoted	Eligible leave availed if any during the period of Probation	Date of declaration of Probation
1	Smt.G.Gopika Rani	01-06-2021 Assistant Registrar	Commuted Leave -27 days (22-11-2021 to 18-12-2021)	28-12-2021 FN
2	Smt.Sinimole Vasudevan	01-06-2021 Section Officer	Nil	01-12-2021 FN

It has been certified by the supervisory officers concerned that the work and conduct of the officers during the period of Probation was good.

It may be noted that the date of declaration of Probation is proposed based on the entries made in the Gazetted Entitlement Register and by taking probation period as six months.

It may be noted that the Syndicate held on 17-02-2021 vide item No.23.68 had resolved that the Probation Period of Joint Registrar/Deputy Registrar/Assistant Registrar level be declared on completion of six months of duty from the date of assuming duty. The Syndicate had further resolved to take urgent steps to amend the relevant portion of the Statute to fix the period of probation as prevailing in the State Service, for which the Senate held on 12/11/2021 vide item no.(II)03 approved the amendment proposal and sent to the Hon'ble Chancellor for assent (D.O Letter No. Ac.L/S/2890/2021 dated 13-01-2022). The assent of the Hon'ble Chancellor is awaited.

As per the orders of the Vice-Chancellor, the proposal to declare the probation of Smt.G.Gopika Rani and Smt.Sinimole Vasudevan as Assistant Registrar and Section Officer on 28-12-2021 FN and 01-12-2021 FN respectively is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Smt.G.Gopika Rani and Smt.Sinimole Vasudevan as Assistant Registrar and Section Officer on 28-12-2021 FN and 01-12-2021 FN respectively.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.05.2022, be approved.

Item No.42.52 Additional 04 Publishing the Photograph of CV Camp in the news paper – report from the Police Deputy Inspector General, Trivandrum Range – Legal Opinion- reg.

(Ad. A. I)

The photograph of the Centralized Valuation Camp in the University was published in the Mathrubhumi Daily dated 01.08.2018. The University has filed police case regarding the matter vide letter dated 02.08.2018. The Sub-Inspector, Cantonment Police Station vide letter dated 03.09.2018 informed that the photograph of the CV camp was taken by Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp and no externals entered in the camp and hence recommended to take disciplinary proceedings in the department level.

Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp was directed to submit his explanation in the matter regarding taking the photograph of answer scripts of the University Examinations kept in the Centralized Valuation Camp and circulating the same through Social Media and publishing the same in News paper. Sri. Shaji Jerome, in his explanation dated 06.10.2018, stated that he wanted to bring this matter into the notice of the Superior Officers and hence, communicated the matter to Sri. C.K. Suresh Kumar, Section Officer, ED. XVII Section who is the then General Secretary of Kerala University Staff Union working in the University. In his explanation, it is stated that he has taken the photograph as requested by Sri. C.K. Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri. C.K. Suresh Kumar and totally unaware of the matter of publishing the photographs in Mathrubhumi Daily dated 01.08.2018. It is also stated that he has forwarded the image from his mobile phone only to Sri. C.K.

Suresh Kumar, which can be verified by forensic data analysis and he is ready for any enquiry in this regard. It is also stated that he has informed all these matters to the Controller of Examinations on the very next day of the photograph getting published in Mathrubhumi Daily.

On perusal of the explanation submitted by Sri. Shaji Jerome, Office Superintendent, Vice-Chancellor has ordered to seek explanation from Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section and to file a fresh complaint to the police. Accordingly a fresh complaint was submitted to DGP, Police Head Quarters, TVPM on 12.11.2018.

Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore served with a memo dated 29.10.2018 in this matter. In his explanation, Sri C K Suresh Kumar categorically stated that he has no information what so ever, regarding the publication of the photograph referred in the memo and the source may be investigated with the daily concerned.

As per the orders of the Vice-Chancellor, a hearing committee consisting of Dr.P.P.Ajayakumar, Pro-Vice Chancellor, Dr. S. Nazeeb, Member Syndicate, Dr. R. Rajesh Kumar, Member Syndicate and Sri.J. S. Shijukhan, Member Syndicate was constituted. The Committee heard Sri.Shaji Jerome, Office Superintendent (Hr.Gr) and Sri.C.K.Suresh Kumar, Section Officer (Hr.Gr) on 06.05.2019 at 11.30 am at the Pro-Vice Chancellor's Chamber.

Sri.Shaji Jerome admitted that he had taken the photograph of the Valuation Camp using his mobile phone, which was published in the Mathrubhumi Daily. It was stated that the said photograph was forwarded to Sri.C.K.Suresh Kumar via 'Whatsapp' for intimating the actual situation of the Valuation Camp to the Controller of Examinations for finding a solution to it and deleted the same after sending it to Sri.C.K.Suresh Kumar. It is also stated that he is ready to undergo test for lie detection and to provide his mobile phone for verification by forensic data analysis or any other method. He told that he had taken the photograph and forwarded to Sri.C.K.Suresh Kumar under the assumption that the matter would be brought into notice of the Controller of Examinations and would lead to a solution to the problems faced by the Valuation Camp. But Sri.C.K.Suresh Kumar cheated him and he was totally unaware of the publication of the said photograph in the Mathrubhumi daily. After the publication of the said photograph in the Mathrubhumi daily, he contacted Sri.C.K.Suresh Kumar. Sri.C.K.Suresh Kumar told him to state that he had not taken the photograph in the enquiry, if any, in this regard. Sri.Shaji Jerome admitted that there was a serious lapse from his part in taking the photograph of the Valuation Camp, which is a confidential area in the University and forwarding the same to Sri.C.K.Suresh Kumar. Sri.Shaji Jerome furnished written statement in this regard as directed by the hearing committee.

The committee then heard Sri.C.K. Suresh Kumar, Section Officer, ED XVII Section. Sri.C.K.Suresh Kumar told that his explanation in this matter was already given in response to the memo served to him. He added that he is the General Secretary of Kerala University Staff Union and members of the Union communicate through the whatsapp group with him in official as well as personal matters. Sri.Shaji Jerome is also a member of Staff Union and he approached Sri.C.K.Suresh Kumar many times for getting a transfer from the valuation camp. Sri.C.K.Suresh Kumar also told that he had not asked Sri.Shaji Jerome to take the photograph of the valuation camp. Even if the said photograph was forwarded to him via whatsapp, he had not seen it and not received as a personnel whatsapp message. It is also stated that he did not remember whether he told Sri.Shaji Jerome to state that he had not taken the photograph in the enquiry, if any, in this regard.

The Syndicate held on 30.10.2019 vide item no. 05.16 considered the matter and resolved to bar two increments of Sri. Shaji Jerome, Office Superintendent and to constitute a sub committee consisting of Conveners of Standing Committee of the Syndicate on Planning and Development & Staff, Equipment and Buildings & Dr.K G Gopchandran, Member, Syndicate (IT Expert) to submit a report for initiating disciplinary proceedings. Accordingly the sub committee was constituted with Adv.A Ajithkumar, Convener, Standing Committee of the Syndicate on Planning and Development, Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Dr. K.G Gopchandran, Member, Syndicate (IT Expert) as members vide UO No. Ad.AI.4/19892/19 dated 01.01.2020. The minor penalty of withholding two increments with cumulative effect was imposed on Sri.Shaji Jerome, Office Superintendent (Hr.Gr) vide UO No. Ad.AI.4/19892/19 dated 28.01.2020.

Sri.Shaji Jerome, Office Superintendent (Hr.Gr) vide submission dated 26.02.2020 requested to withdraw the above minor penalty imposed on him.

The matter was considered by the Syndicate held on 04.06.2020 vide item no 12.33.02 and resolved to review the earlier action taken against Sri.Shaji Jerome, Office Superintendent by the Syndicate held on 30.10.2019 vide item no.05.16 and to bar one increment without cumulative effect and vide UO. No. Ad.AI.4.19892/2019 dated 19.08.2020, the UO dated 28.01.2020 was modified so as to bar one increment without cumulative effect imposed on Sri. Shaji Jerome, Office Superintendent (Hr.Gr).

Meanwhile a letter no. BI-11086/2021/TR dated 29.01.2022 has been received from the Deputy Inspector General of Police, Trivandrum Range. It has been informed on enquiry that Sri.Shaji Jerome, Office Superintendent (Hr.Gr) has admittedly taken the photographs and has forwarded the same to Sri.C K Suresh Kumar. It has also been stated in the letter from the Police that Sri.C K Suresh Kumar admittedly forwarded/shared the photographs to other whatsapp groups, but has not forwarded the same to the press. The Police has informed that since the matter has been proved to be done by Sri.Shaji Jerome and Sri.Suresh Kumar C K, there is no relevance of conducting forensic investigation. The Police has urged the University to be more vigilant and careful to upkeep the security of such wings by not allowing Mobile Phone, Camera, Ipad etc.

When the matter is placed before the Syndicate held on 25.02.2022, it was resolved to hear Sri.C K Suresh Kumar by the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Committee considered the matter and refer the matter to the Syndicate. The Syndicate at its meeting held on 16.03.2022 has resolved to seek opinion of the Standing Counsel regarding the matter and to authorize the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings to submit a report before the Syndicate.

Accordingly, the Legal Opinion from the Standing Counsel was sought in the whole matter and the Standing Counsel vide letter no. TA/SC-LO-47/2022 dated 09.05.2022 opined that “the issue involved is very serious which as rightly pointed out by the Deputy Inspector General of Police in his letter dated 29.1.2022 affects the very credibility of the examination system. There are two parts for the heinous offence committed. One is taking the photograph and the second is its publication. The word publication it appears has been given a very narrow interpretation resulting in viewing the publication of the photograph in Mathrubhumi daily alone as ‘publication’. But as per the letter of the police officer referred to supra, the publication had occurred at the first instance through the criminal act of forwarding it to ‘Whatsapp groups’ by Shri.Sureshkumar C.K. The publication in Mathrubhumi is a consequential development. Whether it has been given to Mathrubhumi for publication by Shri. Shaji Jerome or by Shri. C K Sureshkumar is immaterial as the publication of the subject photograph has occurred at the instance of Shri. C K Sureshkumar itself as per his admission made to the police. Despite the information to the above effect revealed in the letter of the police officer, as per the materials before me, Shri. C K Sureshkumar has not so far taken any step to refute the serious charge against him in the letter and produced materials to show that he has not forwarded the photograph to ‘Whatsapp group/groups’ which act definitely amounts to publication. When such an offending material is published, the same amounts to offences under the IT Act, 2000 as well in addition to the offences under the Indian Penal Code for which the police report has been lodged. However, that is an aspect which has to be looked into by the investigation team and if there are any lapses on their part, how the same can be rectified has to be looked into separately by the University. In short, in the interest of the University, such a serious matter has to be more carefully dealt with and steps are now to be initiated against Shri. C K Sureshkumar as well, particularly in view of the aforesaid letter of the Deputy Inspector General of Police dated 29.1.2022. Another step that I would suggest that the University cannot delay is to request the police authorities to constitute a Special Investigation Team to investigate the crime and also to bring to book, all the persons responsible. “

As per the orders of the Vice Chancellor, the legal opinion received on the report of DIG, Trivandrum Range, as per the resolution of the Syndicate, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate

The meeting came to an end at 01.00 pm.

Resolution of the Syndicate

The Syndicate considered the legal opinion and noted the lapses on the part of Sri.C.K.Suresh Kumar, Assistant Registrar, is very serious and affected the credibility of the Examinations System. As he is reitiring from University Service on 31.05.2022 and on humanitarian ground the Sydicate **RESOLVED** to issue strict warning to Sri.C.K.Suresh Kumar, Assistant Registrar regarding the lapses occurred on his part.

FURTHER RESOLVED that the increment barred (without cumulative effect) without cumulative effect imposed to Sri.Shaji Jerome, Office Superintendent (Hr.Gr.) be reinstated with retrospective effect.

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Item No.42.53

Department of Physical Education – Allotment of University Stadium for the conduct of Kerala Olympic Games 2022–Reporting of- reg.

(Ad D1)

The Syndicate at it's meeting held on 12.04.2022 (Item No. 40.105) resolved to allot Kerala University Stadium and Kerala University Basketball Indoor Court to Kerala Olympic Association for the conduct of Kerala Olympic Games 2022 at 50% discount rate. Accordingly, vide U.O No. 3101/2022/UOK, dated 24.04.2022, the University Stadium and Kerla University Basketball Indoor Court was allotted to Kerala Olympic Association.

In connection with the inaugural function, the association has informed that they have to build a stage in the Football Ground inside the Stadium and about 5000 people will be attending the ceremony. The above proposal was obstructed by the University, since such activities will cause damages to the Field and the Track.

Consequently, the Authorities from the Kerala Olympic Association appeared in person before the Registrar on 27.04.2022 and assured that they will not conduct any construction works on the ground which will cause any damage to the Synthetic Track and the Football Field. It was also assured that they are only fixing a movable platform stage for the function and are ready to compensate any harm caused in connection with the conduct of the event, to the Stadium. It is also informed that they are willing to remit a caution deposit of Rs.20 Lakhs by cheque and sign an Undertaking in the name of the President and Secretary, Kerala Olympic Association as a guarantee of their assurance.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the authorities of Kerala Olympic Association being permitted to fix a movable platform for conducting the Inaugural ceremony, Prize Distribution etc. In connection with the Kerala Olympic Games and the same was intimated vide letter No.Ad D1.3/DPE/2022 dated 27.04.2022. The Assistant Director, Department of Physical Education was directed to monitor all the activities in the Stadium.

Accordingly, the Kerala Olympic Association has remitted a caution deposit of Rs. 20 Lakhs by cheque (Federal Bank Ch, No.146053 dt.27.04.2022) and signed an undertaking in the name of their President and Secretary, as a surety.

Now the Assistant Director, Department of Physical Education, vide letter No.DPE/Admn/KOA/2022 dated 07.05.2022, has informed that Kerala Olympic Games was conducted as scheduled and there are no damages to the Synthetic Track and the football Field of the university Stadium, in connection with the conduct of Kerala Olympic Games 2022.

Accordingly, the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.54

Request for permission to attend First Semester B.Sc Degree Special Examination, August 2021 - Smt. Amritha R S – reg.

(CBCSS B.Sc. VI)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara has forwarded a request vide letter dated 25/03/2022, for granting permission to Smt. Amritha R S with candidate code 23020121002, to attend First semester Special Examination, August 2021, proposed to be conducted by the University for Covid-19 affected candidates.

As per the above letter, Smt. Amritha R S had failed to attend the Examination of the subject HN 1111.1 (Hindi Katha Sahithya) of S1 August 2021, conducted on 25/10/2021 as she was suffering from viral fever. The Principal has forwarded a Medical certificate dated 19.03.2022 from a private health centre, for substantiating the claim.

The Hon'ble Vice-Chancellor, while considering the issue, has ordered to place the request of the candidate before the Standing Committee of the Syndicate on Examination. But the same could not be placed before the Standing Committee of the Syndicate on Examination held on 18/5/2022, as the submission of the note to the Standing Committee of the Syndicate on Examination, to the Hon'ble Vice-Chancellor could not be done on time, due to the hectic work of tabulation and conduct of Special Examinations undertaken by the section. The Hon'ble Vice-Chancellor has now ordered to place the matter before the Syndicate meeting scheduled to be held on 25/05/2022. As the matter of permitting the candidate to appear for the special exam is under consideration of the Syndicate, the exam of HN 1111.1 has been rescheduled for being conducted on 28/05/2022.

As per the orders of Hon'ble Vice-Chancellor, *the matter of granting permission to Smt. Amritha R S with candidate code 23020121002, to attend First semester Special Examination, August 2021, in the subject HN 1111.1(Hindi Katha Sahithya), in the light of the Medical Certificate* submitted, is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

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Item No.42.55 ***Minutes of the Meeting of the Committee for Performance Appraisal of Principals on contract of the Institutions under Directorate of Management Technology and Teacher Education (DOMTEC) – Approval of - reg.***

(Ad.A.VII)

The Syndicate, at its meeting held on 12.04.2022, had resolved to conduct the performance appraisal of all staff on contract under DOMTEC. Accordingly, a meeting of the Committee for Performance Appraisal of Principals on contract of UITs/UIMs/KUCTEs/UCE was held on 25.04.2022 at 10.00 a.m in the Pro-Vice Chancellor's Chamber. (Minutes appended)

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Committee for Performance Appraisal of Principals on contract of the Institutions under DOMTEC, held on 25.04.2022, is placed before the Syndicate for consideration.

Minutes of the Meeting of the Committee for Performance Appraisal of Principals on contract of the Institutions under Directorate of Management Technology and Teacher Education (DOMTEC)

Date : 25.04.2022
Time : 10.00 am
Venue : Pro-Vice Chancellor's Chamber, University of Kerala, Senate House Campus

Members

1. Dr. P P Ajayakumar, Pro-Vice Chancellor Sd/-
2. Sri J Jairaj, Convener, Standing Committee of the Syndicate on Departments & other Institutions of the University Sd/-
3. Prof. K Lalitha, Member, Syndicate Sd/-
4. Dr. T K Jayasree, Principal, Govt. Training College, Thycaud Sd/-

The Committee appraised the performance of the Principals of UCE, 4 UIMs, 10 KUCTEs and 29 UITs. Based on the criteria as stipulated in the proforma for self appraisal submitted by the principals and personal interaction with them, the Committee recommended the following:

Sl. No	Name & Address	Institution	Recommendation
1	Dr. Bisharathu Beevi.A	University College of Engineering, Kariavattom	Recommended for one more term.
2	Dr. S Nataraja Iyer	UIM, Alappuzha	Recommended for one more term.
3	Dr. G.L Arunjilal	UIM, Kundara	Recommended for one more term.
4	Dr. Abdul Salim. A	UIM, Varkala	Recommended for one more term.
5	Dr. Jugunu R Nair	UIM, Kollam	Recommended for one more term.
6	Dr. Bini C L	KUCTE, Kumrapuram	Recommended for one more term.
7	Dr. Sheeja V Titus	KUCTE, Kariavattom	Recommended for one more term.
8	Dr. Sunith Kumar G N	KUCTE, Nedumangad	Recommended for one more term.
9	Dr. Sheeba L	KUCTE, Anchal	Recommended for one more term.
10	Dr. Lethadevi Amma J	KUCTE, Kollam	Recommended for one more term.
11	Dr. Jayakumary S	KUCTE, Adoor	Recommended for one more term.
12	Dr. Renuka Sonny L R	KUCTE, Kulakkada	Recommended for one more term.
13	Dr. Resmi S	KUCTE, Kayamkulam	Recommended for one more term.
14	Dr. Prasanth R	KUCTE, Alappuzha	Recommended for one more term.
15	Dr. Santhi S Rajan	KUCTE, Kunnam	Recommended for one more term.
16	Dr. Latha Kumari K	UIT, Ittiva	Recommended for one more term.
17	Dr. Suresh Kumar V R	UIT, Vellarada	Recommended for one more term.
18	Dr. M S Anil Kumar	UIT, Thiruvananthapuram	Recommended for one more term.
19	Dr. N Sasikumar	UIT, Mukhathala	Recommended for one more term.
20	Dr. Faizal S	UIT, Tholicode	Recommended for one more term.
21	Dr. Sajudheen P A	UIT, Pallickal, Kilimanoor	Recommended for one more term.
22	Dr. A. Mohanakumar	UIT, Kollam	Recommended for one more term.
23	Smt. Claramma M A	UIT, Malayinkeezhu	Recommended for one more term.
24	Dr. Shaji C	UIT, Paravur	Recommended for one more term.
25	Dr. S Girijakumari	UIT, Muthukulam	Recommended for one more term.
26	Dr. K B Jagadeesh	UIT, Thenmala	Recommended for one more term.
27	Dr. K Rajendran	UIT, Sasthamcotta	Recommended for one more term.
28	Dr. Krishnaveni S S	UIT, Neyyattinkara	Recommended for one more term.
29	Dr. Sreeja J	UIT, Vakkom	Recommended for one more term.
30	Dr.R.S.Harikumar	UIT, Kattayikonam	Recommended for one more term.
31	Dr.Vijaykrishnan S	UIT, Yeroor	Recommended for one more term.
32	Dr. Sreedevi S	UIT, Pirappancode	Recommended for one more term.
33	Smt.Swapna C	UIT, Veli	Recommended for one more term.
34	Dr. Ajith Prasad K.C.	UIT Pathanapuram	Recommended for one more term.
35	Dr.Elsamma Joseph Arackal	UIT Kallara	Recommended for one more term.
36	Dr. N.Madhava Menon	UIT Aroor	Recommended for one more term.
37	Dr. T.R.Anil Kumar	UIT Alappuzha	Recommended for one more term.
38	Dr. Samuel Mathew	UIT Charamangalam	Recommended for one more term.
39	Dr. Santhosh K	UIT Pathiyoor	Recommended for one more term.
40	Dr. T. Pradeep	UIT Mannancherry	Recommended for one more term.
41	Dr. V. Prakash	UIT Mannar	Recommended for one more term.
42	Dr.D.Latheesh	UIT Adoor	Recommended for one more term.
43	Dr.A. Abdul Nizar	UIT Azhoor	Recommended for one more term.
44	Dr. Jayasree K S	UIT Karuvatta	Recommended for one more term.

The meeting came to an end at 3.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Committee for Performance Appraisal of Principals on contract of the Institutions under DOMTEC, held on 25.04.2022, be approved.

FURTHER RESOLVED to seek report from the concerned officials and Security Officer regarding the incident occurred on 24.05.2022 during the Performance Appraisal of teachers of UITs/ UIMs/ KUCTEs/ UCE.

ALSO RESOLVED to place the report before the next Syndicate.

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Item No.42.56. *Disciplinary Action initiated against Sri. Dipu Joseph, Assistant Professor in Political Science, Bishop Moore College, Mavelikkara – Removal from Service - reporting of- reg:-*

(Ac.FI)

The Principal, Bishop Moore College, Mavelikara has forwarded the proceedings of the Manager, Bishop Moore College, Mavelikara dated 07.01.2022 regarding the disciplinary action initiated against Mr. Dipu Joseph, Assistant Professor in Political Science of the college, consequent to a complaint filed by a UG student of the College in which the teacher was directed to submit explanation within 7 days. As the explanation submitted by the Assistant Professor was not satisfactory, the EA had appointed Adv, N.K Unnikrishnan as Enquiry Officer (as per sub section 3(ii) of section 71 of chapter 4 of the KU first Statutes 1979) to conduct a domestic enquiry into the charges of misconduct. As per the Enquiry report, "the acts of the charged official amounts to gross indiscipline, misconduct & grave misuse of authority and hence the charges framed against the charged official stands approved"

In connection with the complaint, an enquiry was also done by Internal Complaints Committee (ICC), Bishop Moore College, Mavelikara and the committee found this case as a clear case of sexual harassment under section 2(K) (1) of the UGC (Prevention, Prohibition & redressal of sexual harassment of women & students in Higher Educational Institutions) and the accused is found guilty under Chapter IV Section 69 of KU First Statutes (Conditions of service of Private College Teachers). The Management of the College examined all the relevant documents, statements & report and agreed to with the findings of the Enquiry Officer.

Based on the findings of the enquiry officer, the educational agency decided to punish Mr. Dipu Joseph under Statute 69 (vi) of Chapter 4 of Kerala University (Conditions of Services of Teachers and Members of Non -Teaching Staff) First Statutes, 1979 by removing the teacher from Bishop Moore College, Mavelikkara, which shall not be a disqualification for further employment and has issued a notice of intended punishment to Mr. Dipu Joseph. In the reply to the notice issued, Mr. Dipu Joseph denied all the allegations and challenged the reliability of the enquiry report. The Management considered all the contentions raised by Mr.Dipu joseph and issued a proceedings dated 16.04.2022, removing him from employment/service at Bishop Moore College, Mavelikkara w.e.f 18.04.2022 which shall not be a disqualification for further employment under section 69 (vi) of Chapter 4 of Kerala University (Conditions of Service of Teachers and Members of Non-Teaching Staff) First Statutes 1979, on the basis of charges of sexual harassment against a student of the college.

As per the provisions of section 70 of the KU (Conditions of Services of Teachers and Members of Non-Teaching Staff) First Statutes,1979 "*the educational agency shall be the disciplinary authority in respect of the teacher of a private college in respect of the penalties specified in statute 69*".

It may be noted that the management followed the provisions envisaged in the Chapter 4- Disciplinary action against the teachers of Private Colleges under Kerala University (Conditions of Services of Teachers and Members of Non -Teaching Staff) of Kerala University First Statutes, 1979 except for section 60(4) of chapter VIII of Kerala University Act 1974. As per Section 60 (4) (Conditions of service of teachers of private colleges) of Chapter VIII of the Kerala University Act 1974, "Any disciplinary proceedings initiated under sub section(2) shall be completed within a period of three months or within such further period as may be allowed by the Vice-Chancellor after hearing the parties concerned". However it took almost 100 days for the management to complete the disciplinary proceedings. It may also be noted that no representations/ appeal against the removal from service/employment is obtained from the Mr.Dipu Joseph and no kind of judicial interdict in the dismissal of the teacher prevails as on the date of receipt of the Proceedings in the University.

As Ordered by the Vice-Chancellor the matter regarding the removal of Mr. Dipu Joseph, Assistant Professor in Political Science, Bishop Moore College Mavelikkara from Service w.e.f 18.04.2022 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.57 **Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Examinations –Approval of- reg.**
(Ad.D1)

A combined meeting of the Standing Committee of the Syndicate on Student Services and Examinations was held on 18.05.2022 at 04.30 PM in the Senate Hall.

As per the orders of the Vice Chancellor, the minutes of the combined meeting of the Standing Committee of the Syndicate on Student Services and Examinations held on 18.05.2022 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services & Examinations

Date and Time : 18.05.2022 (04.30 PM)
Venue : Senate Hall

Members Present

1. Prof. K. Lalitha, Convenor, Standing Committee of the Syndicate on Student Services
2. Dr. K. B. Manoj, Convenor, Standing Committee of the Syndicate on Examinations
3. Sri. Jairaj. J, Member, Syndicate
4. Sri. Arunkumar. R, Member, Syndicate

Members Absent

1. Adv. K. H. Babujan, Member, Syndicate
2. Adv. B. Balachandran, Member, Syndicate
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. Vijayan Pillai. M, Member, Syndicate
5. Smt. Renju Suresh, Member, Syndicate
6. Adv. Muralidharan Pillai G, Member, Syndicate
7. Adv. A. Ajikumar, Member, Syndicate
8. Sri. Bijukumar. G, Member, Syndicate
9. Sri. Rajendrakumar P, Member, Syndicate
10. Dr. K.G. Gopchandran, Member, Syndicate
11. Sri. M.S. Arun Kumar MLA, Member, Syndicate

The meeting commenced at 04.30 PM

Item No.42.57.01 **Higher Education Department – Request to consider 'Sannadhasena' volunteers for grace marks – reg.**

'SANNADHASENA' is a Students' organization formed with the co-operation of National Students services in all Affiliated colleges and departments to develop social commitment among students, as per Budget Speech-2020-21.

Now, the Additional Chief Secretary to Government, Higher Education (B) Department has forwarded a letter requesting to consider "SANNADHASENA- Volunteers" for Grace Marks in University examinations.

In the project proposal for the programme "Sannadhasena" submitted before the Standing Committee of the Syndicate on Student Services, by Dr.Siddik.R, Director(i/c), Department of Student Services, it is proposed that " In addition to certificates of participation, Grace marks for University Examinations may also be given to Sannadhasena Volunteers", for attracting more students to Sannadhasena.

As per the orders of the Vice Chancellor the matter regarding the award of grace marks to 'Sannadhasena' volunteers in University Examinations is placed before the Combined meeting of the Standing Committees of the Syndicate on Examinations and Student Services for consideration and appropriate recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute a Sub Committee consisting of Prof.K.Lalitha, Convenor, Standing Committee of the Syndicate on Student Services, Dr.K.B. Manoj, Convenor, Standing Committee of the Syndicate on Examinations, Dr. Vijayan Pillai. M, Member Syndicate, Sri. Siddik. R, Director (i/c), Department of Student Services, Dr. Shaji. A, Programme Co – ordinator, NSS, to have a detailed study on the matter and submit a report before the Combined Meeting of the Standing Committee of the Syndicate on Student Services & Examinations. Further recommended to inform the matter to the Higher Education Department.*

The committee concluded at 05.00 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Student Services and Examinations held on 18.05.2022, be approved.

Item No.42.58. കോവിഡ് പശ്ചാത്തലത്തിൽ ചെലവ് ചുരുക്കൽ നടപടികൾ നടപ്പിൽ വരുത്തുന്നത് നിരീക്ഷിക്കുന്നതിന് ഉദ്യോഗസ്ഥനെ നിയമിക്കുന്നത് സംബന്ധിച്ച്.

(Ad A V)

കോവിഡ് പശ്ചാത്തലത്തിൽ ചെലവ് ചുരുക്കൽ നടപടികൾ നടപ്പിൽ വരുത്തുന്നതിനായി പുറപ്പെടുവിച്ച 05.11.2020 ലെ സ.ഉ (അച്ചടി) നം. 152/2020/ധന ഉത്തരവിലെ ഖണ്ഡിക 20 പ്രകാരം വ്യയ നിയന്ത്രണ നടപടികൾ നടപ്പാക്കുന്നു എന്നു നിരീക്ഷിക്കുന്നതിനായി എല്ലാ സ്ഥാപനങ്ങളിലും ഉദ്യോഗസ്ഥരെ നിയമിക്കണമെന്ന് നിർദ്ദേശിച്ചിരുന്നു. പ്രസ്തുത ഉത്തരവ് പ്രകാരം നിയമിക്കപ്പെട്ട ഉദ്യോഗസ്ഥന്റെ പേരും ഔദ്യോഗിക മേൽവിലാസവും അറിയിക്കുവാനും സ്ഥാപനത്തിൽ കൈക്കൊണ്ടു വ്യയനിയന്ത്രണ നടപടികളുടെ റിപ്പോർട്ട് സമർപ്പിക്കാനും പ്രസ്തുത കത്തിൽ ആവശ്യപ്പെടുന്നു.

05.11.2020 ലെ സ. ഉ (അച്ചടി) നം. 152/2020/ധന ഉത്തരവ് കേരള സർവകലാശാലയിൽ 24.11.2020 തീയതിയിൽ 3797/2020/UOK നമ്പർ സർവകലാശാലാ ഉത്തരവായി നടപ്പാക്കിയിട്ടുണ്ട്. പ്രസ്തുത ഉത്തരവിൽ ഖണ്ഡിക 20 പ്രകാരം വ്യയ നിയന്ത്രണ നടപടികൾ നടപ്പാക്കുന്നു എന്നു നിരീക്ഷിക്കുന്നതിനായി ഒരു ഉദ്യോഗസ്ഥനെ സർവകലാശാലയിൽ നിയമിച്ചിട്ടില്ല.

അതിനാൽ പ്രസ്തുത ഉത്തരവ് പ്രകാരം ഒരു ഉദ്യോഗസ്ഥനെ നാമനിർദ്ദേശം ചെയ്യാനായി ഫയൽ ബഹു. വൈസ് ചാൻസലർക്കു സമർപ്പിച്ചിരുന്നു . ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലേക്കു വിടാൻ വൈസ് ചാൻസലർ ഉത്തരവായിരിക്കുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

05.11.2020 ലെ സ. ഉ (അച്ചടി) നം. 152/2020/ധന എന്ന സർക്കാർ ഉത്തരവ് കേരള സർവകലാശാലയിൽ 24.11.2020 തീയതിയിൽ 3797/2020/UOK നമ്പർ സർവകലാശാലാ ഉത്തരവായി നടപ്പാക്കിയിട്ടുണ്ട്. പ്രസ്തുത ഉത്തരവിൽ ഖണ്ഡിക 20 പ്രകാരം വ്യയ നിയന്ത്രണ നടപടികൾ നടപ്പാക്കുന്നത് നിരീക്ഷിക്കുന്നതിനായി സർവകലാശാല ഫിനാൻസ് ഓഫീസറെ നോഡൽ ഓഫീസറായി നിയമിക്കുന്നതിന് ഈ യോഗം തീരുമാനിച്ചു.

Item No.42.59 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022 – Approval of- reg.*

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **21.05.2022**is appended.

In view of exigency, the committee recommended that recommendation in **item no.13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **21.05.2022**may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendation in **item no.13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **21.05.2022**.

The action taken by the Vice-Chancellor in having approved the recommendation in **item no.13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **21.05.2022** is reported to the Syndicate and the recommendations on remaining items (1,2,3,4,5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, & 17) in the minutes are placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 21.05.2022,10:30 AM

Venue : Dean's Room, Faculty Guest House, Palayam

Members Present

1. Adv.Muraleedharan Pillai G.,	Member, Syndicate (Convener)	Sd/
2. Dr.Vijayan Pillai M.	Member, Syndicate	Sd/
3. Adv.Balachandran B.	Member, Syndicate	Sd/-
4. Dr.Nazeeb S.	Member, Syndicate	Sd/-
5. Sri. Rajendrakumar P.	Member, Syndicate	Sd/-
6. Smt. Renju Suresh	Member, Syndicate	(Online)
7. Adv.Ajikumar A.	Member, Syndicate	(Online)
8. Sri.B.P.Murali	Member, Syndicate	(Online)

Members absent

1. Adv.K.H.Babujan	Member, Syndicate
2. Sri.Arunkumar R.	Member, Syndicate
3. Sri. M.S.Arunkumar M.L.A.	Member, Syndicate

Item No.42.59.01 *Victory College of Teacher Education Centre, Olathanni, Neyyattinkara, Thiruvananthapuram- Complaint against the college – Non fulfillment of conditions of affiliation- request for extension of time – reg.*

[Ac.BII]

Victory College of Teacher Education, Olathanni, Neyyattinkara has been provisionally affiliated to the University of Kerala since the year 2005, offering the B.Ed Degree Course on self-financing basis with a total intake of 50 seats.

Sri.Ramakrishnan Nair, Thirur, Malappuram vide letter dated 26.09.2021 submitted a complaint against Victory College of Teacher Education, Olathanni, Neyyattinkara. The allegations raised by the petitioner are as follows.

- The college lacks Computer Lab facility & Science Lab
- The management is not paying enough salary to the teachers of the college.

In reply to our office letter dated 16.11.2021 seeking urgent remarks on the allegation levelled against the college, the Principal, Victory College of Teacher Education, Olathanni, Neyyattinkara vide letter dated 30.11.2021 submitted his explanation on the complaint.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 10.12.2021 considered the matter and recommended to conduct an urgent inspection at Victory College of Teacher Education, Olathanni, Neyyattinkara without prior intimation in connection with the complaint dated 26.09.2021 from Sri.Ramakrishnan Nair, Thirur, Malappuram against the college. The Vice Chancellor approved the said recommendation subject to reporting to the Syndicate. The same was reported to the Syndicate held on 23.12.2021.

Accordingly, the inspection had been conducted 17.12.2021 and the Syndicate at its meeting held on 23.12.2021 vide item no.35.09.02 considered the report of inspection and resolved to issue urgent notice to Victory College of Teacher Education, Olathanni, Neyyattinkara to fulfill all procedural formalities of conditional affiliation.

The Manager and the Principal of Victory College of Teacher Education, Olathanni, Neyyattinkara vide this Office letter dated 01.02.2022 were intimated of the defects noted by the inspection team and directed to rectify the same. They were also directed to **submit the compliance**

report on rectification of defects and to fulfill all the conditions of conditional/provisional affiliation mentioned in Kerala University Act 1974 & in Chapter 24 of Kerala University First Statutes, 1977 within a period of 60 days.

On expiry of one month, the educational agency of Victory College of Teacher Education, Olathanni, Neyyattinkara was directed to submit an interim report stating the actions taken, in compliance with the directions of the Syndicate, **on or before 11th March 2022.**

In reply, the Chairman, Victory College of Teacher Education, Olathanni, Neyyattinkara vide letter dated 10.03.2022 has intimated that *they had rectified some defects and had initiated action to rectify the other defects mentioned in the notice. He has also requested to provide 3 months time to rectify all the matters alleged with the complaint.*

The Syndicate at its meeting held on 10.05.2022 vide item no.41.54.01 considered the letter dated 10.03.2022 from the **Chairman, Victory College of Teacher Education, Olathanni, Neyyattinkara requesting to provide 3 months time to rectify all the matters alleged with the complaint and resolved to reject the request submitted by the Chairman, Victory College of Teacher Education, Olathanni, Neyyattinkara, for extension of time sought vide letter dated 10.03.2022. Further resolved to conduct a hearing of the Manager and the Principal, Victory College of Teacher Education, Olathanni, Neyyattinkara by the Standing Committee of the Syndicate on Affiliation of Colleges in its next meeting.**

Following facts may also be noted.

Victory College of Teacher Education, Olathanni, Neyyattinkara had remitted the Annual Administration Fee to the University only upto the academic year 2009-10 and has dues from the academic year 2010-11. They had filed writ petition before the Hon'ble High Court of Kerala. The Hon'ble High Court vide Judgment dated 20.12.2021 disposed of the writ petition directing to clear the outstanding dues within four months.

In the light of the Judgment dated 20.12.2021 from the Hon'ble High Court of Kerala in WP(C) No.10350 of 2009 and connected cases, the dues in respect of the Training Colleges towards Annual Administration Fees to the University till the academic year 2021-22 had been re-assessed and forwarded the same to the Finance Officer for verification and approval of the same.

As per the orders of the Registrar, vide letter dated 08.04.2022, **Victory College of Teacher Education, Olathanni, Neyyattinkara was directed to remit an amount of Rs.14,22,500/- (Rupees Fourteen Lakh and Twenty Two Thousand and Five Hundred Only) towards the outstanding dues in annual administration fee. But, so far the college has not cleared the dues.**

Now, the college has filed RP No.412/2022 before the Hon'ble High Court against the Judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and connected cases in connection with the remittance of annual administration fee, praying to permit them to pay arrears of annual administration fee in installments. So far, no interim order has been issued on the same.

Hence the hearing note.

The Committee heard Smt.B.Beebi, the Principal and Sri. Nikhil S.N., appeared on behalf of the Manager, Victory College of Teacher Education Centre, Olathanni, Neyyattinkara and considered the undertaking submitted by them.

Accordingly the Committee recommended,

- i. ***to direct the college to rectify all the defects pointed out by the University immediately and***
- ii. ***to conduct an inspection at the college to verify the compliance of the directions of the Syndicate by a team consisting of Adv.G.Muraleedharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.Vijayan Pillai M. and Sri.Rajendrakumar P., Members, Syndicate.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.02: Mar Chrysostom College- Request for discontinuation of B.Sc.Mathematics programme from AY 2022-23 onwards– for consideration- reg.

[Ac. BII]

The Secretary, Malankara Catholic Higher Educational Society, Diocese of Pathanamthitta, the Educational Agency of Mar Chrysostom College of Arts & Science, Paranthal, vide letter No. 01/03/2022/MCHES dated 02.03.22 has intimated the discontinuation of B.Sc. Mathematics course due to the number of students joining the course being 'always less than desirable'. He has also attached the Minutes of the Meeting of the Malankara Catholic Higher Educational Society, Diocese of Pathanamthitta held on 15.12.2021, duly signed by its President, Secretary and Treasurer. Vide the said minutes, the society had decided to apply for discontinuing B.Sc. Mathematics in Mar Chrysostom College and entrusted the Secretary of the society to implement the decision of the society.

As per the letter only 4 students joined the course in 2021 - '22, and they also left when they got admission in aided colleges through spot admission, because of which they are not confident the course can be conducted in an economically feasible manner.

As per Statute 15(b) in Chapter 24 of Kerala University First Statutes, 1977, "*No Course shall be abolished in any College without the prior approval of the Syndicate.*"

Mar Chrysostom College of Arts & Science, Paranthal P.O., Adoor -689501 was affiliated to University of Kerala in the academic year 2014-15 and formal orders were issued vide U.O.No.Ac.BII/02/039977/2014-'15 dated 07.07.2015. The following courses have been granted affiliation to in the college with an intake as noted.

BA English Language and Literature	35	2014-15
B.Com-Commerce & Tax Procedure & Practice under 2(a)	40	2014-15
B.Com-Commerce with Computer Application under 2(b)	45	2014-15
BSc Mathematics	30	2015-16
B.Sc. Psychology	24	2021-22
BCA	30	2020-21
M.A English Language and Literature	20	2020-21

It may also be noted that the college has remitted the Annual Administration Fee upto 2021 – '22 @ Rs.2,20,500/-. The fees prescribed for discontinuance/closure of a course of study is Rs.21000/-(Rupees Twenty One Thousand Only) inclusive of 5% hike towards additional resource mobilisation.

The Syndicate at its meeting held on 10.05.2022, vide item number 41.54.04 of the minutes has resolved to hear the Manager of the Educational Agency and the Principal of the college by the Standing Committee of the **Syndicate on Affiliation of Colleges in its next meeting**.

Hence the hearing note.

The Committee heard Prof. Itty Varghese, the Principal and Fr. Daniel Bathel, Director, Mar Chrysostom College of Arts & Science, Paranthal.

Accordingly the Committee recommended to permit the closure of B.Sc. Mathematics programme in Mar Chrysostom College of Arts & Science, Paranthal from the academic year 2022-23 onwards, subject to fulfillment of procedural formalities.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.03: Mar Chrysostom College, Paranthal, Adoor- Request for exempt from remitting the fee for suspension of the course of study during 2021-22- for consideration-reg.

[Ac.BII]

The Syndicate at its meeting held on 16.03.2022 Vide item No. 38.10.02 considered the matter of non conduct of newly sanctioned B.Sc. Psychology course in Mar Chrysostom College, Paranthal, Adoor during 2021-22 academic year and resolved to direct the Educational Agency of Mar Chrysostom College, Paranthal, Adoor to submit a fresh request for suspension of the course as stipulated in the Statute 15 (a) in Chapter 24 of Kerala University First Statutes, 1977 after remitting the prescribed fees for suspension of course and the Vice Chancellor ordered to implement it.

Accordingly, resolution of the Syndicate had been informed vide letter dated 02.04.2022 to Educational agency of Mar Chrysostom College, Paranthal, Adoor

In reply, they have requested to exempt from remitting the fee for suspension of the course of study during 2021-22 academic year due to the following reason.

- The University did not allot any students for B.Sc. Psychology to their College for the academic year 2021-22.
- Though they advertised the course in newspapers and local visual media, failed to get any admissions due to the belated announcement.
- Also they did not request suspension of the course and they merely stated that the course could not be conducted due to lack of students.

As per orders of the Vice Chancellor, the matter of request of the Principal, Mar Chrysostom College, Paranthal, Adoor for exemption from remitting the fee for suspension of the course of study during 2021-22 academic year and to start the course during the next academic year is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request from the Principal, Mar Chrysostom College of Arts & Science, Paranthal and to direct the college to remit the prescribed fee for suspension of B.Sc. Psychology for the academic year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.04: Affiliated Colleges - Certificate of Affiliation, 2022-23 – Issuance of – reg.

[Ac.BII]

Various affiliated colleges have submitted requests for issuing Certificate of Affiliation with regard to their Affiliation status during the academic year 2022-23 for various purposes viz., to submit before authorities like UGC, AICTE, BCI, State Government, Director of Technical Education, Banks, Railway/KSRTC etc..

It may be noted that during the previous year,

- Affiliation Certificate were issued to Government Colleges and Aided Colleges on the strength of the request submitted the Principal along with the remittance of fee of Rs.250/- + 5% (Mobilization charge).
- Affiliation was issued to affiliated self financing colleges subject to the following conditions, as resolved by the Syndicate.
 1. Remittance of Annual Administration Fee for the academic year.
 2. Submission of following documents relating to the details of entire Staff including,
 - Qualification
 - Copies of the Certificates proving qualification
 - Salary, mode of payment and details of payment.

No fees was levied for the processing of Affiliation Certificate in respect of Self Financing colleges as they have already paid Annual Administration Fee in advance.

The State Legislature passed an Act called, THE KERALA SELF FINANCING COLLEGE TEACHING AND NON-TEACHING EMPLOYEES (APPOINTMENT AND CONDITIONS OF SERVICE) ACT, 2021. The qualifications, service conditions and salary of the teaching and non teaching employees in self financing colleges comes under the purview of this Act.

The Syndicate at its meeting held on 16.03.2022 considered the matter and resolved to constitute a sub committee with Dr.Vijayan Pillai M., Prof.K.Lalitha, Dr.K.B.Manoj, Sri.R.Arun Kumar, Sri.Jairaj J., Dr.Gopchandran K.G. and Dr.S.Nazeeb, to study the matter and submit a report. The implementation of the Act is under consideration of the University.

Issuance of the certificate of affiliation for the academic year 2022-23 is mandatory for various purposes such as for submitting before the Govt. for the renewal of NOC for the conduct of self financing courses, for obtaining travel concession from KSRTC/Railway, for obtaining e-grants and scholarships from the Govt. etc.

In the light of the above facts and as per the orders of the Vice Chancellor, the matter of issuing Certificate of Affiliation to affiliated Government/Aided/Self Financing colleges for the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Affiliations of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to issue certificate of affiliation to affiliated colleges for the academic year 2022-23, as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.05: *Lakshmbai National College of Physical Education – MPE programme-Irregularity in the sanctioned seat strength and actual intake - Explanation from the Principal – for consideration - reg.*

[Ac.BII]

The Principal, Lakshmbai National College of Physical Education, Karyavattom, Thiruvananthapuram, had requested to amend the seat strength of MPE programme in the University Records as 25 numbers from 20

Lakshmbai National College of Physical Education, Karyavattom, Thiruvananthapuram, was sanctioned MPE programme with an intake of 15 students only from the year 1989 –'90. But the college did not start the programme in the said academic year and later forwarded a request for starting the programme with an intake of 20 students. In partial modification of the earlier University Order and ratifying the delay, the Vice Chancellor accorded sanction vide U.O dated 09/02/1994 to start the programme with an intake of 15 students only from the academic year 1993-'94.

In the letter received from the Principal seeking clarification on the intake capacity of MPE programme, it was stated that additional 10 seats were allotted to the programme in due course and that the formal UO sanctioning the same could not be traced. However on verification done on the basis of the letter from the Principal, no record of increase sanctioned to the programme could be traced. But, the college had admitted 20 students during 1993-94 academic year itself. Upon tracing the discrepancy in seat strength, the details pertaining to intake of students for MPE programme at LNCPE from the year 1993-'94 was requested from E.G.IV section and as per the details received from the section, the college has since the inception of MPE programme been conducting the course with an intake of more than 15.

The matter of irregularity in the sanctioned seat strength and actual intake of MPE programme was considered by the Syndicate held on 16.03.2022 vide item number 38.10.14 of the Minutes of the meeting and it was resolved to seek explanation from the Principal, SAI-LNCPE, Kariavattam on the matter regarding the excess admission made to MPE Programme. Accordingly, explanation was sought from the Principal.

Vide replies dated 13.04.2022 and 04.05.2022, the Principal has informed that the University issued orders to start MPE course in LNCPE from the academic year 1993-94 with a sanctioned strength of 15 students only, but the previous records of 28 years pertaining to the admitted students had been misplaced and the staff who handled the records already got transferred/retired. But on verification of the existing records it was found that 20 students had been admitted to MPE programme right from its year of inception i.e., 1993-'94 and that there are requests from the college to increase the strength to 25 students during the year 1997-'98 and in anticipation of University approval the institution admitted 25 students from 1997-'98 which continued in the coming years also. However, the rank list of the admitted students were published with the approval of the University for the past 23 years and the list of admitted students have also been forwarded to the University.

The Principal has also stated that it is understood that there is no formal approval from the University to increase intake capacity in MPE programme at LNCPE fom 15 to 25 numbers. He has also requested that the error from the side of the institution for admitting 20 numbers and 25 numbers of students without the prior approval of the University may be ratified and that they are ready to obey any decision of the university in this regard and that formal approval may be granted to run the programme in LNCPE with an intake capacity of 25 students.

As per the orders of the Vice Chancellor, the explanation submitted by the Principal, LNCPE is placed before Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

- The Committee considered the matter and recommended,*
- i. *to accept the explanation submitted by the Principal, Lakshmibai National College of Physical Education, Karyavattom, Thiruvananthapuram,*
 - ii. *to regularize the admission made for M.P.E Programme from 1993-'94 onwards and permit the college to admit 25 students from 2022-23 academic year onwards, subject to fulfillment of procedural formalities.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.06: **Lakshmibai National College of Physical Education – Request for discontinuance of PGDAPE & PGDHFM & BPEd 2 year programmes – Consideration of- reg.**

[Ac.BII]

The Principal, Lakshmibai National College of Physical Education, Karyavattom, Thiruvananthapuram, had requested to keep in abeyance the conduct of **PGDAPE, PGDHFM & BPEd 2 year programmes** sanctioned to LNCPE, Karyavattom. Vide item no.38.10.07 of the Minutes of the meeting of the Syndicate held on 16.03.2022, it was resolved to *direct the Principal, SAI-LNCPE, Kariavattom to submit fresh request for the suspension of the course as stipulated in the Statute 15(a) in the Chapter 24 of the Kerala University First Statutes, 1977 remitting the prescribed fees for the suspension of course within one month.*

The Principal, LNCPE has now replied stating that as they intend to start the new BPEd. 4 year innovative programme in the college from the academic year 2022- 23, and therefore, it is not feasible to run BPEd 4 year and BPEd 2 year programmes at the same time due to logistical constraints in terms of faculties, classrooms, hostel accommodation etc. On the above grounds, the college has opted to conduct B.PEd 4 year innovative programme instead of the two year B.PEd programme from 2022- '23, which as per the letter is in accordance with the latest academic guidelines of UGC & NCTE and the New Education Policy 2020.

The Principal has also informed that the reason for proposing discontinuance of PGDAPE & PGDHFM programmes is the low turnover of students for the courses as intimated in their previous request. In the previous letter they had informed that the response from aspirant students for the **Post Graduate Diploma in Health and Fitness Management (PGDHFM)** one year programme during the past several years has not been encouraging though SAI-LNCPE had been conducting the entrance exam each year for the programme and the number of eligible candidates were below the required strength. The college has therefore, not been in a position to conduct the course since 2003 – 04. Also, due to poor response from the students' community for **Post Graduate Diploma in Adapted Physical Education (PGDAPE)** one year course, the course was not being conducted since 2001 – 02.

Sanction was accorded to LNCPE for the conduct of the following courses,

Course	Sanctioned in	Present status
BPEd (2 year course)	2018-19	Course presently going on.
Bachelor of Physical Education(Four Year) Innovative Degree programme	2021-22	Course not started.
MPE	1993-94	Course presently going on
Post Graduate Diploma in Adapted Physical Education	1999-2000	Not conducted since 2001-02.
Post Graduate Diploma in Health & Fitness Management	1999-2000	Not conducted since 2003-04

As per Statute 15 of Chapter 24 of the Kerala University First Statutes, 1977,

“(a) It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.

(b) No course of study shall be abolished in any College without the prior approval of the Syndicate”

However, the college has neither continued instruction in PGDAPE & PGDHFM courses since 2001 and 2003 respectively, nor had intimated the University of the stopping of the courses until 2021.

In the light of the above, and as per the orders of the Vice Chancellor, the request of the Principal, LNCPE for discontinuance of **PGDAPE, PGDHFM & BPEd 2 year programmes** is placed before the Standing Committee of the Syndicate for consideration and recommendation.

The Committee considered the matter and recommended,

- i. *to permit the closure of Post Graduate Diploma in Adapted Physical Education and Post Graduate Diploma in Health & Fitness Management in Lakshmibai National College of Physical Education, Karyavattom, Thiruvananthapuram from 2022-23 academic years onwards, subject to fulfillment of procedural formalities.*
- ii. *to conduct an inspection in the college by a team consisting of Adv.G.Muraleedharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.Vijayan Pillai M. and Sri.Jairaj J., Members, Syndicate in connection with the request for closure of B.P.Ed (2 year) programme.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.07: *Lakshmibai National College of Physical Education, Kariyavattom- Request for suspension of newly sanctioned BPED 4yr Innovative programme for 2021-22AY and restrict intake of students to 70 nos. against the sanctioned seats of 100 nos for the academic year 2022-23-for consideration-reg.*

[Ac.BII]

The Principal, Lakshmibai National College of Physical Education, Kariyavattom vide letter dated 04-05-2022 informed even though conditional affiliation was granted to BPED 4yr Innovative programme in SAI-LNCPE from the academic year 2021-22. they could not commence the course in the academic year 2021-22.

Further informed that SAI-LNCPE is all geared upto start BPED 4yr Innovative programme from the academic year 2022-23 and he requested that the intake of students may be restricted to 70 nos. against the sanctioned seats of 100 nos. for the academic year 2022-23 as the infrastructure and faculty presently available are not sufficient to cater the need of 100 students. The construction of hostel and other facilities are in progress and which was hindered due to covid pandemic.

Following facts may be noted in this context.

1. Provisional affiliation was granted to the BPED 4yr Innovative programme in SAI-LNCPE during the academic year 2021-22 with an intake of 100 students. The Affiliation was obtained after the completion of admission process of SAI-LNCPE for the academic year 2021-22.
2. Zero intake in the newly sanctioned courses and its non commencement in the academic year 2021-2022 has to be brought to the notice of the Syndicate.
3. As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, “It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.”
4. The fee for suspension of course of study is Rs.10,500/- (Rupees Ten Thousand and Five Hundred Only). They are not remitted the said fee.
5. Now, the Principal, Lakshmibai National College of Physical Education, Kariyavattom has sought for suspension of the course for this academic year. Also they have requested to restrict intake of students to 70 nos. against the sanctioned seats of 100 nos for the academic year 2022-23.

Hence, as per the orders of the Vice Chancellor, the request of the Principal, Lakshmi Bai National College of Physical Education, Kariyavattom for suspension of newly sanctioned BPED 4yr Innovative programme for the academic year 2021-22 and restrict intake of students to 70 nos. against the sanctioned seats of 100 nos for the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended,

- i. *to direct the college to suspend B.P.Ed. 4yr Innovative programme for the academic year 2021-22 as per the Statute 15(a) in Chapter 24 of Kerala University First Statutes, 1977*
- ii. *to accept the request from the Principal, Lakshmi Bai National College of Physical Education, Kariyavattom for restricting the intake of students for B.P.Ed. 4yr Innovative programme for the academic year 2022-23 to 70 numbers.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.08: *Common Judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and Connected cases - Remittance of Annual Administration Fee to University - Requests from various colleges – consideration of - reg.*

[Ac.BII]

The Hon'ble High Court vide judgment dated 20.12.2021 disposed of the batch of cases related to the remittance of annual administration fee to the University directing the petitioner colleges to clear the outstanding dues within four months.

The Syndicate at its meeting held on 20.01.2022 vide item no.36.11.11 considered the judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases related to the remittance of annual administration fee and resolved

- *accept the common judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases.*
- *issue demand notice to the petitioner colleges in compliance with the judgment, after re-assessing the annual administration fee due to the University by each petitioner college as per the rate prescribed in Amendment No. 194 to Kerala University First Ordinances 1978 from 2009-'10 Academic year to 2016-'17 Academic year and as per revised rate from 2017-'18 Academic year.*
- *Further recommended that the affiliation certificate be issued to petitioner colleges only after clearing the dues.*

Accordingly, the file was forwarded to the Finance Officer for verification and approval of the calculations made in compliance with the judgment dated 20.12.2021 from the Hon'ble High Court of Kerala in WP(C) No.10350 of 2009 & Connected cases.

Finance officer has expressed their inability in approving of the re-calculated amount to be realised from the training colleges in tune with the judgment. However, they have furnished the details of remittance of annual administration fee in respect of all affiliated colleges from 09.04.2015 to 03.03.2022, obtained from the KUCC.

In this circumstances the matter was submitted for orders of the Registrar on further course of action and due to the paucity of time, the Registrar ordered to issue demand notice to the defaulter Training colleges on the basis of the DCB Statement that had already been prepared by the Section and on the basis of the data provided by the Finance Officer.

Accordingly, vide letter dated 08.04.2022, the defaulter colleges were directed to remit the due amount towards the arrears of annual administration fee to the University before 20th April 2022.

The Revised DCB in respect of the dues in annual administration fee to the University to be remitted by the Self financing Training Colleges is as follows.

Sl.No	Name of College	Revised Demand	Collection	Balance
1.	Fathima Memorial Training College, Vadakkevila, Kollam	372500	372500	0
2.	Baselios Marthoma Mathews II Training College, Kottarakara	1572500	157500	1415000

3.	Mannam Memorial Training College, Vilakudy, Kollam	1422500	0	1422500
4.	KNMKNMS Training College, Vellarada, Tvpm.	1422500	0	1422500
5.	BNV College of Teacher Education, Thiruvallam, Tvpm.	1422500	1422500	0
6.	New B.Ed. College, Nellimoodu, Tvpm-695524	672500	672500	
7.	HH Marthoma Mathews II Training College, Adoor, Pathanamthitta – 691523	1115000	0	1115000
8.	Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam -690502	1096500	1096500	0
9.	St. Thomas Training College, Mukkolakkal, Tvpm	1122500	1122500	0
10.	MAET Training College, Nettayam, Tvpm -15.	1272500	0	1272500
11.	Emmanuel College of B.Ed. Training, Vazhichal, Kudappanamoodu P.O., Tvpm.	1472500	1472500	0
12.	Christ Nagar College of Education, Chavarapuram, Thiruvallam, Tvpm - 695027	822500	0	822500
13.	Rama Vilasom Training College, Valakom P.O, Kottarakara, Kollam	1422500	0	1422500
14.	Buddha College of Teacher Education, Muthukulam North, Alappuzha	972500	972500	0
15.	Mannam Foundation Centre for Education Technology, Poruvazhy, Edakkad. P.O., Kollam	1422500	0	1422500
16.	Manjappara Educational and Charitable Trust B.Ed. Centre, Manjappara, Ayur, Kollam	1422500	1422500	0
17.	Fathima Memorial Training College, Mylapore, Umayanalloor, Kollam	1122500	1122500	
18.	Millath College of Teacher Education, Sooranad P.O., Kunnathur, Kollam	1422500	500000	922500
19.	Sri Vidyadhiraja Model College of Teacher Education, Vendar P.O, Kottarakkara, Kollam – 691507	1322500	300000	1022500
20.	Iqbal Training College, Iqbal Nagar, Daivappura, Peringammala, Tvpm.	1322500	1322500	0
21.	Sabarigiri College of Education, Anchal, Kollam-691306	1422500	500000	922500
22.	Kaviyattu College of Education, Pirappancode P.O., Tvpm	1115000	1115000	0
23.	Kunjukrishnan Nadar Memorial B.Ed. College, Mavila, Kanjiramkulam, Tvpm.	1422500	1422500	0
24.	Sree Narayana Guru Kripa B.Ed. College, Nirmala Bhavan, Pothencode, Tvpm.	1422500	1422500	0
25.	Haneefa Kunju Memorial College of Education, Umayanalloor P.O., Kollam.	1422500		1422500
26.	Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam, Balaramapuram, Thiruvananthapuram.	1572500	0	1572500

27.	Valiyam Memorial College of Teacher Education, Edapally Cotta, Chavara, Kollam – 691583.	1422500	1422500	0
28.	Pushpageeth College For Teacher Education, Elimala, Kottoor, Tvp	1572500	0	1572500
29.	Badhiriya B. Ed Training College, Velichikkala, Kollam	1422500	0	1422500
30.	Jamia Training College, Chithara, Kadakkal, Kollam – 691559.	1422500		1422500
31.	K.P.M B.Ed College, Cheriavelinalloor, Kollam	1272500	600000	672500
32.	St. Tresa's College of Education, Kundara, Kollam	1422500	0	1422500
33.	Victory College of Teacher Education, Olathanni, Neyyattinkara	1422500		1422500
34.	College of Teacher Education, Arkannoor	800000		800000
35.	SNGM B.Ed College, Thuravoor, Alappuzha	250000	250000	0
36.	KVM College of Special Education, Cherthala	1272500	0	1272500
	TOTAL	44874000	18689000	26185000

15 colleges have cleared the outstanding dues and 5 colleges have remitted the dues of annual administration fee to the University partially.

The Educational Agencies of the following colleges have requested for the extension of time for the remittance of annual administration fee to the University and also for waiving the fee.

Sl.No.	Name of the College	Requested for
1.	B.Ed College Manager's Association – Self financing (BCMA – SF)	to provide a reasonable time and installment facilities to the institutions for the remittance of such huge amounts.
2.	Pattom Thanupillai Memorial College of Education, Maruthoorakonam, Tvp	to grant not less than two years of time limit, it and also permit them to remit the amount in five installments.
3.	Rama Vilasom Training College, Valakom	to provide a reasonable time and installment facilities to the institutions for the remittance of such huge amounts.
4.	Millath College of Teacher Education, Sooranad, Kollam (remitted Partially)	to provide a reasonable time and installment facilities to the institutions for the remittance of such huge amounts.
5.	Christ Nagar College of Education, Thiruvallam	waive the said amount towards the arrears of Annual Administration fee.
6.	Jamia Training College, Chithara, Kadakkal, Kollam	to provide a reasonable time and installment facilities to the institutions for the remittance of such huge amounts.
7.	K.P.M B.Ed Training College, Cheriavelinalloor, Oyoor (remitted Partially)	to provide a reasonable time and installment facilities to the institutions for the remittance of such huge amounts.
8.	Mannam Foundation Centre for Education Technology, Poruvazhy, Edakkad, Kollam	to extend the time limit for the remittance of the said amount upto 31 st March 2023.
9.	KVM College of Special Education, Cherthala	to reduce the annual administration fee to 1/4th of the current amount considering the strength of students and give them the provision to pay the arrears at the rate of Rs.50,000 per year.

10.	HH Marthoma Mathews II Training College, Adoor, Pathanamthitta	Requested for waiving the fee and the Syndicate held on 16.03.2022 resolved to reject the request and clear the dues within the time limit stipulated in the common judgment dated 20.12.2021. But, not cleared so far.
11.	Victory College of Teacher Education, Olathanni, Neyyattinkara	The college has filed RP No.412/2022 before the Hon'ble High Court against the Judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and connected cases in connection with the remittance of annual administration fee, praying to permit them to pay arrears of annual administration fee in installments. The same is pending before the Hon'ble High Court of Kerala.

Following **8 Colleges have not responded** to this Office letter dated 08.04.2022 directing to remit the dues in annual administration fee to the University.

1. Mannam Memorial Training College, Vilakudy, Kollam
2. KNMKNMS Training College, Vellarada, Tvpm.
3. MAET Training College, Nettayam, Tvpm -15.
4. Haneefa Kunju Memorial College of Education, Umayanalloor P.O., Kollam.
5. Pushpageeth College For Teacher Education, Elimala, Kottoor, Tvpm
6. Badhiriya B. Ed Training College, Velichikkala, Kollam
7. St. Tresa's College of Education, Kundara, Kollam
8. College of Teacher Education, Arkannoor

As per the orders of the Vice Chancellor, the status of remittance of outstanding dues in annual administration fee in compliance with the Judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and Connected cases and the requests from various Colleges for waiving the dues in annual administration fee/ extension of time for the remittance are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended,

- i. *to entrust the Finance Officer to verify credit details and approve the total amount due to the University from each training college towards arrears of Annual Administration Fee.*
- ii. *to reject the request from the various educational agencies seeking enlargement of time and for waiving the remittance of arrears made on Annual Administration Fee*
- iii. *to issue notice to the Educational Agencies of the defaulter Training Colleges directing to remit the arrears of Annual Administration Fee immediately in compliance with the directions of the Hon'ble High Court vide judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and Connected cases, failing which the college will be excluded from the B.Ed Online Admission portal for the academic year 2022-23.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.09: *College of Applied Science, Kundara- Request for Closure of M.Sc Computer Science programme from the academic year 2022-23 - for consideration-reg.*

[Ac. BII]

The Principal, vide letter dated 27.04.2022 forwarded the extract of minutes of the executive committee meeting of IHRD Management held on 30.11.2021 resolving to accord sanction for the closure of M.Sc Computer Science course in College of Applied Science, Kundara with effect from 2022-23 academic year subject to approval of the University. It is also stated that no admission were taken during 2021-22 due to scarcity of applicants, hence it is requested to take necessary action for closure of M.Sc Computer Science course from the academic year 2022-23.

The following facts may be noted in this regard:

- Provisional affiliation was granted to College of Applied Science, Kundara for the conduct of M.Sc Computer Science course during the academic year 2017-18 with an intake of 12 students.
- The Executive Committee meeting of IHRD Management held on 30.11.2021 decided for closure of M.Sc Computer Science course in College of Applied Science, Kundara with effect from 2022-23 academic year due to scarcity of applicants. Copy of extract of minutes of 104th Executive Committee of IHRD held on 30.11.2021 is also attached with the application for closure of course.
- The admission statistics of past 3 years tabulated below shows the decreasing number of students.

2018-19	2019-20	2020-21
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- As per Statute 15 (b), Chapter 24, Kerala University first Statutes, 1977, “No course of study shall be abolished in any College without the prior approval of the Syndicate”.
- As per U.O No.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit Rs.20,000/- +5% mobilization fee (per course) towards the closure of courses.

Hence as per the orders of the Vice Chancellor, the request submitted by the Principal, vide letter dated 27.04.2022 for closure of M.Sc Computer Science course in College of Applied Science, Kundara from the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit the closure of M.Sc. Computer Science programme in College of Applied Science, Kundara from the academic year 2022-23, subject to fulfillment of procedural formalities.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.10: *Marian College of Arts and Science, Menakulam – request for waiving the fee for suspension of B.Sc. Geography programme for the 2021-22AY - for consideration-reg.*

[Ac.BII]

The Principal, Marian College of Arts and Science, Menakulam vide letter dated 29-04-2022 informed that the admission process to the newly sanctioned course B.Sc. Geography to the College during the academic year 2021-22 was started only during the last days of closure admission 2021. Hence no student opted this college through online admission portal and no student had been admitted for the course during 2021-22. The Principal has requested to include the said course in the online admission portal of 2022-23. Also the Principal has requested to waive off the payment of fee for suspension of course of study.

Following facts may be noted in this context.

1. Conditional affiliation was granted to the B.Sc. Geography course in Marian College of Arts and Science, Menakulam during the academic year 2021-22 with an intake of **24** students each on self financing basis. The Affiliation was granted during November 2021, ie after the allotments and only spot admission was made to these courses.
2. Zero intake in the newly sanctioned courses and its non commencement in the academic year 2021-2022 has to be brought to the notice of the Syndicate.
3. As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, “It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.”
4. Here the College has not obtained suspension for the course of study as per Statute 15 (a) in Chapter 24 of KUFS 1977.
5. The fee for suspension of course of study is Rs.10,500/- (Rupees Ten Thousand and Five Hundred Only).

Hence, as per the orders of the Vice Chancellor, the matter of non conduct of the newly sanctioned UG programme in Marian College of Arts and Science, Menakulam for the academic year 2021-2022 is reported and the Principal's request for including B.Sc. Geography in the online admission portal for 2022-23 academic year and waiving the fee for suspension of course of study, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request from the Principal, Marian College of Arts and Science, Menakulam and to direct the college to remit the prescribed fee for suspension of B.Sc. Geography programme for the academic year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.11: ***Application for affiliation of new colleges for the academic year 2022-23 – Educational Agencies who have not rectified the defects noted by the Estate Officer - reg.***

[Ac.BII]

Applications were invited from Educational Agencies for starting (1) New Colleges, (2) New Courses in existing colleges of the University, and, (3) Permanent Increase in Intake/Additional batches for existing courses in affiliated colleges, for the academic year 2022 – '23 vide notification dated 14.07.2021.

Accordingly, 36 applications were received for starting new Aided/Unaided Colleges for the academic year 2022-23, within the prescribed time limit.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 considered the applications for affiliation of new colleges for 2022-23 and recommended to forward the applications having no fee dues and submitted the required documents along with the Applications, to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, 32 applications were forwarded to the Estate Officer and the Estate Officer submitted the Land verification reports stating the defects noted in the applications and the required documents to be submitted. Accordingly, the Educational Agencies of the proposed new colleges were intimated of the defects and directed to submit the required land documents within the prescribed date.

In reply, the Educational Agencies of the following Proposed Colleges submitted certain land documents. The documents were forwarded to the Estate Officer and the Estate Officer again submitted the land verification reports stating the defects. The Educational Agencies were intimated of the defects, but the Educational Agencies of the following Proposed Colleges have not responded to this Office letter intimating the defects noted by the Estate Officer and have not rectified the same till date.

1. Proposed Karbala College of Arts & Science, Kollam (AIDED)

The President, Karbala Trust, Karbala Junction, Kollam had submitted an application for affiliation of the new Aided Arts and Science college viz. Karbala College of Arts & Science, Kollam (AIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer 29.10.2021. The defects noted by the Estate Officer vide Land verification report on 08.02.2022 were intimated to the Educational Agency vide this Office e-mail dated 11.02.2022 and vide letter dated 14.02.2022. The Educational Agency was directed to submit the required documents before 28th February 2022.

Accordingly, the President, Karbala Trust, Karbala Junction, Kollam vide letter dated nil (Tapal seal dated 02.03.2022) submitted the land documents and the same was verified by the Estate Officer. The Estate Officer submitted the Land verification report dated 25.03.2022 stating that the Educational Agency may be required to produce the following.

1. Original Combined Sketch from Village Office/licensed surveyor, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. **5 acre** of adjacently situated dry land.)
2. The following documents based on survey nos of the proposed site in Combined Sketch:
 - a) Original Location Certificate from the Village Office of Block No.22 Resurvey No. 22
 - b) Original Possession Certificate from the Village Office of Block No.22 Resy. No. 22
 - c) Certified copy of Field Measurement Book from the Village Office”

The matter was intimated to the Educational Agency vide e-mail dated 02.04.2022 and letter dated 05.04.2022 and directed to submit the required documents before 11th April 2022. But, the Educational Agency has not responded to this Office letter dated 05.04.2022 and have not rectified the same till date.

The Educational Agency vide e-mail dated 11.04.2022 requested to grant one month time for the rectification of defects noted by the Estate Officer. But, the letter was not signed by the authority concerned. But even after the expiry of requested time limit, no documents has been submitted.

2. **Proposed Sree Narayana College, Uzhamalakkal (AIDED)**

The Manager, Sree Narayana Dharma Paripalana Yogam, Br.907, Uzhamalakkal, Puthukulangara had submitted an application for affiliation of the new Aided Arts and Science college viz. Sree Narayana College, Uzhamalakkal (AIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer 29.10.2021. Vide this Office e-mail dated 11.02.2022 and letter dated 14.02.2022, the Educational Agency was intimated of the defects noted by the Estate Officer vide Land verification report dated 08.02.2022 and directed to submit the required land documents before 28th February 2022.

Accordingly, the Manager, Sree Narayana Dharma Paripalana Yogam, Br.907, Uzhamalakkal, Puthukulangara vide letter dated 28.02.2022 submitted the documents and the same was verified by the Estate Officer. The Estate Officer submitted the Land verification report dated 25.03.2022 stating that the Educational Agency may be required to produce the following.

1. Resolution of the Governing Body of the Educational Agency (EA) deciding to entrust the applicant for appropriating the land of the EA and representing the EA towards establishing the new college
2. Resolution of the Governing Body of the EA re-appropriating the land and buildings thereof for the purpose of new college, if the land is now being used for other purposes
3. Constitution of the EA
4. Original Combined Sketch from Village Office/licensed surveyor, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
5. The following documents based on survey nos of the proposed site in Combined Sketch:
 - a) Original Land Tax Receipts of sy nos. 373/4 – etc.
 - b) Legible Copy of Title Deeds (Original need to be produced while executing the Undertaking)
 - c) Legible Copy of Prior Title Deeds not yet submitted
 - d) Copy of orders of Hon’ble Munsiff Court regarding document no. 2108/1980
 - e) Copy of LA Pattayam no.3668 regarding document no. 3915/1952
 - f) Clarification or legal documents empowering the EA to utilize the private land that are not under the ownership of the EA”

The matter was intimated to the Educational Agency vide e-mail dated 02.04.2022 and letter dated 05.04.2022 and directed to submit the required documents before 11th April 2022. But, Educational Agency has not responded to this Office letter dated 05.04.2022 and have not rectified the same till date.

3. Proposed Crescent Salam Institutions, Karikode, Chandanathoppe, Kollam (UNAIDED)

Dr. Abdul Salam Haji, the Chairman, Crescent Charitable Society, (Muslim Educational Trust) Chandanathoppe, Kollam had submitted an application for affiliation of the new Unaided MBA college viz. Crescent Salam Institutions, Karikode, Chandanathoppe, Kollam(UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer on 26.11.2021. The defects noted by the Estate Officer vide land verification report dated 09.02.2022 were intimated to the Educational Agency vide e-mail dated 11.02.2022 and letter dated 14.02.2022 and the Educational Agency was directed to submit the required documents before 28th February 2022.

Accordingly, the Chairman, Crescent Charitable Society, (Muslim Educational Trust) Chandanathoppe, Kollam vide letter dated 07.03.2022 submitted certain land documents and the same was verified by the Estate Officer. The Estate Officer vide land verification report dated 30.03.2022 stating that the Educational Agency may be required to produce the following.

1. *Original Combined Sketch from Village Office/licensed surveyor, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college including leased land. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.)*
2. *The following documents based on survey nos of the proposed site of own land & leased land in Combined Sketch:*
 - a) *Latest original Possession & Non-attachment Certificate from the Village Office*
 - b) *Legible copy of Title Deed no. 1300/67*
 - c) *Copy of all relevant Prior Title Deeds*

The matter was intimated to the Educational Agency vide e-mail dated 02.04.2022 and letter dated 05.04.2022 and directed to submit the required documents before 11th April 2022. But, Educational Agency has not responded to this Office letter dated 05.04.2022 and have not rectified the same till date.

4. Proposed Karbala Arts and Science College, Karbala Junction, Kollam (UNAIDED)

The President, Karbala Trust, Karbala Junction, Kollam had submitted an application for affiliation of the new Un Aided Arts and Science college viz. Karbala Arts and Science College, Karbala Junction, Kollam (UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer and he defects noted by the Estate Officer vide land verification report dated 14.02.2022 were intimated to the Educational Agency vide this Office e-mail dated 14.02.2022 and letter dated 16.02.2022 and the Educational Agency was directed to submit the required documents before 2nd March 2022.

Accordingly, the President, Karbala Trust, Karbala Junction, Kollam vide letter dated nil (Tapal seal dated 02.03.2022) submitted certain land documents and the same was verified by the Estate Officer. The Estate Officer vide land verification report dated 25.03.2022 stating that the Educational Agency may be required to produce the following.

1. *Original Combined Sketch from Village Office/licensed surveyor, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. **5 acre** of adjacently situated dry land.)*

2. The following documents based on survey nos of the proposed site in Combined Sketch:
 - a) Original Location Certificate from the Village Office of Block No.22 Resurvey No. 22
 - b) Original Possession Certificate from the Village Office of Block No.22 Re sy. No. 22
 - c) Certified copy of Field Measurement Book from the Village Office

The matter was intimated to the Educational Agency vide e-mail dated 02.04.2022 and letter dated 05.04.2022 and directed to submit the required documents before 11th April 2022. But, Educational Agency has not responded to this Office letter dated 05.04.2022 and have not rectified the same till date.

5. **Proposed Travancore Arts and Science College, Roaduvila, Cheriavelinalloor, Ooor, Kollam Roaduvila (UNAIDED)**

The Chairman, Travancore Education Society, Roaduvila, Cheriavelinalloor, Ooor, Kollam had submitted an application for affiliation of the new Unaided Arts and Science college viz. Travancore Arts and Science College, Roaduvila, Cheriavelinalloor, Ooor, Kollam (UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer 29.10.2021. The defects noted by the Estate Officer vide land verification report dated 14.02.2022 were intimated to the Educational Agency vide this office letter dated 16.02.2022 and the Educational Agency was directed to submit the required documents before 7th March 2022.

Accordingly, the Chairman, Travancore Education society, Roaduvila, Cheriavelinalloor, Ooor, Kollam vide letter dated 07.03.2022 submitted certain documents and the same was forwarded to the Estate Officer and the Estate Officer vide land verification report dated 30.03.2022 remarked the following.

“The Combined Sketch produced by the Educational Agency (EA) is not as required. Also, the EA has not produced Location Certificate, Possession and Non attachment certificate, Latest original Non assignment Certificate, Latest Encumbrance Certificate from the date of execution etc are not produced.

Hence, the EA may be required to produce the following:

1. *Original Combined Sketch from the Village Office, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)*
2. *The following documents based on survey nos of the proposed site in Combined Sketch:*
 - a) *Original Location Certificate from the Village Office*
 - b) *Latest original Possession & Non-attachment Certificate from the Village Office*
 - c) *Latest original Non-assignment Certificate from the Village Office*
 - d) *Latest Encumbrance Certificate from the date of Title Deed execution*
 - e) *Legible copy of Prior Title Deeds*
 - f) *Withdrawal of attachment by the Income Tax Department, Government of India”*

The matter was intimated to the Educational Agency vide e-mail dated 02.04.2022 and letter dated 05.04.2022 and directed to submit the required documents before 11th April 2022. But, Educational Agency has not responded to this Office letter dated 05.04.2022 and have not rectified the same till date.

6. **Proposed Travancore Law college, Roaduvila, Cheriavelinalloor, Ooor, Kollam Roaduvila (UNAIDED)**

The Chairman, Travancore Education society, Roaduvila, Cheriavelinalloor, Kollam had submitted an application for affiliation of the new Unaided Law college viz. Travancore Law college, Roaduvila, Cheriavelinalloor, Ooor, Kollam (UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer 29.10.2021. The defects noted by the Estate Officer vide land verification report dated 14.02.2022 were intimated to the Educational Agency vide e-mail dated 21.02.2022 and letter dated 22.02.2022 and the Educational Agency was directed to submit the required documents before 7th March 2022.

Accordingly, the President, Travancore Education society, Roaduvila, Cheriavelinalloor, Kollam vide letter dated 05.03.2022 submitted certain documents and the same was forwarded to the Estate Officer and the Estate Officer vide land verification report dated 04.04.2022 remarked the following.

The Educational Agency (EA) has submitted extract of resolution, certified copy of Basic Tax Register and copies of title deeds for verification. The Combined Sketch produced is not as required. Also the EA has not submitted original Location Sketch/Certificate, Possession & Non-attachment Certificate and Latest Encumbrance Certificate. It has been noticed that an attachment of the Income Tax Department exists

Hence, the EA may be required to produce the following:

1. *Original Combined Sketch issued from Village Office/ licensed surveyor demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.*
2. *The following documents based on survey nos of the proposed site in Combined Sketch:*
 - a) *Original Location Certificate from the Village Office*
 - b) *Latest Original Possession & Non-attachment Certificate from the Village Office*
 - c) *Latest Encumbrance Certificate from the date of Title Deed execution*
 - d) *Attachment release order from Income Tax Department*

The matter was intimated to the Educational Agency vide e-mail dated 06.04.2022 and letter dated 08.04.2022 and directed to submit the required documents before 16th April 2022. But, Educational Agency has not responded to this Office letter dated 08.04.2022 and have not rectified the same till date.

7. Proposed Muslim Association Education Trust Law College, Nettayam, Vattiyoorkavu, Thiruvananthapuram (UNAIDED)

Sri.Nazar Kadayara, the Chairman, Muslim Association Education Trust, Nandavanam, Palayam Thiruvananthapuram had submitted an application for affiliation of the new Unaided Law college viz. Muslim Association Education Trust Law College, Nettayam, Vattiyoorkavu, Thiruvananthapuram (UNAIDED) for the academic year 2022-23.

As resolved by the Syndicate held on 28.10.2021, the application was forwarded to the Estate Officer and the Estate Officer submitted the Land verification report on 21.02.2022.

The defects noted by the Estate Officer were intimated to the Educational Agency vide e-mail dated 21.02.2022 and letter dated 22.02.2022 and the Educational Agency was directed to submit the required documents before 7th March 2022.

Accordingly, the Chairman, Muslim Association Education Trust, Nandavanam, Palayam vide letter dated 05.03.2022 submitted certain documents and the same was forwarded to the Estate Officer and the Estate Officer vide land verification report dated 04.04.2022 remarked the following.

“The Educational Agency (EA) has not submitted Combined Sketch, Certified copy of Basic Tax Register, Field Measurement Book as required. It is, therefore, unable to confirm extent, contiguity and nature of the proposed site.

Hence, the EA may be required to produce the following:

1. *Original Combined Sketch from Village Office/licensed surveyor, demarcating (i) survey numbers & extent of land in each survey number being used by the adjacently situated existing institutions owned by the EA (if any) and (ii) the survey numbers & extent of land in each survey number (specify if part) which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted.*
2. *The following documents based on survey nos of the proposed site in Combined Sketch:*
 - a) *Certified copy of Basic Tax Register from the Village Office*
 - b) *Certified copy of Field Measurement Book from the Village Office*

The matter was intimated to the Educational Agency vide e-mail dated 06.04.2022 and letter dated 08.04.2022 and directed to submit the required documents before 16th April 2022. But, Educational Agency has not responded to this Office letter dated 08.04.2022 and have not rectified the same till date.

As per the orders of the Vice Chancellor, the matter regarding the non submission of required land documents and non rectification of defects noted by the Estate Officer within the prescribed time limit is placed before the Standing Committee of the Syndicate on Affiliation of colleges for consideration and recommendation.

The Committee considered the matter and decided to refer to the Syndicate.

Resolution of the Syndicate

RESOLVED to reject the application for affiliation of New Colleges for the Academic year 2022-23 who have not submitted the required land document and non rectification of defects within the prescribed time limit.

Item No.42.59.12: ***Minutes of the Meeting of the Sub-Committee constituted for conducting common entrance examination for MSW, MAHRM, MSW (DM) courses held on 13.05.2022 - reg***

[Ac. BI]

The Syndicate at its meeting held on 17.08.2021 considered the matter regarding feasibility of conducting a common entrance examination for MSW, MAHRM and MSW(DM) at four affiliated colleges as item No.31.08.15 and resolved to constitute a Sub- Committee comprising of the Convenors, Standing Committee of the Syndicate on Affiliation of Colleges & Academics and Research, Dr. K.G. Gopchandran, Dr. M. Vijayan Pillai, Members Syndicate, Vice Chairman, CSS, Kariavattom and the Director, Kerala University Computer Centre for framing the rules and regulations for conducting common entrance examination for MSW, MAHRM, MSW(Disaster Management) from the next academic year onwards. The Vice Chancellor has ordered to implement the above resolution.

Accordingly, first meeting of the sub Committee was constituted on 23.03.2022 and recommended to conduct the common entrance examination from next academic year onwards and to entrust Dr. Biju Kumar, Vice chairman, CSS to submit a detailed report regarding the modalities to be followed while conducting common entrance for the said courses. The Syndicate at its meeting held on 25.03.2022 considered the matter as item No.39.67 and resolved to approve the recommendation of the Sub Committee. The Vice Chancellor has ordered to implement the above resolution.

Consequently, report furnished by Dr. Biju Kumar, Vice chairman, CSS has been considered by the meeting of the Sub Committee constituted on 13.05.2022 and the Sub Committee recommended to place the minutes before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes of the Sub Committee is appended herewith.

As per the orders of the Vice Chancellor, minutes of the meeting of the Sub Committee constituted for conducting Common Entrance examination for MSW, MAHRM, MSW (DM) courses held on 13.05.2022 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for appropriate consideration and recommendation.

The Committee considered the matter and recommended to accept the recommendations made by the Sub Committee constituted for conducting Common Entrance examination for MSW, MAHRM, MSW (DM) courses at its meeting held on 13.05.2022.

Further the committee decided to refer the matter of fixing of application fee for the proposed common entrance test, to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

FURTHER RESOLVED to fix the fee for application for the common entrance as Rs.750/- and for SC/ST Rs.500/-

Item No.42.59.13: ***Complying the decision of the Board of Adjudication request from Smt.Silfa – reg.***

[Ac.AIII]

Smt. Silfa, candidate of BA English Language & Literature course, admitted in Management seat at MGM College of Arts and Science, Kaniyapuram, during the Academic year 2021-22 has requested inter college transfer during first semester to Marian College of Arts & Science, Kazhakuttom citing various difficulties faced by her at the parent College. Both the Principals have

recommended the transfer and there is a vacant seat of same category at Marian College of Arts & Science, Kazhakuttom, for the I semester BA English Language & Literature course to admit her.

The following points in this connection may kindly be noted:

1. The candidate has already submitted a petition before the University raising serious allegations against the college authorities. The Board for Adjudication of Students held on 06.05.2022 considered the complaint and ***heard the Principal, MGM College of Arts and Science, Kaniyapuram, in detail and noted that Smt. Silfa has intimated her inability to attend the BASG meeting on health grounds through email posted after the commencement of the meeting. Based on the statements made by the Principal, the committee observed that the TC granted to the petitioner on request may be treated as valid and the petitioner is at liberty to seek admission to some other college/course of her choice.***

The Syndicate held on 11.05.2022 vide item no. 41.86.1 approved the above recommendations of the BASG and sanction has been accorded by the Vice Chancellor to implement the same.

2. As per the norms for ICT under CBCS System, transfer shall normally be permitted to the III & V semesters only based on the notification issued by the University. The candidate is ineligible for inter collegiate transfer as per the norms.

As per the Orders of the Vice-Chancellor, the request of Smt. Silfa, for Inter College Transfer during I st semester from MGM College of Arts and Science, Kaniyapuram to Marian College of Arts & Science, Kazhakuttom is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended, to accept the request submitted by the candidate for inter college transfer as a special case, in the light of the Syndicate resolution to approve the recommendation of the Board for Adjudication of Students held on 06.05.2022.

Considering the urgency of the matter, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be noted.

Item No.42.59.14 : Application for Affiliation of the new college, 2022-23 – UNAIDED – Proposed Mar Thoma College of Legal studies, Ayur, Chadayamangalam, Kollam–consideration of - reg.

[Ac.BII]

The President, Mar Thoma Educational, Technical, Training and Research Centre [Mar Thoma ETTARC] Mar Thoma Syrian church of Malabar, Mar Thoma Diocesan Centre, Mannanthala had submitted an application for affiliation of the new Un-Aided Law college viz. Mar Thoma College of Legal studies, Ayur, Chadayamangalam, Kollam (UNAIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 03 considered the application for affiliation of the proposed **Mar Thoma College of Legal studies, Ayur, Chadayamangalam, Kollam(UNAIDED)** and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application along with the supporting documents was forwarded to the Estate Officer and the Estate Officer has submitted the Land verification report on 19.02.2022

The defects noted by the Estate Officer were intimated to the Educational Agency vide e-mail dated 21.02.2022 and letter dated 22.02.2022 and the Educational Agency was directed to submit the required documents before 7th March 2022.

Accordingly, the Secretary, Mar Thoma Educational, Technical, Training and Research Centre, Mar Thoma Diocesan Centre, Mannanthala vide letter dated 05.03.2022 submitted the required documents and the same was again forwarded to the Estate Officer. **The Estate Officer verified the land documents and submitted the land verification report on 02.04.2022. The defects were again intimated to the Educational Agency vide our office e-mail dated 05.04.2022 and letter dated 07.04.2022. Accordingly, they submitted the required documents and the Estate Officer again vide land verification report dated dated 26.04.2022 noted as follows.**

“As per the records produced, the EA has absolute possession and enjoyment of an extent of 2.02.43 Hectares (5 Acres) of dry land as a single plot in survey no.206/4 in Block No.42 of Chadayamangalam Village, Kottarakkara Taluk of Kollam District.”

As resolved by the Syndicate held on 28.10.2021, the same was forwarded to Legal Adviser for legal scrutiny. The Legal Advisor has noted the following.

“Perused the file and the same is legally in order”

As per the orders of the Vice Chancellor, the Land verification report dated 26.04.2022 and the report of the Legal Adviser dated 20.05.2022 in respect of the application for affiliation of new Proposed **Mar Thoma College of Legal studies, Ayur, Chadayamangalam, Kollam(UNAIDED)** is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct local enquiry at the site for the proposed new college viz., Mar Thoma College of Legal studies, Ayur, Chadayamangalam, Kollam (UNAIDED) by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Sri.Bijukumar G., Smt.Renju Suresh and Dr.Vijayan Pillai M., Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.15 : *Application for Affiliation of the new college, 2022-23 – UNAIDED – Proposed Sri Sathya Sai Academy of Management Excellence, Saigramam, Oorupoika, Attingal (UNAIDED) – consideration of - reg.*

(Ac.BII)

Sri.K.N.Anand Kumar, the Founder and Executive Director, Sri Sathya Sai Orphanage Trust, Ajith Building, Sasthamangalam, Tvpm had submitted an application for affiliation of the new Unaided MBA college viz. Sri Sathya Sai Academy of Management Excellence, Saigramam, Oorupoika, Attingal (UNAIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 04 considered the application for affiliation of the proposed Sri Sathya Sai Academy of Management Excellence, Saigramam, Oorupoika, Attingal (UNAIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application along with the supporting documents was forwarded to the Estate Officer and the Estate Officer has submitted the Land verification report on 22.02.2022.

The defects noted by the Estate Officer were intimated to the Educational Agency vide e-mail dated 23.02.2022 and letter dated 24.02.2022 and the Educational Agency was directed to submit the required documents before 10th March 2022.

Accordingly, the Founder and Executive Director, Sri Sathya Sai Orphanage Trust, Ajith Building, Sasthamangalam, Tvpm vide letter dated 10.03.2022 submitted the required documents and the same was again forwarded to the Estate Officer. The Estate Officer verified the land documents and submitted the land verification report on 04.04.2022. The defects were again intimated to the Educational Agency vide our office e-mail dated 06.04.2022 and letter dated 08.04.2022. Accordingly,

they submitted the required documents and the Estate Officer again vide land verification report dated 04.05.2022 has noted as follows.

“The Educational Agency (EA) has absolute possession and enjoyment of adjacently situated 84.90 Are (2.0979 Acres) of dry land in Resurvey numbers 23/17 & 23/24 Block No 43 in Edacode Village Chirayinkeezhu Taluk, Thiruvananthapuram District.”

As resolved by the Syndicate held on 28.10.2021, the same was forwarded to Legal Adviser for legal scrutiny. The Legal Adviser has noted the following.

“Perused the file and the same is legally in order.”

As per the orders of the Vice Chancellor, the Land verification report dated 04.05.2022 and the report of the Legal Adviser dated 20.05.2022 in respect of the application for affiliation of new Proposed Sri Sathya Sai Academy of Management Excellence, Saigramam, Oorupoika, Attingal (UNAIDED) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct local enquiry at the site for the proposed new college viz., Sri Sathya Sai Academy of Management Excellence, Saigramam, Oorupoika, Attingal (UNAIDED) by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Sri. B.P.Murali, Adv.B.Balachandran and Sri.Jairaj J. Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.16 : ***Application for Affiliation of the new college, 2022-23 – AIDED – Proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) – consideration of - reg.***

[Ac.BII]

The Chairman, Veerasaiva Educational & Empowerment Trust (VEET), Vettinadu, Vattappara, Vembayam, Thiruvananthapuram had submitted an application for affiliation of the new Aided Arts and Science college viz. Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 01 considered the application for affiliation of the proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor has approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application along with the supporting documents was forwarded to the Estate Officer and the Estate Officer submitted the Land verification report on 08.02.2022.

The defects noted by the Estate Officer were intimated to the Educational Agency vide this Office e-mail dated 11.02.2022 and vide letter dated 14.02.2022 and the Educational Agency was directed to submit the required documents before 28th February 2022.

Accordingly, Sri.Gireesh Kumar, Veerasaiva Educational & Empowerment Trust (VEET), Vettinadu, Vattappara vide letter dated 23.02.2022 submitted the required documents and the same was again forwarded to the Estate Officer. The Estate Officer verified the land documents and submitted the land verification report on 25.03.2022. The defects were again intimated to the Educational Agency vide our office e-mail dated 02.04.2022 and letter dated 05.04.2022. Accordingly, they submitted the required documents and the Estate Officer again vide land verification report dated 25.04.2022 noted as follows.

“The Educational Agency has produced all the documents as required. As per the records produced, the Educational Agency has absolute possession and enjoyment of an extent of 2.0282 Hect (5.0096 Acres) of adjacently situated dry land comprised in survey nos.9/4, 9/4-1, 17/1, 17/1-1, and 18/3-1 in Block no. 18 of Enath Village, Adoor Taluk in Pathanamthitta District.”

As resolved by the Syndicate held on 28.10.2021, the same was forwarded to Legal Adviser for legal scrutiny. The Legal Advisor has noted the following.

“Perused the file and the same is legally in order”

As per the orders of the Vice Chancellor, the Land verification report dated 25.04.2022 and the report of the Legal Adviser dated 20.05.2022 in respect of the application for affiliation of new Proposed Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct local enquiry at the site for the proposed new college viz., Veerasaiva Institute of Arts & Science, Kaithapparampu, Enathu (AIDED) by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj and Sri. Arunkumar R., Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.59.17 : ***Application for Affiliation of the new college, 2022-23 – UNAIDED – Proposed MES Arts and Science College, Chathannoor– consideration of - reg.***

[Ac.BII]

The General Secretary, the Muslim Educational Society (regd.), Calicut, MES FGM Womens College campus, Nadakkavu, Calicut had submitted an application for affiliation of the new Unaided Arts and Science college viz. MES Arts and Science College, Chathannoor (UNAIDED) for the academic year 2022-23.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 11.10.2021 vide item No. 02 considered the application for affiliation of the proposed MES Arts and Science College, Chathannoor (UNAIDED) and recommended to forward the application to the Estate officer for verification of land documents and then to Legal Adviser for scrutiny. The reports furnished by the Estate Officer and legal Adviser shall be placed before the Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 28.10.2021.

Accordingly, the application alongwith the supporting documents was forwarded to the Estate Officer and the Estate Officer has submitted the Land verification report on 09.02.2022.

The defects noted by the Estate Officer were intimated to the Educational Agency vide e-mail dated 21.02.2022 and letter dated 22.02.2022 and the Educational Agency was directed to submit the required documents before 7th March 2022.

The defects noted by the Estate Officer were intimated to the Educational Agency vide e-mail dated 11.02.2022 and letter dated 14.02.2022 and the Educational Agency was directed to submit the required documents before 28th February 2022.

Accordingly, the General Secretary, the Muslim Educational Society (regd.), Calicut, MES FGM Womens College campus, Nadakkavu, Calicut vide letter dated 26.02.2022 submitted the required documents and the same was again forwarded to the Estate Officer. The Estate Officer verified the land documents and submitted the land verification report on 25.03.2022. The defects were again intimated to the Educational Agency vide our office e-mail dated 02.04.2022 and letter dated 05.04.2022. Accordingly, they submitted the required documents and the Estate Officer again vide land verification report dated 25.04.2022 noted as follows.

“As per the records produced, the Educational Agency has absolute possession and enjoyment of an extent of 02.39.48 Hectares of dry land comprised in survey re-survey Block 30, survey nos. 57/3, 57/4, 57/17, 57/21, 58/3, 58/2-2, 58/7-2 in Meenad Village of Kollam Taluk. The land in survey no. 58/3 having an extent of 65.00 Ares is not adjacently situated with other lands; but connected with a private road owned by the Educational Agency.”

As resolved by the Syndicate held on 28.10.2021, the same was forwarded to Legal Adviser for legal scrutiny. The Legal Advisor has noted the following.

“Perused the file. It is seen that the entire property is not lying as a single plot, but two plots connected by a private pathway. It is to be ascertained whether private pathway absolutely belongs to Educational Agency.”

As per the orders of the Vice Chancellor, the Land verification report dated 25.04.2022 and the report of the Legal Adviser dated 20.05.2022 in respect of the application for affiliation of new Proposed MES Arts and Science College, Chathannoor (UNAIDED) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to conduct local enquiry at the site for the proposed new college viz., MES Arts and Science College, Chathannoor (UNAIDED) by a team consisting of Adv.Muraleedharan Pillai G., the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.S.Nazeeb and Sri.Rajendrakumar P., Members, Syndicate.

The meeting came to an end at 12.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 21.05.2022, be approved.

Item No.42.60

Report on the complaint submitted by Dr. Ratheesh Krishna, Dr. Sagar Sreenivasan, Dr. G. Kishore, Sri. Syam Chunakkara and Sri. Johnson K. Joshy against Dr. Raja Warriar, Director in charge, Centre for performing & Visual Arts, University of Kerala – consideration of – reg.

(PVC/ Ad.AII)

By the orders of the Hon'ble Vice-Chancellor dated 28.02.2022, on the complaint submitted by Dr. Ratheesh Krishna, Dr. Sagar Sreenivasan, Dr. G. Kishore, Sri. Syam Chunakkara and Sri.Johnson K. Joshy against Dr. Raja Warriar, Director in charge, Centre for Performing & Visual Arts, University of Kerala, Pro-Vice-Chancellor conducted an enquiry and the report is as follows.

The complainants have alleged that there is an FIR against Dr. Raja Warriar registered in Thrissur West Police Station on 25.02.2022 under Sections 354 & 354A, IPC which are the sections that deal with sexual harrasment and punishment in the Indian Penal Code. But, no formal enquiry/information has been received in the University from the Police so far. Hence, the University need not go ahead with that part of the complaint until and unless the University receives formal intimation regarding the same.

Dr. Raja Warriar was heard on 14.03.2022 based on the complaint and he has put forth his statements against the allegations raised by the complainants.

Dr. Raja Warriar through his statement deposed that he has been teaching in the Centre since its very inception. He has guided 55 M.Phil students. His old students who passed out almost a decade ago are trying to demoralise him. He has catered to the needs of many Universities across India and has published above 30 books and many of them are in the Curriculum of BA / MA of Universities including Mahatma Gandhi University.

The complainants are trying to defame him through their derogatory statements which are baseless. He tried to awake a student by tapping on her hands, when she was found sleeping during his teaching hours while he was teaching in the School of Drama in Thrissur. He is ignorant about the Police Case and FIR.

Centre for performing & Visual Arts tried to excel through its academic activities by organising a 15 month long National Webinar on the Drama Heritage of Kerala, one Seminar, 3 Dramas of Travelling Theatre, one day workshop on Theatre for foreigners in collaboration with ICCR.

He has been requesting continuously to convert the Centre into a Teaching Department and to provide teaching faculty to run the sanctioned MA course to the University.

He has been serving Thrissur School of Drama for the past 10 years as Examiner for BTA, MPA, M.Phil. Examinations & Viva-voce. He is evaluating Ph.D theses from Calicut University continuously and not aware of the 'Black listing' of Calicut University.

Eventhough the Complainants have claimed that they have evidences for the derogatory behaviour of Dr. Raja Warriar, when he used to take classes for them, it may be noted that they have not produced any evidence so far. University is not in receipt of any formal intimation regarding blacklisting/debarring of Dr. Raja Warriar by Calicut University i.e. the pending of Judiciary Proceedings / detention / conviction, etc.

Hence at this juncture, University need not take any actions on Dr. Raja Warriar, the Director in charge, Centre for Performing & Visual Arts.

But the following points are noteworthy for the upliftment of the Centre with immediate intervention of the University.

The crux of the complaint from the academic point of view is that the Centre for Performing & Visual Arts, the very inception of which was for a noble cause namely, to bring the cinema and the drama inside the same frame and to find out new emerging areas of research in the field of Performing & Visual Arts has not been living upto the expectation during the past few years merely due to the lack of academic programmes. But the Centre has indeed contributed a lot in the field in the past through its innovative programmes like Travelling Theatre, Workshops, Seminars, etc.

UGC Regulations 2016 stipulates that only permanent faculty members can guide research students and the centre thus lost research activities as it did not have any permanent faculty member. Now with the discontinuation of M.Phil Programmes, the Centre for Performing & Visual Arts has limited its activities to stage performances and currently running Wagon Theatre, a moving theatre which conducts performances in open stages. This Wagon Theatre has acclaimed applaus from the student community as a well as the general public. It has already conducted special shows before the Hon'ble Governor, Chief Minister, etc. over and above its routine shows at the campuses of all affiliated colleges. Eventhough the Wagon Theatre is running successfully, the fact that the centre is not having any academic activities is a big flaw which has to be rectified at the earliest.

Recommendations

1. Immediate steps may be initiated to start a PG Programme / Diploma Programme on Performing & Visual Arts.
2. Six Months Certificate Programme / one year Diploma / PG Diploma Course may also be started as an initial step to revive the academic activities of the centre. The introduction of integrated PG Programmes shall also be looked into.
3. The programmes may be designed and started with the academic collaboration of institutes of national importance like National School of Drama, New Delhi, Film and Television Institute, Pune and Government Film and Television Institute, Bangalore. Online classes shall be arranged with eminent faculties of these institutes.
4. More teachers in contract basis may be appointed in the centre for smooth running of programmes.
5. Practical sessions and interactions shall be arranged in the centre with eminent theatre artists / actors / film makers, etc. to make the course more attractive to the new generations.

Resolution of the Syndicate

The Syndicate discussed and accepted the report submitted by the Pro-Vice-Chancellor and **RESOLVED** to approve the recommendation of the same.

FURTHER RESOLVED to entrust the Vice-Chancellor to constitute a Monitoring Committee for the upliftment of academic activities of the Centre.

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Item No.42.61

Upgrading the International Centre for Kerala Studies (ICKS) into a Teaching Department -Assent of the Hon'ble Chancellor -Reporting to the Syndicate -reg.

(Ac.L)

The Syndicate at its meeting held on 17/04/2018 vide item no.34.02.01 considered and resolved to approve all items in the minutes of the meeting of the Budget Implementation Cell held on 11/04/2018.

The Syndicate at its meeting held on 16/11/2018, vide item no.07.76 considered and resolved that the proposal to upgrade the International Centre for Kerala Studies (ICKS) into a Teaching Department be approved.

As per the Kerala University First Statutes,1977, a University Department of Study and Research is one established by the Statute and under the direct control of the University as specified in Chapter 37 “University Departments”, Statute 1 of the Kerala University First Statutes,1977. Hence inclusion/ up gradation of a new Department can be effected only through an amendment to the Kerala University First Statutes, 1977. As such, an amendment proposal for including/formation of a new Department, namely “Department of Kerala Studies” after the name of Department of Geo-Information Science and Technology was placed before the Senate held on 18th and 19th February 2019.

The Senate at its meeting held on 18th and 19th February 2019 vide item no.(I) 20 considered and approved the proposal to amend the Kerala University First Statutes,1977 in Chapter 37 under the heading “University Departments”, in Statute 2.Accordingly, inclusion of a new Teaching Department – 33 P-”Department of Kerala Studies” after item “33 O” has been proposed and the same has been approved by the Senate.

The above amendment to the Kerala University First Statutes,1977 in Chapter 37 under the heading “University Departments”, in Statute 2 ,to include a new Teaching Department – 33 P-”Department of Kerala Studies” after item “33 O” was submitted to the Hon’ble Chancellor for his assent as envisaged under Section 35(5) of the Kerala University Act,1974 vide D.O.Lr.No.Ac.L/S/2827/2019 dated 26/03/2019.

The Office of the Hon’ble Chancellor vide communication No.GS6-1067/2019 dated 13/05/2021 has communicated that the Chancellor is pleased to give assent on 11/05/2022 to the amendment to the Statute 2, Chapter 37 of the Kerala University First Statutes,1977 for including item 33 P- “Department of Kerala Studies” as proposed.

The Hon’ble Vice – Chancellor has ordered to report the matter to the Syndicate.

Accordingly, the matter of assent of the Hon’ble Chancellor to the amendment to the Statute 2, Chapter 37 of the Kerala University First Statutes,1977 for including item 33 P- “Department of Kerala Studies”is reported to the Syndicate for noting and consideration.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.62 മലയാളംപഠനവകുപ്പ്- ജീപത്തറാവുവിശേഷാൽപതിപ്പ്- സംബന്ധിച്ച് (Ad.A.II)

കേരളസർവകലാശാല മലയാളവിഭാഗത്തിന്റെ ഗവേഷണ പ്രസിദ്ധീകരണമായ ഭാഷാ സാഹിത്യുടെ ത്രൈമാസ ലക്കങ്ങളെ ബാധിക്കാത്തവിധത്തിൽ, അന്തരിച്ച പ്രൊഫസർ പത്തറാവുവിന്റെ പേരിൽ ഒരുവിശേഷാൽ പതിപ്പ് അദ്ദേഹത്തിന്റെ പ്രബന്ധങ്ങൾ ഉൾപ്പെടുത്തിക്കൊണ്ട് സാറിന്റെ ഒന്നാം ചരമവാർഷികമായ 2022 ജൂൺ 15 നു പുറത്തിറക്കാൻ ഡിപ്പാർട്ടുമെന്റുകൗൺസിൽ ആഗ്രഹിക്കുന്നതായി മലയാളം പഠനവകുപ്പധ്യക്ഷ 06.05.2022 തീയതിയിലെ കത്തുമൂലമനുഭവമനുഭവിച്ചിരിക്കുന്നു. സർവകലാശാല പ്രസ്സിൽ ഇത് അച്ചടിക്കുന്നതിന് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ അനുവാദം നൽകണമെന്നും കത്തിൽ അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം പ്രസ്തുതവിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the above request be agreed to.

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Item No.42.63 Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 13.05.2022 – Minutes – Reporting of -reg.

(Pl. G)

A combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held at 11 AM on 13.05.2022 in the Senate Hall.

In order to take immediate action, the Committee recommended to request the Hon'ble Vice-Chancellor to approve the recommendation on the only item **to set up garden including lawn and sitting benches, in front of the Hostels of the University at Kariavattom and Thycaud (Vazhuthacaud) by using the fund of Rs. 25 lakh envisaged for it in the Budget Speech, 2022-23**, in the minutes of the Combined meeting of the Standing committees of the Syndicate on Planning & Development and Finance, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

Accordingly, the Vice-Chancellor approved the recommendation on the only item in the minutes of the combined meeting of the Standing committee of the Syndicate on Planning & Development and Finance invoking section 10(13) of the Kerala University Act, 1974.

Hence, the above action taken by the Vice-Chancellor, is reported to the Syndicate. [Copy of the Minutes appended]

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON 'PLANNING AND DEVELOPMENT' AND FINANCE

Date and Time : 13.05.2022 ; 11 AM
Venue : Senate Hall, SH Campus, Palayam

Members

- Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] - Sd/-
- Adv.K.H.Babujan, Member, Syndicate [Convener, SC on Finance] - Sd/-
- Dr.S.Nazeeb, Member, Syndicate - Sd/-
- Dr.K.B.Manoj, Member, Syndicate - Sd/-
- Sri.B.P.Murali, Member, Syndicate - Sd/-
- Adv.Muralidharan Pillai.G, Member, Syndicate - Sd/-
- Sri.Bijukumar. G, Member, Syndicate - Sd/-
- Sri.Jairaj. J, Member, Syndicate - Sd/-
- Dr.K.G. Gopchandran, Member, Syndicate - Absent
- Dr.Vijayan Pillai. M, Member, Syndicate - Sd/-
- Sri.Arun Kumar. R, Member, Syndicate - Absent
- Adv. B.Balachandran, Member, Syndicate - Online- present
- Sri.Rajendrakumar.P Member, Syndicate - Sd/-
- Sri. M S Arunkumar MLA, Member, Syndicate - Sd/-

The meeting began at 11AM.

Item No.42.63.01 *Budget Speech, 2022-23, Item No. 111 Beautification works in front of the Hostels at Kariavattom and Vazhuthacaud- -Proposal -reg.*

[Ad.BI]

In the Budget Speech, 2021-22 (Item No. 92), an amount of Rs. 20 Lakh was envisaged for setting up of lawn and sitting benches in front of the Hostels at Kariavattom and Vazhuthacaud. The Syndicate at its meeting held on 20.01.2022, vide item no. 36.88 had resolved to entrust the work with the State Agri Horti Society (SADCOS), an agency accredited by the Govt. of Kerala, after obtaining approval for the same from the Government. Accordingly, the Government was requested to grant permission to entrust the above work with State Agri Horti Society (SADCOS). In reply, the Government, vide letter no. B3/41/2022-HEDN dated. 02.04.2022 has requested to select accredited agency for executing the work from the list of agencies as per G.O(P)No. 77/2019/Fin dated. 04.07.2019, and observing guidelines as per G.O(P)No. 77/2019/Fin, G.O(P)No. 67/2021/Fin dated. 28.04.2021 and G.O(P)No. 7/2022/Fin dated. 17/01/2022 or go for an open tender. Accordingly, the University Engineer was requested to offer remarks/urgent action in this regard, vide letter dated. 21.04.2022.

In the meantime, the University Engineer, vide note dated. 26.04.2022 has forwarded the proposal in phased manner (Phase I & Phase II) for the beautification works in front of the Hostels at Kariavattom and Thycaud, is as follows,

Phase I

1.	Additional Women's Hostel at Kariavattom Campus	Rs. 1,00,000/-
2	PG Women's Hostel at Kariavattom Campus	Rs. 1,00,000/-
3	SC funded Women's Hostel at Kariavattom Campus	Rs. 1,00,000/-

4	Electrification works for the Hostels(Additional Women's Hostel, PG Women's Hostel & SC funded Women's Hostel)	Rs. 1,00,000/-
5	PG Men's Hostel at Kariavattom Campus	Rs. 1,00,000/-
6	Researchers' Men's Hostel at Kariavattom Campus	Rs. 1,00,000/-
7	Teachers' Hostel at Kariavattom Campus	Rs. 1,00,000/-
8	Electrification works(PG Men's, Researchers' Men's & Teachers' Hostel)	Rs. 1,00,000/-
9	Women's Hostel at Thycaud (including Electrification)	Rs. 3,00,000/-

The University Engineer has requested to accord sanction to execute the above works within the delegation of powers of the University Engineer/Assistant Executive Engineer by inviting quotations in connection with the upcoming NAAC Visit.

Phase II

It is stated that the detailed estimate for the beautification for all the hostels will be prepared for executing the works after the NAAC visit. The phase II works may be arranged through Accredited agencies based on the government orders.

The Syndicate at its meeting held on 11.05.2022, item.no. 41.119 has resolved that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development & Finance.

As ordered by the Vice Chancellor, the aforesaid proposal submitted by the University Engineer for the beautification in front of the Hostels at Kariavattom and Vazhuthacaud (Copy Appended), is placed before the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development & Finance for consideration and appropriate recommendations.

RECOMMENDATION :

- *To set up garden including lawn and sitting benches, in front of the Hostels of the University at Kariavattom and Thycaud (Vazhuthacaud) by using the fund of Rs. 25 lakh envisaged for it in the Budget Speech, 2022-23 (Item No. 111), within 2 weeks.*
- *Observing the guidelines as per the GO (P) No.7/2022/FIN dated 17.01.2022, the Committee recommended to entrust the work with the State Agri Horti Society, an accredited agency of the Government and to direct the Society to submit an estimate for the abovementioned work within 2 days, based on DSR.*
- *To entrust the Pro-Vice-Chancellor and Dr. S.Nazeeb (Member, Syndicate) to conduct a discussion with the State Agri Horti Society on the estimate of the work submitted by the Society immediately on the receipt of the estimate.*

[The committee recommended to request the Hon'ble Vice Chancellor to approve the recommendation on this item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974].

The meeting came to an end at 12.15 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 13.05.2022, be noted.

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Item No.42.64 ***TKM College of Arts & Science, Kollam- Appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as DDO (Eighth term), Approval of – reg.***

(Ac.FI)

The Manager, T.K.M College of Arts & Science, Kollam, has requested to approve the appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as DDO of the College or a further period of three months w.e.f 26/05/2022 (Eighth term).

It may be noted that the University had given approval for the appointment of Dr.Chitra Gopinath as DDO for the Seventh term w.e.f 26.02.2022 vide U.O No. 2579/2022/UOK dated 01.04.2022.

As per the norms and procedures for the selection of Teachers for the appointment in Private affiliated Colleges vide ammended U.O No Ac.FV/50501/2013 dated 25/02/2014 "In exceptional cases the Vice -chancellor may approve the appointment of any member of the teaching staff of a

college as Drawing and Disbursing officer on request of Educational Agency subject to maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms".

The Syndicate at its meeting held on 20.01.2022 while considering the proposal for the approval of Dr.Anuja C.S, Associate Professor in Education as DDO of Karmela Rani Training College Kollam had resolved to direct the educational agencies to appoint senior most teacher of the college / atleast an Associate Professor as DDO henceforth and the term of appointment shall not exceed 3 consecutive terms. It is further resolved to inform the Educational agencies of all Private Aided Colleges to fill the vacancy of Principal before 31.05.2022.

In this regard a Circular Dated 30.12.2021 has already been issued by the University informing the managements of Private Aided Colleges Affiliated to the University to appoint regular Principals in the College within three consecutive terms of appointment of DDO and proposal to extend the term of appointment of DDO beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

In this context it may be noted that, Dr.Chithra Gopinath is an Assistant Professor in Chemistry at TKM College of Arts & Science Kollam. The Educational agency has already requested a panel of experts for constituting Selection Committee in connection with the direct appointment of a Principal in the College and the file is under processing.

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, the **proposal regarding the appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as Drawing & Disbursing Officer of T.K.M College of Arts & Science, Kollam, for the eighth term comprising of three months w.e.f 26.05.2022**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.42.65 *Malayalam Lexicon - Appointment on contract basis to existing vacant posts - Letter from Smt. Priya PT – Reg.*

(Ad D III)

The remarks from the Editor, Malayalam Lexicon vide Letter No.12/Mal.Lex./2022 dated 12.02.2022, to take appropriate decision regarding appointment to the vacant posts of 4 Technical assistants and 4 Editorial assistants through contract or by deputation until direct recruitment is made to the posts through PSC, was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation.

The Syndicate held on 16.03.2022, vide item No.38.46.18, resolved to entrust the matter of recruitment in contract basis to the existing vacant posts in Malayalam Lexicon with the Registrar, for taking necessary steps.

The Editor in charge vide letter No.34/Mal.Lex./2022 dated 12.05.2022, informed about the current status of posts in the Department of Malayalam Lexicon, as per the orders of the Registrar.

Present vacant posts in the Department of Malayalam Lexicon

Sl No	Name of Post	Sanctioned post	Vacant Post
1	Editor	1	In charge
2	Asst. Editor	2	2
3	Sub Editor	3	4
4	Lexicon Asst.	1	1
5	Technical Asst.	10	4
6	Drafting Asst.	5	5
7	Administrative Officer	1	1
8	Assistant	2	1
9	Computer Assistant Gr. II	1	1
10	Library Boy/Girl	2	1
11	Sweeper	1	1
12	Peon	2	1

Subsequently, a meeting was conducted on 23.05.2012 at the Registrar's chamber with the Editor, Malayalam Lexicon and DR (Admin II) to discuss about the proposals for accelerating the works in the Department of Malayalam Lexicon regarding the correction and updation of Lexicon IXth volume and publication of the remaining volumes.

The Editor in Charge informed that

1. It was envisaged that a total of 12 volumes of the Malayalam Lexicon will have to be published, and currently the works on the Xth volume is going on. However, the Malayalam Lexicon IXth volume already published has 724 pages, and has more than 10000 errors and Omissions which need to be corrected. For correction of errors, the Lexicon Staff has completed the comparison of only around 110 pages of the Lexicon. The remaining pages need to be corrected and omissions included before the IXth volume could be republished or Corrigendum issued.
2. For the effective functioning and supervision of the Department of Malayalam Lexicon, the Editor in Charge needs to be assigned at least two full days of office work in the Malayalam Lexicon.
3. For effectively and efficiently managing the editorial works, a Sub Editor with scholarly knowledge of the language may be appointed on contract basis who could also supervise the day to day activities of the Department in the absence of the Editor.
4. Requested to make urgent recruitment to the existing vacant posts in the Department of Malayalam Lexicon
5. For the correction and updation of the Lexicon IXth volume, a team of 8 scholars may be constituted for the completion of work in a time bound manner by dividing the pages between these Scholars. The remuneration may be given on the basis of pages completed @Rs.500/- per page and the expenditure in this regard may be realized by re-appropriation from the Budget head "Publishing of Volumes"

After discussion of the proposals presented by the Editor in Charge for accelerating the works in the Department of Malayalam Lexicon regarding the correction and updation of Lexicon IXth volume and publication of the remaining volumes, the following suggestions were made to

7. Appoint One Sub Editor, One Lexicon Assistant and Four Technical Assistants, all on contract basis in the existing vacant posts in the Department of Malayalam Lexicon as per the terms and conditions prescribed in the Ordinance.
8. Select eight Scholars for the completion of the IXth volume of Malayalam Lexicon with a remuneration @Rs.500/- per page, the expenditure in this regard may be realized by re-appropriation from the Budget head "Publishing of Volumes".

As per the orders of the Vice Chancellor, the suggestions detailed above regarding the proposals presented by the Editor in Charge for accelerating the works in the Department of Malayalam Lexicon regarding the correction and updation of Lexicon IXth volume and publication of the remaining volumes, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Finance.

FURTHER RESOLVED to invite the Editor, Malayalam Lexicon in the above Committee.

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Item No.42.66

Minutes of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022-Approval of- reg.

(M&C.I)

The minutes of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022 is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations under the Item Nos. 6 & 7 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 18.05.2022, 04.30 pm
Venue : Senate Hall

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Sri.Arunkumar R	Member Syndicate	Sd/-
3. Prof.K.Lalitha	Member Syndicate	Sd/-
4. Sri.Jairaj.J	Member Syndicate	Sd/-

Members Absent

1. Dr.K.G.Gopchandran	Member Syndicate
2. Adv.K.H. Babujan	Member Syndicate
3. Sri.Bijukumar.G.	Member Syndicate
4. Adv.Muralidharan Pillai G	Member Syndicate
5. Dr.Vijayan Pillai M	Member Syndicate
6. Dr.S.Nazeeb	Member Syndicate

Item no.42.66.01 Conduct of Special Examination for MA English Language and Literature (Second Semester) Degree Examination, November 2021- request-reg:

(EG XI A)

The Second semester PG Degree Examinations, November 2021 was conducted from 6th to 15th, December 2021. The Principal, VTMNSS College Dhanuvachapuram, has forwarded the request of two candidates Smt. Parvathy S. Nair (53020145014) and Smt.Nandana A.S., (53020145011) for conducting of special examination of Second Semester, (November 2021) as these candidates couldn't attend the examination due to the Covid 19 pandemic.

Smt. Parvathy S. Nair has stated in her request that, she was unable to attend the papers EL 221-'Modernism to the Present' and EL-222-'Indian Writing in English' conducted on December 06& 08, 2021 respectively as she was tested Covid positive and was under home quarantine for seven days.

Smt.Nandana A.S., has stated in her request that, she was unable to attend the papers EL 223-'American Literature' and EL-224-'Critical Studies' conducted on December 10 & 13,2021 respectively as she was on home quarantine for seven days due to primary contact.

Hence, as ordered by the Vice Chancellor,the request of Smt. Parvathy S. Nair (53020145014) & Smt. Nandana A.S., (53020145011) for the conduct of Special Examination(S2) is hereby placed before the Standing Committee of the Syndicate on Examinations.

Recommendations: The Committee considered the above matter and recommended that special examination for second semester MA/M.Sc/M.Com Degree examinations in the wake of Covid-19 be granted.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be approved.

Item no.42.66.02 Conduct of Special Examination for B.P.Ed S3 students who represented the University sports events-reg.

(EG II)

The Director, Department of Physical Education, University of Kerala has informed that some of the students of Third Semester B.P.Ed (2 year) course of 2020 batch, who have represented the University of Kerala in various South Zone and All India Inter University Tournaments during the academic year 2021-22, missed their University Examinations conducted in March 2022. Therefore, it has been requested to sanction the conduct of special examinations to the students who have represented the University in various tournaments as follows.

Sl.No	Name of the Candidate	Candidate Code	Subject	Date of Examination not attended
1	Anathu Vijayan L V	20500010	BPEDCC 332-Sports Training	23/03/2022
			BPEDCC 333-Sports Injuries and Rehabilitation	25/03/2022
2	Jiji Kunjumon	20500023	BPEDCC 331 - M0. Methods of Teaching and ICT in Physical Education	21/03/2022
			BPEDCC 332-Sports Training	23/03/2022
			BPEDCC 333-Sports Injuries and Rehabilitation	25/03/2022
3	Vivek V Pai	20500046	BPEDCC 331 - Methods of Teaching and ICT in Physical Education	21/03/2022
			BPEDCC 332-Sports Training	23/03/2022

The valuation process of the above Examination started on 26.04.2022.

As per the orders of the Vice-Chancellor, the matter as to whether a Special Examination be conducted for the above mentioned students is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations: *The Committee considered the above matter and recommended to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be approved.

Item no.42.66.03 Disposal of used Question Paper covers lodged in the various Examination Centres of the University-reg.

(CE III)

The officers deputed for the stock verification of unused answerscripts reported that many examinations centres are lodged with old Question Paper Covers. The Chief Superintendents and Principals of many Examination Centres have requested the University to give necessary directions to dispose the used Question Paper Covers.

The Question Paper Covers are cloth lined outer covers for sending sealed question paper packets to the Examination Centres. The Examination manual of the university is silent over the disposal of the used question paper cover. The University till date has not issued any directions over the disposal of used Question Paper Cover.

Hence as per orders of the Hon'ble Vice-Chancellor the matter regarding Disposal of used Question Paper covers lodged in the various Examination Centres of the University is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended to dispose of the used question paper covers stocked in colleges after the respective results are published by the University, provided there are no reported complaints/cases against the conduct of such examinations. Further recommended to bring in necessary modifications in the Kerala University Examination Manual regarding this change.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be approved.

Item no.42.66.04 Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 13.05.2022-reg

(M&C I)

The Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 13.05.2022 is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation (Minutes appended).

Recommendations: *The Committee considered the above matter and recommended to approve the recommendations of the Sub Committee.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be approved.

Item no.42.66.05 ***Pending bills of Examiners towards remuneration for evaluation of answer scripts – reg.***

(AR[EB & (M&C)])

The Administrative Officers of various UG and PG valuation camps during the period 2017-2019 were directed to process the pending remuneration bills due for payment to Examiners towards evaluation of answer scripts. Accordingly, the Administrative Officers submitted the bills to EC sections and payment to Examiners has almost been effected as per the statement forwarded from the EC Sections. However a few sets of remuneration bills have been returned to the Administrative Officers concerned for effecting necessary corrections and are still pending for payment. The Syndicate at its meeting held on 27.01.2021 further resolved that the period for final settlement be worked out by the Controller of Examinations in consultation with EC and Audit sections, guidelines to process pending bills as part of remuneration for valuation at various camps were prepared. All the remuneration bills of Examiners who attended the valuation camps from December 2019 to August 2021 has been entrusted with the Audit team and the process of auditing is being conducted in a time bound manner. The matter is reported to the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the above matter and recommended to settle the payment of remuneration to the examiners on the preaudited bills at the earliest. Further recommended that the camp Administrative Officers concerned shall rectify the defective bills so as to enable speedy settlement of payment of remuneration within one month.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be approved.

Item no.42.66.06 ***Request for granting First Semester Special Examination, August 2021 – Non-covid case- reg.***

(ES VI)

The Principal, College of Applied Science, Adoor has forwarded an application of Sri. A. R. Adithya, candidate of BA English and Communicative English for permitting him to appear for First Semester Special Examination August 2021 as he couldn't attend the First Semester regular examination conducted on 11.10.2021 alone due to chronic medical condition (other than covid illness). The First Semester regular examinations were conducted during the period from 01.10.2021 to 22.10.2021. Medical certificate has also been submitted in support of the claim.

Special examination is yet to be conducted for candidates of the above semester who have not attended the examination due to Covid.

As per the orders of Vice Chancellor, the request in respect of Sri. A.R. Adithya to permit to appear for the single paper Basics of Communication at the first semester August 2021 Special Examination is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations: *The Committee considered the above matter and recommended to agree to the request.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be noted.

Item no.42.66.07 **Scheduling of various forthcoming University Examinations -reg**
Recommendations: **The Committee recommended to conduct the forthcoming examinations as per the following schedule:**

PG Degree Examinations

S1 PG Degree Examinations: 30.05.2022, 01.06.2022, 03.06.2022, 07.06.2022, 09.06.2022.

S4 PG Degree Examinations: 20.07.2022, 22.07.2022, 24.07.2022, 27.07.2022, 29.07.2022.

S4 PG Project submission date: 05.08.2022.

S2 PG Degree Examinations: 23.08.2022, 25.08.2022, 29.08.2022, 31.08.2022, 02.09.2022.

PG (New Generation) Degree Examinations

S3 PG (New Generation) Degree Examinations: 14.06.2022, 16.06.2022, 21.06.2022, 23.06.2022, 27.06.2022.

S4 PG (New Generation) Degree Examinations: 02.08.2022, 04.08.2022, 09.08.2022, 11.08.2022, 17.08.2022.

S4 PG (New Generation) Project submission date: 25.08.2022.

UG Degree Examinations

S3 UG Degree Examinations: 31.05.2022, 02.06.2022, 06.06.2022, 08.06.2022, 10.06.2022, 13.06.2022, 15.06.2022, 17.06.2022, 20.06.2022, 22.06.2022, 24.06.2022, 27.06.2022.

S1 UG Degree Examinations: 29.06.2022, 01.07.2022, 04.07.2022, 06.07.2022, 08.07.2022, 11.07.2022, 13.07.2022, 15.07.2022, 18.07.2022, 20.07.2022, 22.07.2022, 25.07.2022.

S4 UG Degree Examinations: 03.08.2022, 05.08.2022, 10.08.2022, 12.08.2022, 16.08.2022, 19.08.2022, 22.08.2022, 24.08.2022, 26.08.2022.

S2 UG Degree Examinations: 14.09.2022, 16.09.2022, 19.09.2022, 22.09.2022, 26.09.2022, 28.09.2022, 30.09.2022, 03.10.2022, 06.10.2022, 10.10.2022, 12.10.2022, 14.10.2022.

S5 UG Degree Examinations: 05.12.2022, 07.12.2022, 09.12.2022, 12.12.2022, 14.12.2022, 16.12.2022.

Commencement of classes

S5 UG Degree: 18.07.2022.

Considering the exigency, the Committee further recommended to request the Hon'ble Vice Chancellor to approve the recommendations under the Item Nos. 6 & 7, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Standing Committee of the Syndicate on Examinations held on 18.05.2022, be noted.

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Examinations to rework the schedule of S1, S4, S2 and S5 UG Degree Examinations.

Item No.42.67 **National Service Scheme – Releasing of funds for Regular activities to colleges – Reporting of – reg:**

(NSS)

The funds received from The Ministry of Youth affairs and Sports through State NSS Office for Regular activities and Special camps of National Service Scheme are to be disbursed to the affiliated colleges having NSS units in a time bound manner, for the smooth functioning of National Service Scheme at college level. Forty Two colleges who have submitted audit reports/utilization certificates for the previous years were to be released fund for NSS regular activities, the aggregate amount being Rs. 15,38,621/- (Rupees Fifteen Lakh Thirty Eight Thousand Six Hundred and Twenty One only). The Finance have endorsed the payment vide Endt. No. FOS 5555/Finance II/2021-22 dated 19/02/2022.

The Vice-Chancellor has accorded sanction for the release of Rs. 15,38,621/- (Rupees Fifteen Lakh Thirty Eight Thousand Six Hundred and Twenty One only) to 42 Colleges, meeting the expenditure from NSS funds, subject to reporting to the Syndicate. U.O. No. NSS/KU/RG/2021-22 dated 16/03/2022 has been issued in this regard.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.68 **National Service Scheme – Releasing of funds for Special Camp to colleges – Reporting of – reg:**

(NSS)

The funds received from The Ministry of Youth Affairs and Sports through State NSS Office for Regular activities and Special camps of National Service Scheme are to be disbursed to the affiliated colleges having NSS units in a time bound manner, for the smooth functioning of National Service Scheme at college level. Forty Six colleges who have submitted audit reports/utilization certificates for the previous years were to be released fund for NSS Special Camp, the aggregate amount being Rs.18,30,600/- (Rupees Eighteen Lakh Thirty Thousand Six Hundred only). The Finance have endorsed the payment vide Endt. No. FOS 5556/Finance II/2021-22 dated 19/02/2022,

The Vice-Chancellor has accorded sanction for the release of Rs.18,30,600/- (Rupees Eighteen Lakh Thirty Thousand Six Hundred only) to 46 Colleges, meeting the expenditure from NSS funds, subject to reporting to the Syndicate. U.O. No. NSS/KU/SPL/2021-22 dated 16/03/2022 has been issued in this regard.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.42.69 **Minutes of the meetings for the strengthening of security measures in the Senate House and Kariavattom Campuses-Approval of-reg:-**

(Ad.All)

As per the orders of the Hon'ble Vice-Chancellor the minutes of the meetings for strengthening of security measures in the Senate House Campus and the Kariavattom Campus held on 20.04.2022 and 21.04.2022 respectively are placed before the Syndicate (copy of the minutes are appended).

MINUTES OF THE MEETING FOR STRENGTHENING OF SECURITY MEASURES IN UNIVERSITY OF KERALA ,S.H CAMPUS

VENUE : SENATE CHAMBER
DATE : 20.04.2022
TIME : 04.00 pm

Members present

- | | | |
|--|---|------|
| 1) Dr. P P Ajayakumar, (Pro-Vice-Chancellor) | : | Sd/- |
| 2) Adv.B Balachandran, (Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings) | : | Sd/- |
| 3) Dr.S Nazeeb, (Member Syndicate) | : | Sd/- |
| 4) Dr.Gopchandran K G, (Member Syndicate) | : | Sd/- |
| 5) Dr. K.S.Anil Kumar, Registrar | : | Sd/- |
| 6) The Security Officer, Security Wing, University of Kerala | : | Sd/- |

The meeting started at 04.30.pm and 33 security guards and Security Officer, SH Campus attended the meeting. Pro Vice Chancellor addressed the issues still unresolved regarding security measures viz;

- ***Security measures to improve in S H Campus and Continuous duty should be avoided as it compromises the quality of security surveillance. Traffic, Visitors and Illegal Parking to be regulated.Eventhough new security guards have been recruited the quality has not been improved.Security Officer has to be more vigilant.Theft in the garden to be viewed seriously. Unnecessary Mobile Phone usage is to be avoided during duty time.Strict measures to be taken against delinquent officers.***

Security Guards raised the following points that need to be addressed

- *It is advisable to have Separate parking space for staff, per day 11 Security only and that causes manpower shortage in SH Campus. Per day 18 men are needed for efficient guarding. Staff and Visitors, Threatening security staff to be prevented.*

Registrar concluded the meeting with the following remarks

- *Unauthorised parked Vehicle numbers to be noted and reported to the Registrar.*
- *IDE Gate to be closed and opened only with prior permission,*
- *Health Centre gate to be opened.*
- *Members of Syndicate Adv.B.Balachandran, Dr.S.Nazeeb and Security Officer to meet regarding further measures on security measures.*
- *Strict action will be taken against delinquent security guards.*

The meeting came to a close at 05.30.pm

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting for strengthening of Security measures in University of Kerala, Kariavattom Campus held on 20.04.2022, be approved.

MINUTES OF THE MEETING FOR STRENGTHENING OF SECURITY MEASURES IN UNIVERSITY OF KERALA ,KARIAVATTOM CAMPUS

VENUE : CLIFF HALL KARIAVATTOM
DATE : 21.04.2022
TIME : 03.30 pm

Members present

- 1) Dr. P P Ajayakumar, (Pro-Vice-Chancellor) Sd/-
- 2) Dr. S. Nazeeb, (Convener, Standing Committee of the Syndicate on Academics and Research) :
- 3) Adv.B Balachandran, (Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings) : Sd/-
- 4) Dr.Gopchandran.K.G, Member Syndicate, University of Kerala : Sd/-
- 5) Dr. K.S.Anil Kumar, Registrar : Sd/-
- 6) The Security Officer, Security Wing, University of Kerala, Kariavattom: Sd/-

The meeting started at 04.10 pm, with 29 security guards and Security Officer Karyavattom and discussed the following

- **Pro-Vice-Chancellor addressed the function and elaborated on the upcoming NAAC visit, and the need to finish the works of compound wall in Karyavattom Campus. Construction of side walls and Sign Boards are also partially completed.**

Unwanted entry in Opto Electronics using fire fighting, ladder and Geological Museum, rooftop has to be prevented. Security issues has to be promptly reported to Registrar without fail. Movement of traffic to be controlled meticulously.20 Cycles entrusted to security not used fruitfully.

Member Syndicate Dr.S.Nazeeb remarked of Police to be informed after 12.00 pm for booking the miscreants inside Campus. Inmates returning at odd times to be strictly informed to Guest House. Ladies visit in men's hostel to be reported. Wall in men's hotel to be repaired and RH Gate to be closed by 07.30 pm. Entry should be through front door only. No Parking & Parking Boards to be installed wherever necessary. Unwanted Mobile use to be restricted during duty time.Main Gate should remain closed after 08.00 pm. The possibility of extending the contract period of Security Guards to 11 months to be explored and salary has to be credited in the account of security guards before 5th of each month.

Dr Gopchandran Member Syndicate opined that Different system is to be followed in ensuring security in S H and Kariavattom Campus.

Professionalism is lacking in security system as in a national campus with Technopark and Kazhakoottam nearby. Hence Professional correction is required from security wing.

Security Guards raised the following points.

- **Dedicated Car parking area to be demarcated including Archaeology building parking area .CCTV cameras are required as the area to be covered is vast.Cameras are still not installed .Decision to be made in above all points.And to strictly adhere to Ladies Hostel timing for PG students.One Bathroom is inadequate for the entire security staff. A changing room also required.**

•**Security Officer, Kariavattom replied to the points raised viz**

The use of bicycles is functioning correctly and a shed is needed for its safe keeping..One Security Guard is needed in Guest house. After 06.00 pm the main Gates are regularly closed and IDs checked.

Registrar replied to all the issues raised above:

•**Discipline is inevitable especially in every educational institution.**

Complaints shows the lenient approach taken in our University in security issues. Vehicle entry system to be more meticulous and vigilant as in ISRO campus. Already legal advice has been received in favour of extending the contract period to 179 days subject to approval of Syndicate. All steps will be taken to ensure Salary to be credited before 5th of each month. HoDs to be issued a Circular regarding the decisions taken in this meeting. The commissioning of Digital Surveillance System in both the campuses will solve almost all issues. Dedicated work and mind set in the event of developmental activities is the need of the hour.

Meeting came to a close at 5.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting for strengthening of Security measures in University of Kerala, Kariavattom Campus held on 21.04.2022, be approved.

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Item No.42.70 **Minutes of the meeting of the Harithalayam Monitoring committee held on 17.05.2022 – Consideration of - Reg.**

(Ad Misc)

The minutes of the meeting of the Harithalayam Monitoring committee held on 17.05.2022 is placed before the Syndicate for consideration and decision.

Minutes of the meeting of the Harithalayam Monitoring Committee

Date & Time : 17.05.2022, 06.00pm
Venue : Seminar Hall, CLIF Kariavattom

Members Present: -

1. Dr. P. P. Ajaya kumar, Pro-Vice- Chancellor(In the Chair)
2. Dr. S. Nazeeb, Member, Syndicate
3. Adv. K. H. Babujan, Member, Syndicate
4. Dr. Gopchandran K.G, Member, Syndicate
5. Dr.Pramod Kiran R.B, Co-ordinator, Harithalayam Project
6. Dr.P.M.Radhamany, Convener, Paddy Cultivation
7. Dr. P. Raghavan, Special Officer, Harithalayam project
8. Dr. Suhara Beevy.S, Convener, Vegetable and Tuber Crop Cultivation
9. Dr.T.S.Swapna, Professor & Head, Dept of Botany
10. Dr. Shiburaj S, Professor, Dept of Botany
11. Dr. Sabu Joseph, Professor, Dept of Environmental Science
12. Dr. A Gangaprasad, Professor, Dept of Botany
13. Dr. Salom Gnana Thanga.V, Convener, Teak Plantation
14. Sri. R. Raj Narayan, JR Campus Administration(i/c)

Officials Present

1. Dr. K.S Anilkumar, Registrar
2. Sri. Ramesh . T.S Assistant Executive Engineer(Civil)

Members Absent:-

1. Adv. A. Ajikumar, Member, Syndicate.
2. Sri. Bijukumar G Member, Syndicate.
3. Adv. B. Balachandran, Member, Syndicate.
4. Sri. B. P Murali Member, Syndicate.
5. Dr. E. A. Siril Department of Botany
6. Smt. Sobha, University Engineer

The meeting started at 06.00 pm.

The Committee reviewed the status of each cultivation under Harithalayam Project as follows,

1. Paddy cultivation

Dr. Pramod Kiran R B, Chief Coordinator, Harithalayam Project presented the status of paddy cultivation under the Harithalayam project. He explained that due to unforeseen agro-climatic factors, the paddy cultivation has incurred crop loss and consequently financial loss. At present, the paddy field is full of weeds and showcasing the paddy field for the NAAC peer team in this condition is not advisable.

The committee discussed the issue in detail and recommended the following

1. **Lessen the extent of paddy cultivation in the coming season.**
 2. **Weeding in the existing paddy fields and to plant some fresh paddy seedlings in two or three square plots right in the front of the approach to the field, so that it is made presentable before the NAAC peer team.**
 3. **Service of the Agro Service Centre, Kazhakoottam shall be used for this task at an expense which shall be reasonable.**
 4. **To entrust Dr.P.M Radhamany, Convenor, Paddy cultivation to formulate a comprehensive scheme for alternating crops to make paddy farming sustainable under the project in consultation with the faculties of the Department of Botany.**
2. **Vegetable Cultivation.**

Vegetable farming done in the campus has reportedly reached a break even status. Currently the income from vegetable sale is remitted to Kerala University Fund.

The committee discussed the present status of the vegetable farming and recommended the following for further improvements.

1. **To entrust the Chief Coordinator to facilitate utilization of the fund for recurring expense and furtherance of vegetable cultivation in consultation with the Finance officer.**
 2. **Utilize the Casual labourers engaged in the project judiciously for forestation, vegetable farming and campus beautification process under the supervision of Chief Coordinator, Harithalayam Project, HoD, Department of Botany and Joint Registrar, Campus Administration.**
3. **Banana Cultivation**

The Convenor, Banana cultivation pointed out that about 14,000 kgs of banana has been harvested this season and the plants are in good condition to be presented before the NAAC peer team.

4. **Forest Tree plantation**

In view of upcoming Environmental day celebrations, the committee recommended

1. **To plant Indigenous tree varieties such as Jackfruit tree, mango tree, teak plant, Cashew nut tree, Coconut tree (dwarf varieties), red sandal wood tree, guava plant in newly designated areas. Those saplings not available with Social Forestry Division shall be purchased at reasonable rates from commercial nurseries.**
2. **Fallen Acacia of low girth be cut into pieces and auctioned at firewood rates.**

The Committee further recommended the following:

1. **Include participation of students in various cultivations related to Harithalayam Project.**
2. **In view of the upcoming Environmental day celebrations to be held on 6th June 2022, Hon'ble Minister for Agriculture & Hon'ble Minister for Local Self Government shall be invited. Planting of the trees, inauguration of fernery, Oxygen Park, systematic farming project, miyawaki forest, digital garden are to be conducted.**
3. **To conduct function for the Inauguration of Department of Kerala studies and buildings of Archaeology & Biotechnology Departments at CV Raman Hall, CLIF, Kariavattom Campus on 6th June 2022 at 10.30 am.**
4. **To conduct a meeting on 26.05.2022 at 11.00 am at the Department of Botany with Statutory officers, Heads of all Departments, various student union representatives, Representatives of various teaching and non-teaching staff associations, PRO Section for organizing the function to be held on 6th June 2022.**

The meeting came to an end at 08.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Harithalayam Monitoring committee held on 17.05.2022, be approved.

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Item No.42.71 **ONV Memorial Award 2020 – Sanctioning an additional amount of Rs.85,000/- for the award ceremony – Request – Consideration of-reg:-**

(Ad.All)

An amount of **Rs.3,00000/-** (Rupees Three Lakh only) was sanctioned to Dr. S.Shifa, the former Head, Department of Malayalam as provisional advance towards organizing the ONV memorial award and Lecture for the year 2020. The Syndicate at its meeting held on 29.04.2022 has resolved to present the ONV Memorial award for the year 2020 to the poet Sri.Sachidanandhan and to hold the award ceremony on 19.05.2022 at Chavara, Kollam District and also to entrust Dr.S.Nazeeb and Adv. Muralidharan Pillai.G, members, Syndicate to co-ordinate the initial activities of the event. The Syndicate at its meeting held on 11.05.2022 (item No. 41.121) has resolved to sanction an additional amount of **Rs.60,000/-** (Rupees Sixty Thousand only) as provisional advance towards the Ceremony and the same was sanctioned vide U.O.No.Ad.All/1/33405(1)/2022 dated 18.05.2022.

In the meantime, Dr.Seema Jerome, Head, Department of Malayalam vide letter dated 18.05.2022 has informed that an amount of Rs. 1,50,000/- is set aside towards the award amount, for the trophy and the appreciation letter from the provisional advance of Rupees Three lakh sanctioned earlier. In the request it is stated that, Adv. Muralidharan Pillai G, member, Syndicate has informed that an amount of **Rs.85,000/-** may be required additionally for arranging the stage and for other related expenses. Hence the HOD has requested to sanction an additional amount of Rs. 85,000/- for organizing the ceremony.

It may be noted that, an additional amount of Rs.60,000/- has already been sanctioned to Dr.Seema Jerome, Head, Department of Malayalam for the purpose vide UO No.Ad.All/1/33405(1)/2022 dated 18.05.2022, as per the resolution of the Syndicate held on 11.05.2022.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Syndicate for consideration (Request from the Head, Department of Malayalam is appended.)

Resolution of the Syndicate

RESOLVED to sanction an additional amount of Rs. 25,000/- (Rupees Twenty Five thousand only) to Dr.Seema Jerome, Head, Department of Malayalam as provisional advance for meeting the expenses incurred for the conduct of ONV Memorial award for the year 2020.

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Item No.42.72 **Minutes of the Meeting of the Sub Committee Constituted for the conduct of International Yoga Day- 2022 – consideration of – reg**

(Ad DI)

The Syndicate at its meeting held on 11.05.2022 has resolved to conduct International Yoga day on June 21st, 2022 at the University, in co-operation with the Yoga Association of Kerala and CACEE, University of Kerala and to constitute a sub committee for the conduct of International Yoga day on June 21st, 2022 consisting of the Pro-Vice Chancellor, Adv.B. Balachandran, Member Syndicate, Dr.S.Nazeeb, Member Syndicate and the Director, CACEE.

A meeting of the subcommittee has been held on 24.05.2022 at 11.am in the Chamber of Pro-Vice Chancellor. The minutes of the meeting of the subcommittee has approved by the Vice Chancellor.

As ordered by the Vice Chancellor the minutes of the meeting of the sub committee for the conduct of International Yoga day on June 21st, 2022 at the University, in co-operation with the Yoga Association of Kerala and CACEE, University of Kerala is placed before the Syndicate for consideration and appropriate decision.(Minutes appended).

Minutes of the Meeting of the Sub Committee Constituted for the conduct of International Yoga Day- 2022

Date : 24.05.2022
Time : 11.30 A.M
Venue : Chamber of the Pro-Vice Chancellor

Members Present

- 1) Dr. P.P.Ajayakumar, Pro-Vice Chancellor : Sd/-
2) Adv.B.Balachandran, Member Syndicate : Sd/-
3) Dr.S.Nazeeb, Member Syndicate : Sd/-
4) Dr.K.S.Suresh Kumar, Director, CACEE : Sd/-

The meeting started at 11.30 A. M.

The Syndicate at it's meeting held on 11.05.2022, vide Item No.41.79 resolved to conduct International Yoga Day-2022 on June 21st, at the University in co-operation with Yoga Association of Kerala and CACEE, University of Kerala.

The sub-committee constituted for the conduct of International Yoga Day-2022, discussed about the preliminary measures to be taken for conducting the event and recommended the following.

1.	To commemorate the International Yoga Day-2022 on June 21 st at the University of Kerala, in co-operation with the Yoga Association of Kerala and CACEE, University of Kerala, at the University Stadium, by inviting eminent Yoga experts from the state and national level and to conduct a Yoga exhibition with 500 students, as part of the event.
2.	To appropriate an amount of 6 Lakh by reallocating Rupees 4-lakhs earmarked for the conduct of Eminent Sports Person Summit in the Budget Proposal-2022-23 and Rupees 2 lakhs from CACEE, for the conduct of the event.
3.	To include Sri.P.Rajendrakumar, Member Syndicate, Dr.Razia.K.I, Assistant Director, Department of Physical Education and Smt.Sheeja.K.S, Yoga Instructor, Department of Physical Education, in the Sub Committee constituted for the conduct of International Yoga Day-2022.

The committee further recommended to forward the minutes of the meeting to the next meeting of the Syndicate.

The meeting came to an end at 12.00 noon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Sub Committee Constituted for the conduct of International Yoga Day- 2022 held on 24.05.2022, be approved.

FURTHER RESOLVED to open a joined account with the Director, Physical Education and the Director, CACEE for operating the accounts related with conduct of International Yoga Day 2022.

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Item No.42.73 ***Oriental Research Institute & Manuscripts Library - Proposal for the purchase of Furniture - Re-submission of the revised estimate given by ARTCO Ltd-Consideration of-reg.***

(Ad.D.III)

Dr.R.B.Sreekala, Professor & Head, ORI & MssL, vide letter dated 13.05.2022 has forwarded the estimate given by Artisan's Development Co-operative Ltd,4429, Kerala (ARTCO Ltd) for Purchasing Furniture in the Department for an amount of Rs.23,24,391/- by meeting the expenditure from an amount of Rs.25lakhs allotted for renovation work of ORI & MssL under the Budget Speech 2022-23.

The request for the same was placed before the Purchase Committee, in which it is recommended to entrust the Pro-Vice-Chancellor and Dr.K.G.Gopchandran to negotiate with the firm M/s Artisan's Development Co-operative Ltd, 4429, Kerala (ARTCO Ltd) and to present the Negotiation Report before the Syndicate.

Based on this Negotiation report, Dr.R.B.Sreekala, Professor & Head, ORI & MssL has submitted the revised estimate for the purchase of Furniture given by Artisan's Development Co-operative Ltd,4429, Kerala (ARTCO Ltd) for an amount of Rs.5,69,585/- and requested to consider the matter on an urgent basis, vide letters dated 13.05.2022 & 16.05.2022.

The detailed estimate for the purchase of Furniture is as follows.

Sl. No	DESCRIPTION	QTY	Rate Per Item	Amount
HOD ROOM				
1	Hard Wood Officer stable of size 180 x 90 x 75cm with 2 drawer and 2 cupboard	1 Nos	27252.00	27252.00
2	Hard Wood computer table 90x60x75cm with sliding keyboard	1 Nos	4977.00	4977.00
3	Hard Wood Almirah 180x90x45cm with 4 compartments	1 Nos	20025.00	20025.00
4	Executive High back revolving chair with hydraulic lift cushion seat and back	1 Nos	12542.00	12542.00
5	Executive type steel visitors chair with cushion seat and back	6 Nos	5878.00	35268.00
6	Steel corner Soffa Setty (3+2+Corner)	1 Nos	24985.00	24985.00
7	Teak Wood Teapoy with Plywood Micatop 90x60x45cm	1 Nos	9570.00	9570.00
FACULTY ROOM				
8	Hard Wood junior officers table 120x75x75cm with 1 drawer and 1 cupboard	5 Nos	12346.00	61730.00
9	Executive Medium Back revolving chair with hydraulic lift cushion seat and back	5 Nos	6970.00	34850.00
LIBRARY(GROUNDFLOOR)				
10	Library Rack Size 2100H x 600D x 1800W with 5 shelves/ rack and 2 end side cover with centre 100mm strip (All Shelves, side cover are made up of superior quality 20 SWGCRCA metal sheet and the metal frame should be 14SWG sheet metal section)	5 Nos	35000.00	175000.00
LIBRARY(FIRSTFLOOR)				
11	Steel cabinet with 4 fixed shelves and glass door 78x36x19" (20G)	5 Nos	12500.00	62500.00
	Delivery Charge			14000.00
	Total			482699.00
	GST@18%			86886.00
	GrandTotal			569585.00

It is informed that the expenditure towards the same shall be met from an amount of Rs.25 lakhs allotted for renovation work of ORI&MssL under the Budget Speech 2022-23.

As per the orders of the Vice-Chancellor, the proposal submitted by Dr.R.B.Sreekala, Professor & Head, ORI&MssL for the purchase of Furniture for the Department from Artisan's Development Co-operative Ltd, 4429, Kerala (ARTCO Ltd) for an amount of Rs.5,69,585/-, by meeting the expenditure from an amount of Rs.25 lakhs allotted for renovation work of ORI&MssL under the Budget Speech 2022-23 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.42.74

Department of Hindi - Request of rejoining by Dr. Herman P J, Associate Professor-Consideration of-reg:-

(Ad A.V)

The Registrar, Sree Sankaracharya University of Sanskrit, Kalady has forwarded the request by Dr.Herman P.J, Associate Professor, Dept of Hindi, Sree Sankaracharya University of Sanskrit, Kalady to rejoin University of Kerala as Associate Professor, Dept of Hindi. A No Objection Certificate (NOC) in this regard was received from Sree Sankaracharya University of Sanskrit.

Dr. Herman P.J requests that he may be permitted to rejoin the University of Kerala as Associate Professor in the Department of Hindi in the light of the request and the No Objection Certificate forwarded from the Sree Sankaracharya University of Sanskrit, Kalady treating the period from 18.11.2021 FN (date of relief from the University of Kerala) to the date of joining in the University of Kerala (after relief from the Sree Sankaracharya University of Sanskrit, Kalady) as absence from duty under Rule 8 KS & SSRs which provisions have been adopted by the University as per the Kerala University First Statutes, 1977.

He further requested that the University may consider that his Probation in the category of Associate Professor has been declared in the University of Kerala and he has not been either regularized or confirmed in the Sree Sankaracharya University of Sanskrit, Kalady.

He further requested that his absence from duty be regularized as duty in the University of Kerala for all purposes except pay and allowances.

It may be noted that Dr. Herman P.J was appointed as Associate Professor at the Department of Hindi, University of Kerala in the scale of pay of Rs.37,400-67,000/- with AGP of Rs.9000/- (prerevised) w.e.f 13.03.2020 AN, vide U.O.No 1202/2020/UOK dated 06.05.2020. His probation has been declared as on 14.03.2021 FN vide U.O No. 6296/2021/UOK dated 15.11.2021. Consequent to his request dated 08.11.2021, Dr. Herman P J has been relieved from the post of Associate Professor in the Department of Hindi, University of Kerala on 17.11.2021 AN to take up appointment as Associate Professor in Sree Sankaracharya University of Sanskrit, Kalady vide U.O No. Ad.AV.03/34877/2021 dated 17.11.2021.

It may also be noted that, due to the shortage of faculty in the Department after the relieving of Dr. Herman P J, pursuant to the request of the Head, Department of Hindi, the Syndicate held on 16.03.2022 vide Item No 38.46.14 resolved to engage one Assistant Professor on contract basis in the Department of Hindi. Accordingly a Selection committee was constituted. The meeting of the Selection committee held on 18.05.2022 discussed the modalities for the selection of Assistant Professor on contract basis in the Department of Hindi and decided to upload a notification in the University website on 20.05.2022.

The Vice-Chancellor has ordered to place the matter before the next Syndicate meeting to be held on 25-05-2022 after obtaining the legal opinion.

The Legal Adviser vide letter dated 24.05.2022 has remarked that Dr.Herman.P.J was relieved from the University of Kerala retaining Lien. Further, his service in Sree Sankaracharya University was not Confirmed. Hence, there is no legal impediment in allowing Dr.Herman.P.J to rejoin Kerala University Service.

As per the orders of the Vice Chancellor the following matters are placed before the Syndicate for consideration.

1. Whether the request of Dr. Herman.P J to rejoin University of Kerala as Associate Professor, Department of Hindi be considered.
2. Whether the procedure for engaging Assistant Professor(on Contract) in Dept of Hindi be continued as per the recommendation of the Selection Committee held on 18.05.2022.

Resolution of the Syndicate

RESOLVED to rejoin Dr.Herman.P.J., in the University of Kerala as Associate Professor, Department of Hindi, Kariavattom as he was relieved from the University of Kerala retaining lien.

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Item No.42.75. *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022- approval-reg:*

(Ac.E1)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **23.05.2022** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date : 23rd May, 2022

Time : 11.00 a.m.

Venue : Senate Chamber

Members Present

1. Dr. S. Nazeeb (Convenor) (In-Chair, except Item No. C10, and D28)
2. Prof. K. Lalitha
3. Sri. Jairaj J.
4. Dr. Vijayan Pillai M. (In-Chair for Item No. C10, and D28)
5. Adv. Muralidharan Pillai G.
6. Dr. K.B. Manoj
7. Sri. Arunkumar R.

Members Absent

1. Dr. Gopchandran. K.G.
2. Adv. A. Ajikumar

Item No.42.75.A1 Recognition as Research Supervisor in History –Application submitted by Dr. Suraj G - reg.

Name : Dr. Suraj G, Associate Professor in History, University College, Thiruvananthapuram
 Subject : History
 Faculty : Social Science
 Facility Centre : Department of History, University College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in History

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A2 Recognition as Research Supervisor in Microbiology – Application submitted by Dr. Ganga G- reg.

Name : Dr. Ganga G., Assistant Professor in Microbiology, Sree Ayyappa College, Eramallikara
 Subject : Microbiology
 Faculty : Applied Sciences & Technology
 Facility Centre : CEPCI Laboratory and Research Institute, Kollam.
 Request : Recognition as Research Supervisor in Microbiology

Recommendation : The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A3 Recognition as approved Research Centre – Dept. of Chemistry, Christian College, Kattakada– reg:

An application has been submitted by the Principal, Christian College, Kattakada, Tvpm to recognize the Dept.of Chemistry, Christian College, Kattakada as an approved research centre of University of Kerala. The Syndicate held on 29/12/2020 vide Item No.21.78.A1 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising of Dr. S. Nazeeb (Convenor), Adv. Muralidharan Pillai.G, Dr.K.G Gopchandran (Members of Syndicate) and Dr. Suneesh C.V, Assistant Professor, Dept.of Chemistry, University of Kerala as subject Expert and the said inspection was conducted at Dept.of Chemistry, Christian College, Kattakada, Tvpm on 16/04/2022.

The following are the major findings in the inspection report furnished by the Inspection Committee.

- The proposed Centre has its own building for library, reference section etc.
- The library of the Centre has sufficient number of Books and Journals

- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising of research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the Dept.of Chemistry, Christian College, Kattakada, Tvpm as a recognized Research Centre of University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to Dept.of Chemistry, Christian College, Kattakada, Tvpm as an approved Research Centre, along with the Inspection Report, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee recommended to approve the inspection report and forward the matter to Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A4 **Conversion of Ph.D Registration from full time to part time – Sri.Praveen.P - Sociology-reg.**

Name : Sri.Praveen P
 Subject : Sociology (Full- Time)
 Research Supervisor : Dr. Sunil John J, Principal, SNGS College, Pattambi
 Research Centre : Loyola College of Social Sciences, Sreekaryam, TVPM
 Request : Conversion to Part- time w.e.f 15.07.2021 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A5 **Budget Speech 2022-23 - Financial aid to Researchers for publishing Articles in International Journals - Item No. 61 - reg:**

A proposal for providing financial aid to researchers for publishing articles in International Journals was envisaged in the Budget Speech of University for the financial year 2022-23. An amount of ₹ 10,00,000/- (Rupees Ten Lakh only) has been allocated for the purpose. The Budget Implementation Cell at its meeting held on 19.04.2022, vide item no. 61, recommended to entrust the Director Research to submit a proposal, in consultation with Director , IQAC, in this regard. Also recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research (Proposal appended herewith).

As per the orders of Hon'ble Vice-Chancellor, the proposal submitted by the Research Director for providing aid to Researchers for publishing Articles in International Journals is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Item No. 61 of the Budget Speech 2022-23
AID TO RESEARCHERS FOR PUBLISHING ARTICLES IN INTERNATIONAL
JOURNALS
Proposal

In order to improve the quality of publication and help researchers in publishing in good quality journals a financial assistance scheme was proposed with an estimate of Rs. 10 Lakhs, in the University of Kerala Budget 2022-23. Hence this proposal is drafted.

- To invite applications from eligible research scholars from the University Teaching departments seeking financial assistance for publishing articles in standard National and International Journals by notifying in the University Website/Research Portal.
- Applications along with a draft copy of the article to be published along with relevant information like details of the journal in which article needs to be published, expected publication expense etc. shall be forwarded to Director IQAC (once the Research Directorate is operational forwarded to the Research Director)
- The application shall be forwarded duly recommended by the concerned supervising teacher and the Head of the concerned department. In case where University departments are not available the application shall be routed through the concerned Dean of faculty.
- There should be a specific time frame for the submission of application
- The initial application processing is to be done at IQAC
- After the initial screening of checking whether the applications are in order, it can be forwarded to the Selection Committee.
- The SELECTION COMMITTEE will consist of the following members (i) Convenor of the Standing Committee of Syndicate on A&R (Chairman) (ii) Director IQAC (iii) Dean Faculty of Science (iv) Dean Faculty of Arts (v) Dean Faculty of Social Sciences (vi) Research Director.
- How much amount to be sanctioned to a particular research scholar will be decided by the committee based on the quality of the Journal and quality of the content of the article.
- The selected applications may be sent the Pro-vice chancellor and then to the Vice Chancellor for approval.
- After the approval it may be placed in the Standing Committee of Syndicate on A&R
- Finally, will be placed in the Syndicate for final approval.
- Once the Syndicate approves the financial assistance, University Order has to be issued.
- Mechanism of how to disperse the money to the research scholars has to be decided in consultation with the Finance Officer.
- The research scholars receiving money needs to submit a report of how the money is utilized duly signed by the supervising teacher and the HoD, along with a reprint of the published article to IQAC/Research Directorate.

Recommendation: The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A6 Budget Speech 2022-23 -Internship for Ph.D students in Action Research - Item No. 85 - reg:

A proposal for Internship for Ph D students in Action Research was envisaged in the Budget Speech of University for the financial year 2022-23. An amount of ₹ 10,00,000/- (Rupees Ten Lakh only) has been allocated for the purpose. The Budget Implementation Cell at its meeting held on 19.04.2022, vide item no.85, recommended to entrust Dr. Gopchandran K G (convenor, Member Syndicate), Director, IQAC, Director Research, Vice Chairman, CSS, Dr. Manju S Nair, Professor, Dept. of Economics, to submit a proposal in this regard. Also recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research. Accordingly an online meeting has been held on 24.04.2022 to discuss the conduct of internship for Ph.D students in Action Research and decided to request the University to nominate Dr. Manju S Nair, Hon. Director, Centre

for Agroecology and Public Health, Dept.of Economics, University of Kerala as the co-ordinator of the same and entrusted her to prepare a proposal in this regard and submit to the University after incorporating the suggestions of other members.

Dr.Manju S.Nair, Head, Director, Centre for Agroecology and Public Health,Dept.of Economics,University of Kerala has forwarded the proposal along with the budget estimate of the proposal.(Minutes of the meeting and the Proposal appended herewith.

As per the orders of Hon'ble Vice-Chancellor, the proposal for Internship for Ph D Students in Action Research is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Minutes of the Online Meeting held on 24th April, 2022 to discuss item no. 85 in UoK's Budget for 2022-23 at 11.00 A.M.

Members Present

1. Prof. K.G. Gopchandran (Convenor)
2. Prof. Simon Thattil
3. Prof. A. Biju Kumar
4. Prof. R.B. Binoj Kumar
5. Prof. Manju S. Nair

The Meeting discussed the conduct of Internship for Ph. D students in Action Research and decided to request the University to nominate Dr. Manju S.Nair, Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala as the co-ordinator of the same and entrusted her to prepare a proposal in this regard and submit to the University after incorporating the suggestions of other members.

Dr.Manju S.Nair
Hon.Director
Centre for Agroecology and Public Health
Department of Economics
University of Kerala

Proposal for Internship for PhD students in Action Research

Social science research has been criticised at times, for its detachment from real life contexts and for relying on unrealistic assumptions, nowadays, with the realisation in academia itself that, mere knowledge creation and dissemination doesn't convert to social development. As a result, action research has gained momentum as it ensure a 'comparative research on the conditions and effects of various forms of social action and research leading to social action, by using a spiral of steps, each of which is composed of a circle of planning, action and fact-finding about the result of the action'. This transition in nature of social science research assumes more importance in developing nations such as India, where social disparities are widening, and creating long term repercussions in social progress. Apparently, it becomes important to impart skills and competences needed for action research in young research scholars, to pursue trans-disciplinary and participatory research so that they can identify novel, socially relevant themes.

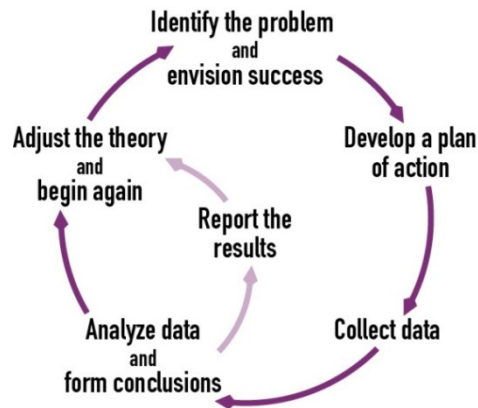
The proposed project aims to provide internship for first year Ph.D students, with an opportunity to work in real life context, relating to the study area of Ph.D so as to enable them to develop a fully-fledged proposal for research, and to make a publication based on outcome of action research. In addition, students will be trained in Participatory Action Research Techniques (PAR), software packages for qualitative data analysis and research writing. The specific **objectives** include,

1. Provide selected Ph.D students a two weeks training to use PAR techniques.
2. Internship in study area of Ph.D so that students can apply PAR techniques.
3. Hands on training to use software packages for data analysis and pursue research writing.
4. Research report and one publication based on internship in the study area.

Methodology:

Ten first year PhD students will be selected from applicants. Of the six months, students will get one month training to learn action research techniques, one month to practice data analysis tools and research writing and the rest four months to do action research in chosen study area. During the period, students will be able to complete one action research cycle that teaches them, the cycle of inquiry and reflection. During the process, students will determine 1) the skills and competences they

possess as researchers 2) the skills and competences they need to attain for action research and 3) how they will gain the skills and competences. In general terms, the cycle follows the following steps. Action research cycle:



Timeline: Action Plan

The action plan will be executed with the support of mentor guides and students will be provided opportunity to work in groups to promote peer learning and action.

Timeline	Plan of Action	Themes
1 st month	Orientation program for students	✓ Orientation for PhD students- Introduction to Action research techniques- Draft synopsis presentation by students Plotting/Identifying study area for pursuing internship
2 nd month	Two week workshop on participatory action research techniques	✓ Workshop - PAR techniques (CBPR Tool kit, data collection techniques)
3 rd month	Meeting with prospective NGOs /academic institutions/ LSGs and identifying intervention area by students	✓ Identifying organization for internship to pursue PAR. (Exposure visit, planning and developing action plan)
4 th month	Action with selected community/ organization and interpreting results- Draft internship report	✓ Implementing CBPR techniques (Implementing action research techniques and identifying scope for research- connect to theory)
5 th month	Hands on training- data analysis tools and techniques Research proposal presentation	✓ Data analysis techniques and academic writing ✓ Refining synopsis and developing research proposal based on action research
6 th month	Internship report submission and article publication	✓ Identifying prospective journals and collaborators to publish findings from internship

Who can apply?

First year Ph.D students

1. in the disciplines coming under social sciences/commerce/management
2. in other disciplines whose area of research is societal issues/community development

Estimated Budget Requirements

No	Item	Amount
a.	Workshops/Training	
	Orientation program	1,00,000
	Two week workshop	1,00,000

	Hands on training program	1,00,000
b.	Internship amount for students	2,00,000
c.	Travel Allowance	1,00,000
d.	Hiring services	2,00,000
e.	Documentation	1,00,000
f.	Contingency	1,00,000
	Total	10,00,000

Dr. K.G.Gopchandran (Convenor)

Dr. Simon Thattil

Dr. A.Biju Kumar

Dr. R.B. Binoj Kumar

Dr. Manju S.Nair

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A7 Budget Speech 2022-23 -Grant for Research Centers - Item No. 145- reg:

A proposal for Grant for Research Centers was envisaged in the Budget Speech of University for the financial year 2022-23. An amount of ₹ 25,00,000/- (Rupees Twenty Five Lakh only) has been allocated for the purpose. The Budget Implementation Cell at its meeting held on 19.04.2022, vide item no.145, recommended to entrust PVC (Convenor), Dr.S Nazeeb (Member Syndicate), Dr.Vijayan Pillai.M (Member Syndicate), Sri.Arun Kumar R (Member Syndicate), Sri.Jairaj (Member Syndicate), Director, Research, Registrar, to submit a proposal regarding grant for Research centers, to submit a proposal in this regard. Also recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research.

Director, IQAC, University of Kerala has forwarded the proposal for grant for Research Centers. (Proposal appended herewith).

As per the orders of Hon'ble Vice-Chancellor, the proposal for grant for Research Centers is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Item No. 145 of the Budget Speech 2022-23

GRANT FOR RESEARCH CENTERS

Proposal

Research centers other than University departments are playing key role in promotion of research activities. It is proposed to give special research grant to such centers. For these specific norms and guideline needs to be evolved. Applications can be called from the research centers and from the received applications depending on the norms laid down, research centers can be shortlisted. A committee can be constituted with Dr.S.Nazeeb, Convener of the Standing Committee of Academics and Research as Chairman of the committee. Other members can be Prof. Vijayan Pillai.M., Shri. Sri.J.Jairaj, Sri. Arun Kumar R., Director IQAC, Registrar, University of Kerala and the Research Director. The committee can meet and frame guidelines and norms. Also, a sub-committee may be constituted for the visit to shortlisted research centers if a visit is required for finalization. An amount of Rs 25 lakhs has been earmarked for the purposes.

10 promising research centers may be selected and each center may be awarded with an amount of Rs 2.5 Lakhs each.

Serial Number	Number of Awards	Award Amount for each center
1	10	250000
TOTAL AMOUNT		25 LAKHS

GUIDELINES

- Research facilities in the form of reference rooms, laboratories and research library
- Good systems for Continuous assessment of progress in research work, evidenced by reporting standards

- Involvement of Scholars and Guides in Research based interventions, - conferences, publications etc.
- Linkage with society, using Scholars and Guides in transformation models with research outcomes

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No: 42.75.A8 **Recognition as approved Research Centre – Dept.of English, Bishop Moore College, Mavelikara – reg:**

An application has been forwarded by the Principal, Bishop Moore College, Mavelikara as an approved research centre of University of Kerala. A proforma containing the details of the Department is enclosed. The required fee for Centre Inspection Rs. 2100/- and fee for Centre Recognition Rs. 11,025/- have been remitted.

As per the application submitted, two teachers of the Dept. of English are approved research supervisors of the University of Kerala. Dr. Nair Anup Chandrasekharan (U.O.No. Ac.EVI(1)/37742/2016 dated 12.01.2017) with facility centre as Dept.of English, S N College, Kollam and Dr. Anne Angeline Abraham (U.O.No.Ac.EVI/1267/2020/UOK dated 06.05.2020) , with facility centre as TKM College of Arts & Sciences, Kollam.

The Research Supervisors conveyed their willingness to change facility to Dept.of English, Bishop Moore College, Mavelikara, if granted recognition. Head of the present centre of these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept.of English, Bishop Moore College, Mavelikara and sufficient supervisors are there to retain the status of research centre.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept.of English, Bishop Moore College, Mavelikara as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. A. Ajikumar, Adv. Muralidharan Pillai G., Members Syndicate and Dr. Lal C.A., Professor in English and the Director, School of Distance Education as subject expert.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A9 **Ph.D Research –Change of Research Supervisor & Re- registration – Application submitted by Smt.Dhaniam M.V, Part-time Research Scholar in Computer Science - reg.**

Name : Dhaniam M.V
Subject : Computer Science (Part-time)
Research Supervisor : Dr. Madhu. S. Nair, Associate Professor, Dept. of Computer Science, CUSAT

Research Centre : Dept.of Computer Science, University of Kerala, Kariavattom
 Requests : 1. Change of Research Supervisor to Dr. D. Muhammad Noorul Mubarak, Associate Professor & Head, Dept.of Computer Science, University of Kerala, Kariavattom.
 2. Re-registration w.e.f. 22.02.2018, due to default in payment of Research fee for more than six months.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A10 *Ph.D Research – Conversion of Ph.D Registration from Part- time to Full-time – Application submitted by Sri. Sakthivel. S - Computer Science- reg.*

Name : Sri. Sakthivel. S
 Subject : Computer Science (Part-time)
 Research Supervisor : Dr. Priya R
 Research Centre : Centre for Development of Imaging Technology (C-DIT)
 Request : Conversion to Full- time w.e.f 19.04.2022 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A11 *Recognition as Research Centre to Kerala Development and Innovation Strategic Council (K-DISC) - reg.*

Application has been forwarded by the Member Secretary, Kerala Development and Innovations Strategic Council to recognize the institution as an approved research centre of University of Kerala. A proforma containing the details of the Institution is enclosed and Rs. 10,500/- towards application fee has been remitted.

The Kerala Development and Innovation Strategy Council, (K-DISC) is a strategic Think-Tank and advisory body constituted by the Govt. of Kerala. K-DISC aims at bringing out path breaking strategic plans that reflect new directions in technology, product and process innovations, Social shaping of technology and creating a healthy and conducive ecosystem for fostering innovations in the state. K-DISC being an advisory body of Govt.of Kerala.

As per details submitted along with the application, K-DISC has been restructured and registered as a Society as per the provisions of Travancore Cochin Literary, Scientific and Charitable Societies Act, 1955 vide G.O. dated 24.02.2021 and is housed in rental building on a long term lease basis. It is also stated that the institution have four persons who have doctorate in different spheres namely, Dr. K.M. Abraham I.A.S. (Executive Vice-Chairperson, K-DISC), Dr.P.V. Unnikrishnan (Member secretary, K-DISC), Dr. Madhusudhanan C. (State Program Manager, K-DISC) and Dr.Nimmy J.S. (Senior Program Executive).

It is also stated that at present they have no research publications from the institution and publication of one research journal is being planned. It is not clearly mentioned whether the institution have a well-developed library or not. Instead, the details of e-journals being subscribed are enclosed with the application.

The Member Secretary, K-DISC has requested to grant recognition to Kerala Development and Innovations Strategic Council as an approved research centre of Kerala University.

Clause 10 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, describes the Academic, administrative and infrastructure requirement for offering Ph.D. programmes which are furnished below:

Clause 10.1: Post-graduate Departments of affiliated Colleges and Research laboratories of Central/State Government with at least two Ph.D. qualified teachers/ scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion

facilities as per these Regulations, stipulated under sub-clause 10.2, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled.

Clause 10.2: Post-graduate Departments of Colleges and Research laboratories of Central/ State Government with adequate facilities for research as mentioned below alone shall be allowed to offer Ph.D. programmes:

10.2.1 In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the University with provision for adequate space per research scholar along with computer facilities and essential software, and uninterrupted power and water supply;

10.2.2 Earmarked library resources including latest books, international journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/ Library for reading, writing and storing study and research materials;

10.2.3 Colleges may access the required facilities of the neighbouring Institutions/Colleges, or of those Institutions/Colleges/R&D laboratories/Organizations which have the required facilities.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting recognition as research centre to Kerala Development and Innovations Strategic Council (K-DISC), as an approved research centre of this University is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to entrust the Director, IQAC to examine the possibilities on granting recognition as research centre to Kerala Development and Innovation Strategic Council (K-DISC) in tune with the Regulations in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A12 *Ph.D Research- Permission to Join for Ph.D Programme prior to registration and to avail the fellowship with effect from the date of joining as in the case of UGC/CSIR-JRF, UGC-NFSC awardees - Request submitted by Smt.Najiya KPP-reg:-*

A request has been received from Smt.Najiya KPP who was awarded DST Women Scientist (WOS-A) fellowship from Ministry of Science and Technology, Government of India for permission to join Ph.D Programme prior to registration .In her request it is stated that she joined in the Dept.of Optoelectronics as DST Women Scientist (WOS-A) on 25/04/2022 under the mentorship of Dr. K G Gopchandran, Member Syndicate and Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom. She has also requested to allow her for Ph.D registration at University of Kerala with effect from the date of joining the fellowship as in the case of UGC/CSIR-JRF, UGC-NFSC awardees.

The Women Scientist Awardees of DST have been exempted from Ph.D entrance examination of University which is pre-requisite for Ph.D registration vide U.O No. Ac.E1/2454/2020/UOK dated 10.08.2020

It may be noted that, as per the sanction order No. SR/WOS-A/ET-9/2019 (G) dated 30.03.2022 the president was sanctioned the financial approval of the project of Smt.Najiya KPP under Women Scientist Scheme A (WOS-A) entitled “Hybrid 2D materials for high efficiency photodetectors”at a total cost of Rs.24,65,400/-(Rupees Twenty Four lakh Sixty Five Thousand Four Hundred only) for a duration of 3 years. Also sanction of the president is accorded to the release of Rs.7,21,800/-(Rupees Seven Lakh Twenty One thousand Eight only) under “General Component “Finance Officer, University of Kerala, Thiruvananthapuram -695581, Kerala being the first instalment of the grant for the year 2021-2022 for the implementation of the above mentioned project

It may also noted that, in continuation of the above sanction order, sanction has been accorded by the president to the payment of Rs.3,00,000/-(Rupees Three Lakh only) as the grant for “creation of capital assets “ in the above mentioned project vide order no. SR/WOS-A/ET-9/2019(C) dated 30.03.2022.

As per the orders of the Hon'ble Vice-chancellor, the matter of permitting DST Women Scientist awardees for joining the Ph.D programme prior to submitting online application and to regularise the joining of Smt.Najiya KPP, DST Women Scientist awardee, as a Ph.D research scholar in Optoelectronics, with effect from the date of joining the fellowship is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended to entrust the Director IQAC to examine the matter and submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A13 **Conversion of Ph.D Registration from full time to part time – Smt. Ann Mary M- History-reg.**

Name : Smt. Ann Mary M
Subject : History (Full- Time)
Research Supervisor : Dr. John S.P.
Research Centre : University College, Thiruvananthapuram
Request : Conversion to Part- time w.e.f 28.01.2022 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A14 **Recognition as Research Supervisor – Dr. Ambili S. - History - Faculty of Social Sciences- reg.**

Name : Dr. Ambili S, Assistant Professor, Dept. of History, V.T.M.N.S.S College, Dhanuvachapuram.
Subject : History
Faculty : Social Sciences
Facility Centre : Dept. of History, Iqbal College, Peringammala
Request : Recognition as Research Supervisor in History

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A15 **Recognition as Research Centre- Department of Chemistry, St Michael's College, Cherthala - reg:**

The Principal, St Michael's College, Cherthala has forwarded an application to recognise the Dept of Chemistry of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 23/09/2021, vide Item No. 32.98.A24, the Inspection team comprising the following members have visited Dept of Chemistry, St. Michael's College, Cherthala on 20/11/2021.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Adv. K H Babujan, Member, Syndicate
- Dr. Gopchandran K.G, Member, Syndicate
- Dr. Suneesh CV, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3161 books in chemistry related topics, 12 hard copy Journals and 75 e-journals.

- The Centre has provided separate working facilities for individual scholars.
- There are Three approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

In the above circumstances, the inspection team recommended to approve the Department of Chemistry, St. Michael's College, Cherthala as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 04.12.2021 vide item No.34.122.A6 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic council held on 01.04.2022 vide item no:28 and resolved that the Department of Chemistry, St. Michael's College, Cherthala be granted recognition as an approved Research centre in Chemistry.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to Dept. of Chemistry, St. Michael's College, Cherthala as an approved research centre of the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.A16 *Ph.D Research – Change of Research Supervisor – Application submitted by Smt.Santhini Paul- Sociology -reg.*

Name : Smt. Santhini Paul
 Subject : Sociology (Full- Time)
 Research Supervisor : Dr.Asha V (retired)
 Research Centre : Department of Sociology, University of Kerala, Karyavattom, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Antony Palackal, Professor & Head, Department of Sociology, University of Kerala, Karyavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B1 *Ph.D Research – Change of Research Supervisor and change of Research Centre – Neenu R S, Full-time-research scholar in Botany- reg:-*

Neenu R.S, a Full-time research scholar in Botany at University College, Tvpm has submitted application for change of Research Supervisor from Dr.V.S Anil Kumar, Associate Professor, Department of Botany, University College, Tvpm to Dr.Brijithlal N.D, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara who has facility centre at S D College, Alappuzha and change of research centre from University College, Tvpm to S D College, Alappuzha.

Candidate has submitted a request, stating the reason for guide change which is endorsed by present research supervisor. The candidate stated that due to personal reasons her family had to relocate to Alappuzha and therefore it will become difficult for her to travel on a daily basis as she is

a mother of two children. Under these circumstances she requested to permit to change her guide from Dr.V S Anil Kumar Assistant Professor in Botany, University College to Dr.Brijithlal N D, Assistant Professor in Botany, Bishop Moore College, Alappuzha and change research centre from University College to S D College, Alappuzha.

The application has been verified. The candidate has submitted the required documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Neenu R S U.O No. AcEVI/119/BOT/19455/2019 dated 02/11/2019 w.e.f.03/07/2019 <u>Research supervisor</u> Dr.Anilkumar S, Associate Professor & Head, Department of Botany, S N College, Chempazhanthy and research centre at SN College, Kollam As per U.O.N.o 2823/2021/UOK dated 28/05/2021 candidate was issued change of research supervisor to Dr.V S Anilkumar, Assistant Professor, Department of Botany, University College, Tvpm and research centre to University College, Tvpm <u>Centre</u> University College, Tvpm	1.Change of research supervisor to Dr.Brijithlal N D, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara Superannuation date of the proposed guide is on 31/03/2036 As per Proforma Guide has no candidate pursuing research under his guidance.Smt.Neenu R S is to be registered as the first candidate. 2.Change of research centre to SD College, Alappuzha	The Centre Head, Guide, and HoD have recommended for change of research supervisor and change of research centre. <i>Fee statement has been verified and no break in remittance of research fee.</i>

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2022 and recommended to hear the research supervisor and the scholar before the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 25/02/2022 vide Item No.37.112.B9 has resolved to approve the same.

The hearing of the candidate was conducted by the Standing Committee on Academics and Research held on 08/04/2022 and the Committee recommended to hear the research supervisor and the research scholar in the next Standing Committee of the Syndicate on Academics and Research. Also recommended to issue an intimation to the supervisor as he failed to appear for the hearing conducted on 08/04/2022.The Syndicate held on 12/04/2022 vide Item No.40.96.B1 has resolved to approve the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing note is submitted before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee heard both the supervisor and the scholar and recommended to grant change of research supervisor and research centre as requested.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B2 *Change of Facility Centre from TKM College of Arts & Science, Kollam to S D College, Alapuzha- Dr. Krishnan Namboothiri E, Research Supervisor in English - reg:*

Dr. Krishnan Namboothiri E, Research supervisor in English has submitted an application for change of his facility centre from TKM College of Arts & Science, Kollam to S D College, Alapuzha as he is working in the Department of English, S D College, Alapuzha and the centre got recognition as an approved research centre of University of Kerala.

The details are shown below:

Name of the applicant	Dr. Krishnan Namboothiri . E Professor & Head, Department of English, S D College, Alapuzha
Subject/Faculty	English, Faculty of Arts
UO granting approval as research supervisor in English	UO.No. Ac EVI(1)/019228/2018 Dated: 05/04/2018
Facility centre	TKM College of Arts & Science , Kollam
Request	Change of facility centre to S D College, Alapuzha.
Required documents submitted by the applicant along with the application	. <u>Application form</u> .Fee for change of facility centre as Rs. 315/- .UO granting recognition as research supervisor .NOC from the present centre. .Certificate from the Head of the research centre/Principal stating that they have sufficient number of research supervisors. .Facility certificate from the proposed centre
Remarks	.P G Dept.of English, S D College, Alapuzha has got as an approved research centre of the University of Kerala vide UO. No. Ac E1/A1/45/2022/UOK dated: 03/01/2022 .Three research scholars namely, Ms. Salini K S, Mr. Habin H and Ms. Jyotsana S Kabir are pursuing research under his guidance at TKM College of Arts & Science , Kollam. .Dr. Krishnan Nambbothiri E has been informed that he has no objection in permitting the the above mentioned scholars to continue their research at the former centre.

As per the orders of the Vice-Chancellor the matter of granting change of facility centre in r/o Dr.Krishnan Nampoothiri E from TKM College of Arts & Science, Kollam to S D College, Alapuzha, allowing existing research scholars under his guidance at the former centre to continue there , is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B3 *Ph D research - Re registration due to default in payment of research fee, Re registration to the Ph D programme due to break in research, Change of research supervisor and centre- Smt. Divya R Chandran, Music-reg:*

Smt. Divya R Chandran, a Full-time research scholar in Music has submitted application for the following purposes.

- Change of research research supervisor from Dr.Anuradha.V.K, Principal & Associate Professor in Music, KNM Govt. Arts & Science College, Kanjiramkulam, Tvpm to Dr.Bindu.K, Associate Professor and Head (i/c), Dept.of Music, University of Kerala, Thiruvananthapuram
- Change of research centre from Govt. College for Women, Thiruvananthapuram to Dept.of Music, University of Kerala, Vazhuthacaud, Thiruvananthapuram.
- Re-registration to the Ph D programme as research break occurred for the period from 01/05/2019 to 13/03/2020 (ie, 10 months and 13 days).
- re registration due to default in payment of research fee.(fee break w.e.f. 23/10/2017)

Ms. Divya R Chandran submitted a complaint against her research supervisor, Dr.Anuradha.V.K before the Hon'ble Governor of Kerala State and the matter was considered by the Syndicate held on 17/02/2021 vide item no. 23.55.B6 (The prime allegation raised by the candidate was against her research supervisor not signing her application for pre-submission) along with the recommendations of the S/C on Academics and Research and resolved to hear the research supervisor and the candidate in the next Standing Committee of the Syndicate on Academics & Research. Accordingly hearing was conducted on 09/04/2021. After hearing, the Syndicate held on 13/04/2021 vide Item No. 26.80.B35 resolved to give permission for change of guide to Smt. Divya R Chandran as the present research supervisor Dr.Anuradha V K had consented to the same before the Standing Committee during hearing. Accordingly, Dr. Bindu K, the Chairman DC in Music, has been allotted as research supervisor with the Dept.of Music, University of Kerala, Thycaud as centre to Ms. Divya R Chandran. Accordingly, Ms. Divya R Chandran has submitted application for change of research supervisor and centre. While verifying the application and documents, the fee break and the research break were noticed and hence she submitted application for re registration also.

As per UO No.Ac.E1.B/713/MUS/10543/2014_1 dated: 11/08/2014, Smt. Divya R Chandran has joined as a Full-time research scholar in Music w.e.f. 23/06/2014 under the guidance of Dr.Anuradha V.K, Asso.Professor & Principal, Govt. KNM arts & Science College, Kanjiramkulam, Tvpm at Govt. College for Women, Tvpm. Then she was granted conversion the mode of registration from Full-time to Part-time w.e.f. 01/09/2014 and then to Full-time w.e.f. 30/07/2016 vide UO. No. Ac.EVI(1)/15533/2017 dated: 15/03/2018 and the remaining period of research valid upto: 13/03/2020

The application has been verified. The candidate has remitted the requisite fees and the detail of the candidate is shown below.

Name of the candidate	Smt. Divya R Chandran
Subject/Full-time or Part-time	Music, Full-time
Registration details	UO.No.Ac.E1.B./713/MUS/10543/2014_1 Dated: 11/08/2014 w.e.f 23/06/2014 as Full-time registration <u>Converted to Part-time</u> w.e.f. 01/09/2014 and then from Part-time to full time w.e.f. 30/07/2016 and the remaining period valid upto 13/03/2020 vide UO.No. AcEVI(3)/15533/2017 , dated: 15/03/2018. The remaining period of research stands expired on: 13/03/2020.
Research Supervisor	Dr. Anuradha V.K, Principal & Associate Professor in Music, KNM Govt. Arts & Science College, Kanjiramkulam, Tvpm
Research Centre	Govt.College for Women,Tvpm
Requests	Change of research supervisor to Dr. Bindu K, Associate Professor and Head (i/c), Dept.of Music, University of Kerala, Tvpm. Change of research centre to Dept.of Music, University of Kerala, Vazhuthacaud, Tvpm. Re registration to the Ph.D programme as research break occurred for the period from 01/05/2019 to 13/03/2020 (ie, 10 months and 12 days). Re registration w.e.f. 23/10/2017 due to default in payment of research fee.(ie, research fee paid after six months). An amount of Rs.2460/- as defaulted fee (research fee + 50% of research fee as fine) was to be paid for the said period. But she paid an amount of Rs. 2820/- after four years (ie, more than six months).
Remarks	<ul style="list-style-type: none"> • The Guide and HoD have recommended for change of research supervisor and centre, Re registration due to research break and fee break • Submitted <u>NOC</u> from present centre, <u>facility certificate</u> from proposed centre & copy of <u>University order</u>. • <u>Consent</u> and <u>proforma</u> of the proposed guide • The present guide is a faculty under Kerala University.

	<ul style="list-style-type: none"> • <u>Fee of Rs.315/-</u> for guide change, Rs 315- for centre change, Fee of Rs.1050/- for Re registration to the Ph D programme and Fee of Rs. 1050/- for re registration due to fee break • <u>Submitted fee Statement.</u> • The Principal, Govt. College for Women, Tvpm has submitted a <u>certificate</u> dated: 17/12/2021, wherein states that Ms. Divya R Chandran was a full-time research scholar in the Dept.of Music of this college from 23/06/2014 and there was no break in her research during the period from 23/06/2014 to 30/04/2019. • Again submitted a <u>certificate</u> from the Principal, Govt. College for Women, Tvpm dated: 11/02/2022, stating that there was a break in her research activities for a period from 01/05/2019 to 13/03/2020 as per the Medical certificate (ie, 10 months and 12 days)
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As per UGC Regulations 2009, the University shall allocate only regular faculty members in the teaching department or the affiliated PG Colleges/Research Institutes as Research Supervisors. The proposed guide, Dr. Bindu K is a regular faculty working as Associate Professor and Head Dept.of Music, University of Kerala, Vazhuthacaud, Tvpm and has five regular and eight re allocated candidates currently doing research under her. She has facility at Govt.College for Women, Thiruvananthapuram and additional facility at Dept.of Music, University of Kerala, Vazhuthacaud, Tvpm . Smt.Divya R Chandran is to be registered as the re allocated candidate under the guide.

As per UO No. Ac.E1/2018 dated: 31/05/2018, ceiling on the number of supernumerary seats is lifted for accommodating the research scholars on re allocation without affecting the regular strength permissible to the research supervisors.

Re-registration due to break in research is required for Ms.Divya R Chandran as the centre Head had certified that there was a **break in her research** activities for a period from **01/05/2019 to 13/03/2020** as per the Medical certificate.

As per the Kerala University First Ordinances,1978,Chapter XVII clause 9 'Research students who discontinue their work for a period of more than six months shall be required to register themselves afresh, in case they desire to continue their research work. The extent to which the period of work done before discontinuing may be treated as qualifying for purposes of awarding a research degree, may be decided by the Syndicate, on the recommendations of the supervising teacher'.

While verifying the fee statement, it is noted that re-registration is required for Smt. Divya R Chandran as she has defaulted payment of fee from 23/10/2017. An amount of Rs.2460/- as defaulted fee (research fee + 50% of research fee as fine) was to be paid for the said period. But she paid an amount of Rs. 2820/- after four years (ie, more than six months).

A research scholar who defaults payment of fee for more than six months gets his/her registration automatically cancelled. Re-registration is granted only when registration gets cancelled due to default in payment of fee

As per the orders of the Vice-Chancellor the matter of granting

- Change of Research supervisor to Dr.Bindu K
- Change of research centre to Dept.of Music, University of Kerala, Thycaud, Tvpm
- Re-registration due to default payment of research fee w.e.f.23/10/2017
- Re-registration due to break in research from 01.05.2019 to 13.03.2020 and to extent the period of work done before discontinuing be reckoned as qualifying period and permission to re-join the new research centre under the guidance of Dr. Bindu K in respect of Ms. Divya R Chandran is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B4 Ph.D Registration in Mathematics - January 2021 session -Mr. John J Chavara- Regarding:

The Head, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm has forwarded the revised minutes of the meeting of the doctoral committee held on 22/03/2022 in respect Sri. John J Chavara along with the relevant documents. The committee has recommended granting Ph.D registration to the candidate under the guidance of Dr. Chithra M R.

The details are shown below.

Name of the Candidate	Sri. John J Chavara, Assistant Professor, Dept.of Mathematics, St. Berchmans College,Changanassery
Student ID	23817
Subject, Full time/Part time	Mathematics, Part time
Research Supervisor	Dr. Chithra M R, Assistant Professor, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm. Date of superannuation: 31.03.2046 Ordinal status of the applicant: To be registered as the Third candidate Submitted <u>consent and proforma</u>
Centre	Dept.of Mathematics, University of Kerala,Kariavattom, Tvpm. Submitted <u>facility certificate</u>
Qualifications	<u>Master degree</u> in Mathematics with First Class from M G University, May 2000. Submitted <u>eligibility certificate</u> for the same from University of Kerala. <u>Qualified joint CSIR-UGC NET</u> , held on: 30.12.2001.
Remarks	As per <u>UO dated: 06/05/2019</u> , clause d, the candidate is eligible for Part time Ph D registration. Submitted <u>NOC</u> from the employer The candidate was selected in the January 2021 session and allotted with research supervisor as Dr. Manoj Changat and centre as Dept.of Futures Studies. On noticing the fact that the candidate was allotted in an anticipatory vacancy under Dr. Manoj Changat, a letter was sent to the Chairman DC by requesting to allot another research supervisor to John J Chavara. Accordingly Dr. Chithra M R has been allotted as research supervisor to Sri. John J Chavara and centre as Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm. Submitted <u>revised DC minutes</u> which was held on: 22/03/2022.

As per the orders of the Vice-Chancellor, the matter granting Part-time Ph D registration to Sri. John J Chavara in the subject of Mathematics in the January 2021 session under the guidance of Dr. Chithra M R with Dept. of Mathematics, University of Kerala, Kariavattom as research centre based on the recommendation of the doctoral committee in Mathematics held on: 22/03/2022 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B5 Ph D research - Request for NOC for the University transfer from University of Kerala to University of Calicut - Smt. Nithya S, Full-time research scholar in Mathematics - reg:

Smt. Nithya S, a full-time research scholar in Mathematics (CSIR-JRF scholar) has submitted application for NOC for the transfer of Research centre from Mar Ivanios College, Tvpm to University of Calicut and research supervisor from Dr. Jill K Mathew to Dr. Preethi Kutipulackal,

Dept.of Mathematics, University of Calicut, Malapparam. In the request she states that she was unable to pursue her research in this Institution due to unavoidable circumstances and she started the procedures for the transfer of her CSIR-JRF fellowship to University of Calicut on 06/03/2021 and CSIR approved her request on 10/02/2022. Now she is requesting to provide NOC from University of Kerala to complete the procedure of her University transfer.

The details are shown below:

Name of the Candidate	Smt. Nithya S, (a CSIR-JRF scholar)
Subject, Full-time/Part-time	Mathematics, Full-time
UO granting Registration	UO. No. Ac EVI(1)/719/MAT/20921/2019 dated: 01/11/2019, w.e.f. 15/05/2019 Research period is valid upto: 14/05/2025.
Research Supervisor	Dr. Jill K Mathew, Asst. Professor, Dept.of Mathematics, Mar Ivanios College, Tvpm.
Centre	Mar Ivanios College, Tvpm.
Requests	<ul style="list-style-type: none"> • Needs NOC for University transfer from University of Kerala to University of Calicut, • Centre change from Mar Ivanios College, Tvpm to Dept.of Mathematics, University of Calicut and • research supervisor from Dr. Jill K Mathew to Dr. Preethi Kutipulackal, Dept.of Mathematics, University of Calicut.
Remarks	<ul style="list-style-type: none"> • Application has been recommended and forwarded by the Centre Head, the research supervisor and the Chairman Doctoral Committee. • Remitted the requisite fees for centre change as Rs.315/- and guide change as Rs.315/- • Relieved from the research centre w.e.f. 04/02/2022 AN to join the Dept.of Mathematics, University of Calicut. • NOC has submitted from the Principal, Mar Ivanios College, Tvpm for the period from 15/05/2019 FN onwards in granting permission to change her research centre to the University of Calicut. • Recommendation letter from the Chairman, DC for granting University transfer and guide change. • The fee statement submitted by the candidate has been verified and found in order. • Submitted NOC from the present research supervisor • Consent from the proposed guide Dr. Preethi Kuttipulackal, University of Calicut. • Being a CSIR JRF scholar, she had applied for transfer of her scholarship to University of Calicut and CSIR approved the following • the transfer of fellowship of Smt. Nithya S from University of Kerala to University of Calicut w.e.f. 20/12/2021 along with the funds on the existing terms and conditions for the remaining tenure of the fellowship

	<p>TA/DA on this account will be paid to her vide <u>File No. 08/464/(0005)/2019-EMR-1</u> dated: 09/12/2021.</p> <ul style="list-style-type: none"> the change of research supervisor from Dr.Jill K Mathew to Dr. Preethi Kuttipulackal, University of Calicut vide <u>File No. 09/0043(13012)/2021-EMR-1</u> dated: 10/02/2022.
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As per the orders of the Vice-Chancellor, the matter of granting NOC for University transfer in r/o Smt. Nithya S from University of Kerala to University of Calicut and guide change from Dr. Jill K Mathew to Dr. Preethi Kutipulackal and centre from Mar Ivanios College to Dept.of Mathematics, University of Calicut as the candidate relieved from the present research centre w.e.f. 04.02.2022 AN, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B6 *Ph. D Research - Conversion of full time Ph.D Registration to Part time - Mr. Pradeep Kumar G - Physics - reg:-*

Name : Pradeep Kumar G
 Subject : Physics (Full Time)
 Research Supervisor : Dr. Jawahar I. N.
 Co- Supervisor : Dr.V. Biju
 Research Centre : Dept. of Physics, University of Kerala, Kariavattom
 Request : Conversion to to Part-time w.e.f 15.07.2021 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B7 *Drishya M Murali - Research Scholar in Geography - Request for transfer of Research centre from University of Kerala to Kannur University - reg:*

Smt. Drishya M Murali, Full- time Research scholar under the guidance of Dr. T K Prasad, Dept. of Geography, University College, TVPM has submitted application for transfer of research centre from University of Kerala to Kannur University.

It may be noted that, Dr. T.K Prasad, the research supervisor was granted guideship in Geography when he was working as Asst Prof. at Govt, College, Kariavattom with facility centre as Dept. of Geography, University College, Thiruvananthapuram. Later, he was appointed as Associate Professor in the Dept of Geography, Kannur University. The Syndicate held on 05.03.2021, vide item no. 25.16. B11 has resolved that, the research scholars who were doing research under Dr. T K Prasad and have opted for transfer to other Universities shall apply for the same as per rules.

As per Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, the research data, in case of relocation of the woman scholar for Ph.D. due to marriage or otherwise, shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar shall give due credit to the original Research Supervisor and the institution for the part of research already done.

Since Drishya M Murali opted for transfer of her research centre to kannur University she has submitted the following documents along with the application. The details are as follows:

Name of the candidate	Drishya M Murali
Subject	Geography, Full- Time
Nature of Fellowship availed	UGC- JRF
U O granting Registration	Ac.EVI(2)/719/GGY/20582/2019 dated 07.11.2019 w.e.f 05.04.2019
Research supervisor	Dr. Prasad T K, Associate Professor, Dept. of Geography, Kannur University
Centre	University College, Thiruvananthapuram
Request	* request to transfer her research centre from University of Kerala to Kannur University * need a forwarding letter to the Registrar, Kannur University as NOC for the transfer of research centre
Remarks	* Various purpose form duly signed by the Research Supervisor, Head of the research centre and Chairman, Doctoral committee * Consent from Dr. T K Prasad, the research supervisor * No Dues Certificate & No Objection Certificate from the Present Centre * remitted the requisite fee for Rs.315/- for Centre change *the fee remitted by the candidate has been verified and found in order

As per the orders of the Hon'ble Vice- chancellor, the matter of granting University transfer in respect of Drishya M Murali from University of Kerala to Kannur University is placed before the Standing Committee of the syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B8 *Application for approval as Research Supervisor in Physical Education – Dr. Tom Thomas -reg:*

Name : Dr. Tom Thomas, Assistant Professor, Dept. of Physical Education, Mar Ivanios College, Tvpm.

Subject : Physical Education

Faculty : Physical Education

Facility Centre : LNCPE, Kariavattom, Tvpm.

Request : Recognition as Research Supervisor in Physical Education

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.B9 *Application for approval as Research Supervisor in Physics – Dr.(Fr.)Shibu Joseph – reg.*

Name : Dr. (Fr.) Shibu Joseph, Assistant Professor, Department of Physics, St. Xavier's College, Thumba, Thiruvananthapuram

Subject : Physics

Faculty : Science

Facility Centre : Mar Ivanios College, Thiruvananthapuram
Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C1 *Extension of research period -Request from Rohini.S, research scholar in Malayalam-Hearing- reg.*

Smt.Rohini.S, research scholar in Malayalam has submitted a request dated 29.11.2021 for granting an extension of one year for submitting her thesis and also for allotting another research supervisor. She has joined as full-time research scholar in Malayalam under the guidance of Dr.T.K Santhoshkumar at Department of Kerala Studies as per U.O No. Ac.E1.C/714/MAL/11556 dated 03.12.2014 w.e.f 17.11.2014. Her fellowship has been converted to UGC-JRF w.e.f 15.06.2015. The research period of the candidate has expired on 16.11.2019. But the UGC-Fellowship period was up to 14.06.2020. Also her area of research is an innovative one in Malayalam and because of the inadequacy of previous studies she faced difficulties in data collection. Hence considering her request dated 26.11.2019 the Syndicate at its meeting held on 01.10.2021 vide Item No.18.74.C4 has resolved to extend her period of research to one more year. .

The Syndicate at its meeting held on 23.09.2021 while considering the request of Dr.T.K Santhosh Kumar, the research supervisor of the candidate to remove her from his guidance as there was no significant progress in her research work had resolved to allow her to continue the research work on condition that she shall submit her thesis within five months from 23.07.21 i.e. on or before 22.12.2021, as per the resolution of the Syndicate held on 23.07.2021, in the case of Smt.Raji.P.J another candidate of Dr.T.K Santhosh Kumar.

The candidate has now requested to extend her research period since the committee has taken the said decision without considering her side. She states that she can't complete the research within the allotted time. Her research work "കായികകലയുമലയാളസാഹിത്യം" which deals with Sports Literature is a trending topic of research in which she tries to establish the relationship between Sports and Malayalam Literature. As previous studies in this area were limited she faced many difficulties in data collection. Research scholars in Malayalam of other Universities have also started research on related topics. Hence if she is allowed to submit her thesis it will be useful to such researchers also. The influence of sports in literature is one of the major research topic in the first 10 universities included in the QS World ranking. She states that her research will promote the growth of sports literature in Malayalam Language. She has also cited the prevailing pandemic condition and poor health condition as the reasons for the delay occurred in her research work. Now she is on treatment for depression and suicide tendency.

She also states that she was a regular attendee of Department of Kerala Studies from the first day of her research. She was the first research forum secretary of the Department and has organized and participated in several events conducted by the Department. Throughout the research period she was in contact with her research supervisor Dr.T.K Santhosh Kumar who was very supportive in guiding her research work. Now as the guide is not interested in providing guidance to her research she has requested to allot another research supervisor to complete her thesis. It is also stated that she will surely be able to submit the thesis under the guidance of Dr.T.K Santhosh Kumar if she is given an extension of one more year. The Syndicate at its meeting held on 25.03.2022 has resolved to hear the research scholar before the Standing Committee of the Syndicate on Academics and Research.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidate.

Recommendation: *The Committee, heard the research scholar and recommended to grant permission to continue her research under the present supervisor and to submit her thesis within the permissible grace time applicable to the research scholar as the scholar stated before the committee that her research work is in final stage.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C2 **Ph.D Research – Change of Research Supervisor –Malayalam- Application submitted by Sri. Thara Bhai S- reg.**

Name : Smt.Thara Bhai S
Subject : Malayalam (Full-time)
Research Supervisor : Dr. K.S Manju (Retired)
Research Centre : Department of Kerala Studies, University of Kerala, Kariavattom
Request : Change of Research supervisor to Dr. C.R Prasad, Professor & Head Department of Kerala Studies, University of Kerala, Kariavattom

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C3 **Conversion of Ph.D registration from Full time to Part-time in respect of Smt. Divya V C. - reg.**

Name : Smt.Divya V C
Subject : Malayalam (Full Time)
Research Supervisor : Dr. Kumar J
Research Centre : University College
Request : Conversion of Ph.D registration to part-time w.e.f 07.07.2021 AN

Recommendation **: The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C4 **Ph. D Research - Change of Topic of Research - Deepthi Chandran- Full time - Sanskrit-reg.**

Name : Deepthi Chandran
Subject : Sanskrit (Full-time)
Research Supervisor : Dr. Sobha P
Research Centre : Govt.Sanskrit College, Thiruvananthapuram
Requests : Change of Topic of Research from “EVALUATION OF ETHICS BASED ON "YAKṢAPRAŚNA IN MAHĀBHĀRATA"” to “CONCEPT OF DHARMA IN BHARTRHARI'S ŚATKATRAYAM AND THIRUKKURAL - A STUDY”

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C5 **Request submitted by Dr.Sujith.S, Research supervisor in Sanskrit for removing Smt.Sandhya.M.S, research scholar from his guidance- reg.**

Dr.Sujith.S, Assistant Professor, Dept. of Vyakarana, Govt.Sanskrit College, Thiruvananthapuram has requested to exclude Smt.Sandhya.M.S full time research scholar from his guidance since the candidate is on unauthorised absence from July 2018 onwards.

As per U.O No.Ac.EVII/117/SKT/15231/2017 dated 06.04.2018 the candidate has joined as full-time research scholar at Govt.Sanskrit College under the guidance of Dr.Sujith.S w.e.f 03/08/2017.

As per the orders of the Registrar an explanation was sought from the candidate in this regard. As a reply to the memo, the candidate has submitted a letter stating that she has joined as guest lecturer in Sree Sankaracharya University of Sanskrit, Regional centre Tvpm in July 2018. Even though she has submitted application for converting her registration to part-time her application was rejected as she was not drawing Govt.Salary. She has also informed that she has resigned her job as Guest Lecturer, in Feb.2021, due to health related issues.

It may be noted that the candidate has submitted an application dated 17/01/2019 for converting her registration to Part-time as she has joined as Guest lecturer at Sree Sankaracharya University of Sanskrit Regional centre, Tvpm on 03/07/2018 FN after relieving from the research centre on 02/07/2018 AN. As per U.O No.Ac.EI.A2/39977/2012 dated 22/08/2012 guest lecturers drawing government salary in affiliated colleges can convert their registration to part-time if they are otherwise eligible. As the candidate was not eligible for granting part-time conversion as per the said U.O her application was rejected as per the resolution of the Syndicate held on 25.05.2019 vide Item No. 09.49.C2. Since the candidate was relieved from the research centre before the completion of one year of full-time research she was also directed to submit application for re-registration due to break in research. A memo dated 14.06.2019 was issued to the candidate in this regard. No reply has been received from the candidate so far. The candidate was granted JRF for the first year from 03/08/2017 to 02/08/2018 as per U.O No.Ac.EVII/09515/2018 dated 10/07/2018.In the file regarding the application for part-time conversion in respect of the candidate remarks was sought from Ad.FII section regarding the details of fellowship claimed by the candidate and as per the verification report from the section the candidate has claimed the fellowship up to 30/06/2018.She was relieved from the research centre on 02/07/2018 A.N for joining as guest lecturer and was granted relinquishment of University JRF as per U.O No Ac.EVII/1894/2019 dated 08/03/2019 we.f 03/07/2018FN.

In the letter dated 07/07/2021 the candidate has also requested to give a period of 6 months for rejoining the research centre due to health reasons. This request of the candidate can be considered only after granting re-registration due to break in research. But the research supervisor has requested to remove the candidate from his guidance in order to accommodate other eligible candidates.

The Syndicate at its meeting held on 23.09.2021 vide item No 32.98 C3 has resolved to approve the recommendation of the Standing committee of the Syndicate on Academics and Research to hear the research supervisor and the scholar.The Standing Committee of the Syndicate on Academics and Research held on 01.12.2021 heard the research supervisor Dr.Sujith.S and recommended to issue a final memo to the research scholar to submit reason for not cancelling her Ph.D registration within seven days from the date of receipt of the memo as the candidate did not appear for the hearing.The Syndicate at its meeting held on 04.12.2021 resolved to approve the same.

Accordingly explanation has been sought from Smt.Sandhya.M.S vide Memo No.Ac.EVII/10714/2021/UOK dated 04.01.2022. In reply to the memo the candidate has forwarded her explanation in which it is stated that she had joined as guest lecturer at Sree Sankaracharya University of Sanskrit due to he poor financial conditions with the consent of her research supervisor Dr.Sujith.S and Dr.Unnikrishnan, Principal, Govt.Sanskrit College. Her application for part-time conversion was rejected by the University and she was directed to rejoin the research centre. But due to health issues she was not able to rejoin research. She has also requested to give a period of six months for rejoining as she has to take care of her six month old child. The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 11.03.2022 .The Syndicate at its meeting held on 25.03.2022 vide Item No. 39.05.C6 has resolved approve the recommendation of the Standing Committee to hear the research scholar.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidate.

Recommendation: *The Committee heard the research scholar and recommended to hear the supervisor before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C6 *Conversion of Ph.D registration from Full time to Part-time in respect of Sri. Nithin S. Prakash. - reg.*

An application has been received from Sri. Nithin.S.Prakash, full-time research scholar in Malayalam for converting his full-time Ph.D research to Part time. He was granted full-time Ph.D registration in Malayalam as per U.O No 2010/2020/UOK dated 30.06.2020 w.e.f 19.06.2020. As per U.O No. 2964/2020/UOK dated 24.09.2020 he has joined as Library Assistant on contract basis at the Campus Library Kariavattom w.e.f 17.08.2020 (for a period of 11 months or till joining duty of regular hands whichever is earlier). As per U.O No. 4972/2021/UOK dated 23.09.2021 he has been engaged as Library Assistant on contract basis at Department of History from 20.07.2021 to 08.08.2021 and at Department of Law with effect from 09.08.2021 to 19.06.2022.

As per U.O No. Ac.EI.A/27345/2011 dated 07.07.2011 Clause (b) full-time research scholars on getting permanent employment can convert their registration to part-time after completing one year or more of full-time research. As per U.O No. Ac.E1/A1/2019 the minimum period of full-time research required for conversion of full-time research to part-time has been modified from one year to six months.

In this case Nithin S.Prakash has joined as Library Assistant at Campus Library, Kariavattom on contract basis. As per the above said clause he is not eligible for granting part-time conversion.

It may also be noted that the candidate was granted full-time Ph.D registration w.e.f 19/06/2020. But he joined as Library Assistant (on contract) w.e.f 17/08/2020. As per the relieving order submitted from his centre of research he was relieved only on 11/08/2021 i.e he had been working as Library Assistant (on contract) even while continuing as full-time research scholar for the period from 17/08/2020 to 11/08/2021 which is in violation of the existing norms. As per the records available in the section U.O granting fellowship has not been issued to the candidate so far.

The candidate has submitted all the documents necessary for part-time conversion except the NOC from the employer (Registrar). As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and research held on 16.12.2021. The committee recommended to hear the research supervisor and the scholar which was approved by the Syndicate held on 23.12.2021. The Standing Committee of the Syndicate on Academics and research held on 18.01.2022 heard the scholar in the absence of the research supervisor and recommended to reconsider the application on production of NOC from the employer (Registrar). The Syndicate at its meeting held on 20.01.2022 has resolved to approve the same. The candidate has submitted the NOC issued by Registrar, University of Kerala.

As per the orders of the Hon'ble Vice-Chancellor the matter of reconsidering the application for granting part-time conversion in respect of Sri. Nithin S.Prakash is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to entrust the Director Research, to study the matter and submit a report in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C7 *Recognition as Research Supervisor –Management-Dr. Vinod A.S- reg.*
 Name : Dr.Vinod.A.S., Assistant Professor, Dept. of Commerce, M.G College, Tvpm
 Subject : Management
 Faculty : Management Studies
 Facility Centre : Loyola College of Social Sciences,Sreekaryam, Tvpm
 Request : Recognition as Research Supervisor in Management
Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C8 Ph.D research – Cancellation of Ph.D registration – Smt. Krishnapriya Y-reg.

An application for cancellation of Ph.D registration has been submitted by Smt.Krishnapriya.Y, full-time research scholar in Commerce, Department of Commerce, University of Kerala, Kariavattom duly endorsed by the research Supervisor, Centre Head and Chairman Doctoral Committee.

She was granted full-time Ph.D registration in Commerce in January 2020 session under the guidance of Dr. Balu B as per U.O No. 3133/2022/UOK dated 06.06.2021 w.e.f 23.04.2021.

As per Kerala University First Ordinances 1978 Chapter XII Research Studies and Award of Fellowships- Clause 27, a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

She has requested for cancellation of Ph.D registration for going abroad.

The details of the candidate are shown below :-

Details of the Candidate	Name of Research Supervisor and Centre	Request	Remarks
Krishnapriya Y Commerce, Full-Time UO.No. 3133/2022/UOK dated 06.06.2021 w.e.f 23.04.2021.	<u>Research Supervisor</u> Dr. Balu B <u>Centre</u> Department of Commerce University of Kerala, Kariavattom	Cancellation of Ph.D registration	Cancellation of Ph.D registration for going abroad

The candidate has submitted the following documents

1. Application form duly recommended and forwarded by the Research Supervisor, Centre Head and Chairman Doctoral Committee.
2. Statement from Research Supervisor endorsed by the Head of Research centre citing reason for cancellation
3. Fee for cancellation of Rs. 210/- (original chalan).
4. Copy of registration order.

The candidate has submitted all the above documents for cancellation.

As per the report from Audit Kariavattom the candidate has claimed an amount of Rs.1,07,467/- (One Lakh Seven Thousand Four Hundred and Sixty Seven Only) as fellowship. She was refunded the amount claimed vide chalan No.21842865 dated 11.03.2022. As per the report from Assistant Registrar (Cash R) the amount has been credited to the KUF.

As per the orders of the Hon'ble Vice-Chancellor, the matter of cancelling the Ph.D registration granted to Smt. Krishnapriya Y is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C9 Ph.D Research – Change of Research Supervisor and Centre – Commerce-Application submitted by Smt. Anjaly H -reg.

Name : Smt. Anjaly H
Subject : Commerce (full-time)
Research Supervisor : Dr. Jaya S Anand (Retired Faculty)
Research Centre : Institute of Management in Government , Tvm
Requests : 1. Change of Research supervisor to Dr. S. Jayadev, Assistant Professor, M G College, Thiruvananthapuram.
2. Change of Research centre to M G College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.C10 Modification of Research Title - Malayalam - Sri Nidhin.V- reg.

Dr. S. Nazeeb (Convenor) abstained from the meeting while considering the agenda of the Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research.

Name : Nidhin.V
 Subject : Malayalam (full-time)
 Research Supervisor : Dr. S. Nazeeb
 Research Centre : Dept. Malayalam, University of Kerala, Kariavattom
 Request : Modification of Research Title to
 ആഖ്യാനസവിശേഷതകൾ ആധുനികാനന്തരമലയാളചെറുകഥയിൽ- വിആർസുധീഷ്,
 സുന്ദേഷ് ചന്ദ്രോത്ത്, സിഎസ് ചന്ദ്രിക എന്നിവരുടെകഥകളെ അടിസ്ഥാനമാക്കി ഒരു
 പഠനം

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D1 Request from Suni S. S. for extension for resubmission of the thesis – reg.
(Ac. E II)

Smt. Suni S.S., a research student and candidate for the Ph.D Degree working under the Supervision of Dr. K Gopakumar, Professor(Rtd.), Department of ECE,TKM College of Engineering, Kollam, has submitted her thesis on 19.03.2021 for the award of the Ph.D. Degree in the Faculty of Engineering & Technology.

After the completion of evaluation of her thesis all the examiners have forwarded their remarks. Out of the three examiners one has recommended the thesis for award and one has suggested for revision & resubmission and another one has suggested for Correction/Modification to be incorporated in the thesis before the conduct of the Open Defence.

After getting the orders from the Hon'ble Vice Chancellor, Smt. Suni S. S. was directed to incorporate the necessary revision and corrections pointed by the examiners in her Ph.D thesis in consultation with her Supervising teacher and re-submit two copies of the revised thesis, two CDs along with a correction slip and certificate from the Supervising teacher, stating that the revision and corrections, suggested by the examiners have been incorporated in the thesis via letter dtd. 16.09.2021. The revised thesis yet to be submitted by the candidate.

Now the candidate has submitted a request on 11.04.2022 stating that she was trying to rework on certain areas as suggested by the examiners. Unfortunately, she could not work for long duration due to some complications and associated back pain. Though she wish to publish an article after finishing the work, she could not complete it due to difficult situation. In addition some simulations was pending to address the examiner's comments in a better way. So the candidate requested to grant her an extension of resubmission of the thesis till 30th September 2022.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the request for granting time extension for resubmission of the thesis in r/o Smt. Suni S. S.is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant extension of three months for resubmission of the thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D2 *Complaint from Research Scholar working under the supervision of Dr.Sherly Williams E.- Reg.-*

(Ac.E.II)

A complaint has been received from a research scholar Smt. Finona, working under the supervision of Dr. Sherly Williams E., Associate Professor, Department of Environmental Sciences, University of Kerala raising serious allegations against the supervising teacher and the thesis submission of a research scholar named Smt. Nisha Thomas Panikkaveetil.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022 which recommended to constitute a sub-committee comprising of Dr. Gopchandran K.G., Prof. K. Lalitha, members, Syndicate and the Director, Research to examine the matter and submit a report in this regard; the Syndicate meeting held on 25.02.2022 resolved to approve the same.

The subcommittee meeting was held on 19.04.2022 at 4.00 pm, which considered and studied the matter in detail and submitted its report. As per the orders of the Hon'ble Vice Chancellor, the report of the subcommittee meeting is appended for consideration and recommendation of the Standing Committee of the Syndicate on Academics and Research. (**Appendix-1**)

Recommendation: *The Committee considered the matter recommended to agree with the report of the sub-committee held on 19.04.2022 in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D3 *Representation submitted by Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science - Guidelines for Open Defence- Reg:-*

(Ac E II)

Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science has submitted a revised guidelines and format for the Confidential Report form, for the smooth conduct of the Open Defence programmes in different subjects.

The proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021 which recommended to constitute a sub-committee chaired by the ProVice- Chancellor with Dr. S. Nazeeb, Dr. Vijayan Pillai M., Sri. Arunkumar R., Sri. Jairaj J., Dr.Gopchandran K.G., Members, Syndicate and Dr. Binoj Kumar R. B., Director, Research to study the matter and submit a report in this regard; the Syndicate held on 04.12.2021 resolved to approve the same.

The sub-committee meeting was held on 19.04.2022 at 03.00 pm at the Pro- Vice Chancellor's Chamber which studied the matter in detail and submitted its report. As per the orders of the Hon'ble Vice Chancellor, the report of the sub-committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(Appendix-2)

Recommendation: *The Committee considered the matter and recommended to approve the report of the sub-committee held on 19.04.2022 with the following modifications:*

1. *Delete the clause mentioned in Sl. No. (8) of the Appendix -2 (Details of Documents to be submitted after the completion of Open Defence)*
2. *Incorporate, "If any corrections occurred in the Proforma, a fresh of the same shall be submitted" in Sl. No. (8) of the above mentioned Appendix -2*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D4 *Kerala University Researchers' Students Union 2021-'22—Request to extend the working time of Researchers' Room in the Departments—reg.*

(Ad A VI)

The General Secretary, Kerala University Researchers' Students Union 2021-'22, vide letter dated 09.03.2022 has requested to grant permission to utilise the respective Researchers' room in the Departments upto 12 midnight everyday. It is also stated that they are facing difficulties in doing their research work as the Researchers' Rooms close at 4.30 p.m.

The Joint Registrar, Campus Administration has obtained the remarks of the Campus Director on the matter. The Campus Director has remarked the following

- For Science subject, laboratories are being used and hence the remarks of the HoDs concerned is needed in this context.
- For Social Science, Arts and Humanities, a common facility can be considered based on the remarks from HoDs concerned.
- As if now, 04.30 p.m is the time allowed for the researchers if it has to be extended to 12 midnight, additional faculty/Staff need to be arranged.

The Joint Registrar, Campus Administration has also obtained the remarks of the HoDs of the Department of Psychology, Archaeology, Zoology, Statistics, Botany, Computational Biology & Bioinformatics and the Environmental Sciences. The HoDs are ready to permit their researchers to work in their rooms till 12.00 a.m. Some of the departments are currently permitting their research students beyond 04.30 p.m based on their requirement. Also pointed out the following;

- Sufficient lighting and security shall be ensured if the working hours are extended to 12.00 a.m. At present, these facilities are insufficient in some areas of the campus.
- If needed, additional lab/technical staff may be depolyed to assist the students after usual office hours, paying special wages.
- Arrangements may also be made to return the keys to the Security Wing.

The Pro-Vice Chancellor has opined that the extension of working hours of the laboratories and opening of Researcher's Room till 12 midnight sounds justifiable looking from the point of view of researchers. At present, the researchers who have to conduct experiment out of office hours are permitted to do so with the approval of the HoD concerned. Extension of working hours of lab involves several other issues such as the deployment of lab attendants after 04.30 p.m and casual labourers for closing the lab and researchers rooms. Owing to the reason stated above additional discussion may be initiated to explore the possibility of enhancing working hours of the laboratories and research facilities in the departments. It will be good to make it 08.00 a.m to 08.00 p.m in the beginning.

As per the orders of the Vice-Chancellor, the request of General Secretary, KURSU, to extend the working hours of Researchers' Rooms in the Departments is placed before the standing committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor and the Convenor, Standing Committee of the Syndicate on Academics and Research to have a detailed discussion with all Heads of the departments regarding the matter.

Item No.42.75.D5 *Budget Implementation – Submission of detailed proposal for Assessing the Best College Library Coming Under the Kerala University– Reg.*

(CDC)

The budget for the financial year 2022-23, of the University has proposed to award a prize money of Rs 25,000 and a commendation certificate to the best college library affiliated to the University of Kerala.

The award is given on the basis of an assessment of the present status of the college libraries. The affiliated college libraries coming under the Kerala University are of different categories such as Government, Aided, Unaided etc. The present proposal outlines a method to assess all these libraries in an objective manner rather than differentiating them into different categories.

The two main purposes of a college library are

- (i) Supporting curriculum

(ii) Fostering the research activities of the faculty and students. Keeping this in mind, the assessment is planned in two steps :

Step I : The relevant details of the college libraries are collected through a proforma and then appraised on the basis of the details collected.

Step II : Physical verification of this proforma for the top 5 or 10 colleges identified through Step I.

Five templates are used in this proposal for assessing the best college library. They are :

- Collection in the library
- Number of users of the library per day
- Extension services offered
- Infrastructure facilities provided
- Library Functioning, Upkeep and Staff

All these templates are given an equal weightage of 20 points each.

1. Collection in the library (20 points)

One of the ways of judging a library is to assess the size of its collection so as to cater to the needs of the users and to support curriculum .This template is evaluated by considering average additions per year (10 points) and ratio of the number of books to the number of students enrolled (10 points).

A government / aided college that predates a newly established unaided college will naturally have more collections. To avoid this ambiguousness and to bring objectivity, a measure called average additions per year obtained by dividing the total number of books to the number of years since establishment of the college library can be found out and this value obtained will be graded as given below :

Average additions per year	Points
Below	2
Between	4
Between	6
Between	8
Above	10

Moreover the ratio of the number of books to the number of students enrolled will also be calculated and graded as given below:

Ratio	Points
Below	2
Between	4
Between	6
Between	8
Above	10

2. Number of users of the library per day (20 points)

A good library would be able to attract a wide range of user groups. But in a college library the user group is homogenous in nature consisting of the students and the faculty members of the college. A major college that offers more courses presumably would have more number of users than a minor college that offers lesser number of courses. Hence the average number of users of the library will be collected and to bring objectivity this will be expressed as a percentage of the total number of students in the college. The percentage value is graded in a 5 point scale and points are allotted as given below :

Percentage of students visiting the library per day	Points
Below	4
Between	8
Between	12
Between	16
Above	20

3. Extension service offered (20 points)

Any effort of a library to increase the number of its users and to make the maximum use of its resources can be called an extension service. 10 common extension services are listed and the libraries are graded on the basis of its performance in any five of these extension activities each carrying 4 points and up to a maximum of 20 points for this component.

- Organising book exhibitions
- Organising book talks
- Conduction of quiz programmes
- Library Orientation Programme
- Formation of Reading Circle for Competitive Examinations
- Conduction of Seminars, Talks
- User Meets
- Career/Employment Information Services
- Instituting Annual Best User Awards for students
- Arranging Cultural Programmes having Educational Values, Celebration of days of International Importance

4. Infrastructure facilities (20 points)

By infrastructure facility in the library, we mean any physical or technology system that support the operation of library programs and services. Here also we will list those common infrastructure facilities that are generally considered as augmenting library services and then grade the library on the basis of providing such facilities. Each infrastructure facility provided will fetch 2 points and a maximum of 20 points will be awarded for this component.

Infrastructure Facility	Points (2 points each)
Library space, Reading area (in square ft)	
Seating capacity , Drinking water, Air Conditioner	
Library Automation with standard software, Barcode facility, web OPAC	
Library services through Internet ,website, blogs, social networks, e-mail alerts, sms alerts	
Fire Safety Equipments	
Exclusive space for Digital Library, Server, Access to Online Databases	
Reprography and scanning facility	
Disabled-friendly infrastructure	
Power backups (UPS)	
Green library Initiatives	

5. Library Functioning ,Upkeep and Staff (20 points)

The working hours of the library, maintenance of library records, service of library staffs etc are also relevant facets to assess a library. The points allotted to the different facets are as follows :

Facets	Points (2 points each)
Library Working Hours	
No.of library staff, their qualifications, designation, experience	
Library classification and cataloguing in standard classification format	
Well maintained library registers, files, records	
National and International Journal Subscriptions and Utilisation	
Library bay guides to locate the materials easily	
Stock Verification Report	
Display boards of Rules and Services	
Display of New Arrivals	
Membership of INDEST or other similar bodies	
11. Conduction of Library Advisory Committee meetings and implementation of its minutes	
12. Open Access arrangement of print and non-book materials	

The matter regarding the submission of detailed proposal for Assessing the Best College Library Coming Under the Kerala University submitted by the University Librarian, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute a sub-committee with following members to study the matter and submit a report in the next Standing Committee of the Syndicate on Academics and Research:*

1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Researchers
2. Dr. Vijayan Pillai M., Member Syndicate
3. Dr. K. B. Manoj, Member Syndicate
4. Sri. Arun Kumar R., Member Syndicate
5. Sri. Jairaj J., Member Syndicate
6. Prof. K. Lalitha, Member Syndicate

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D6 *UGC JRF –Request for sanction of Leave Under Intermittent Break category-Smt. Megha M, Research Scholar in Zoology-reg.(Ac.EIV)*

Smt. Megha M, Research Scholar in Zoology, Fatima Mata National College, Kollam, has requested for Leave under the Intermittent Break Category.

Smt. Megha M, Research Scholar in Zoology, had joined for research on 01.06.2019 and was granted registration for Ph.D vide U.O No. AcEVI/119/ZOO/18723/2019, dated 02/07/2019. She was awarded UGC JRF with effect from 01.06.2019 onwards. She has requested for Leave under the Intermittent Break Category due to Health issues for a period of 148 days w.e.f 03.10.2021 to 27.02.2022 along with supporting documents. Her Supervising Teacher, Dr.Sarlin.P.J, Assistant Professor, Department of Zoology, Fatima Mata National College, Kollam and The Principal, Fatima Mata National College, Kollam and Chairman, Doctoral Committee, Department of Zoology, University of Kerala, Kariavattom, have duly forwarded and recommended it. The Supervising Teacher has also certified that she has not availed any Intermittent Break Leave earlier.

As per UGC XIIth plan guidelines (Revised), women candidates are eligible for Intermittent Break for a maximum period of one year. This leave can be availed 3 times during the entire period of fellowship. The period of Intermittent Break should not be counted towards the tenure of the fellowship and thus effectively the total period of fellowship will remain the same.

As per the order of the Hon'ble Vice-Chancellor, the request received from Smt. Megha M, Research Scholar in Zoology for sanction of Leave under Intermittent Break Category due to Health issues for a period of 148 days w.e.f 03.10.2021 to 27.02.2022 is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D7 *Budget Speech 2022-23 - Item No. 68 - Machine Learning for Covid Related Research - Project Proposal -reg.*

(Ad DI)

In the Budget Speech 2022-23, an amount of Rs.8,00,000/- was allocated as financial aid for "Machine Learning for Covid Related Research" in the Department of Computational Biology and Bioinformatics.

The meeting of the Budget Implementation cell held on 19.04.2022, considered the Item (No.68) and recommended to entrust Prof. Achuthsankar S Nair, Professor and Head, Department of Computational Biology and Bioinformatics to submit a proposal for "Machine Learning for Covid

Related Research" and to place the same before the Standing Committee of the Syndicate on Academics & Research.

The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell. Prof. Achuthsankar S Nair, Professor and Head Department of Computational Biology and Bioinformatics, has submitted a project proposal titled "Machine Learning for Covid Related Research" under the item No.68 As ordered by the Vice-Chancellor, the project proposal titled "Machine Learning for Covid Related Research" under the item No.68 submitted by Prof. Achuthsankar S Nair, Professor and Head Department of Computational Biology and Bioinformatics, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation (project proposal is appended).

(Appendix-3)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D8 *Budget Speech 2022-23- Item No: 48 - Infrastructure Development of Christian Study Centre for cultural and Social Change-reg.*

(Ac D)

The Budget Speech of 2022 –‘23 of University of Kerala envisaged the idea for infrastructure development of Christian Study Centre for Cultural and Social Change and earmarked an amount of Rs.1,50,000/- (Rupees One Lakh and Fifty Thousand only) for the same.

The Budget Implementation Cell at its meeting held on 19.04.2022, authorized Hon. Director, Christian Study Centre for Cultural and Social Change, University of Kerala to submit the proposal for infrastructure development for the Centre before the Standing Committee of the Syndicate on Academics & Research.

Dr. Darwin L, Hon. Director, Christian Study Centre for Cultural and Social Change has forwarded the proposal along with Budget estimate of the proposal

Details regarding the proposal are given below:

***Title:**Compilation and Digitalization of Malayalam-English Biblical Dictionary

***Objectives:**

- Compilation and modification of available Bible dictionary in Malayalam
- Development of English-Malayalam bilingual Bible dictionary
- Digitalization of the English-Malayalam bilingual Bible dictionary

Theme

The theme of the project is equally appreciable for Biblical academic researchers, theologians, and common Bible readers as far as its aim and objectives are concerned. Moreover, an intense interest is paid by the e-resource communities to develop new knowledge systems or digitally incorporate available knowledge bodies to enhance people's understanding of aspects from various domains. So, the theme of digitalization of a bilingual Biblical lexicon can be justified based on the vested interest of the center of studies, which will oversee this project.

Outcomes and expectations

1. A digital & printable form of English-Malayalam Bible dictionary
2. Semantic domain-based classification of the entries in the database

This dictionary will provide a concise collection of definitions and explanations of Bible topics, concepts, and terms. It will be based primarily on the biblical text, supplemented by information from the other standard works. A variety of doctrinal, cultural, and historical subjects are treated, and a short summary is also planned to include for each book of the Bible.

Action Plan

- Second three month - Description of each word
- Third three month - Bilingual Descriptions provide
- Forth three month - Finalisation of the Digital Dictionary

International status

International Translation Industries and other academic institutions are seeking to get the bilingual dictionary in the biblical aspects. It is very much needed for the international academic researchers and national researchers in the field of multi disciplinary field.

National Status

As a linguistic diversity of India, it is very much needed to do some multi disciplinary types of research. It will provide the historical development in the field of Language as well as our culture.

Financial Assistance required

Item:	Estimated Expenditure
1. Research Personnel	
a. Project Fellow @ 10000/-*12	1,20,000
2. Online Domain and Maintenance	10,000
3. Contingency (including special needs)	10,000
4. Books and Journals	10,000
Total	Rs. 1,50,000/- (Rs. One Lakh and Fifty Thousand Only)

As per the orders of the Vice Chancellor the proposal for Compilation and Digitalization of Malayalam-English Biblical Dictionary submitted by the Hon. Director, Christian Study Centre for Cultural and Social Change is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the matter and recommended to entrust the Hon. Director, Christian Study Centre for Cultural and Social Change to submit a detailed proposal in the next Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D9 Budget Speech-2022-23-Centre for Agro-Ecology and Public Health-Action plan for Decentralised Governance literacy-reg.

(Ac D)

The Budget Speech of 2022–‘23 of University of Kerala envisaged the idea of ‘Decentralized Governance Literacy’ and earmarked an amount of Rs. 7,00,000/- (Rupees Sevenlakh only) for the same. Decentralization is expected to contribute to key elements of good governance, such as increasing peoples’s opportunities for participation in economic, social and political decisions; assisting in developing peoples capacities; and enhancing government responsiveness, transparency and accountability.

The Budget Implementation Cell at its meeting held on 21.04.2022, authorized Director, Centre for Agroecology and Public Health, University of Kerala to submit the proposal for ‘Decentralized Governance Literacy’ before the Standing Committee of the Syndicate on Academics & Research.

Dr. Manju S. Nair, Head, Director, Centre for Agroecology and Public Health has forwarded the proposal along with Budget estimate of the proposal.

Details regarding the proposal are given below:

***Title:** “Why Decentralised Governance matters: An analysis of three tier Local Self Governments in Kerala”.

***Objectives:**

to trace and analyse the developmental initiatives of selected Grama , Block and District Panchayaths in Kerala.

to delineate the factors responsible for its successful performance.

***Methodology:**

The research team intends to make observational visits to the Panchayats and make several rounds of detailed reflective discussions with President, elected representatives, officials and beneficiaries of the various schemes. In depth interviews will be conducted with implementing officers including agriculture officer, medical officer and extension officers. Focus Group Discussions will be conducted to assess the activities of different committees and other community-based organisations and to elicit views, opinions, information and suggestions from the stakeholders.

Deen Dayal Panchayat Sashaktikaran Puraskar (DDUPSP) is given to best performing Panchayats (District, Intermediate and Grama) in recognition of the good work done. The award winning Panchayats in 2019-2020 and 2020-2021 are,

- District Panchayath- Thiruvananthapuram
 - Block Panchayaths- Sreekrishnapuram, Nedumangad, Varkala
 - Grama Panchayaths- Sooranadu, Sasthamkotta, Pappinisseri
- Data will be collected from all these Local self Governments.

Estimated Budget

Sl.No.	Description	Amount
1	Field work and Travel	1,00,000
2	Hiring Services	2,00,000
3	Contingency	1,00,000
4	Printing	1,00,000
5	Workshops	2,00,000
	Total	7,00,000/-
	Rupees Seven Lakh Only	

As per the orders of the Vice Chancellor the proposal for Decentralised Governance Literacy under the Centre for Agroecology and Public Health is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D10 കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23, ഐറ്റം നമ്പർ 18, ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കും - സംബന്ധിച്ച് .

(Ad.Misc.)

കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23 ലെ ഐറ്റം നമ്പർ പതിനെട്ടാമതായി പറഞ്ഞിട്ടുള്ള ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കുന്നതിനു കേരള സർവകലാശാല ജീവനക്കാരുടെ കലാസാംസ്കാരിക സംഘടനയായ ധമനി പ്രൊപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ടായിരുന്നു. 19.04.2022 ൽ നടന്ന ബഡ്ജറ്റ് ഇന്റീമെന്റേഷൻ സെല്ലിന്റെ യോഗം പ്രസ്തുത പ്രൊപ്പോസൽ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയിലേക്ക് പരിഗണിക്കുവാൻ തീരുമാനം എടുത്തിരുന്നു. 27.04.2022 ൽ പിവിസിയുടെ ചേംബറിൽ നടന്ന യോഗത്തിൽ ബഹുമാനപ്പെട്ട സിൻഡിക്കേറ്റ് അംഗങ്ങളായ ഡോ. എസ്. നസീബ്, ഡോ. എം. വിജയൻപിള്ള, ശ്രീ. ജി. ബിജുകുമാർ എന്നിവർ കേരള സർവകലാശാല ജീവനക്കാരുടെ വിവിധങ്ങളായ സാംസ്കാരിക സംഘടനകളായ ധനുസ്സ്, ധമനി, യൂണിസ്റ്റാർ എന്നിവയുടെ പ്രതിനിധികളുമായി നടത്തിയ ചർച്ചയിൽ ധമനി സമർപ്പിച്ചിരുന്ന പ്രൊപ്പോസൽ പരിശോധിച്ച് വിലയിരുത്തുകയും അംഗീകരിക്കുകയുമുണ്ടായി. പ്രസ്തുത പ്രോഗ്രാമിന്റെ വിജയകരമായ നടത്തിപ്പിന് വേണ്ടി സംഘാടക സമിതി രൂപീകരിക്കാൻ തീരുമാനിക്കുകയും ചെയ്തു.

പ്രസ്തുത പ്രൊപ്പോസൽ പ്രകാരം 5 ദിവസങ്ങളായി പാളയം സെന്റ് ഹാളിലാണ് സംഘടിപ്പിക്കുന്നത് . എല്ലാ ദിവസവും വൈകുന്നേരം 6 മണി മുതലാണ് നാടകോത്സവം ആരംഭിക്കുന്നത് . പൊതുജനങ്ങൾക്ക് ഉൾപ്പെടെ എല്ലാവർക്കും പ്രവേശനം അനുവദിച്ചു കൊണ്ടാണ് നാടകോത്സവം സംഘടിപ്പിക്കുന്നത്. ആദ്യ ദിവസം ബഹുമാനപ്പെട്ട സാംസ്കാരിക വകുപ്പ് മന്ത്രി ഉദ്ഘാടനം ചെയ്യുകൊണ്ടാവും നാടകോത്സവം ആരംഭിക്കുന്നത്. കേരള സംഗീത നാടക അക്കാദമി നടത്തിയ അമച്വർ പ്രൊഫഷണൽ നാടകങ്ങളിൽ സമ്മാനാർഹമായതും അതുല്യ നാടക പ്രതിഭകളുടെ സംവിധാനത്തിൽ സാമൂഹ്യ ശ്രദ്ധ ആകർഷിച്ചിട്ടുള്ളതുമായ നാടകങ്ങളാണ് അവതരിപ്പിക്കുന്നത് . എല്ലാ ദിവസവും അതത് നാടക സംഘത്തിലെ ശില്പികളെ ആദരിക്കുന്നതുമാണ് .

പ്രസ്തുത നാടകത്തിൽ അവതരിപ്പിക്കാൻ ഉദ്ദേശിക്കുന്ന നാടകങ്ങളുടെ വിശദമായ വിവരങ്ങളും 5 ലക്ഷം രൂപയുടെ പ്രതീക്ഷിത ചെലവും ഇതിനോടൊപ്പം സമർപ്പിച്ചിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കുന്നതുമായി ബന്ധപ്പെട്ട വിശദമായ പ്രൊപ്പോസൽ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു.

(Appendix-4)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D11 *Department of Law- Printing and Publication of Department Journal-Regularization of Provisional Advance- Ratification – Reg.*

(Ad.Misc.2)

Dr. Sindhu Thulaseedharan, Assistant Professor & Head, Department of Law has informed vide letter no. Law/61/2021-22 dated 18.03.2022 that University had sanctioned an amount of Rs.40,000/- (Rupees Forty thousand only) towards the printing of the department journal “Kerala University Journal of Legal Studies” Vol. XII issue 1 & 2 at the Kerala University Press, vide U.O. no. Ad.Misc.2/Law-journ./7839/2021 dated 18.06.2021.

The HoD further informed that the department was in the process of making application for the inclusion of the Kerala University Journal of Legal Studies in the University Grants Commission’s (UGC’s) CARE Reference List of Approved journals and one of the criterion for the application process, necessitates the issues of the journal to be updated. As part of the procedure, the department was also printed the XIII th volume of the Kerala University Journal of Legal Studies using the fund allotted for the printing of the XIIth volume, without prior permission of the University.

At present, the Supdn’t, Kerala University Press has produced bills for an amount of Rs.52,986/- (Rupees Fifty two thousand nine hundred and eighty six only) towards the total printing cost of XIIth and XIIIth volumes of the journal “Kerala University Journal of Legal Studies”.

The HoD vide letter has also informed that an amount of Rs.12,986/- (Rupees Twelve thousand nine hundred and eighty six only) has been additionally incurred in this regard. Hence, the HoD has requested vide letter to ratify the action taken for printing the XIIIth Volume of the journal “Kerala University Journal of Legal Studies” without prior permission from the University.

The regularization of the provisional advance of Rs. 40,000/- (Rupees Forty thousand only), sanctioned towards the printing of the XII th volume of the Kerala University Journal of Legal Studies and the reimbursement of Rs. 12,986/- (Rupees Twelve thousand nine hundred and eighty six only), additionally incurred towards the printing of the XIIIth Volume is possible, only if the action taken by the HoD is ratified.

The Honourable Vice Chancellor after examining the matter has ordered to place the same before the Standing Committee of the Syndicate on Academics & Research for consideration.

As per the orders of the Honourable Vice Chancellor, the matter regarding ratification of action taken by the HoD, Department of Law in printing the XIIIth Volume of the journal “Kerala University Journal of Legal Studies” without prior permission from the University is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D12 *Minutes of the Budget Implementation Cell-Item no:125 of Budget Speech 2022-23-Proposal submitted by Dr.Sheeba M Kurian, Hon.Director, IUCML - Continual Activities of the Inter University for Malayalam Language (IUCML)-reg:-*

(Planning A)

An amount of Rs.1,00,000/- (Rupees One lakh only) has been earmarked for the continual activities of Inter University Centre for Malayalam Language (IUCML) as per item no:125 of Budget Speech 2022-23. Dr.Sheeba M Kurian, Hon.Director, IUCML has submitted a detailed proposal and estimated expenditure (*Appendix I*) in respect of the continual activities of IUCML as entrusted in item no:125 of Budget Speech 22-23, based on the minutes of the meeting of the Budget Implementation Cell held on 19.04.2022.The Director requested that the amount of Rs.1 lakh allocated in the Budget Speech 2022-23 is required for the continuing activities of the publication of summary of M.Phil Ph.D degrees. (which is in continuation of the item no:47 of Budget Speech 2021-22).

The minutes of the Budget Implementation Cell held on 19.04.2022 has also recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research.

Hence, as per the orders of the Hon'ble Vice Chancellor, the detailed proposal and estimated expenditure (*Appendix I*) submitted by Hon.Director, IUCML is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(**Appendix-5**)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D13 *Minutes of the Budget Implementation Cell- Budget Speech 2022-23 Item no:20-Uplifting Research Startups-proposal submitted by Dr.Manoj Changat, Director, KUBIIC-reg:-*

(**Planning A**)

An amount of Rs.25,00,000/- (Rupees Twenty Five lakh only) has been earmarked for 'Uplifting Research Startups' as per the Budget Speech of 2022-23. Dr.Manoj Changat, Director, Kerala University Business Innovation and Incubation Centre (KUBIIC) has submitted a detailed proposal (*Appendix I*) and estimated expenditure in respect of Uplifting Research Startups as entrusted in Item no:20 of Budget Speech 2022-23.The meeting of the Budget Implementation Cell held on 19.04.2022, has recommended to submit the proposal and placed before the Standing Committee of the Syndicate on Academics and Research .

As per the orders of the Hon'ble Vice Chancellor, the budget proposal along with the estimated expenditure on Item no: 20 of Budget Speech 22-23 submitted by the Director, KUBIIC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation. (**Appendix-6**)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D14 *Centre for Gandhian Studies - Budget Speech-2022-23 - Proposal for conducting various programmes to propagate Gandhian thoughts and ideas- reg.*

(**Ad.DIII**)

As per Item No.122 of the Budget Speech 2022-23, it is envisaged a proposal for conducting various programmes to propagate Gandhian thoughts and ideas under the aegis of Centre for Gandhian Studies and an amount of Rs.3,00,000/- (Rupees Three Lakhs only) has been allocated in the Budget for the same.

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.122 has recommended to obtain the proposal from the Director, Centre for Gandhian Studies in consultation with Director, DSS and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the proposal for conducting various programmes under the aegis of Centre for Gandhian Studies was received from Dr. S. Venumohan, Director, Centre for Gandhian Studies and the Financial Outlay for the same is as follows;

Conducting Programmes	- 2,50,000/-
Miscellaneous expenses	- 50,000/-
TOTAL	- Rs.3,00,000/-

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr. S. Venumohan, Director, Centre for Gandhian Studies for conducting various programmes to propagate Gandhian thoughts and ideas under the aegis of Centre for Gandhian Studies (copy appended) for an amount of Rs.3,00,000/- (Rupees Three Lakhs only as per the Budget Speech of 2022 - 23) is placed before the the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix-7)

Recommendation: *The Committee recommended to entrust the Hon. Director, Centre for Gandhian Studies to submit a detailed proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D15 Budget Speech 2022-23- Item No: 138 – Legal aid Clinic for Women-reg

(Ac D)

The Budget Speech of 2022 –'23 of University of Kerala envisaged the idea for “Legal aid clinic for Women” and earmarked an amount of Rs. 5,00,000/- (Rupees Five Lakh only) for the same. It aims to provide free legal aid and legal awareness classes to needy and homeless women to address legal issues.

The Budget Implementation Cell at its meeting held on 19.04.2022, recommended to authorize Head, Department of Law and Hon. Director, Centre for Women’s Studies, University of Kerala to submit the proposal for ‘ Legal aid clinic for Women’ before the Standing Committee of the Syndicate on Academics & Research.

The Head, Department of Law has forwarded the proposal titled, “Proposal to conduct legal awareness among women representatives in local self Governments and Teachers in the Districts of Thiruvananthapuram, Kollam and Alappuzha” along with Budget estimate of the proposal.

Details regarding the proposal are given below:

*Title: Proposal to conduct legal awareness among women representatives in local self Governments and Teachers in the Districts of Thiruvananthapuram, Kollam and Alappuzha

*Objectives:

To create awareness among the women representatives of local self-governments and Teachers regarding the Constitution of India and the major legislations in India regarding the basic rights of women, Women Empowerment and civil rights.

Programme Outcome

Legally aware and active women peoples representatives and Teachers.

Schematic Breakeup

It proposes to cover the following legislations

1. The Constitution of India (73rd and 74th Amendment) Acts, 1994
2. The Protection of Women from Domestic Violence Act, 2005
3. Protection of Children from Sexual Offences Act (POSCO), 2012
4. Dowry Prohibition Act, 1961(with Amendments)
5. The Right to Information Act, 2005
6. Right to Services Act, 2012
7. The Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013.
8. Right to Education Act, 2009
9. Maternity Benefit Act, 1961 and (Amendment) Acts
10. Environment Protection Act, 1986

The proposed batch of Awareness Training Programmes shall have an intake of 50 selected women representatives from each district, on first come first serve basis for each workshop separately.

Budget Allocation for 3 workshops in 3 districts

Item	Amount
TA/DA & Honorarium for Resource Person (as per UGC norms)	Rs. 2,50,000/-
Reading Materials	Rs. 20,000/-
Training Kit (File, Pen etc)	Rs. 25,000/-
Certificates, Notice and Note pads	Rs. 25,000/-
Food (Lunch, Tea and Snacks)	Rs. 1,00,000/-
Lok Adalat	Rs. 50,000/-
Miscellaneous Expenses (Hall arrangement etc)	Rs. 30,000/-
Total	Rs. 5,00,000/- (Rupees Five Lakh Only)

As per the orders of the Vice Chancellor the proposal to conduct legal awareness among women representatives in local self Governments and Teachers in the Districts of Thiruvananthapuram, Kollam and Alappuzha is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D16 *Budget Speech 2022-'23 (Item No.137) – Proposal for "Hydrogeological study of the Sasthamkotta Lake : A dying fresh water lake of Kerala " – Proposal submitted by the Head of the Department of Geology _ for approval- reg:-*

(Ad D1)

As per Budget Speech 2022-'23, an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been provided for "Hydrogeological study of the Sasthamkotta Lake : A dying fresh water lake of Kerala". In the meeting of the Budget Implementation Cell, held on 19.04.2022, while considering the above item (Item No.137), it was recommended to authorize Adv. Muraleedharan Pillai, Member Syndicate (Convenor), Sri. Arun Kumar R, Member Syndicate and the HOD, Department of Geology, to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research.

The Vice-Chancellor approved the recommendations of the meeting subject to reporting to the Syndicate and the same was reported before the Syndicate held on 29.04.2022, item no.10. Now, the Head, Dept. of Geology, has submitted a detailed proposal, with an outlay of Rs.5,00,000/-, on the same.

As ordered by the Vice-Chancellor, the proposal for "Hydrogeological study of the Sasthamkotta Lake : A dying fresh water lake of Kerala" is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix-8)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D17 *ബഡ്ജറ്റ് പ്രസംഗം 2022 -23 ഇനം നമ്പർ 14 - ശ്രീ നാരായണ ഗുരു അന്തർദേശീയ പഠന കേന്ദ്രത്തിന്റെ പ്രവർത്തനങ്ങൾ സജീവമാക്കുന്നതിനു വേണ്ടിയുള്ള വിശദമായ പ്രൊപ്പോസൽ - പരിഗണിക്കുന്നത് സംബന്ധിച്ച് :*

(Ac D)

കേരള സർവകലാശാലയുടെ 2022 - 2023 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ ഇനം നമ്പർ 14 - ൽ ശ്രീ നാരായണ ഗുരു അന്തർദേശീയ പഠന കേന്ദ്രത്തിന്റെ പ്രവർത്തനങ്ങൾ സജീവമാക്കുന്നതിനായി 20 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട്.

2022 ഏപ്രിൽ മാസം 12 ന് നടന്ന സിൻഡിക്കേറ്റിന്റെ യോഗത്തിൽ ഇനം നമ്പർ 40.115 (14) പ്രകാരം ശ്രീ നാരായണ ഗുരു അന്തർദേശീയ പഠന കേന്ദ്രത്തിന്റെ പ്രവർത്തനങ്ങൾ സജീവമാക്കുന്നതിനായി പ്രൊഫോസർ തയ്യാറാക്കുന്നതിനായി അഡ്വ. കെ.എച്ച്.ബാബുജാൻ, മെമ്പർ, സിൻഡിക്കേറ്റ് (കൺവീനർ) നെയ്യം ഡയറക്ടർ, ശ്രീ നാരായണ ഗുരു അന്തർദേശീയ പഠന കേന്ദ്രത്തിനെയും നിയോഗിക്കുകയും പ്രസ്തുത പ്രൊഫോസർ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ അക്കാഡമിക്സ് ആൻഡ് റിസേർച്ചിന്റെ പരിഗണനയിലേക്ക് സമർപ്പിക്കാനും തീരുമാനിച്ചു.

അതനുസരിച്ചു ഡോ. എം. എ. സിദ്ദീഖ്, ഡയറക്ടർ, ശ്രീ നാരായണ ഗുരു അന്തർദേശീയ പഠന കേന്ദ്രം സമർപ്പിച്ച പ്രൊപ്പോസലിന്റെ വിഷാദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

പ്രവർത്തനം 1:

ശ്രീ നാരായണ ലിറ്റററി ഫെസ്റ്റ്

- 2019ൽ അരുവിപ്പുറത്തും കൊല്ലം പരവൂരിലും പഠനകേന്ദ്രം നടത്തിയ സാഹിത്യ ക്യാമ്പുകളെ മാതൃകയാക്കി വളരെ വിപുലമായി നടത്താൻ ഉദ്ദേശിക്കുന്ന അന്തർദേശീയ ലിറ്റററി ഫെസ്റ്റിലാണിത്.
- ശ്രീനാരായണ സാഹിത്യത്തെ മുഖ്യ ഉള്ളടക്കമായി എടുത്തുകൊണ്ട് സാഹിത്യരചന, സാഹിത്യ വായന, സാഹിത്യനിരൂപണം, സാംസ്കാരിക വിമർശനം എന്നിവയെ പുതിയ വിജ്ഞാന സമൂഹത്തിൻറെ കാഴ്ചപ്പാടിൽ ഇതിൽ ചർച്ചചെയ്യും.
- അന്തർദേശീയ പ്രസിദ്ധിയുള്ള എഴുത്തുകാർ, പ്രസാധകർ, സാംസ്കാരിക ചിന്തകർ മുതലായവരെ ഇതിൽ പങ്കെടുപ്പിക്കും.
- അയ്യങ്കാളി ഹാൾ, സെനറ്റ് ഹാൾ എന്നിവയിലൊന്ന് മുഖ്യ വേദിയും യൂണിവേഴ്സിറ്റി കോളേജ്, സെനറ്റ് ചേംബർ എന്നിവ സമാന്തര വേദികളായും പ്രവർത്തിക്കും.
- പ്രസ്തുത ഫെസ്റ്റിലിന് ആകെ പ്രതീക്ഷിക്കുന്ന ചെലവ് 15 ലക്ഷം രൂപയാണ്. കേരള സർക്കാരിന്റെ കീഴിൽ ചെമ്പഴന്തി കേന്ദ്രമായി പ്രവർത്തിക്കുന്ന ശ്രീനാരായണ പഠന കേന്ദ്രത്തിലെയും, ശിവഗിരി മഠത്തിന്റെയും വ്യത്യസ്ത സാംസ്കാരിക സംഘടനകളുടെയും പിന്തുണ ഉറപ്പാക്കാൻ സാധിക്കും. പ്രചാരണത്തിന്റെ ഭാഗമായി കുറച്ചു പരസ്യങ്ങളും ലഭിക്കുമെന്ന് പ്രതീക്ഷിക്കുന്നു.

മേൽപ്പറഞ്ഞ തുക വക തിരിച്ച് താഴെ നൽകുന്നു

നമ്പർ	ഇനം/ വകുപ്പ്	പ്രതീക്ഷിക്കുന്ന ചിലവ്/ തുക
1	പ്രചാരണം	100000.00
2	റിസോഴ്സ് പേഴ്സണലിന് നൽകേണ്ട പ്രതിഫലവും യാത്ര ചെലവും ഉൾപ്പെടെ (അന്തർദേശീയ വ്യക്തിത്വങ്ങൾ സഹിതം)	800000.00
3	ലഘുഭക്ഷണം	100000.00
4	വേദി വാടക	60000.00
5	ക്ഷണിതാക്കളായ അതിഥികൾക്ക് താമസവും ഭക്ഷണവും	100000.00
6	വേദി അലങ്കാരം	100000.00
7	ശബ്ദവും വെളിച്ചവും	100000.00
8	മറ്റിനങ്ങൾ	140000.00
	ആകെ തുക	1500000.00 (പതിനഞ്ചു ലക്ഷം രൂപ)

പ്രവർത്തനം -2

സർവകലാശാല പരിധിയിലെ തിരഞ്ഞെടുത്ത പത്ത് കോളേജുകളിൽ സെമിനാറുകൾ

2021- 22 സാമ്പത്തികവർഷം തീരുമാനിച്ചു ഏകദേശം പൂർത്തിയാക്കിയ ശ്രീനാരായണ സാഹിത്യത്തിന്റെ വിവരണാത്മക ഗ്രന്ഥസൂചി, ശ്രീനാരായണ വിജ്ഞാനീയം എന്ന പാഠ്യ മേഖല എന്നിവയ്ക്ക് ഊന്നൽ നൽകി തിരഞ്ഞെടുത്ത പത്ത് കലാലയങ്ങളിൽ ശ്രീനാരായണ സെമിനാറുകൾ നടത്താൻ ഉദ്ദേശിക്കുന്നു.

- കോളേജുകൾ തിരഞ്ഞെടുക്കുന്നത് ക്ലസ്റ്ററുകൾ മാനദണ്ഡമാക്കിയാണ്. കേരള സർവകലാശാലയുടെ മുഴുവൻ പരിധികളെയും പത്തു ക്ലസ്റ്ററുകളാക്കി തിരിച്ച് ഓരോ ക്ലസ്റ്ററിലും ഒരു കോളേജ് എന്ന മാനദണ്ഡത്തിലാണ് ഇത്.പരമാവധി പങ്കാളിത്തം ഉറപ്പു വരുത്തലാണ് ലക്ഷ്യം.

- ഗുരു ദർശനത്തിന്റെ പ്രായോഗിക സമീപനം മുൻനിർത്തി വികസിപ്പിച്ചെടുക്കാവുന്ന തീം ഉപയോഗിച്ച് സംവിധാനം ചെയ്യുന്ന ഒരു നാടകം കൂടി ഓരോ സമയത്തും അവതരിപ്പിക്കും.
- ശ്രീനാരായണ ദർശനത്തിലും ഗവേഷണാത്മകമായ അന്വേഷണങ്ങൾ നടത്തിയവരെയും സെമിനാറിൽ പ്രഭാഷകരായും പ്രബന്ധാവതാരകരായും ക്ഷണിക്കും. പ്രഭാഷണങ്ങൾ സമാഹരിച്ച് അവസാനം ഒരു പുസ്തകമായി പ്രസിദ്ധീകരിക്കാനും ലക്ഷ്യമിടുന്നു.

പ്രതീക്ഷിക്കുന്ന ചെലവ് വക തിരിച്ച് താഴെ നൽകുന്നു

നമ്പർ	ഇനം/ വകുപ്പ്	പ്രതീക്ഷിക്കുന്ന ചിലവ്/ തുക
1	സെമിനാറുകൾക്ക് 30000 രൂപ വീതം (പ്രതിഫലം ഉൾപ്പെടെ)	300000.00
2	നാടകാവതരണങ്ങൾക്ക്	150000.00
3	പുസ്തക പ്രസിദ്ധീകരണത്തിന്	50000.00
ആകെ തുക		500000.00 (അഞ്ചു ലക്ഷം രൂപ)

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഡോ. എം. എ. സിദ്ദീഖ്, ഡയറക്ടർ ശ്രീ നാരായണ ഗുരു അന്തർദ്ദേശീയ പഠന കേന്ദ്രം സമർപ്പിച്ച ശ്രീ നാരായണ ഗുരു അന്തർദ്ദേശീയ പഠന കേന്ദ്രത്തിന്റെ പ്രവർത്തനങ്ങൾ സജീവമാക്കുന്നതിനു വേണ്ടിയുള്ള വിശദമായ പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ അക്കാദമിക് ആൻഡ് റിസേർച്ചിന്റെ പരിഗണനയിലേക്കു സമർപ്പിക്കുന്നു.

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D18 **University Merit Scholarship -Inclusion of three PG programmes- MA Human Resource management ,M.Sc Counselling Psychology and M.S.W Disaster Management in the list of courses -reg- (Ac. B1)**

The University Merit Scholarship (UMS) is being awarded for various UG & PG courses with the of value Rs. 5000/- each per annum. Currently there are One Hundred and Seventy Six (176) Merit Scholarships for MA/M.Sc/M Com/MSW/MCJ/MBA/M Tech and MVA courses. The terms & conditions for the award of UMS for various courses are formulated as per Syndicate decisions (Rules appended)

The Principal, Loyola College of Social Sciences has vide letter dated 09/05/2022 requested to include three P.G programmes viz MA Human Resource management, M.Sc Counselling Psychology and M.S.W Disaster Management in University Merit Scholarship.

The details of courses are as follows:

Name of the Course	Eligibility Criteria	Year of Course commencement	Sanctioned Strength
MA Human Resource Management	A pass with 50% marks in any Degree	w.ef 1999-2000	20
MSW Disaster Management	Graduation in any subject in the faculties of Arts, Social Sciences, Science, Oriental Studies and commerce securing not less than 45% marks in Part III optional Subjects.BBA degree holder are also eligible	w.e.f 2020-21	20
MSc Counselling Psychology	BA/B.Sc graduate in Psychology or Graduate in other disciplines who have studied at least one paper in Psychology/Animal Behaviour/ Animal or Human Psychology/ Child Development/ Counselling.	w.e.f 2014-15	12

	The paper should carry a maximum mark of 100 or more or 10% of the total marks for the course or more or Graduates in other disciplines who have passed the one year Diploma course in Psychology/ Counselling offered/ recognised by the University of Kerala or a B.Ed degree as additional qualification		
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These courses are not offered by any other colleges affiliated to the University of Kerala as per the orders of Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for Consideration and appropriate Recommendations. (Appendix-9)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D19 *Budget Speech 2022-'23-- "Genomic Studies in Njavara Rice" in the Inter University Centre for Genomics and GeneTechnology, Department of Biotechnology—Implementation—reg.*

(Admn A VI)

A proposal entitled "Genomic Studies in Njavara Rice" was envisaged in the Budget Speech 2022-'23 with an allocation of Rs.5,00,000/- (Rupees Five Lakh only).

The meeting of the Budget Implementation Cell held on 19.04.2022 considered the matter and recommended to invite proposal from the Hon. Director, Inter University Centre for Genomics and Gene Technology & Dr A. Gangaprasad, Professor and Head, Department of Biotechnology and to place it before the Standing Committee of the Syndicate on Academics & Research.

Now the Hon. Director, Inter University Centre for Genomics and Gene Technology, Department of Biotechnology has submitted a proposal (appended) for the project entitled "Funcional Genomic Analysis of Medicinal Rice Variety of Kerala : Continuation of Genomic Sequencing of Njavara Rice" for implementing the same with an estimated expenditure of Rs.5,00,000/- (Rupees Five lakh only), details of which are as follows:

It is stated that the state Kerala is bestowed with numerous speciality traditional rice varieties and its cultivation dates back 3000 BC. Medicinal property of rice is an important quality traits that confers a large economic benefit to the farmers who cultivate medicinal rice varieties organically. Even though there is a scale down in growing medicinal rice varieties in Kerala, few varieties are still cultivated by farmers for their high demand in Ayurvedic preparations and medicinal properties, which mainly includes two genotypes of 'Njavara' rice. Since these varieties are used in Ayurveda preparations and as infant feeds, purity should be ensured because of the extensive distribution of counterfeit products in the markets. Recent advances in DNA sequencing technology profoundly influencing the biological research and will have a significant impact on crop improvement.

The main objectives of the study are:

1. To determine the key genes controlling important Agronomic, Nutrient and Medicinal traits.
2. To understand genetic mechanism behind each trait and to identify allelic variations.
3. To characterize the metabolic pathways leading to the synthesis of therapeutic compounds
4. Development of Molecular markers to detect the genetic variations and development of improved varieties.

The detailed Estimate for conducting the project is as follows:

SI No	Particulars	Cost (in Rs)
1.	Illumina Sequencing (NGS)	4,00,000/-
2.	Extraction Kits (DNA/RNA)	50,000/-
3.	Chemicals, Primers & Software	50,000/-
	TOTAL	5,00,000/-

As per the orders of the Vice - Chancellor, the proposal submitted by the Hon. Director, Inter University Centre for Genomics and Gene Technology, Department of Biotechnology on the project entitled "Funcional Genomic Analysis of Medicinal Rice Variety of Kerala : Continuation of Genomic Sequencing of Njavara Rice" with an estimated expenditure of Rs.5,00,000/- (Rupees Five lakh only) is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation. **(Appendix-10)**

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D20 *Budget Speech 2022-'23 -- Department of Botany -- "Natural products from organic resources" -- Implementation – reg.*

(Admn A VI)

A project named "Natural products from organic resources" was envisaged in the Budget Speech 2022-'23, with an allocation of Rs.5,00,000/- (Rupees Five Lakh only). The minutes of the Budget Implementation Cell held on 19.04.2022, vide item no.100, has considered the matter and recommended to invite proposal from Dr T S Swapna, Professor and Head, Department of Botany and to place it before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, Dr. T.S. Swapna, Professor and Head, Department of Botany has submitted a proposal for the project entitled "Natural Product Development" (copy appended) , with an estimated expenditure of Rs.5,00,000/- (Rupees Five Lakh only).

The main objectives of the project are as ;

1. Therapeutic biomolecules - mining and prospecting based on bioresource of the State/Plant and microbe-Derived Natural Products as Leads for Drug Discovery.
2. Natural dyes- its targeting and bulk processing technology.
3. To identify under-exploited plant and microbial resources, evolve novel formulations in healthcare, cosmetics and nutraceuticals and industrially important plant extracts.
4. Computational drug discovery studies

The detailed budget estimate needed for the project is as follows:

SL NO	ITEMS	AMOUNT (IN RS)
1.	Consumables (Chemicals, glasswares, small instruments etc.,	2,20,000/-
2.	Computer Analysis, lab studies, patent filing,etc	2,00,000/-
3.	Contingency	80,000/-
	TOTAL	5,00,000/-

As per the orders of the Vice-Chancellor, the proposal submitted by Dr T. S. Swapna., Professor and Head, Department of Botany for implementing the project "Natural products from organic resources", is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix-11)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D21 *Budget Speech 2022-'23 -- Department of Botany - Research on Black Pepper" - Implementation -reg.*

(Admn A VI)

A proposal entitled "Research on Black Pepper" with an allocation of Rs.5,00,000/- (Rupees Five Lakh only) was envisaged in the Budget Speech 2022-'23. The Budget Implementation Cell held on 19.04.2022, vide item no.150 considered the matter and recommended to invite proposal from

Dr. T.S. Swapna, Professor and Head, Department of Botany so as to place it before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, Dr. T.S. Swapna, Professor and Head, Department of Botany has submitted a proposal for "Development of Field Gene bank & Conservation - Education Centre of Black Pepper", with an estimated expenditure of Rs.5,00,000/- (Rupees Five Lakh only).

The main objective of the project is to develop a Field Gene Bank of P.nigrum and establishment of a conservation-Education Centre of Black Pepper for facilitation of conservation and effective utilisation of genetic resource of the crop species.

The detailed expenditure for the project are as follows:

SI No	Items	Amount (in Rs.)
1.	Field Exploration, Accessioning, Digitization and documentation	90,000/-
2.	Nursery development, Field Preparation, Planting and maintenance of Accessions	90,000/-
3.	Development of Conservatory houses and Conservation-Education (Plumping, Board etc)	2,00,000/-
4.	Labour Charge	50,000/-
5.	Contingency	70,000/-
	Total	5,00,000/-

As per the orders of the Vice-Chancellor, the proposal submitted by Dr T S Swapna., Professor and Head, Department of Botany for "Development of Field Gene bank & Conservation - Education Centre of Black Pepper", is placed before the Standing Committee of the Syndicate on Academics & research for consideration and appropriate recommendation. (**Appendix-12**)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D22 **Item No. 57 of Budget Speech 2022-23- Proposal submitted by Dr.S. Prema, Coordinator, Centre for Endangered Languages of Kerala (CeLK) - reg:- (Planning A)**

The University Budget Speech 2022-23, vide Item No. 57 has earmarked an amount of Rs.5,00,000/- (Rupees Five Lakh only) towards preservation of Tribal Languages, undertaken by Centre for Endangered Languages of Kerala (CeLK). The meeting of the Budget Implementation Cell held on 19.04.2022 entrusted Dr.S.Prema, Assistant Professor, Department of Linguistics and Coordinator, CeLK to submit the proposal in this regard. The committee also recommended that the proposal pertaining to this item be placed before the Standing Committee of the Syndicate on Academics and Research.

Dr.S.Prema, Coordinator, CeLK, vide letter No.CeLK/2017/Registrar/Revised proposal/ 2022-23 dated 26.04.2022 has submitted a proposal, titled 'Revised Proposal for Developing a Model Mother Tongue Educational Aid for Endangered Languages of Kerala' (enclosed as Appendix)

As per the orders of the Hon'ble Vice-Chancellor, the proposal (Appendix) submitted by Dr.S. Prema, Assistant Professor, Department of Linguistics and Coordinator, Centre for Endangered Languages of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation. (**Appendix-13**)

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D23

The Budget Speech 2022 - 23 of the University of Kerala – Item No. 99 – Establishment of the Centre for Academic and Professional Training (C- APT) – reg.

(Ac. D)

The Budget Speech 2022 - 23 of the University of Kerala vide item no. 99 envisaged the idea "Establishment of Centre for Academic and Professional Training" (C-APT) and earmarked an amount of Rs. 2500000 (Rupees Twenty Five Lakh only) . The meeting of the Budget Implementation Cell held on 19.04.2022, vide item no. 99 considered the matter and recommended to authorize the Pro Vice Chancellor (as convenor), Adv. B. Balachandran, Member, Syndicate, Dr.S. Nazeeb, Member, Syndicate, Sri. Bijukumar G, Member, Syndicate, Dr. R. Vasanthagopal, Director, SDE, Dr.K. M. Sajad Ibrahim, Director, HRDC to submit a proposal for the establishment of the Centre for Academic and Professional Training before the Standing Committee of the Syndicate on Academics and Research.

Accordingly the proposal for the establishment of the Centre for Academic and Professional Training has been submitted by the committee. The details of the proposal is as follows:

Centre for Academic and Professional Training

Vision: To be the most valued academic and training centre for teaching, non-teaching staff and students of the University of Kerala and colleges/centres affiliated to it and the employees of the Centre/State government and corporate entities in Kerala and an acclaimed contributor to human resource fineness.

Mission: The Centre endeavours towards

Creating and sharing new knowledge for teaching, non-teaching staff and students of the University of Kerala and colleges/centres affiliated to it and the employees of the Centre/State government and corporate entities

Initiating activities for empowering students to become institutional and community leaders
Espousing global quality standards for academic and administrative practices

Providing critical support and solutions to academic, business, government and other similar entities by leveraging own expertise, through collaborations and by networking

Goals of the Centre:

Offer short-term professional development training (in contemporary areas) to the faculty members of the University departments and affiliated colleges

Develop modes of recognizing and rewarding teaching/administrative excellence (innovative and effective)Offer technology-enhanced learning to the staff involved in teaching departments like Lab demonstrators, Lab assistants etc.

Offer training to the students in the form of career guidance and counselling, curriculum-based training, leadership training etc.

Offer periodical hands-on training to the administrative staff of the University and colleges to update service/administrative matters and to equip them to provide better services to the students, teachers and the public at large.

Impart technical/professional training (in contemporary areas) to the employees of the Centre/State government and corporate entities

Services of the Centre

Sl. No	Services	Faculty	Staff	Students	Govt./ corporate Staff
1.	Induction training	X	X	X	X
2.	Professional/career development training	X	X	X	X
3.	Training on Acts, Rules and Regulations	X	X		X
4.	E-learning platforms/e-content creation/online education	X		X	
5.	Curriculum/ pedagogical design and support	X		X	
6.	External grants and other supports	X	X	X	
7.	Career counselling and guidance	X	X	X	

8.	Motivational/personality/ leadership training	X	X	X	X
9.	Mentoring, tutoring, soft skill development			X	
10.	Orientation programmes	X	X	X	X
11.	Training for Research methodology/ Research Tools	X		X	
12.	Training to prospective leaders/ officers/ Principals/ HoDs	X	X		X
13.	Training for GST/Tax laws/ Report writing	X	X		X
14.	Coaching for UGC NET/ CSIR/ other competitive exams		X	X	

The Centre shall impart the training as a Certificate Course. A fee (fixed by the University) will be charged from the participants for the successful operation of the centre without creating financial commitment to the University.

Location and Facilities

The first floor of the School of Distance Education (SDE) at the Kariavattom campus or the first floor of the erstwhile Department of Hindi at the Kerala University Engineering College at Kariavattom be refitted to accommodate all advising, tutoring, and career service activities, office space, library, computer lab, and curricular activities for the trainers. The theatre classroom, computer lab with 50 computers, and the state-of-the-art seminar hall of SDE can be used for conducting the training sessions. The Centre thus would require the following facilities:

1. Reception desk
2. Administration (reporting to the Centre Director)
3. Director's cabin
4. Visiting faculty room
5. Library
6. Mentoring/counselling room
7. Theater classroom
8. Computer lab
9. Seminar hall
10. Washrooms

Administration of the Centre:

1. Staffing :

Director (1) - A Professor of the University having not less than three years of service left may be given a full additional charge.

Coordinator (1) - A Section

Officer of the University

Administrative Assistant (1)

Library cum Lab Assistant (1) Casual Labourer (1)

2. Monitoring Committee

To monitor the activities of the Centre there should be a Monitoring Committee, chaired by the Hon'ble Vice-Chancellor. The committee should include Two Members from the Syndicate Two Faculty members representing the faculties of Arts/ Humanities / Science/ Commerce and Management Two experts (appointed by the Hon'ble Vice Chacellor) The Registrar will be the ex – officio member The Director of the Cente will support the Centre's leadership team in strategic planning, expanding to new initiatives, and making recommendations for imparting technical/ professional training initiatives.

Estimated Expenditure

2.	Travelling allowance to Resource persons	100000
	TOTAL	600000
	Grand Total	2500000

Annual Expected Expenditure

The annual expected expenditure of the centre is estimated as under:

Sl. No	Expenditure	Budgeted amount	Remarks
1	Director's remuneration	0	Salaried Professor of the University
2	Coordinator	0	Employee of the University
3	Assistant	0	Employee of the University
5	Library cum lab assistant	0	Employee of the University
6	Casual labourer	0	Employee of the University
7	Printing & Stationery	300000	
8	Repairs & Maintenance	100000	
9	Travel expenses	50000	
10	Honorarium to Resource persons	1500000	
11	Travelling allowance to Resource persons	450000	
12	Miscellaneous	100000	
	Total	2500000	

Reporting Structure

The Centre Director has to report to the Hon'ble Vice-Chancellor. It is also recommended that at least one monthly meeting of the Monitoring Committee shall be held to ensure that significant progress is made towards the achievement of the Centre's aforementioned goals.

It may be noted that at the end of the year 2020, the Expert Committee on University Education: Covid-19 Period and After had recommended to institute a Centre for Academic and Professional Training (C-APT) for providing training for teachers, non-teaching staff and students. The Director, Human Resource Development Centre had submitted the detailed proposal of Centre for Academic and Professional Training (C-APT). As per the orders of the Vice Chancellor, a sub committee was constituted comprising of Dr.S.Nazeeb, Dr.K.G. Gopchandran, Dr. Vijayan Pillai M., Adv. A. Ajikumar, Adv. B. Balachandran, Adv. Muralidharan Pillai G., Prof. K. Lalitha and Sri. Arun Kumar R., members of Syndicate, to study the feasibility of the proposal for instituting a Centre for Academic and Professional Training (C-APT) and for submitting a detailed report.

As per the orders of the Vice Chancellor the proposal for the establishment of the Centre for Academic and Professional Training is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee recommended to place the matter before the sub-committee constituted earlier for studying the feasibility of the proposal for instituting a Centre for Academic and Professional Training (C-APT).*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D24**Ph.D. thesis submission- Timely completion of evaluation- Reg.-****(Ac E II)**

Please see the note from the Director, Research regarding timely completion of Ph.D. Thesis evaluation, which states as follows.

“The Research Directorate is currently making relentless efforts to ensure timely evaluation of the Ph.D. thesis and awarding the degree. This is possible only if we get the thesis evaluation report in a time-bound manner from the external examiners. We ensure this by sending reminders to examiners in fixed intervals and also by telephonic follow-up. However, in some instances, the report from the external examiners is getting delayed. Hence in order to ensure the timely receipt of the evaluation report from the external examiners, it is suggested to impose a specific time frame to make the evaluation of the Ph.D. thesis faster.

- As per the UGC 2016 regulation the supervising teachers is also an examiner. In such cases thesis will be send to the supervising teachers. After evaluation the supervising teacher (Guide) shall submit the thesis evaluation report along with recommendation form in the prescribed format within **30 days** to the University.

- In the case of External Examiners, they shall send back the thesis evaluation report along with recommendation form in the prescribed format within **45 days**. If the report is not been received within 45 days, **first reminder** shall be sent by mail and also by speed post.
- **Second reminder** shall be sent after **60 days**, if the report is still not received.
- **Final reminder** shall be sent, if the report is not received within **75 days**.
- In the case of non-receipt of thesis evaluation report even after 120 days, the file shall be urgently put up for the orders of the Vice-Chancellor and the **thesis shall be sent to the next examiner**.

As per the orders of the Hon'ble Vice Chancellor, the note from the Director, Research regarding timely completion of Ph.D. thesis evaluation is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree the suggestions put forward by the Director Research for the timely completion of the evaluation of thesis with the following modification:*

(1) Final reminder shall be sent, if the report is not received within 70 days.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D25

Ph.D. thesis submission- Smt. Soumya Das K.- Research scholar in Botany- Delay in submission of Ph.D. thesis after Pre-submission seminar and levying of fine- Reg.-

(Ac. E II)

Smt. Soumya Das K, Research Scholar in Botany under the guidance of Dr. Sekaran, Associate Professor, Department of Botany, SN College for Women, Kollam and co-guidance of Dr. Shaji C., Associate Professor and Head (Rtd.), Department of Botany, SN College, Kollam with date of registration 22/06/2015 (UO.NO.Ac.EVI(4)/115/BOT/12870 dated 25/07/2015) has submitted the synopsis and thesis on 31/03/2022. Her pre-submission seminar was conducted on 29.09.2021 and she was supposed to submit the synopsis and thesis within 3 months w.e.f 28.12.2021.

Vide UO No. 5290/2021/UOK dtd. 08/10/2021, the last date stipulated for various research activities as prescribed in the University Rules and Regulations was extended to 31/12/2021. Thus she was able to submit the thesis on or before 31.12.2021 without remitting fine. Also vide UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar. Here the candidate submitted the thesis only on 31.03.2022. Thus there is a delay of 90 days in submitting the thesis; she was supposed to remit an amount of Rs. 6000/- as late fee for thesis submission.

In reply to the memo informing the same, Smt. Soumya Das K. has submitted a request which states that *she couldn't submit the Ph.D. thesis on time due to some health issues for which medical certificate has been submitted. It is also informed hat her financial status is very low and has requested to grant her fee concession and condone the delay in thesis submission.* The Supervising teachers has recommended and forwarded the above mentioned request of Smt. Soumya Das K.

As per the orders of the Hon'ble Vice- Chancellor the request of Smt. Soumya Das K. for

- condoning the delay of 90 days in thesis submission from the stipulated time period of three months from the date of conduct of pre-submission seminar
- exempting her from levying fine of Rs. 6000/-

is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee, by considering the Covid pandemic, recommended to condone the delay of 90 days in submission of thesis and exempting her from levying the fine of Rs.6000/- (Rupees Six thousand only).*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D26 Publication of thesis as Book – Dr. T. K. Vijaya Mohan.- request – reg.**(Ac.E.II)**

Dr. T.K. Vijaya Mohan, Associate Professor in History (Rtd.), I. D. E, University of Kerala, Thiruvananthapuram has requested for permission to publish his thesis as a Book. It is also informed via telephone that the research supervisor, Dr. T.K. Ravindran, Professor of History (Rtd.), University of Kerala, Thiruvananthapuram passed away. Hence it is not possible to obtain recommendation from the supervisor for publication of the same.

Dr. T.K. Vijaya Mohan, was awarded Ph.D degree in History on 19.11.1998 by University of Kerala for the thesis titled “**History Of Devasvam Administration In Travancore (1811 – 1936).**” in the faculty of Social Sciences with Reg. No. 2420.

As per statute 6(14) in Chapter 16 of Kerala University First Statutes, 1977 “The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit”.

As per the orders of the Hon’ble Vice Chancellor, the request for permission for publication of thesis of Dr.T.K. Vijaya Mohan as a book is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D27 Budget Speech 2022-2023 - Item No.89 - Support for the new MSc programme in Department of Optoelectronics - Proposal - submitting of – reg:**(Ad BIII)**

The Budget Speech 2022-2023 has envisaged to provide ₹15,00,000/- (Rupees Fifteen lakh only) for the development of facilities required for the execution of new MSc programmes (MSc Electronics with specialisation in Artificial Intelligence/ Opto Electronics) in the Department of Optoelectronics.

The meeting of the Budget Implementation Cell held on 19.04.2022 has recommended to authorize Dr.Gopchandran K.G (Member, Syndicate), Dr. Sam Solomon (Department of Optoelectronics) and HoD, Department of Optoelectronics to submit a detailed proposal regarding the same and to place it before the Standing Committee of the Syndicate on Academics & Research. The Syndicate at its meeting held on 29.04.2022, considered the matter and resolved to approve the above recommendation.

Accordingly the HoD, Department of Optoelectronics has forwarded a detailed proposal (appended) regarding the setting up of MSc Electronics Lab in Department of Optoelectronics in connection with the above budget proposal. Details are as follows.

Setting up of MSc Electronics Lab			
Sl No.	Name of Lab	Requirement	Amount
1.	Digital Signal Processing and Artificial Intelligence Lab	Computer-15 Nos. Simulation Software	7.5 lakh 3 Lakh
2.	Electronics Lab	CRO -5 Nos. Function Generator, Detectors Electrical and Electronics devices and components	1 Lakh 1 Lakh 2.5 Lakh
	Total		₹15 lakh

Hence, as per the orders of the Vice Chancellor, the above proposal is placed before Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation. **(Appendix-14)**

Recommendation: *The Committee recommended and forward the matter to Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D28 *Sri.Nidhin V - Research Scholar in Malayalam – Fine for delayed submission of thesis – exemption requested – reg:-*

(Ac.EV)

Dr. S. Nazeeb (Convenor) abstained from the meeting while considering the agenda of the Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research.

Sri. Nidhin V, a Full-Time research Scholar in Malayalam, under the guidance of Dr.S.Nazeeb, Assistant Professor, School of Distance Education, University of Kerala has submitted his PhD thesis entitled ""ആഖ്യാനസവിശേഷതകൾ ആധുനികാനന്തര മലയാള ചെറുകഥയിൽ- വി.ആർ. സുധീഷ്, സുന്ദേഷ് ചന്ദ്രോത്ത്, സി.എസ്.ചന്ദ്രിക എന്നിവരുടെ കഥകളെ അടിസ്ഥാനമാക്കി ഒരു പഠനം" on 05/05/2022.

It may be noted that the effective date of Registration of the candidate was on 05/06/2014 and the research period was upto 04/06/2019. The date of pre-submission was on 24/01/2020 that is after the research period. Sri. Nidhin V was supposed to submit the thesis within three months, that is on or before 23/04/2020. But the candidate submitted thesis only on 05/05/2022 with a delay of 2 years and 13 days.

As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

As per the U.O No. 3746/2020/UOK dated 23.11.2020, the last date stipulated for various research activities as prescribed in the University rules & regulations and falls during the lock down period is extended to a further period up to 31/12/2020.

Hence an amount of Rs 34,000/- has to be remitted by the candidate towards fine for delayed submission of thesis for the period from 01/01/2021 to 05/05/2022. The candidate was directed vide memo dated 10/05/2022 to remit the fine amount.

The candidate vide letter submitted to University on 13.05.2022 informed the following as reasons for the delay occurred in submission of thesis:

- He started his PhD under the Supervision of Dr, G Padmarao, Professor, Department of Malayalam, University of Kerala after the conduct of his open defence on 24.01.2020 Dr. G Padmarao met with an accident and he continued to be in Intensive care unit for months.
- Hence the candidate could not prepare thesis incorporating the corrections suggested during pre-submission seminar by the external examiner. Further he became Covid positive during this period
- Thereafter consequent to the demise of Dr. G Padmarao on 15.06.2021, he applied for guide change and Dr.Nazeeb.S, Assistant Professor, School of Distance Education, University of Kerala became his new research Supervisor.
- Under the guidance of new research Supervisor the candidate submitted his thesis on 05.05.2022.

Stating the above, the candidate requested to exempt him from remitting fine for delayed submission of thesis.

As per the orders of the Hon'ble Vice Chancellor the matter regarding condoning delay in submission of thesis and the request of the candidate seeking exemption from remitting fine for delayed submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee observed that the reason for the delay occurred in submitting the thesis by Sri. Nidhin V. is genuine and recommended to condone the delay in the submission of thesis and exempting him from levying the fine.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D29 Updated list of standard journals - approval – reg

(Ac. A II)

- Ref: - (1). Item No. 4 of the Minutes of the annual meeting of the Board of Studies in Social Work held on 5th November, 2021
 (2). Item No.VII, IV(K).4 of the Minutes of the Faculty of Social Sciences held on 11th March, 2022
 (3). Item No.(II)(ii) of the Minutes of the Academic Council held on 1st April, 2022

The Board of Studies in Social Work, vide reference cited (1) above, recommended updated list of standard journals in Social Work. The Faculty of Social Sciences, vide reference cited (2) above, recommended that the UGC CARE listed journals and peer reviewed journals are considered as standard journals.

The Academic Council at its meeting held on 1st April, 2022, vide reference cited (3) above, approved the recommendation of the Faculty of Social Sciences and further resolved to refer the BSW journals to the Standing Committee of the Syndicate on Academic and Research.

As per the orders of the Hon'ble Vice - Chancellor, the updated list of standard journals in Social Work, recommended by the Board of Studies in Social Work is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation. (Appendix-15)

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D30 Budget Implementation 2022-23 – Implementation of proposal for conducting of district-wise awareness classes on 'Constitution' in various educational institutions affiliated to University of Kerala under the auspices of 'Dr.B R Ambedkar Chair – reg.

(Ac E III)

The Constitution is a body of rules and regulations that governs the affairs of an organised state. All nations have a constitution for the purpose of exercising their respective institutions in accordance with certain basic laws. It ensures that those who make decisions on behalf of the public represent the public opinion in the right way. Constitution has never been a static document and incorporates the changing needs of the society. Thus, giving an awareness to the coming generations about the living constitution is the need of the hour.

The Budget speech 2022-23, vide Item no.10(108) envisaged a proposal submitted by PVC (convenor), Hon. Director, B R Ambedkar Chair and Director, DSS for the implementation of a project which aims to conduct district-wise classes on the topic 'Constitution' under the auspices of 'Dr. B R Ambedkar Chair' and allocated an amount of Rs.5,00,000/- (Rupees Five Lakh Only) towards the implementation of the same.

The details of the proposal are furnished below:

Target Group: Students from 30 Arts & Science Colleges from Thiruvananthapuram, Kollam and Alappuzha districts.

Programme Objectives:

- .To create awareness among the students from Arts & Science Colleges under Kerala University regarding the relevance of Constitution as law of the land.
- .To make understand the basic values and principles incorporated in the constitution.
- .To comprehend the experience of the makers of Constitution.

Programme Outcome:

To make them responsible and duty bound generations for the better future.

Schematic Breakup:

- .Deliberations in Constituent Assembly
- .Preamble of the Constitution
- .Right to Equality
- .Fundamental Freedoms
- .Right to Life
- .Right to Education
- .Freedom of Religion
- .Directive Principles of State Policy
- .Fundamental Duties
- .Universal Adult Franchise

The total item wise Budget Allocation for District-wise Awareness Classes on Constitution is detailed below: file,

Item	Amount
TA/DA & Honorarium for Resource Person	Rs.3,00,000/-
Reading Materials	Rs.75,000/-
Training Kit (pens, notice and notepads etc ...)	Rs.75,000/-
Miscellaneous	Rs.50,000/-
Total	5,00,000/- (Rupees Five Lakh Only)

As per the orders of Vice Chancellor, the proposal submitted by PVC (convenor), Hon. Director, Dr. B R Ambedkar Chair and Director, DSS for the implementation of a project which aims to conduct district-wise classes on the topic 'Constitution' under the auspices of 'Dr. B R Ambedkar Chair' is placed before the meeting of Standing committee of the Syndicate on Academics and Research for consideration and appropriate decision.

Recommendation: *The Committee recommended to entrust the Hon.Director, B.R. Ambedkar Chair and Hon. Director, D.S.S. to submit a detailed proposal in this regard. Also recommended to place the matter along with the proposal before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.75.D31 Institution of Endowment Award in the name of Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II – reg.

(Ac.EIII)

Rev Fr Baby Thomas, Manager, St. Gregorios College, Kottarakkara has forwarded a proposal for instituting a new Endowment Award in the name of 'Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II' along with a cheque amounting to Rs.5,00,000/- (Rupees Five Lakh only) vide letter dated 07/04/2022. It is stated that the award shall be distributed each year to the meritorious students of any discipline which the University deems fit and to communicate the details of the beneficiaries of the award on yearly basis. The amount received has been transferred to the Endowment account. A letter seeking the specific remarks of the nature and criteria of the award was sent to the management, St. Gregorios College, Kottarakkara on 20/04/2022.

Since the donor has expressed his willingness to formulate the rules for the endowment award by the University, it is imperative to fix the rules regarding the Endowment along with the discipline for which the award is instituted, object of the award, criteria, nature of the award (whether the award include cash prize, medal or both) and for which programme .

At present, 50% of the interest accrued on fixed deposit under endowments are utilised for the purpose of distribution of the award, the prize may be distributed from the next academic year onwards, ie, 2023-24..

As per the orders of the Vice Chancellor, the whole matter may be placed before the standing committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to entrust the Director, IQAC to submit a detailed report in this regard.*

Dr. Vijayan Pillai M., Member Syndicate, chaired the meeting on the absence of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research while considering the Item No. C10 and Item No. D28.

**Dr. Vijayan Pillai M.,
Member Syndicate.**

Meeting came to an end at 01.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 23.05.2022, be approved.

Item No.42.76 *Tender and EMD Fee of various e-tenders published by Kannur University, which were mistakenly credited to the PD Account maintained by Deputy Registrar (P&D) - Request for refunding of the amount to the SBI Account Number of the Kannur University, in the wake of the request from the Director, Kerala State IT Mission – Consideration of - Reg.*

(Pl.A1)

A new PD Account in SBI, KUOC Branch (with Account No. 38284513223), was opened by the Deputy Registrar (P&D) for operating the EMDs and Tender fee remitted by various firms on account of participating in the e-tenders of the University, other than "Civil Works", in accordance with the U. O. No.Ad.BII.02/51990-18/01/2018 dated 15/02/2019.

Now, the Director, Kerala State IT Mission, vide Letter No. Nil dated 15.12.2021, has informed that the Tender and EMD Fee of various tenders published by Kannur University were mistakenly credited to the aforementioned PD Account (with Account No. 38284513223) maintained by Deputy Registrar (P&D), during the time period between 01/06/2019 and 30/11/2021. The details of the transaction during the said period were also forwarded. It was requested to initiate necessary steps to remit the mistakenly credited amount to the Bank Account of the Kannur University.

The Details provided by the Kerala State IT Mission was cross-checked with the Account Statement of the PD Account (with Account No. 38284513223) maintained by the Deputy Registrar (P&D) and it has been found that a total of Rs. 5,42,991/- (Rupees Five lakh forty two thousand nine hundred and ninety one only) has been credited on 42 different occasions to the PD Account maintained by the Deputy Registrar (P&D) for operating the EMDs and Tender fee remitted by various firms on account of participating in the e-tenders of the University of Kerala, during the time period between 01/06/2019 and 30/11/2021.

The details of the transactions (i.e., amount mistakenly credited to the PD Account maintained by DbR (P&D)) are given below:

Sl. No.	Transaction Date	Bank Reference Number	Amount
1.	12 Jul 2019	CKG1373629	6,600
2.	12 Jul 2019	CKG1351501	6,600
3.	12 Jul 2019	CKG1373604	6,600
4.	03 Aug 2019	CPO6405648	30,400
5.	03 Aug 2019	CKI9843135	39,150
6.	03 Aug 2019	CKI8754433	30,400
7.	03 Aug 2019	CPO8573841	30,400
8.	07 Aug 2019	CPL7914220	10,000
9.	28 Sep 2019	CKK2583816	1,652
10.	28 Sep 2019	CPU3861533	3,717
11.	28 Sep 2019	IK0AFFGKT9	3,717
12.	5 Feb 2020	IK0AFFGKT9	21,000
13.	3 Jun 2020	CKL4292551	1,990
14.	10 Sep 2020	CPAAEOKVS9	11,505
15.	10 Sep 2020	CPAAEWPLL6	9,750
16.	10 Sep 2020	CPAAEHZDK5	3,300

17.	10 Sep 2020	CPAAEDSLT5	3,300
18.	10 Sep 2020	CPAAEJLTG3	3,300
19.	10 Sep 2020	CKN2108379	17,550
20.	10 Sep 2020	CKN2159593	9,000
21.	21 Oct 2020	CPAAEDSLT5	22,000
22.	21 Oct 2020	CPAAEOKVS9	65,000
23.	21 Oct 2020	CKN2108379	1,17,000
24.	05 Mar 2021	CKP4819138	1,800
25.	05 Mar 2021	CKP4573042	1,800
26.	05 Mar 2021	CKP4881788	1,800
27.	05 Mar 2021	IK0AYZIXU1	1,800
28.	18 Jun 2021	CPAAVWOFC2	2,700
29.	18 Jun 2021	CKQ6103418	2,700
30.	18 Jun 2021	IK0BDCXHW6	2,700
31.	18 Jun 2021	CKQ6113767	2,700
32.	18 Jun 2021	CKQ6124118	2,700
33.	03 Sep 2021	CPABALEMJ7	2,124
35.	03 Sep 2021	CKR2426937	2,124
36.	03 Sep 2021	CKR2467007	2,124
37.	03 Sep 2021	IK0BGGDSC3	2,124
38.	07 Sep 2021	CKQ6113767	18,000
39.	31 Oct 2021	CPABCCQQR5	400
40.	31 Oct 2021	CKR5509520	400
41.	16 Nov 2021	CPABESKTS4	19,470
42.	16 Nov 2021	CKR9230636	19,470
	TOTAL		5,42,991/-

The Audit has verified the details of the transactions (i.e., amount mistakenly credited to the PD Account) with the Bank Statement attached in the file and found that the entries are correct.

Subsequently, the Finance has remarked to transfer the amount of Rs. 5,42,991/- mistakenly credited to the P D account of DR (P&D) to the SBI account of Kannur University, through online fund transfer, subject to Administrative Sanction.

Accordingly, the above proposal endorsed by the Finance was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the same before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the proposal to transfer the amount of Rs. 5,42,991/- (Rupees Five lakh forty two thousand nine hundred and ninety one only), being the 'Tender and EMD Fee' of the various e-tenders published by the Kannur University during the period from 01/06/2019 and 30/11/2021, that has been mistakenly credited to the PD Account (with Account No. 38284513223) maintained by Deputy Registrar (P&D), to the 'SBI Account Number - 36915493751' of the Kannur University, in the wake of the request from the Director, Kerala State IT Mission vide Letter No. Nil dated 15.12.2021, through online fund transfer, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.42.77 Issuance of University Vehicle pass to Research Scholars in Kariavattom Campus – Seeking permission - Submitting the guidelines for approval – Reg.

(Joint Registrar Campus Administration)

Some of the Research scholars of the Department of Commerce and an international PhD student from Yemen who belongs to the Department of Linguistics haverequested for University vehicle passfortheirvehicles,asthey arefacing difficultiesofsecurity check attheentranceevery timethey enter into the campus with their vehicles. In the case of the foreign student, she has requested to consider cultural sensitivitiesIn this circumstance, specific directionsmaybegiven, whether vehicle

passes be issued to the Research Scholars. If agreed to, the following conditions may also be laid down in view of the chances of passes being misused:

1. The design / colour of the Research Scholars' pass shall be different from that of the staff' pass for prima facie identification as the former is bound to be collected back on completion or discontinuance of PhD.
2. It maybe made compulsory that the applicant for pass and registered owner of the vehicle shall be the same.
3. Passes shall be issued through the HoD after verification of necessary documents as listed against condition no.(4) below. The HoD may also be made responsible to collect the passes back from the scholars immediately after the completion or discontinuance of the course and necessary certification in this regard shall also be made in the NLC of the scholars.
4. The following documents shall be appended to the application for the Research Scholars' vehicle pass.
 - a) Copy of RC book of the vehicle (Original to be produced for verification).
 - b) Copy of Student ID card issued by the Department.
 - c) Copy of PhD Registration order.

Resolution of the Syndicate

RESOLVED that the item be deferred for time being.

Item No.42.78

Inter University Transfer to the III Semester FDP under CBCSS from Sree Krishna College, Guruvayoor under Calicut University to KSMDDB College, Sasthamcotta -Consideration of- Reg.-

(Ac.A.III)

- Ref: -
1. Minutes of the meeting of the Credit Transfer committee held on 18.03.2022.
 2. Minutes of the meeting of the SC of the Syndicate on Academics and Research held on 05.05.2022.
 3. Minutes of the meeting of the Syndicate held on 10th & 11th May 2022 [Item No. 41.82.D2].

The Credit Transfer Committee vide reference (1) considered the request of the candidate Sri. Yedukrishnan J for Inter University transfer from Sree Krishna College, Guruvayoor under Calicut University to KSMDDB College, Sasthamcotta during III Semester and recommended not to consider the request of the candidate as common Credit transfer norm is not formulated by the University for inter-university credit transfer. Further, **the candidate did not write any exams for the first three semesters in the parent University.** (Minutes of the Meeting of the Credit Transfer Committee appended).

The Standing Committee of the Syndicate on Academics and Research vide reference (2) considered the matter and recommended to refer the matter to the syndicate for consideration. The Syndicate vide reference (3) approved the above recommendations and sanction has been accorded by the Vice Chancellor to implement the same.

It may be noted that the candidate had not attended examinations at the parent University at the time of submission of the application, but while consideration of his application, examinations may have been conducted by the parent University and the same may be attended by the candidate. The actual question in this case relates to whether inter university transfer should be allowed generally and if so what are the norms. It may be noted in this context that any admission out of the purview of the common admission portal of the University shall be liable to be legally invalid.

As per the orders of the Vice Chancellor, the whole matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the meeting of the Credit Transfer Committee held on 18.03.2022, be approved.

Item No.42.79 **Rules and Regulations related to the formation of Pension Fund in all Universities in Kerala – Temporary freezing of orders-reg .**

(Finance II/Pension Fund)

As per Government .Order No.8/2022/Fin dtd: 19/01/2022, the Additional Chief Secretary, Finance had forwarded the rules and regulations related to the formation of Pension Fund in all Universities in Kerala. . As per the directions of the Hon. Vice Chancellor, the same was placed before the Syndicate for consideration and detailed discussion. The Syndicate at its meeting held on 25.02.2022 considered the matter (Item No 37.111) and resolved to delegate a team consisting of Adv. K.H Babujan, Dr S. Nazeeb, and Sri. B.P Murali, Adv G. Muralidharan Pillai, Sri.G Bijukumar and Sri R ArunKumar, members Syndicate to meet the Hon Chief Minister and Finance Minister, Government of Kerala for addressing the grievances related to the formation of a pension fund. Accordingly the members had taken up the issue with the Hon Ministers. and the Hon. Vice Chancellor, vide letter No.VC/Pen.F/2022 dated 08.03.2022, had also addressed the matter to the Hon. Chief Minister, Minister for Higher Education and Finance Minister.

Now, the Additional Chief Secretary (Finance), vide Government .Order No.52/2022/Fin dated 10.05.2022, had informed the University that the order No.8/2022/Fin dtd: 19/01/2022 stands freezed temporarily.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.42.80 **SH Campus- Installation of Bio-Park- Revised estimates submitted by the accredited agencies IRTC and SEUF –Consideration of-Reg.**

(Ad.BI)

The Sub-committee meeting in connection with setting up of Bio-park at SH Campus, held on 04.05.2022, has recommended to request to IRTC and Socio Economic Unit Foundation (SEUF) (accredited agencies) to submit a revised proposal for the said work along with AMC for five years and same may be placed before the Syndicate.

1. The Secretary, IRTC-PIU, vide Letter no.IRTC-PIU/308/22 dated 09.05.2022 (Appendix 'A'), has expressed their willingness to operate the Bio-park for 5 years with AMC. They have already submitted the estimate for the said work amounting to Rs.14,56,400/-. Now, the Secretary has informed that maintenance cost of the project for one year comes to Rs.3,21,149/- and it has been demanded to pay an increase of 10% every year. The Secretary has also informed that there is no need to pay Rs.20,000/- included in the estimate for the consultancy charge as AMC being acquired. The details of the proposal is tabulated as follows:

Sl No	Item	Amount
1	Wages (one person) 12 month X Rs.16,000	Rs.1,92,000/-
2	Maintenance Charge	Rs.20,000/-
3	Tools and equipments	Rs.10,000/-
4	enoculam and others	Rs.30,000/-
5	Management charge 8%	Rs.20,160/-
6	GST @18%	Rs.48,989/-
	Total	Rs.3,21,149/-

2. The Executive Director, SEUF, vide letter no.SEUF/TVM/Admin/22/010 dated 17.05.2022 (Appendix 'B') has submitted the revised estimate with 5 year AMC. The estimate includes installation of Bio-park and the maintenance cost for running the same for five years. The amount comes to installation of Bio-park devices comes to Rs.19,97,700/- and the operational charge for running the same for five years comes to Rs.38,78,800/-. The grand total for the proposal comes to Rs.65,74,700/- (Rupees Sixty Five Lakhs Seventy Four Thousand and Seven Hundred only) including GST @18%.

It may be noted that an amount of Rs.7,68,200/- (Rupees Seven Lakh Sixty Eight Thousand and Two Hundred only) was sanctioned to Dr. Salom Gnana Thanga.V, Professor & Head, Department of Environmental Sciences, as provisional advance towards meeting the expenditure for the proposal of installation of 'color coded bins' for the solid waste management in the SH Campus, Palayam, vide U.O No.Ad.BI(1).14661/2022/UOK/52 dated 20.04.2022 and the project is already implemented and progressing in the Campus.

As per the orders of the Vice-Chancellor, the revised proposals submitted by IRTC and SEUF for the said work is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Item No.42.81 Minutes of the meeting of the SDE Monitoring committee held on 23.05.2022 – Consideration of - Regarding.

(Ad Misc)

The minutes of the meeting of the SDE Monitoring Committee held on 23.05.2022 is placed before the Syndicate for consideration and decision

Minutes of the meeting of the SDE Monitoring Committee

Date & Time : 23.05.2022, 03.00 pm
Venue : Pro- Vice- Chancellor's Chamber

Members Present: -

1. Dr. P. P. Ajaya kumar, Pro-Vice- Chancellor(In the Chair)
2. Dr. S. Nazeeb, Member, Syndicate.
3. Adv. B. Balachandran, Member, Syndicate.
4. Dr. Lal C.A, Director, SDE

Officials Present:-

1. Press Superintendent(i/c), KUP

Members Absent: -

1. Adv. K. H. Babujan, Member, Syndicate.
2. Dr. K. B. Manoj, Member, Syndicate.
3. Sri. Jairaj J, Member, Syndicate.
4. Controller of Examinations

The Committee began its meeting at 03.00 pm.

Item No.42.81.01 Submission of application to UGC-DEB for recognition to start MBA, BSc Mathematics, BSc Computer Science, and BCA courses from the academic year 2022-23 and onwards- Regarding.

The UGC vide public notice no F.No.3-1/2022(DEB-III) dated 13.05.2022 has invited applications from eligible Higher Educational Institutions (HEIs) for recognition to offer programmes under ODL mode and/or online mode from academic year 2022-23, academic session beginning September 2022 and onwards. It may be noted that the Expert committee interface meeting of UGC has not recommended five Science based programmes (BSc Mathematics, BSc Computer Science, BCA, MSc Mathematics & MSc Computer Science) & MBA proposed by the University during 2021-22 citing that documentary proof for the science based programmes being offered at least for seven years in conventional mode was not provided and non submission of prior approval of regulatory authority in case of MBA programme. Later SDE has got recognition to conduct MSc Mathematics & MSc Computer Science from 2021-22 admissions onwards.

The Director, SDE vide letter SDE/ Admn/MC/2022 dated 17.05.2022 has requested permission to submit application to UGC for recognition for the MBA, BSc Mathematics, BSc Computer Science, and BCA courses from the 2022-23 academic year and onwards.

The following may be noted in this regard,

1. University has to submit application to UGC for the recognition of MBA course, as the required application has already been submitted to AICTE and are awaiting an interface meeting any day.

2. The clause in the DEB Regulation points that the Science based programmes can be conducted only if they are offered directly by the University or from a Learner Support Centre (LSC) under conventional mode for at least for seven years. But it may be noted that those programmes that have been offered in the UITs for at least seven years can be claimed as courses run in a centre directly under the University of Kerala. As BSc Computer Science and BCA are being offered in UITs, University can put up application for BSc Computer Science and BCA courses.
3. For BSc Mathematics, University may consider engaging an agreement with an affiliated college in the jurisdiction of the University where BSc Mathematics course has been offered for at least seven years, to be a Learner Support Centre of SDE there by it agrees with the clause of UGC DEB Regulation. It may be noted that this would involve expense related to honorarium to the staff who will be assisting in the conduct of classes, though our own staff can coordinate the courses and take classes.
4. University could also apply for new courses, but that may be difficult, as detailed Programme Project Reports, SLMs and documents showing approval of the academic bodies of the University, and details regarding the posting of necessary teachers on contract will have to be presented along with the application.

It may be noted that the last date of submission of application in the UGC DEB portal is **31.05.2022**.

As per the Orders of the Vice-Chancellor, the matter regarding the submission of application to UGC- DEB for recognition to start four courses MBA, BSc Mathematics, BSc Computer Science, and BCA which were disallowed last year is placed before the SDE Monitoring Committee for consideration and appropriate recommendations.

The committee considered the matter and recommended to refer the matter to the Syndicate for detailed discussion. Further recommended to entrust the Registrar to contact Higher education Department, Government of Kerala regarding the continuation of distance education in SDE, University of Kerala and report it to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the SDE Monitoring committee held on 23.05.2022, be approved.

FURTHER RESOLVED not to submit application to UGC DEB Portal for recognition to start four courses viz., MBA, BSc Mathematics, BSc Computer Science, and BCA for the academic year 2022-2023 and onwards.

Item No.42.81.02 *Waiving of the condonation fee for students who fail to attend online contact classes for UG and PG programmes for the academic year 2021-22- Regarding.*

Prospectus of the School of Distance Education (SDE) (Page No.11, Clause 2.19) states that 50% attendance in contact classes is compulsory for all students and an amount of Rs.525/- (Rupees Five Hundred and Twenty Five Only) need to be remitted as condonation fee by students who cannot attend contact classes owing to unavoidable circumstances. The students of Computer Science and Library Science programmes require 75% attendance compulsorily for registering to the examination.

Considering the pandemic situation, UO.No.Ad.Misc.3/Condonation fee/2021 dated 06.11.2021 was issued regarding the waiving of the condonation fees for all students of UG & PG programmes of SDE for the academic year 2019-20. Further the condonation fees for all students of UG & PG programmes of SDE for the academic year 2020-21 was waived vide UO No. Ad.Misc.3/Condonation fee/2021 dated 27.12.2021.

The Director, School of Distance Education vide letter no SDE/ Admn/MC/2022 dated 17.05.2022 has now requested to extend the waiving of condonation fee for all students of UG and PG courses who failed to attend contact classes during the academic year 2021-22.

As per the Orders of the Vice-Chancellor, the matter regarding waiving of condonation fee for the students, who fail to attend contact classes for UG and PG programmes during the academic year 2021-22, as requested by the Director, School of Distance Education is placed before the SDE Monitoring committee for consideration and appropriate recommendations.

The committee considered the matter and recommended to waive off condonation fee for the students except 2021-22 admissions who failed to attend contact classes for UG and PG programmes during the academic year 2021-22, considering the fact that condonation fee had already been waived off during 2019-20 and 2020-21, due to Covid pandemic.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the SDE Monitoring committee held on 23.05.2022, be approved.

Item No.42.81.03 *Printing of SLMs of S4 UG & PG and S5 UG programmes of SDE-Regarding*

The Press Superintendent (i/c) expressed the difficulty in completing the printing works of SLMs of S4 UG & PG and S5 UG programmes of SDE on or before 2nd July 2022 in the University Press

The committee discussed the above matter and recommended to complete the printing of SLMs on or before 2nd July 2022 in the University Press, as resolved by the Syndicate held on 11.05.2022 vide item no 41.68.

The meeting came to an end at 04.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the SDE Monitoring committee held on 23.05.2022, be approved.

Item No: 42.82 *Ph.D Thesis Submission - Smt. Lekshmikutty S (late), Research Scholar in Management Studies - Award of Ph.D Degree Posthumously – Consideration of-Reg:-*

(Ac.EV)

Smt.Lekshmikutty.S, who was a research scholar in Management Studies for the Ph.D Degree (with effective date of registration on 25.08.2015) under the guidance of Dr. Anitha S, Assistant Professor, Loyola College of Social Sciences, Thiruvananthapuram, expired on May 18, 2021. Smt.Lekshmikutty S had submitted her Ph.D thesis entitled “A Study On Micro And Small Women Enterprises In Kerala” on 15.06.2020.

All the three theses were forwarded for evaluation and the evaluation reports were received from all the adjudicators in favour of the candidate. All the three adjudicators recommended for award of Ph D Degree to the candidate.

Later, her supervising teacher intimated about the sad demise of the candidate due to Covid 19 on May 18, 2021. Also attached copy of the death certificate and medical summary sheet. Further stated that Smt. Lekshmikutty S. was a very dedicated scholar and she had been working tirelessly for the completion of her thesis. Her family is also very much affected due to her demise. Stating the above, requested that the University may kindly confer Ph.D to Smt. Lekshmikutty S posthumously under humanitarian ground.

The parents of Smt. Lekshmikutty S. also submitted a representation detailing the difficulties faced by her daughter during the completion of her Ph.D thesis submission. Her parents requested to grant Ph.D Certificate of their daughter under humanitarian ground, considering the hardwork and the keen desire of Smt. Lekshmikutty S. Also mentioned in the letter about a precedence in 2011 where the research scholar expired and the Kerala University conferred Ph.D posthumously to that Research Scholar in Physics without conducting open defence examination. Also submitted a screenshot of news report on the matter of awarding Ph.D Degree posthumously to Sri. George Varghese in the year 2011.

It may be noted that, the Syndicate held on 13.12.2011, vide item No. 05.50 considered the proposal of awarding Ph D Degree to late Sri. George Varghese. K posthumously without conducting Open Defence and resolved that the proposal be agreed to exempting from Open Defence subject to ratification by the Academic Council.

The matter was considered by the Standing Committee of the Syndicate on Academics and Research held on 06.10.2021 and recommended to refer the matter to the Standing Committee of the Academic Council. The recommendation was approved by the Syndicate held on 28/10/21 vide item No. 33.10.D14.

The matter was placed before the Standing Committee of the Academic Council held on 06/12/2021 and the Standing Committee of the Academic Council as per Item. No.48, has recommended to refer the matter to the Academic Council.

Accordingly the matter was placed before the Academic Council held on 01/04/2022. The Academic council has resolved that the **Syndicate may consider the request on Humanitarian grounds by foregoing the prescribed Open Defence in respect of Late Lekshmikutty S.**

In view of the above resolution of the Academic Council and as per orders of the Vice Chancellor, the request from the parents & Supervising Teacher of late Smt. Lekshmikutty S requesting to award Ph.D Degree posthumously, exempting Open Defence examination is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

The Syndicate noted that **RESOLVED** that the

Item No.42.83. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of - Reg. (Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 25.05.2022 at 10.00 AM in Senate Chamber, University Main Buildings.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Wednesday, 25th May, 2022

Time : 10.00 AM

Venue : Senate Chamber, University Main Buildings

Members Present

- | | |
|--|------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 3. Dr.K.B Manoj, Member Syndicate | Sd/- |
| 4. Sri.R.Arun Kumar, Member Syndicate | Sd/- |

Members Absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate
 2. Smt.Renju Suresh, Member Syndicate
 3. Sri.Jairaj.J, Member Syndicate
 4. Prof K Lalitha, Member Syndicate
 5. Sri.B.P.Murali, Member Syndicate
- The meeting started at 10.00 AM

Item No.42.83.A1 M S M College, Kayamkulam - Workload assessment - for the Academic Year 2020-21 - approval of – reg.

(AcFI/15072/2021)

The Principal, M S M College, Kayamkulam has forwarded the Half yearly returns of March 2021 and July 2021 for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-21.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020. Workload have been calculated excluding P G Weightage.

The proposal for the approval of workload assessment and fixation of staff strength of *M S M College, Kayamkulam* for the academic year 2020-21 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 29.11.2021 and the Syndicate at its meeting held on 04.12.2021 considered the above matter vide item No.34.124.A1 and resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Accordingly the proposal for the approval of workload assessment and fixation of staff strength of *M S M College, Kayamkulam* for the academic year 2020-21 was again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.12.2021 *and the Committee recommended to constitute a sub committee comprising of Dr.M.Vijayan Pillai, Dr..S.Nazeeb, Dr.K.B.Manoj and Adv.K.H.Babujan to assess the workload in MSM College, Kayamkulam and submit a report before the next Standing Committee.*

The Syndicate at its meeting held on 23.12.2021 vide item Number 35.56.A1 resolved to approve the recommendation of the Standing Committee.

Accordingly the sub-Committee constituted for assessing the workload in the MSM College Kayamkulam, in view of the Syndicate resolution vide item No. 35.56.A1, visited the College on 03.02.2022 and submitted a report.

The Subcommittee verified the various documents related to workload and the appointment of Assistant Professors in various subjects in MSM College and reported the following discrepancies in the appointments of Assistant Professors.

1. The workload in Department of Malayalam is 86 hours and the number of sanctioned posts is 5. Smt.Letha V has been appointed as Assistant Professor on 03.11.2020 as the 6th teacher in the department of Malayalam.
2. In the Department of Commerce, two teachers are appointed without obtaining prior concurrence from the government.
3. The indifferent attitude of the management in complying with norms of the University/ Government has been leading to litigations.

In order to avoid further litigations, **the sub committee recommended for a hearing of the Management authorities.**

The Sub Committee further recommended to convene a meeting of the Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) for assessing the workload in the departments of Botany & Biotechnology, MSM College Kayamkulam. The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges at its meeting held on 24.02.2022 recommended to approve the Report of the sub committee and the Syndicate at its meeting held on 25.02.2022 resolved to approve the above recommendation of the Standing Committee.

Accordingly a meeting of the **Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) was convened on 07.04.2022 and recommended the following.**

The matter under consideration cannot be decided by Chairman, BoS Biotechnology and Chairman, BoS Botany alone as the outcome has far reaching consequences.

This transfer of workload to Biotechnology will reduce the workload of Botany and can enter into legal complication in future. The workload calculation is based on syllabes which is prepared by competent and experienced faculties. Change in workload and modification of syllabus for increasing workload and modification of syllabus for increasing workload of one subject is not a desirable practice.

As directed by the Vice-Chancellor report of the meeting of the **Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) along with the Proposal for the approval of workload assessment at MSM College, Kayamkulam for the Academic year 2020-2021** was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2022.

The Committee considered the proposal regarding the approval of workload assessment at MSM College, kayamkulam for the academic year and done the hearing of the Manager, MSM College with regard to the non compliance of the directions of the University and Government and recommended the following

- 1) To defer the proposal for the approval of workload assessment of the College for the academic year 2020-2021 for the time being till the finalisation of workload of B.Sc Biotechnology.
- 2) To issue a warning letter to the Educational Agency of MSM College, Kayamkulam with direction to follow the Government Orders strictly to avoid further litigations with regard to the appointment of Assistant Professors.

The Syndicate at its meeting held on 11.05.2022 resolved to approve the recommendation at Sl.No.2 of the Standing Committee and further resolved to constitute a Sub-Committee consisting of Dr.S.Nazeeb, Dr. M.Vijayan Pillai, Adv.G.Muraleedharan Pillai, Members Syndicate, Chairman, Board of Studies of Botany, Biochemistry and Biotechnology to have a detailed discussion for the approval of workload assessment of the college for the Academic Year 2020-2021.

Accordingly a warning letter was issued to the Educational Agency of MSM College, Kayamkulam with direction to follow the Government Orders strictly to avoid further litigations with regard to the appointment of Assistant Professors and a Sub-Committee was convened on 23.05.2022 and the Sub-Committee recommends the following

The Sub Committee for the assessment of Workload of MSM College, Kayamkulam considered the workload of B.Sc-Biotechnology (MultiMajor) offered at MSM College, Kayamkulam and recommended to rearrange the workload of Biotechnology and Botany Courses as follows.

- a) In Semester IV, The topics of BV1442.1 “Cell Biology, Plant Breeding & evolutionary Biology” including its practicals should be handled by a faculty from the department of Biotechnology (Total 54 Hours). Four hours per week including practical assistance.
- b) In Semester V BV1542.1 .The Modules III and Module IV including its practicals should be handled by a faculty of the Department of Biotechnology.(Total 43 hours).
- c) The above said internal rearrangement is applicable exclusively in MSM College, Kayamkulam for conducting Bsc Biotechnology (Multi Major) Programme.

As per the orders of the Vice-Chancellor Proposal for the approval of workload assessment at MSM College, kayamkulam for the Academic year 2020-2021 along with the recommendations of the Sub-Committee is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**WORKLOAD ASSESSMENT AND FIXATION OF
STAFF STRENGTH FOR THE YEAR 2020-2021.**

Name of the college: M S M College, Kayamkulam

Principal 's subject : Physics

Sl No	Subject	Total workload assessment excluding P G weightage (in Hrs)
1	English	212
2	Malayalam	130
3	Arabic	115
4	Hindi	22
5	Sanskrit	12
7	Political Science	58
8	History	52
9	Mathematics	111
10	Statistics	57
11	Physics	133
12	Chemistry	184
13	Botany	106
14	Zoology	134
15	Commerce	176
16	Biotechnology	45
17	Physical Education	1623 students

Recommendation:-

The Standing Committee considered the matter regarding the Workload assessment for the Academic Year 2020-21 of M.S.M. College, Kayamkulam and recommended to approve the recommendations of the sub committee.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the Sub-Committee regarding the Workload assessment for the Academic Year 2020-21 of M.S.M. College, Kayamkulam subject to reporting to the Academic Council.

Item No.42.83.B1 *Minutes of the Meeting of the Sub Committee of the Syndicate on Nomination of Subject Experts in the Selection Committee for appointment of Principal and Professor – reg.*

(AcFII/General/2022)

The Meeting of the Sub Committee of the Syndicate on Nomination of Subject Experts in the Selection Committee for appointment of Principal and Professor was held on 23.05.2022 at 04.25 P.M in the University Buildings.

The Minutes of the Meeting of the Sub Committee is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Minutes of the meeting of the Sub Committee of the Syndicate on Nomination of Subject Experts in the Selection Committee for appointment of Principal and Professor

Day and Date : Monday, 23rd May, 2022

Time : 04 .25 PM

Venue : University Buildings.

Members Present

1. Dr Ajayakumar P, Pro Vice Chancellor
2. Dr. Vijayan Pillai M, Member, Syndicate
3. Sri.R.Arun Kumar, Member, Syndicate

Members Absent

1. Dr.K.B Manoj, Member, Syndicate

Item No.42.83.B1.01 *Nomination of Subject Experts in the Selection Committee for the appointment of Principal in Aided Colleges- reg .*

(AcFII/General/2022)

The Meeting of the Standing Committee held on 10.05.2022 considered the request from Dr.Vijayan Pillai M, Member Syndicate on the matter regarding the appointment of Subject Experts in the Selection Committee for the appointment of Principal in Aided Colleges.

In this context, the following points may be considered wrt UGC Regulations 2018:

1. The qualification for Principal and Professor is as per Clause 4. V A which is as follows:
 - (i) Ph.D. degree
 - (ii) Professor/Associate Professor with a total service/ experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of higher education.
 - (iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
 - (iv) A minimum of 110 Research Score as per Appendix II, Table 2
2. The Clause 5.VIII delineates the member of the Selection Committee to be constituted for the selection of Principal and Professor.
3. According to sub clause (iii) *Two nominees of the Vice-Chancellor who shall be Higher Education experts in the subject/field concerned out of which at least one shall be a person not connected in any manner with the affiliating University. In case of Colleges notified/declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university of whom one should be a subject expert.*

4. According to sub clause (vi) *Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the university concerned. In case of colleges notified/declared as minority educational institutions, two subject experts not connected with the University nominated by the Chairperson of the College governing body out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body.*
4. Five members including two experts constitute the quorum.

The sub clauses (iii) and (vi) delineates the subject experts to be nominated to the selection committee for Principal and Professor.

For the selection of the Principal and Professor by virtue of Direct recruitment and through Seniority cum Fitness mode, Selection Committee is mandatory as delineated in Clause 5 VIII of the UGC Regulations 2018.

In both cases subject expert are to be included in the Selection Committee.

In the case of Selection of Principal by Direct recruitment, applicants where teaching subjects may be different and subject experts of the concerned subjects are to be included for evaluating the publications and verify the academic score.

Now the issue is that some managements request for a panel of experts for all the subjects pertaining to the applicants teaching subject whereas some managements prefer to nominate a panel as per UGC regulations with out considering the teaching subject of the applicants.

The sub committee considered the matter regarding the selection committee to be constituted for the appointment of Principal and Professor in Aided Colleges and recommended the following:

1. The Educational Agency may follow the condition stipulated in Clause 5.VIII in the UGC Regulations 2018. Selection Committee may be constituted in accordance with the said provisions irrespective of the mode of selection of Principal .i.e by seniority cum fitness or by Direct Recruitment.

OR

2. In the case of selection of Principal by way of Direct Recruitment, Educational Agency shall sent the application and other academic credentials including the articles published in respect of the applicants in the cadre of Associate Professor for verification of prescribed Academic Score and veracity of credentials to the University. In the case of applicants who have already been placed in the category of Professor, verification of Academic Score is not mandatory. The University shall appoint suitable Academic Expert/Team for verifying the same. The Vice Chancellor may nominate the Deans of Faculties concerned as subject experts for the constitution of Selection Committee in such cases.

Recommendation:-

The Standing Committee considered the matter regarding Minutes of the Meeting of the Sub Committee of the Syndicate on Nomination of Subject Experts in the Selection Committee for appointment of Principal and Professor and recommended to approve the recommendations of the sub committee.

The meeting came to a close at 10.15 AM.

Resolution of the Syndicate

RESOLVED that the item be referred back to the sub-committee for detailed discussion.

FURTHER RESOLVED to include Dr.K.G.Gopchandran, and Prof.K.Lalitha, Members Syndicate in the above sub-committee.

Item No.42.84. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of - Reg. (Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 23.05.2022 at 02.45 PM in the Dean's Room, New Guest House.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Monday, 23rd May, 2022
Time : 02.45 PM
Venue : Dean's Room, New Guest House

Members Present

- | | |
|--|--------------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 3. Sri.Jairaj.J, Member Syndicate | Sd/- |
| 4. Prof K Lalitha, Member Syndicate | Sd/- |
| 5. Sri.R.Arun Kumar, Member Syndicate | Sd/- |
| 6. Sri.B.P.Murali, Member Syndicate | (Via Online) |

Members Absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate
 2. Smt.Renju Suresh, Member Syndicate
 3. Dr.K.B Manoj, Member Syndicate
- The meeting started at 02.45 PM

Item No.42.84.A1

***Mar Ivanios College, Thiruvanthapuram, Placement/Promotion of in respect of Ms.Suju Skaria.C, Department of Botany, (Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000) Stage I to Stage II w.e.f 02.11.2010FN-Approval-reg:-
(10655/Ac F I/2022/UOK)***

The Principal, Mar Ivanios College, has forwarded a proposal for the approval of the placement/ Promotion in respect of **Ms.Suju Skaria.C, Department of Botany as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, (Stage I to Stage II) w.e.f 02.11.2010 FN**

The following are the details of the incumbent on verification of the service book.

Qualifications	1)M.Sc from Bharathidasan University in May 1992. 2)M.Phil from University of Madras in August 1993. 3.Awarded Ph.D from University of Kerala on 10.10.2017.
Date of first entry into service	02.11.2005.
Date of continuous service	02.11.2005.
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical grounds (without MC)	Nil
Details of Refresher and Orientation Courses Attended	1)UGC-ASC-University of Kerala,Refresher Course from 15.12.2008 to 05.01.2009. 2)UGC-ASC-University of Kerala-Orientation Course from 17.04.2009 to 14.05.2009.
Whether any OC/RC due :	1 year on account of MPhil
Date of completion of required years of service for promotion to Stage II	01.11.2010.
Proposed date of Placement/Promotion to Stage II	02.11.2010
Regulation Applicable	UGC Regulation 1998.

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Ms.Suju Skaria.C, Department of Botany, (Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000) Stage I to Stage II w.e.f 02.11.2010FN.The teacher has undergone PhD course under FIP Scheme of UGC for the period from 16.09.2009-15.09.2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The promotion of Ms.Suju Skaria.C is covered under 1998 Regulation since the promotion date falls on 02.11.2010. On completion of 5 years of qualifying service as Assistant Professor With AGP 6000, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- with effect from 02.11.2010.

In the light of the above facts, the proposal for the approval of placement/ Promotion in respect of **Ms.Suju Skaria.C**, Assistant Professor with AGP 6000 in the Department of Botany to Assistant Professor with AGP 7000,(Stage I to Stage II) w.e.f 02.11.2010 in Mar Ivanios College, Thiruvananthapuram as per UGC Regulation 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Ms.Suju Skaria.C, Assistant Professor with AGP 6000 in the Department of Botany to Assistant Professor with AGP 7000,(Stage I to Stage II) w.e.f 02.11.2010 in Mar Ivanios College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A2 *SD College, Alappuzha – Placement/Promotion of Dr.Dillep.C, Department of Botany from Associate Professor (Stage IV) to Professor (Stage V) w.e.f 08.02.2021 FN- Approval – reg:-*

(18284/Ac F I/2021/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.Dillep.C, Department of Botany from Associate Professor(Stage IV) to Professor (Stage V) w.e.f 08.02.2021 FN-

The Service details of **Dr.Dillep.C** are as follows:

Qualification	MSc- Bhavnagar University - 1993 PhD – Bhavnagar University- 30-03-1996
Date of first appointment	08.02.2006
Date of beginning into continuous service	08.02.2006
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	08.02.2010
Date of Promotion to Selection Grade	08.02.2015
Date of promotion as Associate Professor	08.02.2018
Proposed date of placement/ promotion to Professor	08.02.2021
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Dileep C as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Dileep C has completed three years of service as Associate Professor Academic Level 13A on 07.02.2021. He acquired PhD from Bhavnagar University in March 1996.

As per the report of the Selection committee held on 07.04.2022, the committee verified the documents in proof of age, academic qualifications and details of qualifying service submitted by the incumbent and found that the Associate Professor attained a verified score of 197.7, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). As the teacher satisfied all the requirements for promotion, Selection Committee recommends promotion from Associate Professor with AGP Rs.9000/(Stage IV) to Professor with AGP 10000(Stage V) w.e.f 08.02.2021 FN

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the approval of the placement/promotion of Dr.Dileep.C, Associate Professor (Stage IV) to Professor (Stage V)in the Department of Botany, S D College, Alappuzha w.e.f 08.02.2021, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Dileep.C, Associate Professor (Stage IV) to Professor (Stage V)in the Department of Botany, S D College, Alappuzha w.e.f 08.02.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A3 MSM College, Kayamkulam - Placement/Promotion of Smt.Ajeena.R, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Physics w.e.f 16.09.2020 F.N- Approval- reg. (13046/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Ajeena.R as Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Physics w.e.f 16.09.2020.

The Service details of **Smt.Ajeena.R** are as follows.

Qualifications	1) M.Sc from University of Kerala on May 2008. 2) Qualified CSIR-UGC-NET held on June 2011
Date of first entry in to Service	02.06.2014
Date of entry into continuous service	02.06.2014
L.W.A availed	Nil
details of relaxation availed of	Nil
Date of completion as Assistant Professor Academic Level10	01.06.2020
Proposed date of Placement as Assistant Professor Academic Level11	16.09.2020
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. UGC-HRDC-University of Kerala Orientation Programme from 16.10.2019 to 05.11.2019. 2.Sanathana Dharma College, Alappuzha in collaboration with KSHEC, Thiruvananthapuram - One Week Online Short Term Faculty Development Programme from 04.08.2020 to 10.08.2020. 3.Guru Angad Dev Teaching Learning Centre, S..G.T.B Khalsa College, University of Delhi

	under thePMMMNT of MHRDand Bishop Moore College, Mavelikara-One Week Online FDP from 09.09.2020 to 15.09.2020.
Refresher / Orientation Course due	Nil
UGC Regulation	2018 Option A
Remarks	Two Short Term FDP completed after the due date of Promotion.

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete One Orientation course (03 weeks duration – 21 Days) within the Assessment Period. One Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the Assessment period

OR

Any two of the following (01 week duration- 05 days: Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Development of e-contents in four quadrants/MOOC Course during assessment period.

Here the Assistant Professor has completed one Orientation programme within the assessment period and Two Short Term FDP after the due date of promotion.

It may be noted that the Assistant Professor has completed the Short Term Course from Sanathana Dharma College, Alappuzha in collaboration with KSHEC, Thiruvananthapuram.

As per Ac.FIII/24522/2020 dated 19.01.2022 Refresher /Orientation/Short Term Courses co-ordinated by Colleges in association with Government agencies like KSHEC can be considered eligible for CAS Placement/Promotion of teachers. The Assistant Professor has completed the Short Term FDP on 15.09.2020 that is after the due date of promotion.Hence eligible to be promoted only on 16.09.2020.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 02.06.2014 FN in MSM Collge, Kayamkulam and it was approved by University of Kerala vide U.O No.Ac FI/2/32817/2019 dtd. 29.07.2019. She has completed six years of service on 01.06.2020 for being promoted to Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 26.10.2021 in MSM College Kayamkulam evaluated the submitted PBAS proforma of Smt.Ajeena.R, Assistant Professor in Physics, and verified the score and original documents and recommended for promotionof the Assistant Professor from Stage I to II, w.e.f 16.09.2020.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the placement/promotion of Smt.Ajeena.R as Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Physics w.e.f 16.09.2020 in MSM College, Kayamkulam based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Ajeena.R as Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Physics w.e.f 16.09.2020 in MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A4 *S D College, Alappuzha – Placement/Promotion of, Dr.Prabhakaran Nair.V.R, Department of Economics from Associate Professor to Professor w.e.f 23.02.2021 FN- Approval – reg:-*

(18289/Ac F I/2021/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.Prabhakaran Nair V.R, Department of Economics from Associate Professor to Professor w.e.f 23.02.2021 FN

The Service details of Dr.Prabhakaran Nair V.R are as follows

Qualifications	1M A -University of Kerala - 1998 2)NET held on December 1998 3)M Phil -Jawaharlal Nehru University- 2001 4)Ph D - Jawaharlal Nehru University- 2009
Date of first appointment	23.02.2006
Date of beginning into continuous service	23.02.2006
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	23.02.2010
Date of Promotion to Selection Grade	23.02.2015
Date of promotion as Associate Professor	23.02.2018
Proposed date of placement/ promotion to Professor	23.02.2021
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Prabhakaran Nair VR as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Prabhakaran Nair VR has completed three years of service as Associate Professor Academic Level 13A on 22.02.2021. He acquired PhD from Jawaharlal Nehru University in 2009. As per the report of the Selection committee held on 02.04.2022 the committee verified the documents in proof of age, academic qualifications and details of qualifying service submitted by the incumbent and found that the Associate Professor attained a verified score of 410, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). As the teacher satisfied all the requirements for promotion, the Selection Committee recommended promotion from Associate Professor with AGP Rs.9000/- to Professor with AGP 10000 w.e.f 23.02.2021 FN in respect of Dr.Prabhakaran Nair V.R.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts, the proposal for the approval of the placement/ promotion of Dr.Prabhakaran Nair V.R, Associate Professor with AGP Rs.9000/- to Professor with AGP 10000 in the Department of Economics, S D College, Alappuzha w.e.f 23.02.2021 as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Prabhakaran Nair V.R, Associate Professor with AGP Rs.9000/- to Professor with AGP 10000 in the Department of Economics, S D College, Alappuzha w.e.f 23.02.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A5 *Mar Theophilus Training College-Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Dr.Ancy.A.S, Assistant Professor in General Education Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.11.2021.*

(12267/Ac F I/2022/UOK)

The Principal, **Mar Theophilus Training College** has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ancy.A.S as **Assistant Professor in General Education Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.11.2021.**

The Service details of **Dr.Ancy.A.S** are as follows.

Qualifications	1)M Sc from Annamalai University in 2005. 2)M.Ed from University of Kerala on 2007. 3)Qualified UGC-NET held on December 2006. 4)Awarded Ph.D from University of Kerala on 29.03.2012.
Date of first entry in to Service	01.11.2012
L.W.A availed	Nil
Details of relaxation availed of	Already availed for promotion from stage I to stage II.(Two Years on account of Ph.D)
Date of Placement to Assistant Professor Stage II	01.11.2016.
Date of completion of 5 years of service as Assitant Professor Academic Level 11	31.10.2021
Proposed date of Placement to Assistant Professor (Academic Level 12)	01.11.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC-ASC-University of Kerala-Orientation Programme from 03.03.2015 to 30.03.2015 2.UGC-HRDC-University of Kerala -Refresher Course from 19.08.2016 to 08.09.2016 3.UGC-HRDC-University of Kerala-Refresher Course from 11.03.2019 to 31.03.2019 4.UGC-HRDC-University of Kerala- Live Online Refresher Course from 17.03.2021 to 30.03.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

Here the Assistant Professor has completed Two Refresher Course within the assessment period. Hence eligible to be promoted on 01.11.2021 FN.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.11.2012 FN in Mar Theophilus Training College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/55749/2012 dtd. 18.03.2013. She has completed nine years of service on 31.10.2021 for being promoted as Assistant Professor Academic Level 12.

The Principal, Mar Theophilus Training College has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 21.02.2022 verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 12 w.e.f 01.11.2021FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of Dr.Ancy.A.S as **Assistant Professor in General Education Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.11.2021 in Mar Theophilus Training College, Thiruvananthapuram** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Ancy.A.S as **Assistant Professor in General Education Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.11.2021 in Mar Theophilus Training College, Thiruvananthapuram** and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A6 **Mar Ivanios College, Thiruvananthapuram - Placement / Promotion of Dr.Suboj Babykutty, Department of Zoology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval - reg.**

(6055/Ac F I/2022/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion of **Dr.Suboj Babykutty, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** w.e.f 19.12.2019.

The service details of Dr.Suboj Babykutty are as follows.

Qualifications	M.Sc from University of Kerala in 2003. M.Phil from Mahatma Gandhi University in 2005 CSIR-UGC- NET held on December 2004. Ph.D from Sree Chitra Thirunal Institute for Medical Sciences and Technology on 12.04.2012.
Date of first entry into service	19.08.2010
Date of entry into continuous service	19.08.2010
L.W.A. availed	From 01.11.2013 to 31.10.2015 (LWA for Study Purpose and treated as duty as

	per G.O(M.s) No.1862/2018/HEDN dated 12.10.2018)
Details of relaxation availed of	Already availed for Promotion from Stage I- Stage II
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1) UGC-HRDC-University of Kerala-Orientation Programme 02.11.2017 to 29.11.2017. 2)UGC-HRDC-University of Kerala -Refresher Course from 06.09.2018 to 26.09.2018. 3)UGC-HRDC-University of Kerala Refresher Course-Winter School-Multidisciplinary from 05.12.2019 to 18.12.2019
Refresher / Orientation Course due	Nil
Date of Promotion as Assistant Professor Stage II	19.08.2014.
Date of completion of 5 years as Assistant Professor Academic Level 11	18.08.2019
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	19.12.2019.
UGC Regulations applied	Option B, UGC Regulaions 2018.
Remarks	RC only after the due date.

It may be noted that Dr.Suboj Babykutty availed LWA for study purpose from 01.11.2013 to 31.10.2015 and it is approved as duty vide GO(Rt)No.1862/2018/Hedn dated 12.10.2018

As per UGC Regulations 2018 – Option B, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period. Here the Assistant Professor has completed one Refresher course after the due date of pomotion ie on 18.12.2019. Hence eligible to be promoted on 19.12.2019

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee held on 17.12.2021 and API Score sheet based on PBAS for **option B of the Assistant Professor (Stage II -Stage III)** with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I- Good

Category II - 134

Category III - 258.77

Category II + III – 392.77 for which the minimum required is 50

As per the the Minutes of the Screening Committee held on 17.12.2020 the committee found that the incumbent had **availed LWA for study purpose from 01.11.2013 to 31.10.2015 and it is approved as duty vide GO(Rt)No.1862/2018/HEdn dated 12.10.2018. He had** completed 5 years of service on 18.08.2019 but completed the mandatory RC only on 18.12.2019 & therefore recommends the promotion of Dr.Suboj Babykutty, Assistant Professor, Department of Zoology from Stage II-Stage III w.e.f 19.12.2019 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Suboj Babykutty, Department of Zoology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 19.12.2019 in Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Suboj Babykutty, Department of Zoology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 19.12.2019. in Mar Ivanios College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A7 **Mar Theophilus Training College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Smt.Shiney Jacob, Assistant professor in Education (Natural Science) Academic Level 10 to Assistant Professor Academic Level11 w.e.f 24.07.2020 FN.**

(11666/Ac F I/2022/UOK)

The Principal of **Mar Theophilus Training College, Thiruvananthapuram** had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Shiney Jacob as Assistant professor in Education (Natural Science) Academic Level 10 to Assistant Professor Academic Level11 w.e.f 24.07.2020 FN.

The Service details of **Smt.Shiney Jacob** is as follows.

Qualifications	1)M.Sc in Botany from Mahatma Gandhi University in 2003. 2)M.Ed from Mahatma Gandhi University in 2007. 3)Qualified NET in Education held on December 2007.
Date of first entry in to Service	24.07.2014
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level10.	23.07.2020
Date of Placement to Assistant Professor Academic Level11	24.07.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-HRDC-University of Kerala-Refresher Course from 11.03.2019 to 31.03.2019 2)UGC-HRDC-University of Kerala-Orientation Programme from 03.03.2020 to 11.03.2020.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 24.07.2014 in Mar Theophilus Training College, Thiruvananthapuram, and it was approved by University of Kerala vide U.O No.Ac.F1/41944/2014 dated 18.12.2015. The Assistant Professor had completed 6 years of service on 23.07.2020 for being promoted to Assistant Professor Academic Level11.

The Principal of Mar Theophilus Training College has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2014 to 2020 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 19.11.2021 the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor (Stage II) -Academic Level 11 w.e.f 24.07.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of Smt.Shiney Jacob, Assistant professor in Education (Natural Science) Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 24.07.2020 FN. as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Shiney Jacob, Assistant professor in Education (Natural Science) Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 24.07.2020 FN. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A8 *Mar Theophilus Training College, Thiruvananthapuram, Placement/Promotion of Dr.Deepthi Elizabeth Mathew, Assistant Professor in Education (Mathematics) Academic Level 11 to Academic Level 12 ,w.e.f 03.06.2019 FN.*

(11665/Ac F I/2022/UOK)

The Principal, **Mar Theophilus Training College, Thiruvananthapuram** has forwarded the proposal for the Placement/Promotion of Dr.Deepthi Elizabeth Mathew, Assistant Professor in Education (Mathematics) Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 03.06.2019 FN.

The Service details of Dr.Deepthi Elizabeth Mathew are as follows.

Qualifications	1)M.Sc from University of Kerala in 2004. 2) M.Ed from Mahatma Gandhi University in 2007 3) Qualified UGC-NET in Education held on December 2006. 4)Awarded Ph.D from University of Kerala on 18.07.2019.
Date of first entry in to Service	03.06.2008.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	03.06.2014
Date of completion of 5 years of service as Assistant Professor (Stage II)	02.06.2019
Proposed date of Placement to Assistant Professor Academic Level 12 (Stage III)	03.06.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-university of kerala-Orientation Course from 03.03.2015 to 30.03.2015. 2)UGC- HRDC-University of Kerala- Refresher Course from 06.05.2015 to 26.05.2015. 3)UGC-HRDC-University of Kerala-Refresher Course from 23.07.2018 to 13.08.2018. 4)UGC-HRDC-University of Kerala- Refresher Course from 11.03.2019 to 31.03.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete any one of the following courses within the assessment period.

One Refresher Course/ Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/ Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period.

Here the Assistant Professor has completed the mandatory Refresher Course from within the assessment period. Hence eligible to be promoted on 03.06.2019 itself

As per the minutes of the Screening Committee held on, 19.11.2021 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage III .

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II –225

Category III –244

Category II + III – 469 for which the minimum required is 50.

All the calculations being fully based on academic parameters , the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Deepthi Elizabeth Mathew, **Assistant Professor in Education (Mathematics) Academic Level 11 to Assistant Professor Academic Level 12** , w.e.f 03.06.2019 FN in Mar Theophilus Training College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching staff of private Colleges for consideration and appropriate recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Deepthi Elizabeth Mathew, Assistant Professor in Education (Mathematics) Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 03.06.2019 FN in Mar Theophilus Training College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A9. T.KM College of Arts and Science, Kollam- Initial Appointment of Assistant Professors in the Department of Commerce– Approval –reg. (9769/Ac F I/2022/UOK)

The Principal, **T.KM College of Arts and Science, Kollam** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of Commerce.

Sl No	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1	Dr. Fouziya R	Commerce	25.01.2022 FN	Newly Created Post as per GO(Ms) No.471/2020/HEDN Dated 30.12.2020.
2.	Smt. Aziya Shanavas	Commerce	25.01.2022 FN	Newly Created Post as per GO (Ms) No.471/2020/HEDN Dated 30.12.2020.

The Principal, **T.KM College of Arts and Science, Kollam** has also forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown outteachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.

6. Government nominee letter No. **D2 /513 /2019/HEdn Dated 05.11.2020**, GO(Ms) No.471/2020/HEDN Dated 30.12.2020, Nomination letter from the Government **D2/165/2021/HEdn Dated 26.02.2021**, and Government concurrence letter No: D2/532/2021 HEdn dated 14.01.2022.

7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the Department concerned.
13. List of teachers in the Department.

It may be noted that Government had nominated a representative to the staff selection committee of **T.K.M.College of Arts & Science, Kollam** for filling up of one vacancy (Retirement vacancy) in Commerce vide letter No. **D2/513/2019/HEdn Dated 05.11.2020**.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Desabhimani (dated 01.12.2020, The Hindu (dated 01.12.2020), The New Indian Express (dated 01.12.2020) and Madyamam (dated 01.12.2020). Hence the age of the teacher is calculated as on 01.01.2020.

As per the minutes of the Selection Committee held on 15.04.2021 & 16.04.2021, a select list of 9 candidates in Open Merit was prepared. The Educational Agency has appointed Dr.Riyas Y, first rank holder in open merit in 9th position against the retirement vacancy and the University has approved the proposal for the initial appointment of Dr. Riyas Y as Assistant Professor in Commerce.

This rank list has been published purely based on the Performance of the candidates at the interview out of 20 marks as contemplated in the UGC Regulations 2018. As per the UGC Regulations 2018, the Academic Score shall be considered only for short-listing of the candidates for interview and the selection to the posts shall be made on the basis of performance in the interview. But University Order in this regard has issued only on 09.09.2021, vide U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. The Educational Agency has conducted the Interview for 20 marks as stipulated in UGC Regulations 2018 but before the issuance of U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per GO(Ms) No.471/2020/HEDN dated 30.12.2020 Government created two new teaching posts in the Department of Commerce, T.K.M College of Arts and Science, Kollam. Government had nominated a representative for filling up of the said vacancies in Commerce vide letter No. **D2/165/2021/HEdn Dated 26.02.2021**. But the Educational Agency obtained concurrence from Government to appoint two teaching staffs in Commerce from the existing rank list valid up to 15.04.2022.

As per Post Adalath report and GO(Ms) No.471/2020/HEDN dated 30.12.2020, there is a workload of 201 hours and 11 sanctioned posts in the Department of Commerce, T.K.M College of Arts and Science, Kollam. After reducing PG weightage it gets reduced to 176 hours. Hence the educational agency has given appointment to Dr. Fouziya R and Smt. Aziya Shanavas (2nd and 3rd rank holders as per the rank list) in the 10th and 11th positions and there is sufficient workload in the department to accommodate the incumbents.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- The Ph.D degree of the candidate has been awarded in a regular mode;
- The Ph.D thesis has been evaluated by at least two external examiners;
- An open Ph.D viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above, possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of two Assistant Professors in the Department of Commerce, T.KM College of Arts and Science as detailed above is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Commerce, T.K.M College of Arts & Science, Kollam

(Date of Notification: 01.12.2020 (The Hindu, The New Indian Express, Desabhimani, Madhyamam))

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr. Fouziya R D.O.J: 25.01.2022 FN	19.05.1986 33 years and 07 months (as on	2 nd position in Open merit	<u>B.Com</u> Second Class Percentage of marks-56.33% April 2006, Reg No. 628877 (University of Kerala)	<u>As per post Adalath Report 2018</u> workload – 201 hours After reducing PG Weightage workload – 176	40	21	Newly created post as per G.O.(M.s)No.47/2020/H.E dn dated 30/12/2020

	Assistant Professor in Commerce Date of notification 01.12.2020 Interview held on 15.04.2021 and 16.04.2021	01.01.2020)		<u>M.Com</u> First class, Percentage of marks –70.27% June 2009, Reg No.07112006 (University of Kerala) <u>UGC - NET</u> <u>Qualified on</u> <u>13.06.2011</u> Roll No.32080599 Undertaking Produced <u>Ph.D</u> Qualified on 30.04.2019 Reg No.6249 University of Kerala Special Certificate Produced	hours Sanctioned Posts - 9 As per G.O (Ms)No.471/2021/HEDN dated <u>30/12/2021</u> Additional Teaching Post - 2 Total Number of Teachers Permissible - 11 Position of the Teacher -10th			
2.	Smt. Aziya Shanavas D.O.J: 25.01.2022 FN Assistant Professor in Commerce Date of notification 01.12.2020 Interview held on 15.04.2021 and 16.04.2021	03.05.1995 24 years and 07 months (as on 01.01.2020)	3 rd position in Open merit	<u>B.Com</u> First Class Percentage of marks -79.42% April 2016, Reg No. 13142032 (University of Kerala) <u>M.Com</u> First class, Percentage of marks –76.55% July 2018, Reg No.P1631003 (University of Kerala) <u>UGC - NET</u> <u>Qualified on</u> <u>28.05.2019</u> Roll No.37006050 Undertaking Produced	As per post Adalath Report 2018 workload – 201 hours After reducing PG Weightage workload – 176 hours Sanctioned Posts - 9 As per G.O (Ms)No.471/2021/HEDN dated <u>30/12/2021</u> Additional Teaching Post - 2 Total Number of Teachers Permissible – 11 Position of the Teacher -11th	41	21	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the initial appointment of Dr. Fouziya R and Smt. Aziya Shanavas as Assistant Professors in the Department of Commerce w.e.f 25.01.2022 FN in T.KM College of Arts and Science and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.A10 T.K.M College of Arts and Science, Kollam- Initial Appointment of Assistant Professor in the Department of Biochemistry– Approval –Reg. (11659/Ac F I/2022/UOK)

The Principal, **T.K.M College of Arts and Science, Kollam** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of Biochemistry.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr. Sumayya AS	Biochemistry	22.12.2021 FN	Newly created post as per G.O. (M.s)No.471/ 2020/H.E dn dated 30/12/2020
Dr. Hari Sankar H.S	Biochemistry	22.12.2021 FN	Newly created post as per G.O. (M.s)No.471/ 2020/H.E dn dated 30/12/2020

The Principal, **T.K.M College of Arts and Science, Kollam** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/165/2021/HEdn dated 26.02.2021
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
- 10 Service book of the teachers concerned with entries.
11. Joining report of the Assistant Professors concerned.
12. Workload statement in the Department concerned.
- 13.List of teachers in the Department.

As per GO(Ms) No.471/2020/HEDN dated 30.12.2020, Government had created two new teaching posts in the Department of Biochemistry, T.K.M College of Arts and Science, Kollam and had nominated a representative for filling up of the said vacancies in Biochemistry vide letter No.D2/165/2021/HEdn dated 26.02.2021.

The Educational Agency had advertised the notification regarding the vacancies in 4 daily newspapers viz. Kerala Kaumudi (dated 24.03.2021), The Hindu (dated 24.03.2021), The New Indian Express (dated 24.03.2021) and Madyamam (dated 24.03.2021). Hence the age of the teacher is calculated as on 01.01.2021.

According to the minutes of the Selection Committee held on 10.11.2021, for the appointment of Assistant Professors in Biochemistry (Two Vacancies- one for Community Merit) it is specified that 79 applications were received and call letters were sent to 49 sorted candidates. 40 candidates attended the interview. A separate rank list has been prepared for open merit and community merit. The rank list has been published purely based on the Performance of the candidates at the interview out of 50 marks as contemplated in the UGC Regulations 2018 and U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

Dr. Sumayya A.S, who got highest score (42 score out of 50) in the interview by the management was placed as the first rank holder both in Open and Community Merit and appointed in Community Category. Dr. Hari Sankar H.S, who got (41 score out of 50) in the interview by the management was placed as the Second rank holder in Open Merit and appointed in Open Category.

As the Educational Agency had notified 2 vacancies in the Department of Biochemistry including one vacancy in open merit and 1 in community merit, the educational agency has appointed the following incumbents in the Department of Biochemistry against newly created posts as per G.O. (M.s)No.471/ 2020/H.Edn dated 30/12/2020.

1) Dr. Sumayya A.S in Community Merit in 5th position

2) Dr. Hari Sankar H.S, in Open Merit in 6th position

As per Post Adalath report and GO(Ms) No.471/2020/HEDN dated 30.12.2020, there is a workload of 113 hours and 6 sanctioned posts in the Department of Biochemistry, T.K.M College of Arts and Science, Kollam. After reducing PG weightage, it gets reduced to 98 hours and there is sufficient workload in the Department to accommodate the incumbents.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment as Assistant Professor in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of Dr. Sumayya AS and Dr. Hari Sankar H.S as Assistant Professors in the Department of Biochemistry, T.KM College of Arts and Science w.e.f 22.12.2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA**Proposal for the Initial appointment of Assistant Professor in Biochemistry, T.K.M College of Arts & Science, Kollam****(Date of Notification: 24.03.2021 (Kerala Kaumudi, The Hindu, The New Indian Express, Madhyamam))**

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr. Sumayya A.S D.O.J: 22.12.2021 FN Assistant Professor in Biochemistry Date of notification 24.03.2021 Interview held on 10.11.2021	30.05.1988 32 years and 07 months (as on 01.01.2021)	1 st position in Community merit	<u>B.Sc Biochemistry</u> First Class Percentage of marks-91.2% April 2008, Reg No. 363845 (University of Kerala) <u>M.Sc Biochemistry,</u> First class, Percentage of marks -72.77% August 2010, Reg No.BCH080517 (University of Kerala) <u>Ph.D</u> Qualified on 30.04.2019 Reg No.9554 University of Kerala Special Certificate Produced	<u>As per post Adalath Report 2018</u> workload – 113 hours After reducing PG Weightage workload – 98 hours Sanctioned Posts - 4 As per G.O (Ms)No.471/2021/HEDN dated <u>30/12/2021</u> Additional Teaching Post - 2 Total Number of Teachers Permissible - 6 Position of the Teacher -5th	35	18	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020
2.	Dr. Hari Sankar H.S D.O.J: 22.12.2021 FN Assistant Professor in Biochemistry Date of notification 24.03.2021 Interview held on 10.11.2021	22.02.1982 38 years and 10 months (as on 01.01.2021)	2 nd position in Open merit	<u>B.Sc Chemistry</u> First Class Percentage of marks -70.26% November 2002, Reg No. 653 (University of Kerala) <u>M.Sc Biochemistry</u> First class, Percentage of marks –65.7% April 2005, Reg No.03BBF1012 (Periyar University) Eligibility Certificate Produced <u>Ph.D</u> Qualified on	<u>As per post Adalath Report 2018</u> workload – 113 hours After reducing PG Weightage workload – 98 hours Sanctioned Posts - 4 As per G.O (Ms)No.471/2021/HEDN dated <u>30/12/2021</u> Additional Teaching Post - 2 Total Number of Teachers Permissible – 6	36	18	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020

				29.12.2014 Cochin University of Science & Technology. Cochin Special Certificate Produced Eligibility Certificate Produced	Position of the Teacher -6 th			
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Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the initial appointment of Dr. Sumayya AS and Dr. Hari Sankar H.S as Assistant Professors in the Department of Biochemistry, T.KM College of Arts and Science w.e.f 22.12.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B1. H.H.M.S.P.B.N.S.S College for Women, Neeramankara- Placement/ Promotion proposal of Dr. Smitha V. P., Assistant Professor, Department of Economics from stage I to II (AGP 6000 to 7000) w.e.f 19.11.2018- Approval-Reg.

(Ac FII/7404/2022)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Smitha V. P., Assistant Professor, Department of Economics from stage I to II (AGP 6000 to 7000/-), w.e.f 19.11.2018 F.N.

The Service details of Dr. Smitha V. P. are as follows.

Qualifications	* M.A- Economics –University of Kerala- 2000 * PhD in Economics -University of Kerala- 10.10.2013
Date of first entry in to Service	19.11.2014
Date of entry into Continuous Service	19.11.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 01.11.2019 to 14.11.2019. 2. OC -UGC HRDC, University of Kerala from 20.06.2018 to 17.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	19.11.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 19.11.2014 F.N and it was approved by the University vide U.O No.Ac F II/9962/2015 dated 06.08.2015. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on 18.11.2018 F.N, for being promoted as Assistant Professor Stage II with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 13.01.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing

UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II with AGP 7000/- w.e.f 19.11.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Smitha V. P. completed Refresher Course on 14.11.2019, which is after the due date of promotion. According to **UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018**, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 19.11.2018.

In the light of above mentioned facts and as per the orders from the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Smitha V. P., Assistant Professor, Department of Economics, H.H.M.S.P.B.N.S.S College for Women, Neeramankara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 19.11.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

***Recommendation:-** The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Smitha V. P., Assistant Professor, Department of Economics, H.H.M.S.P.B.N.S.S College for Women, Neeramankara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 19.11.2018 F.N and recommended to approve the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B2. K.S.M.D.B College, Sasthamcotta – Appointment of Dr. B. Beena, Associate Professor, Department of Chemistry, K.S.M.D.B. College, Sasthamcotta as Principal and Professor (Academic Level 14) of K.S.M.D.B. College, Sasthamcotta – Approval – Reg; (1501/Ac F II/2022/UOK)

The Secretary, Travancore Devaswom Board has forwarded a proposal for the approval of appointment of Dr. B. Beena, Associate Professor, Department of Chemistry, K.S.M.D.B. College, Sasthamcotta as Principal and Professor (Academic Level 14) of K.S.M.D.B. College, Sasthamcotta in the deputation vacancy of Dr. K.S. Anil Kumar (deputed as Registrar, University of Kerala). Dr. B. Beena has taken charge as the Principal and Professor (Academic Level 14) of K.S.M.D.B. College, Sasthamcotta on the A.N of 25.10.2021.

The Service details of Dr. B. Beena are as follows:

Qualifications	M.Sc from University of Calicut in 1988. EC Submitted PhD in Chemistry from M.S. University of Baroda, Gujarat -1997- EC submitted
Date of first appointment	03.06.1996
Date of beginning into continuous service	03.06.1996
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	03.06.2000
Date of Promotion to Selection Grade	03.06.2005
Date of Re-designation as Reader	30.04.2007
Date of Re-designation as Associate Professor	03.06.2008
Date of placement/promotion to Professor	18.07.2018
Proposed date of Placement as Principal & Professor	25.10.2021 AN
U G C Regulation applicable	U G C Regulation 2018

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. B. Beena as per UGC Regulations 2018.

The appointment of Dr. B. Beena is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018.

As per Clause 4.1 V. A of U.G.C Regulations 2018, eligibility criteria for promotion to College Principal & Professor is as detailed below

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

Travancore Devaswom Board Office had issued a notification inviting applications for the post of Principal, on the basis of Seniority cum Fitness as per Section 57(2),(3) of the Kerala University Act 1974. In response to the above notification, four applications were received. Out of four candidates, three of them attended the interview and Dr. B. Beena was one of the candidates. The Selection Committee was convened on 18.10.2021 at Travancore Devaswom Board Office, Nanthancode. Based on the documents submitted by Dr. B. Beena before the Selection Committee, she was found to be eligible to being selected for the post of Principal & Professor in accordance with the UGC Regulations, 2018.

On verification, it is seen that Dr. B. Beena has Degree of Doctor of Philosophy in Chemistry. **The teacher had given Professorship w.e.f 18.07.2018 vide U.O No: AcFII/24503/2021 dtd 25.11.2021.** She also have teaching experience of 25 years. As per the Selection committee report the teacher attained a verified score of 845.7 as per Appendix VII Table II, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals. The Management has also issued a seniority-cum-fitness certificate in respect of Dr. B. Beena.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The University has approved the appointment of Dr. B. Beena as the Drawing and Disbursing Officer of K.S.M.D.B. College, Sasthamcotta, for a period of three months w.e.f 25.01.2022 (Second Term).

While considering the proposal regarding the appointment of Dr. Prakash K C, Associate Professor, Dept. of Electronics, Sree Ayyappa College, Eramalikkara as Principal and Professor vide Item No: 40.90.B36 the Syndicate held on 12.04.2022 resolved to deferred the said item for the time being (as Dr Prakash KC is the second rank holder in the interview conducted for filling the Principal vacancies in colleges under Travncore Devaswom Board and Dr B Beena is the first rank holder). The Syndicate further resolved to seek legal opinion from the Standing Counsel whether conditional approval shall be given to Dr. B. Beena, Associate Professor, Dept of Chemistry, KSMDDB College, Sasthamcotta as Principal and Professor in the deputation vacancy of Dr. K S Anil Kumar till the end of deputation period or till he rejoins.

The legal opinion was received via mail dated 05.05.2022. The Standing Counsel remarked that there is no provision for conditional approval in respect to the appointment of Dr. B. Beena as Principal at KSMDDB College, Sasthamcotta in the deputation vacancy of Dr. K S Anil Kumar. The Standing Counsel opined that, in the case of a post in which lien has been retained by a teacher on deputation, approval cannot be granted without conditions to another teacher and also remarked that the post concerned has to be kept vacant as per the Government orders dtd 26.02.2021 and 12.03.2021.

In the light of the above, the matter regarding the the approval of appointment of Dr. B. Beena, Associate Professor, Department of Chemistry, K.S.M.D.B. College, Sasthamcotta as Principal and Professor (Academic Level 14) of K.S.M.D.B. College, Sasthamcotta in the deputation vacancy of Dr. K.S. Anil Kumar (deputed as Registrar, University of Kerala) w.e.f AN of 25.10.2021 till the end of the deputation period, based on seniority cum fitness, is placed before Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration .

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of appointment of Dr. B. Beena, Associate Professor, Department of Chemistry, K.S.M.D.B. College, Sasthamcotta as Principal and Professor (Academic Level 14) of K.S.M.D.B. College, Sasthamcotta in the deputation vacancy of Dr. K.S. Anil Kumar (deputed as Registrar, University of Kerala) w.e.f AN of 25.10.2021 till the end of the deputation period, based on seniority cum fitness and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to seek legal opinion of the Standing Counsel once again by considering the precedent U.O. dated 23.03.2015 and on the ground that she retired on 31.05.2022.

Item No.42.84.B3 **KSMDB College, Sasthamcotta- Placement/ Promotion of Dr. Preetha G. Prasad, Assistant Professor - Academic Level 10, Department of Chemistry, KSMDB College, Sasthamcotta to Assistant Professor-Academic Level 11 w.e.f 04.07.2016 FN - Approval -Reg.**

(AcFII/17603/2022)

The Secretary, Travancore Devaswom Board has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Preetha G. Prasad, Assistant Professor - Academic Level 10, Department of Chemistry, KSMDB College, Sasthamcotta to Assistant Professor-Academic Level 11 w.e.f 04.07.2016 FN.

The Service details of Dr. Preetha G. Prasad are as follows:

Qualification	1. M.Sc Chemistry – 1996 – M.G. University 2. Ph.D – 13.02.2003 - CUSAT
Date of first entry into service	04.07.2012 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC – UGC-HRDC-University of Kerala from 30.10.2018 to 21.11.2018. 2. OC-UGC-HRDC-University of Kerala from 08.06.2017 to 05.07.2017.
Proposed date of placement to Assistant Professor – Academic Level 11.	04.07.2016 FN

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Chemistry w.e.f 04.07.2012 FN vide U.O No. AcFIII/2/55751/2012 dtd 20.03.2013. She has completed four years of service (Exception of two year as she has awarded Ph.D) on 03.07.2016 for being promoted as Assistant Professor – Academic Level 11 w.e.f 04.07.2016 FN.

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 Option B for the years 2012 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

It is stated in the minutes of Screening Committee, that the Committee was constituted on 12.03.2021 at Principal's Chamber, KSMDB College, Sasthamcotta. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 89, Category II+III(consolidated) – 133.75 and Category III- 44.75. The API Scores are verified for the period 2012 to 2016 and the minimum required score for Category II+III is 20. The committee evaluated the submitted PBAS proforma of the teacher, verified the original documents and found eligible for promotion to Assistant Professor – Academic Level 11 w.e.f. 04.07.2016 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

As per the orders of Vice Chancellor and in the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Preetha G. Prasad, Assistant Professor - Academic Level 10, Department of Chemistry, KSMDB College, Sasthamcotta to Assistant Professor-Academic Level 11 w.e.f 04.07.2016 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Preetha G. Prasad, Assistant Professor - Academic Level 10, Department of Chemistry, KSMD College, Sasthamcotta to Assistant Professor-Academic Level 11 w.e.f 04.07.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B4 Mahatma Gandhi College, Thiruvananthapuram - Placement/ Promotion of Dr. Sudina L.S., Assistant Professor-Academic Level 10, Department of Malayalam to Assistant Professor-Academic Level 11 w.e.f. 02.06.2020 FN Approval -Reg.

(AcFII/11667/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr. Sudina L.S., Assistant Professor-Academic Level 10, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor-Academic Level 11 w.e.f. 02.06.2020 FN.

The Service details of Dr. Sudina L.S. are as follows:

Qualification	1. MA Malayalam – 2003 – University of Kerala 2. M.Phil Malayalam – 2007 – University of Kerala 3. Ph.D Malayalam – 31.01.2015 – University of Kerala
Date of first entry into service	02.06.2016 FN
Proposed date of placement to Assistant Professor – Academic Level 11	02.06.2020 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC- UGC – HRDC – University of Kerala from 07.12.2019 to 20.12.2019 2. OC – UGC – HRDC – University of Kerala from 03.03.2020 to 23.03.2020 (Rescheduled from 03.03.2020 to 11.03.2020 and from 06.08.2020 to 17.08.2020)

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Malayalam w.e.f 02.06.2016 FN vide U.O No: 1652/2017/Admn dtd 07.02.2017 of Registrar, University of Calicut. She has completed four years of service (Exception for two years as the teacher has awarded Ph.D) on 01.06.2020 for being promoted as Assistant Professor – Academic Level 11 w.e.f 02.06.2020 FN.

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2016 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2016 to 2020 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 25.03.2021 at Mahatma Gandhi College, Thiruvananthapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 172, Category II+III(consolidated) -324 and Category III- 152. The committee evaluated the submitted PBAS proforma, verified the original documents and found eligible for promotion to Assistant Professor – Academic Level 11 w.e.f 02.06.2020 FN.

It may be noted that Dr. Sudina L.S. attended the Orientation Course in HRDC, University of Kerala which was scheduled from 03.03.2020 to 23.03.2020. Due to Covid-19 interruptions, the course was rescheduled from 03.03.2020 to 11.03.2020 and from 06.08.2020 to 17.08.2020. The due date of her promotion is w.e.f 02.06.2020. The Director, HRDC, University

of Kerala has already requested to give relaxation in these matters considering the special circumstances during that period in a similar case (Copy appended).

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

As per the orders of Vice Chancellor and in the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Sudina L.S., Assistant Professor-Academic Level 10, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor-Academic Level 11 w.e.f. 02.06.2020 FN., based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sudina L.S., Assistant Professor-Academic Level 10, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor-Academic Level 11 w.e.f. 02.06.2020 FN. and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B5. Loyola College of Social Sciences, Thiruvananthapuram – Initial appointment of Assistant Professors in Counselling Psychology – Approval – Reg.

(Ac F II/7724/2022)

The Principal, Loyola College of Social Sciences, Thiruvananthapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Counselling Psychology in the Loyola College of Social Sciences, Thiruvananthapuram as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Jesline Maria Martin Mamen	Loyola College of Social Sciences, Thiruvananthapuram	18.11.2021 FN	Newly Created Posts (G.O(Ms) No: 471/2020/HEDN dtd 30.12.2020)
2.	Dr. Ammu Lukose		19.11.2021 FN	
3.	Dr. Pramod S. K.		22.11.2021 FN	

The Principal, Loyola College of Social Sciences, Thiruvananthapuram has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.
7. Apportionment Statement

The Principal, Loyola College of Social Sciences, Thiruvananthapuram has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. The Indian Express dtd 01.05.2021
2. The Hindu dtd 01.05.2021
3. Deepika dtd 01.05.2021
4. Mathrubhoomi dtd 01.05.2021

Since the advertisement has been made on May, 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/212/2021/H.Edn dated 16.04.2021 has nominated Smt.G.S.Asha, Additional Secretary to Government as Government Representative to the staff selection committee for filling up of three vacancies in Loyola College of Social Sciences, Thiruvananthapuram in the subject Counselling Psychology. Government have extended the validity of nomination orders for a further period of six months w.e.f 31.05.2021 to 30.11.2021 as a special case vide Order No: GO(Rt)No.733/2021/HEDN dtd 02.06.2021.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per the tripartite Adalat held on 2018, there are 75 teaching hours in the Department of Counselling Psychology at Loyola College of Social Sciences, Thiruvananthapuram. As per G.O.(Ms)No.155/2020/HEDn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. The Government have sanctioned three posts of Assistant Professors in Counselling Psychology to the College as per G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020. The newly appointed teachers occupies 1st to 3rd positions in the department and there is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded apportionment statement. Considering the statement of apportionment of all appointments of teachers in the college, position of Smt. Jesline Maria Martin Mamen is 24 in Open Merit, position of Dr. Ammu Lukose is 16 in Community merit and position of Dr. Pramod S. K. is 25 in Open Merit.

According to the minutes of the Selection Committee held on 10.11.2021 at Loyola College of Social Sciences, Thiruvananthapuram, it is specified that eighteen applications were received for the post of Assistant Professors in Counselling Psychology and the eligible seventeen of them were called for interview. But only thirteen candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies as per the notification is three and the committee published the rank list of open merit with six candidates and community merit with 3 candidates in the order of merit.

As the Educational Agency had notified 3 vacancies in the Department of Counselling Psychology including two vacancy in open merit and 1 in community merit, the educational agency has appointed the following incumbents in the Department

1. Smt. Jesline Maria Martin Mamen in Open Merit in 1st Position.
2. Dr. Ammu Lukose in Community Merit in 2nd Position
3. Dr. Pramod S. K. In Open Merit in 3rd Position

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

As per the orders of Vice Chancellor and in the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in Counselling Psychology in Loyola College of Social Sciences, Thiruvananthapuram may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Smt. Jesline Maria Martin Mamen, appointed as Assistant Professor in Counselling Psychology in Loyola College of Social Sciences, Thiruvananthapuram w.e.f 18.11.2021 FN in the newly created post.

2. Dr. Ammu Lukose, appointed as Assistant Professor Counselling Psychology in Loyola College of Social Sciences, Thiruvananthapuram w.e.f 19.11.2021 FN in the newly created post.

3. Dr. Pramod S. K., appointed as Assistant Professor in Counselling Psychology in Loyola College of Social Sciences, Thiruvananthapuram w.e.f 22.11.2021 FN in the newly created post.

Ac FII

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Counselling Psychology in Loyola College of Social Sciences, Thiruvananthapuram.

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Apportionment position		Remarks
						Open	Community	
1.	Smt. Jesline Maria Martin Mamen	D.O.B- 23.05.1981	1 st position in Open	1. BA English Journalism, Psychology – April, 2001 – 99IAN126 – First Class – 66.71% -	As per tripartite Adalat, 75	24	15	Newly created posts vide G.O.(Ms) No:

	18.11.20 21 FN	39 years and 7 months (as on 01.01.202 1)	Category	Banglore University – EC submitted 2. M.Sc Psychology – April, 2003 - 01PSYA07– First Class – 78.57% - Bharathiar University – EC submitted 3. M.Phil Psychology – December, 2004 – 080351 – A Minus grade – 79.8% - M.G. University – EC submitted 4. UGC NET Psychology – Roll No: G060133 – Qualified on 17.12.2006 – NET undertaking submitted	teaching hours permitted in the Departme nt of Councillin g Psycholog y Sanctione d Posts – 3 Total number of Teacher permissibl e – 3 Position of the teacher - 1			471/2020/ H.Edn dtd 30.12.2020 .
2.	Dr. Ammu Lukose 19.11.202 1 FN	D.O.B – 18.02.198 2 38 years and 10 months (as on 01.01.202 1)	2 nd position in Communit y Category	1.BA Psychology – April, 2004 – 68082/April 2004 – First class – 87.25% - University of Kerala 2. M.Sc Psychology – June, 2006 – 04TUSM7002 – First Class – 70.30% - Banglore University – EC submitted 3. M.Phil Mental Health and Social Psychology – April, 2009 – First class – 67.4% -National Institute of Mental Health and Neuro Sciences, Banglore University – EC submitted 4. Ph.D – June, 2015 - National Institute of Mental Health and Neuro Sciences, Banglore University – EC and Compliance Certificate submitted	As per tripartite Adalat, 75 teaching hours permitted in the Departme nt of Councillin g Psycholog y Sanctione d Posts – 3 Total number of Teacher permissibl e – 3 Position of the teacher - 2	24	16	
3.	Dr. Pramod S.K. 22.11.202 1 FN	D.O.B – 10.07.198 2 38 years and 5 months (as on 01.01.202 1)	3 rd position in Open Category	1.BA Psychology – April 2003 – 621004/A2003 – First class – 86.87% - University of Kerala 2. MA Applied Psychology – 2005 – PSY030513/2005 –First class – 83%- University of Kerala 3.M.Phil Psychology – Nov,	As per tripartite Adalat, 75 teaching hours permitted in the Departme nt of Councillin g Psycholog y	25	16	

				2006 – 5248 – Grade A – University of Kerala 4. Ph.D Psychology – 29.03.2012 – 4855 – University of Kerala – Compliance Certificate submitted 5.UGC NET Psychology – Held on 24.06.2012 – Roll No: 32040075 – Qualified on 18.09.2012 – NET undertaking submitted	Sanctioned Posts – 3 Total number of Teacher permissible – 3 Position of the teacher - 3			
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Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the **Initial appointment of Smt. Jesline Maria Martin Mamen, Dr. Ammu Lukose and Dr. Pramod S.K. as Assistant Professors in Counselling Psychology w.e.f 18.11.2021 FN, 19.11.2021 FN and 22.11.2021 FN respectively in Loyola College of Social Sciences, Thiruvananthapuram and recommended to approve the same.**

Resolution of the Syndicate

RESOLVED that the above recommendation of Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B6 **N.S.S College, Pandalam - Placement/Promotion proposal of Dr. Rakhi R, Department of Physics - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.06.2020 - Approval – Reg. (Ac F II/8785/2022)**

The Principal, N.S.S College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rakhi R, Assistant Professor, Department of Physics from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2020 F.N.

The Service details of Dr. Rakhi R are as follows.

Qualifications	M.Sc - Mahatma Gandhi University - May 2006 (EC Submitted). M.Phil - Mahatma Gandhi University - 2008 (EC Submitted). Ph.D in Physics - Mahatma Gandhi University - May 2012 (EC Submitted).
Date of Joining in to Service	01.06.2016 F.N
Date of Entry into continuous Service	01.06.2016 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - SWAYAM ARPIT ONLINE COURSE CERTIFICATION - Central University of Kerala - Exam held on 30.06.2019. 2. OC - CPDHE (UGC-HRDC) - University of Delhi from 09.10.2018 to 06.11.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	01.06.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Physics on 01.06.2016 F.N and it was approved by University of Kerala vide U.O No.Ac.F II/18868/2016 dated 01.01.2018. The incumbent has completed Four years of service (since two years exemption is given as she is awarded Ph.D) on 31.05.2020. Hence she is eligible for being promoted as Assistant Professor Academic level 11 with effect from 01.06.2020 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018..

In the Minutes of the Screening Committee held on 26.12.2020 in the Principal's Chamber at N.S.S College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 01.06.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Dr. Rakhi R, Assistant Professor, Department of Physics from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2020 F.N at N.S.S College, Pandalam is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation:- *The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Rakhi R, Assistant Professor, Department of Physics from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2020 F.N at N.S.S College, Pandalam and recommended to approve the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B7 *St. Cyril's College, Adoor - Placement/Promotion proposal of Smt.Elizabeth George, Assistant Professor, Department of Economics - from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 - w.e.f 04.02.2021 F.N -Approval-Reg.*

(Ac FII/9765/2022)

The Drawing and Disbursing Officer, St. Cyril's College, Adoor has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Elizabeth George, Assistant Professor, Department of Economics from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 04.02.2021 F.N.

The Service details of Smt. Elizabeth George are as follows.

Qualifications	MA - University of Kerala - 2007. UGC NET - Held on 24.06.2012
Date of first entry in to Service	04.02.2015 F.N
Date of entry into Continuous Service	04.02.2015 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - Teaching Learning Centre, Ramanujan Centre - University of Delhi - MHRD - PMMMNMTT - FDP - from 25.07.2020 - 10.08.2020. 2. OC - Teaching Learning Centre, Ramanujan College - University of Delhi - MHRD - PMMMNMTT - Orientation Programme-from 04.06.2020-01.07.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	04.02.2021 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.02.2015 F.N and it was approved by University of Kerala vide U.O No. Ac F III/2/ 16055/2015 dated 02.02.2016. The incumbents completed six years of service, hence she is eligible for being promoted as Assistant Professor Academic level 11 with effect from 04.02.2021 F.N.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 08.02.2022 at 11.00 am in the Principal's Chamber at St. Cyril's College, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 04.02.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of **Smt. Elizabeth George, Assistant Professor, Department of Economics, St. Cyril's College, Adoor from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 04.02.2021 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of **Smt. Elizabeth George, Assistant Professor, Department of Economics, St. Cyril's College, Adoor from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 04.02.2021 F.N** and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B8 Christian College, Kattakada – Initial appointment of Assistant Professors in Statistics – Approval – reg.

(Ac F II/11950/2022)

The Principal, Christian College, Kattakada has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Statistics in the college as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Lekshmi Krishnan C U	Christian College, Kattakada	25.01.2022 F.N	In the retirement vacancy of Dr. S N Sreevalsan
2.	Sri. Praveen K	Christian College, Kattakada	25.01.2022 F.N	In the retirement vacancy of Dr. Sajikumar V R

The Principal, Christian College, Kattakada has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

3. Appointment order in Form No.I
1. Minutes of the Selection Committee meeting and Interview score sheet.
4. News paper cuttings bearing the notification regarding the appointment.
5. Certificate stating that there are no supernumerary hands and no thrown out teachers.
6. Declaration to the effect that one month's time was given to the prospective candidates for applying.

7. Nomination letter from the Government.
8. Apportionment Statement

The Principal, Christian College, Kattakada has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the concerned teacher with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the concerned department.
13. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Mangalam dtd. 16.06.2021.
2. Deshabimani dtd. 16.06.2021.
3. The New Indian Express dtd. 16.06.2021.
4. The Hindu dtd. 16.06.2021.

Since the advertisement has been made on June 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/108/2021/H.Edn dated 09.06.2021 has nominated Dr. O Sareena, Additional Secretary to Government, Home Department, as Government Representative to the staff selection committee for filling up of two vacancies in Christian College, Kattakada in the subject Statistics.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 61 teaching hours permitting 3 teachers in the Department of Statistics at Christian College, Kattakada.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 24.01.2022 at 11.00 A.M at Vedamanikkam Ringle Taube Hall, L.M.S Compound Thiruvananthapuram, it is specified that 22 applications received within the last date fixed. 7 applications were rejected due to no qualification, over age e.t.c reasons. Remaining 15 candidates who were qualified as per UGC norms were called for the interview. 5 candidates appeared for the interview. Smt. Lekshmi Krishnan C U was placed as the first rank holder in the open quota ranklist (39 score out of 50). Sri. Praveen K (32 score out of 50) was placed as the 2nd Rank holder in the open quota.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts the proposal for the approval of appointment of following Assistant Professors in Statistics at Christian College, Kattakada is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

Smt. Lekshmi Krishnan C.U, appointed as Assistant Professor in Statistics at Christian College, Kattakada w.e.f 25.01.2022 F.N in the Retirement vacancy of Dr. S N Sreevalsan.

5. Sri. Praveen K, appointed as Assistant Professor in Statistics at Christian College, Kattakada w.e.f 25.01.2022 F.N in the Retirement vacancy of Dr. Sajikumar V R.

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Statistics in Christian College, Kattakada

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher in the Dept	Apportionment position		Remarks
							Open	Community	
1	Smt. Lekshmi Krishnan C U 25.01.2022 2 F.N	30.05.1993 27 Years 7 Months	Open quota-Rank 1	1. B.Sc Mathematics– University of Kerala – April 2013-82.75% 2. M.Sc Statistics – University of Kerala – Aug 2015-76.3% 3. U G C – N E T - Held on 17.06.2018- Roll No. 438710 –	As per tripartite Adalat, 61 teaching hours permitting 3 teachers	2	27	22	In the retirement vacancy of Dr. S N Sreevalsan
				1. B.Sc Mathematics–					

2	Sri. Praveen K 25.01.202 2 F.N	26.05.198 8 32 Years 7 Months	Open quota- Rank 2	University of Calicut – April 2008 – 78.7%- EC Submitted 2. M.Sc Statistics – CUSAT- April 2013 – First Class 68.2%- EC Submitted 3. U G C – N E T -Held on 17.06.2018- Roll No. 412225	3	28	22	In the retirement vacancy of Dr. Sajikumar V R
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Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of **Smt. Lekshmi Krishnan C U** and **Sri. Praveen K** as Assistant Professors in Statistics w.e.f **25.01.2022 F.N** in Christian College, Kattakada and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B9 **H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/Promotion in respect of Smt. Lakshmi Das, Assistant Professor Dept of Malayalam - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 02/06/2021 - Approval – Reg.**

(Ac F II/6338/2022)

The Principal, H.H.M.S.P.B. N.S.S. College For Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lakshmi Das, Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 02.06.2021 F.N.

The Service details of Smt. Lakshmi Das are as follows.

Qualifications	M A in Malayalam - Mahatma Gandhi University May 2009. M.Phil in Malayalam - University of University - Dec 2011. UGC NET - Dec 2013 - Roll No. 16220114.
Date of first entry in to Service	02.06.2016 F.N
Date of entry into Continuous Service	02.06.2016 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC – UGC HRDC - University of Kerala from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020. 2. OC – UGC HRDC - University of Kerala from 28.09.2020 to 27.10.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	02.06.2021 F.N
UGC Regulations applied.	UGC Regulations 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Malayalam on 02.06.2016 F.N and it was approved by University of Kerala vide U.O No. Ac F II/51368/2015 dated 01.01.2018. She had completed her five years of service (one year exemption granted as she has been awarded M.Phil) on 01.06.2021.

Hence the teacher is eligible for promotion to the post of Assistant Professor Academic level 11 w.e.f 02.06.2021 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.11.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 02.06.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Smt. Lakshmi Das Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 02.06.2021 F.N at H.H.M.S.P.B.N.S.S. College For Women, Neeramankara is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Lakshmi Das Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 02.06.2021 F.N at H.H.M.S.P.B.N.S.S. College For Women, Neeramankara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B10 Ayyankali Memorial Arts & Science College, Kuryotumala – Initial appointment of Assistant Professors in Mathematics – Approval – reg.

(Ac F II/1141/2022)

The Principal, **Ayyankali Memorial Arts & Science College, Kuryotumala** has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of **Mathematics** in the college as detailed below.

Sl. No	Name of Asst Professors	Date of Joining	Nature of Vacancy
1	Smt. Seethal S	22.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
2	Sri. Susanth S G	22.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

The Principal, **Ayyankali Memorial Arts & Science College, Kuryotumala** has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government.
- Apportionment Statement.

The Principal, **Ayyankali Memorial Arts & Science College, Kuryotumala** has also forwarded the following supporting documents. According to the minutes of the Selection Committee held on 19.11.2021, at **Ayyankali Memorial Arts & Science College, Kuryotumala**, it is specified that shortlisting of all the candidates was conducted out of 100 marks as per U.G.C Regulation 2018. Out of the total 22 applications received, 15 open quota candidates have been shortlisted for the interview. No candidates from community quota applied for the vacancy. All the 15 candidates were called for the interview by sending call letters. Out of the 15 candidates, 6 open quota candidates were present. After the interview they were ranked on the basis of their performance in the interview. **Smt. Seethal S was placed as the first rank holder in the open merit ranklist (36 score out of 50). Sri. Susanth S G (31 score out of 50) was placed as the 2nd Rank holder in the open quota.** nts in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

7. Kerala Kaumudi dtd. 20.02.2021.
8. Mathrubhumi dtd. 24.02.2021.
9. The New Indian Express dtd. 20.02.2021.
10. The Hindu dtd. 24.02.2021.

Since the advertisement has been made on February 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter no. D2/25/2021/H.Edn dated 03.02.2021 has nominated Smt. Hazeena Kalliath, Joint Secretary to Government, now on other duty as Senior Administrative Officer, Directorate of Animal Husbandary, as Government Representative to the staff selection committee for filling up of two vacancies in **Ayyankali Memorial Arts & Science College, Kuryotumala** in the subject Mathematics.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

7. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
8. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 40 teaching hours permitting 2 teachers in the Department of Mathematics at **Ayyankali Memorial Arts & Science College, Kuryotumala**. As per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020. new 2 vacancies in Mathematics have been created.

The newly appointed teachers occupies 1st to 2nd positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 19.11.2021, at **Ayyankali Memorial Arts & Science College, Kuryotumala**, it is specified that shortlisting of all the candidates was conducted out of 100 marks as per U.G.C Regulation 2018. Out of the total 22 applications received, 15 open quota candidates have been shortlisted for the interview. No candidates from community quota applied for the vacancy. All the 15 candidates were called for the interview by forwarding call letters.

Out of the 15 open quota candidates, 6 candidates attended the interview. After the interview they were ranked on the basis of their performance in the interview. **Smt. Seethal S was placed as the first rank holder in the open merit ranklist (36 score out of 50). Sri. Susanth S G (31 score out of 50) was placed as the 2nd Rank holder in the open quota.**

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The light of the above mentioned facts and as per the orders of the Vice Chancellor the proposal for the approval of appointment of following Assistant Professors in **Ayyankali Memorial Arts & Science College, Kuryotumala** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

Smt. Seethal S, appointed as Assistant Professor in Mathematics at **Ayyankali Memorial Arts & Science College, Kuryotumala** w.e.f 22.11.2021 F.N in the newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

Sri. Susanth S G, appointed as Assistant Professor in Mathematics at **Ayyankali Memorial Arts & Science College, Kuryotumala** w.e.f 22.11.2021 F.N in the newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

PROFORMA**Proposal For the Approval of Initial Appointment of Assistant professors in Mathematics in Ayyankali Memorial Arts & Science College, Kuryottumala (Notification dated February 2021)**

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Remarks
1.	Smt. Seethal S. 22.11.2021 FN	30.01.1994 26 Years 11 Months	Rank 1 Open	1.BSc Mathematics – University of Kerala – April 2015 – 22010603/ 12104032 – A+ Grade-97.75% 2. MSc Mathematics – University of Kerala – 2017 -MAT 150506/2017- First Class with distinction-92.07% 3.MPhil Mathematics – University of Kerala - Nov 2018- MAT 170705/2018-A+ Grade 4. UGC NET – Roll No. KL0916201181- held on 15.12.2019- Undertaking produced.	As per tripartite Adalat, 40 teaching hours permitting 2 teachers	1	As per newly created post vide GO(Ms)No. 471/2020/H. Edn Dated 30.12.2020.
2.	Sri. Susanth S. G. 22.11.2021 FN	18.05.1982 38 Years 7 Months	Rank 2 Open	1.BSc Mathematics – University of Kerala – April 2002 – 111006/April 2002– First class-93.2% 2. MSc Mathematics – University of Kerala – June 2004- 62001402/ 02144002- First Class - 64% 3. UGC NET – Roll No. 435647- held on 16.12.2018- Undertaking produced.	As per tripartite Adalat, 40 teaching hours permitting 2 teachers	2	

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Smt. Seethal S and Sri. Susanth S. G. as Assistant Professors in Mathematics in Ayyankali Memorial Arts & Science College, Kuryotumala w.e.f 22.11.2021 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B11. *Placement/Promotion proposal of Dr. Manjula K.G., Department of Commerce, as Assistant Professor Stage II (AGP 7000/-) to Stage III (AGP 8000/-), w.e.f 22.11.2020 FN, V.T.M N.S.S. College, Dhanuvachapuram- Approval – reg.*

(Ac F II/18664/2022)

The Principal, V.T.M N.S.S. College, Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Manjula K. G., Department of Commerce, as Assistant Professor Stage II(AGP 7000/-) to Stage III(AGP 8000/-), w.e.f 22.11.2020 FN.

The service details of Dr. Manjula K. G. are as follows.

Qualifications	1.MCom- University of Kerala – April/May 1998 2.MPhil in Commerce– University of Kerala- Dec 2000 3.PhD in Commerce- University of Kerala - 06.02.2018
Date of first entry into service	22.11.2010 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	22.11.2015 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattam from 27.07.2018 to 16.08.2018 2. Swayam Arpit online course- exam held on 16.02.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	22.11.2020 FN

On verification of the Service Book of Dr. Manjula K. G., it is found that the teacher had entered into service as Lecturer on 22.11.2010 FN vide U.O No. Ac FV /56686/2011 dated 27.05.2011. She had completed her five years of service (exemption granted as she has been awarded MPhil) on 21.11.2015 for being promoted as Assistant Professor Stage II (AGP 7000/-) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 22.11.2020 FN vide U.O No.Ac F II/8011/2019 dated 23.07.2019. She has completed another five years of service on 21.11.2020 FN, for being promoted as Assistant Professor Stage III (AGP 8000/-).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage II (AGP 7000/-) to Stage III (AGP 8000/-) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A**.

In the Minutes of the Screening Committee held on 11.06.2021 at V.T.M N.S.S. College, Dhanuvachapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000/-) w.e.f 22.11.2020 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Manjula K. G., Department of Commerce, V.T.M N.S.S. College, Dhanuvachapuram from Assistant Professor Stage II(AGP 7000/-) to Assistant Professor Stage III(AGP 8000/-), w.e.f 22.11.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Manjula K. G., Department of Commerce, V.T.M N.S.S. College, Dhanuvachapuram from Assistant Professor Stage II(AGP 7000/-) to Assistant Professor Stage III(AGP 8000/-), w.e.f 22.11.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B12. Repealing the U.O regarding reckoning the previous service rendered as Junior Lecturer (Pre Degree) in respect of Dr. John Panicker V, Department of Hindi, St Gregorios College, Kottarakara – reg.

(Ac F II/30538/2021)

The Hon'ble High Court of Kerala vide its Judgment dated 10.08.2021 in WP(c) 15415/2020 filed by Dr John Panicker directed the respondent University to give approval for the promotion of Dr. John Panicker V. as Senior Scale lecturer w.e.f 19.08.2000 and all other consequences of promotion and benefits, which the petitioner is eligible from time to time . The Court also quashed the GO (Rt) No.474/2020/H.Edn dated 20.03.2020 which had rejected the claim of Dr John Panicker and directed the University to approve the placement/promotion to the petitioner reckoning his previous service as Junior Lecturer (Pre Degree).The time limit for the execution of the above judgement ended on 15 November 2021.

Even though the direction in the above judgement is to University to give approval for the promotion of Dr. John Panicker as Senior Scale lecturer w.e.f 19.08.2000, Government being the Pay Master, the opinion of the Government was sought vide letter nos Ac.FII/27629/2021 dated 11.10.2021 , 25.11.2021 and 14.11.2021. It may be noted that in the letter dated 14.11.2021 which was forwarded to Government after the last date stipulated by the Court for implementing the judgement, it was informed to the Government that the time limit stipulated by the Court had expired and the University may proceed to comply with the Court order presuming that Government has no opinion in the matter of implementation of the same. But, reply to the same had not received till the date of approval of the proposal of placement/promotion of Dr John Panicker by the Syndicate and issue of University Order in this regard.

The Government has forwarded the copy of letter addressed to Advocate General, Kerala from which it is evident that it is been decided to file Writ Appeal against the Judgement. This letter was received by only 23.12.2021.

Meanwhile, the proposal modifying the date of promotion of Dr John Panicker was considered by the Syndicate held on 04.12.2021 in the absence of communication from the Government and in the light of the Judgement dated 10.08.2021 in WP(c) 15415/2020 filed by Dr John Panicker and had resolved to approve the same. University Order was issued vide UO No.Ac FII/19578/2021 dated 20.12.2021 implementing the same.

Now, vide letter No. D1/172/2021/HEDN dated 18.04.2022, the Additional Chief Secretary, Higher Education Department has directed to review the Placement/Promotion given to the teachers, if any, considering their prior service rendered as Junior Lecturer (pre-degree). As per the Judgment in WA No.288/2022, the Hon. Court directed to implement the directions in the GO (Rt) No.452/2020/HEDN dated 17.03.2020 and to take it to its logical conclusion in respect of all cases where placement/promotion has been granted contrary to the terms of GO(P) No.171/99/HEDN dated 21.12.1999 without any delay.

In the light of above mentioned facts, asper the orders of the Vice-Chancellor the the above matter is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching staff of private colleges for consideration and to repeal the UO No. Ac FII 19578/2021 dated 20.12.2021 with retrospective effect in accordance with the Government letter No. D1/172/2021/HEDN dated 18.04.2022 and the judgment of the Hon'ble High Court of Kerala in WA No. 288 of 2022.

Recommendation:- The Standing Committee considered the Government direction for the revocation of U.O regarding the revision of Placement/Promotion in respect of Dr. John Panicker V, Department of Hindi, St Gregorios College, Kottarakara as Senior Scale Lecturer w.e.f 18.08.2000 and all consequential benefits, reckoning the previous service rendered as Junior Lecturer (Pre Degree), along with the judgment of the Hon'ble High Court of Kerala in WA No. 288 of 2022, and recommended to repeal the U.O No: Ac FII 19578/2021 dated 20.12.2021 with retrospective effect.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.B13. N.S.S. College, Pandalam - Placement/Promotion proposal of Smt. Jyolsna S., Assistant Professor Stage I, Department of Economics to Assistant Professor Stage II (with AGP 6000/- to 7000/-)- Approval – reg. (Ac FII/1613/2022)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Jyolsna S., Assistant Professor Stage I, Department of Physical Education to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 14.01.2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30.11.2018, the Academic Council at its meeting held on 05.10.2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per **UGC Regulation 1998**.

The service details of Smt. Jyolsna S. are as follows

Qualifications	1.M.A in Economics from University of Kerala-2000 2.UGC NET in Economics - Dec 1999
Date of first entry into service	12.01.2006 (NSS Hindu College, Changanassery)
L.W.A. availed	nil
Date of promotion as Assistant Professor Stage II	14.01.2013
Date of completion of 4 years of service as Assistant Professor stage II	13.01.2013
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 02.02.2011 to 23.02.2011– UGC-ASC, University of Kerala OC – From 05.02.2010 to 04.03.2010 – UGC-ASC, University of Kerala
Refresher / Orientation Course due	nil
Regulation applicable/available	UGC Regulation 1998

Smt. Jyolsna S was initially appointed as Lecturer in Economics, w.e.f 12.01.2006 FN, in N.S.S Hindu College, Changanacherry in the leave vacancy of Sri. N. Rajeev and it was approved by M. G. University vide U.O No. 2590/B1/2007/Acad. Dated 15.11.2007, and later on expiry of leave, she was transferred to N.S.S College, Pandalam w.e.f 30.05.2008, with in the jurisdiction of University of Kerala. But, there was no provision in the University Act /Statutes for Inter University Transfer at the time of transfer. Consequently, Smt. Jyolsna S. was transferred back to N.S.S. Hindu College, Changanacherry w.e.f 01.06.2009 against a retirement vacancy by the Educational Agency. Amendment to the Act (section 64 A) detailing the Inter University Transfer came into effect only from 08.12.2009.

The High Court disposed of the Writ Petition filed in this regard by Smt. Jyolsna S without expressing any opinion, with the direction to Kerala University to consider the representation in accordance with law and pass appropriate orders. The matter was again placed before the Syndicate held on 23.11.2015, which resolved to seek specific opinion from the Legal Advisor. It was opined by the Legal Advisor that **“the transfer of Smt Jyolsna S, Assistant Professor in Economics from N.S.S College, Changanacherry, affiliated to M.G University to N.S.S College, Pandalam under the University of Kerala w.e.f 30.05.2008 was not supported by any provisions of law, at the said part of time, and hence not legal** and further opined for humanitarian consideration for the discretion / decision of the Syndicate in the matter.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 17.01.2019 considered the request and recommended that, in the light of specific legal opinion, the appointment of Smt. Jyolsna S for the period from 30.05.2008 to 31.05.2009 in N.S.S. College, Pandalam as lecturer in the Department of Economics, be approved notionally, solely for the purpose of reckoning eligible service for pensionary benefits on humanitarian grounds.

The session of the Syndicate meeting held on 22.01.2019 considered the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and resolved to approve the same. University approved the period of Inter University Transfer of Smt. Jyolsna S for pension benefits vide U.O No. Ac.FII/82764/2008 dated 26.04.2019.

The service period in respect of Smt. Jyolsna S is as follows:

Sl No:	Period	College-University	Remarks
1.	From 12.01.2006 to 29.05.2008 (leave vacancy of Sri. N. Rajeev)	N.S.S.Hindu College, Changanacherry M.G University	Approved vide Order No.2590/B1/2007/Acad dated 15.11.2007
2.	From 30.05.2008 to 31.05.2009 (Inter University transfer to Kerala University)	N.S.S College, Pandalam University of Kerala	Approval not given since no provision for Inter University Transfer in the KU Act, 1974.
3.	From 01.06.2009 to 03.06.2012 (reappointment in regular vacancy)	N.S.S.Hindu College, Changanacherry M.G. University	Approved vide order No.5267/B1/2009/Acad dated 28.11.2009
4.	From 04.06.2012 to till date (Inter University transfer)	N.S.S.College, Pandalam University of Kerala	Inter University Transfer came into effect from 08.12.2009.

Meanwhile, Smt. Jyolsna S requested to reconsider her period of Inter University Transfer for promotion benefit also. Accordingly, letter No. Ac.FII/827641/2008 dated 20.12.2019 was sent to the Government seeking the same.

The Additional Chief Secretary, Higher Education Department has directed to repeal the U.O No. Ac.F II/827647/2008 dated 26.04.2019 with retrospective effect and to report upon vide letter No. D1/12/2020/H.Edn dated 29.06.2021.

The Government clarified that, the University has no authority to approve the appointment of Smt. Jyolsna S, contrary to existing rules of Inter University Transfer. It is further informed that the period of her prior service in Revenue department as well as at NSS Hindu College, Changanacherry cannot be counted for pensionary benefits.

Hence, the matter was placed before the Syndicate at its meeting held on 25.02.2022 which resolved to repeal the U.O No. Ac.FII/82764/2008 dated 26.04.2019 in accordance with the Government direction. Thus the U.O No. Ac.FII/827647/ 2008 dated 08.04.2022 was issued repealing the earlier U.O. **Also it is resolved by the Syndicate that the date of promotion of the incumbent be counted from 12.01.2006 as per the proposal submitted by the Educational Agency. In the light of the above Syndicate Resolution, the promotion date is thus reckoned from 12.01.2006 reckoning the approved service period under MG University and she becomes eligible for promotion as Assistant Professor Stage II w.e.f 14.01.2013.**

It may be observed that service in other University can be reckoned only towards qualifying service for fresh appointment and not towards CAS promotion as the **Government has clearly stated in its letter that appointment against leave vacancy cannot be reckoned even for pension purpose.** Hence it is appropriate to seek clarification of the paymaster Government in this regard failing which the reckoning of such service for promotion under CAS and consequent pay fixation might lead to legal claims and the **resulting financial burden to the Government may be deducted from the University Fund as in the case of the Government action to deduct the corresponding amount of additional financial burden occurred consequent to the approval granted to the initial appointment of Asst.Professors in Politics at MSM college, Kayamkulam, without the concurrence of Government.**

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of the Placement/Promotion in respect of Smt. Jyolsna S, Department of Economics from Assistant Professor Stage I to Assistant Professor Stage II (with AGP 6000/- to 7000/-) is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

Recommendation:- The Standing Committee considered the proposal for the approval of the Placement/ Promotion in respect of Smt. Jyolsna S, Department of Economics from Assistant Professor Stage I to Assistant Professor Stage II (with AGP 6000/- to 7000/-) and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED that the proposal for the approval of the Placement/ Promotion in respect of Smt.Jyolsna S, Department of Economics from Assistant Professor Stage I to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f. 14.01.2013.

Item No.42.84.B14

St. Gregorios College, Kottarakara – Initial appointment of Assistant Professors in Commerce – Approval – reg.

(35555/Ac F II/2021/UOK)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakara has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Commerce, St. Gregorios College, Kottarakara as detailed below.

Sl No	Name of the Assistant Professor	Department	Date of Joining	Nature of Vacancy
1.	Dr.Anu Anna Ninan	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/HEdn dated.30.12.2020
2.	Dr. Deeja S.	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
3.	Smt. Melca C. Thomas	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
4.	Smt. Priyanka Philip	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
5.	Sri. Reni Royson	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
6.	Sri. Shaji C. John	Commerce	18.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakara has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakara has also forwarded the following supporting documents in respect of the aMalayalambove Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the teacher concerned with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the department concerned.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Malayala Manorama dtd. 28.04.2021
2. Mathrubhumi dtd. 28.04.2021
3. The New Indian Express dtd. 28.04.2021
4. The Hindu dtd. 28.04.2021

Since the advertisement has been made on April 2021, the age of the Assistant Professor is calculated as on 01.01.2021.

The Subject Expert/University Nominee for the Selection Committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/335/2021/H.Edn dated 06.08.2021 has nominated Smt. Shiny George, Additional Secretary to Government, Planning and Economic Affairs Department as Government Representative to the staff selection committee for filling up of six vacancies of Assistant Professors in Commerce in St. Gregorios College, Kottarakara.

The Educational Agency has forwarded apportionment statement since January 2011 and they stated that no appointment was made from 1996 to 2011. Considering the statement of apportionment of all appointments of teachers in the college, position of Dr. Anu Anna Nainan, Dr. Deeja S. and Smt. Melsa C. Thomas are 28, 29 & 30 in open merit and the position of Smt. Priyanka Philip, Sri. Reni Royson and Sri. Shaji C. John are 16, 17 and 18 in Community merit.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 211 teaching hours permitting 5 teachers in the Department of Commerce at St. Gregorios College, Kottarakara. As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching post should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. Therefore the weightage for PG (25 hours) may be deducted from the workload and thus it becomes 186 teaching hours which permit 11 teachers in the department. As per GO (Ms) No.471/2020/HEDN dated 30.12.2021 Government had sanctioned six teaching posts in the Department of Commerce, St. Gregorios College, Kottarakara. The newly appointed teachers occupy from 4th position to 9th position in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 16.10.2021, from 8.30 A.M. to 5.30 P.M at **St. Gregorios College, Kottarakara**, it is specified that 155 applications were received within the last date fixed. 59 candidates were shortlisted by the Management based on scrutiny of the applications and call letters were sent to all the 59 candidates. 44 candidates who were present were interviewed by the Committee according to the norms prescribed by the University. Since the management has decided to fill up three vacancies under open merit and three vacancies under community merit.

Hence, Dr. Anu Anna Ninan was placed as the first rank holder in Open merit in the interview (40 score out of 50). Dr. Deeja S. was placed as the second rank holder in Open merit (38 score out of 50) and Smt. Melsa C. Thomas was placed as the third rank holder in Open merit (35 score out of 50).

Smt. Priyanka Philip, the third rank holder in community merit was placed in 4th position (35 score out of 50) [the 1st & 2nd rank holders in community merit are Dr. Anu Anna Ninan & Smt. Melsa C. Thomas respectively and they were placed in open merit]. Sri. Reni Royson, the 4th rank holder in community merit was placed as 5th position (34 score out of 50) and Sri. Shaji C. John (Disability) the 5th rank holder in community merit was placed as 6th position (34 score out of 50).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in the Department of Commerce, St. Gregorios College, Kottarakara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Dr.Anu Anna Ninan appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
2. Dr. Deeja S. appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
3. Smt. Melca C. Thomas, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
4. Smt. Priyanka Philip, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
5. Sri. Reni Royson, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
6. Sri. Shaji C. John, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020.

Ac FII

PROFORMA**Proposal For the Approval of Initial Appointment of Assistant professors in Commerce in St. Gregorios College, Kottarakara (Notification dated 28.04.2021)**

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Apportionment Position		Position of the teacher	Remarks
						open	community		
1.	Dr. Anu Anna Ninan 18.10.2021 FN	21.05.1985 35 Years 07 Months	Rank 1 Open	1.BCom- MG University – April 2005 – 14035 A 2005– First class- EC submitted 2. MCom – MG University – July 2007 - Distinction- EC submitted 3.PhD in Commerce- MG University- awarded on 27.07.2020- EC submitted 4. UGC NET – Roll No. 38000070- held on 28.06.2015- Undertaking produced.	As per tripartite Adalat, 186 teaching hours which permit 11 teachers (after deducting PG workload)	28	15	4	As per newly created post vide GO (Ms) No.471/2020/H EDN dated 30.12.2021
2.	Dr. Deeja S. 18.10.2021 FN	16.05.1981 39 Years 7 Months	Rank 2 Open	1.BCom – University of Kerala – May 2001 – 10207– First class 2. MCom – University of Kerala – Aug/Sep 2004- 46201/2004- Second Class 3.MPhil in Commerce- Manonmaniam Sundaranar University – April 2007- 6113- EC submitted 4. PhD in Commerce- University of Kerala- awarded on 10.04.2015 – PhD Special certificate submitted		29	15	5	As per newly created post vide GO (Ms) No.471/2020/H EDN dated 30.12.2021
3.	Smt. Melca C. Thomas	10.03.1992	Rank 3 Open	1.BCom – University of Kerala – April 2012– 7673/ April 2012–					As per newly created post vide

	18.10.20 21 FN	28 Years 9 Months		First class 2. MCom – University of Kerala – July 2014- 59005408/ 12120010- First Class 3.UGC NET – Roll No. KL17506359- held on 26.06.2019- Undertaking produced.		30	15	6	GO (Ms) No.471/2020/H EDN dated 30.12.2021
4.	Smt. Priyanka Philip 18.10.20 21 FN	03.10.19 85 35 Years 2 Months	Rank 3 Communi ty	1.BCom – University of Kerala – April 2006– S6 17615/ April 2006– First class 2. MCom – University of Kerala – May 2008- 59005402/06123 013- First Class 3. UGC NET – Roll No. KL1101500079- held on Dec 2018- Undertaking produced.	As per tripartite Adalat,1 86 teaching hours which permit 11 teachers (after deductin g PG workloa d)	30	16	7	As per newly created post vide GO (Ms) No.471/2020/H EDN dated 30.12.2021
5.	Sri. Reni Royson 18.10.20 21 FN	04.08.19 89 31 Years 4 Months	Rank 4 Communi ty	1.BCom – University of Kerala – April 2012– 32952/ April 2012– First class 2. MCom – University of Kerala – July 2014- 59005408/ 12112012- First Class 3. UGC NET – Roll No. 37003826- held on 10.07.2016- Undertaking produced.		30	17	8	
6.	Sri. Shaji C. John 18.10.20 21 FN	06.05.19 81 39 Years 7 Months	Rank 5 Communi ty	1.BCom – University of Kerala – April 2001– 46619/ A' 2001– Second class 2. MCom – University of Kerala – 2006- 59001205/04104 006- Second Class 3. UGC NET – Roll No. 38002914- held on 27.12.2015-		30	18	9	

				Undertaking produced.					
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Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Assistant Professors in Commerce in St. Gregorios College, Kottarakara and recommended to approve the same as detailed below.

1. **Dr. Anu Anna Ninan appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020**
2. **Dr. Deeja S. appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020**
3. **Smt. Melca C. Thomas, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020**
4. **Smt. Priyanka Philip, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020**
5. **Sri. Reni Royson, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020**
6. **Sri. Shaji C. John, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakara w.e.f 18.10.2021 FN in the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C1. Proposal for the approval of Placement/Promotion of Dr. Koshy Mathai, Department of History from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 23-07-2019, Christian College, Chengannur.

(8631/AcFIII/2022/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Koshy Mathai**, Assistant Professor (Academic Level 11), Department of History to Assistant Professor (Academic Level 12), w.e.f **23-07-2019**.

The Service details of **Dr. Koshy Mathai**, are as follows.

Qualifications	M.A. History from University of Kerala in 1995. Qualified UGC NET in History examination held in June 1998. Ph. D in History awarded on 10-11-2020.
Date of first entry in to Service	03-06-2008 F.N.
Date of entry into continuous service	03-06-2008
Date of promotion to Assistant Professor Stage II	03-06-2014
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic Level 12)	23-07-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from ASC, University of Kerala, Kariavattom from 03-04.2010 to 30.04.2010 RC from ASC, University of Kerala, Kariavattom from 28.05.2013 to 17-06-2013. RC from UGC-HRDC University of Kerala, Kariavattom from 09-07-2019 to 22-07-2019.
Details of relaxation availed of	• Nil
UGC Regulations applied	• Option B ,UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 03-06-2008. He was promoted to Assistant Professor Stage II on 03-06-2014 and has completed 5 years of service in Assistant Professor Stage II on 02-06-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment period from 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant Professor Stage III (AGP 8000/-).

The teacher in reference has completed the required Refresher Course only on 22-07-2019. Hence the teacher is eligible for promotion to Assistant Professor Stage III(AGP 8000/-), w.e.f **23-07-2019**.

As per the API score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II	114
Category III	121
Category II +III	235 (Minimum 50 in Assessment Period)

In the Minutes of the Screening Committee it is stated that **Dr. Koshy Mathai** is found qualified for promotion to the post of Assistant Professor Stage-III(AGP 8000) and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000), w.e.f. **23-07-2019**.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Dr. Koshy Mathai, Assistant Professor (Academic Level 11) at Department of History to Assistant Professor (Academic Level 12), w.e.f 23-07-2019 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Koshy Mathai, Assistant Professor (Academic Level 11) at Department of History to Assistant Professor (Academic Level 12), w.e.f 23-07-2019 in Christian College, Chengannur and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C2 **Proposal for the approval of Placement/Promotion of Sri. Aneesh S., Department of History from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 03-06-2019, Christian College, Chengannur.**

(8626/AcFIII/2022/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri. Aneesh S.**, Assistant Professor (Academic Level 11), Department of **History** to Assistant Professor (Academic Level 12), w.e.f **03-06-2019**.

The service details of **Sri. Aneesh S.**, are as follows.

Qualifications	MA History from University of Kerala in 2005. Qualified NET exam held on 17.12.2006.
Date of first entry in to Service	03-06-2008 F.N.
Date of entry into continuous service	03-06-2008
Date of promotion to Assistant Professor Stage II	03-06-2014
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic Level 12)	03-06-2019

Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from ASC, University of Kerala, Kariavattom from 17.04.2009 to 14.05.2009 RC from ASC, University of Kerala, Kariavattom from 28.05.2013 to 17.06.2013. RC from UGC-HRDC, University of Kerala, Kariavattom from 23-07-2018 to 13-08-2018.
Details of relaxation availed of	Nil
UGC Regulations applied	Option B ,UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 03-06-2008. He was promoted to Assistant Professor Stage II on 03-06-2014 and has completed 5 years of service in Assistant Professor Stage II on 02-06-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment period from 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant Professor Stage III (AGP 8000/-).

The teacher in reference has attended the required Refresher Course within the assessment period itself.

As per the API score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II	150
Category III	122
Category II +III	272 (Minimum 50 in Assessment Period)

In the Minutes of the Screening Committee it is stated that, **Sri. Aneesh S.**, is found qualified for promotion to the post of Assistant Professor Stage-III (AGP 8000) and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000), w.e.f **03-06-2019**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Sri. Aneesh S.**, Assistant Professor (Academic Level 11), Department of **History** to Assistant Professor (Academic Level 12) w.e.f **03-06-2019** in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri. Aneesh S., Assistant Professor (Academic Level 11), Department of History to Assistant Professor (Academic Level 12) w.e.f 03-06-2019 in Christian College, Chengannur and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C3. *Proposal for the approval of Placement/Promotion of Dr.Jyothi Kanchan.A.S., Department of Botany from Assistant Professor (Academic Level II) to Assistant Professor (Academic Level 12), w.e.f 04-01-2017, Christian College, Chengannur.*

(8658/Ac FIII/2022/UOK)

Principal, Christian College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Jyothi Kanchan A.S.**, Assistant Professor (Academic Level 11), Department of **Botany** to Assistant Professor (Academic Level 12), w.e.f. **04-01-2017**.

The Service details of **Dr. Jyothi Kanchan A. S.**, are as follows.

Qualifications	M Sc Botany from Berhampur University, Orissa in May 1996. M Phil in Botany from Berhampur University, Orissa in May 1999. Ph.D in Botany from Berhampur University, Orissa in July 2004.
Date of first entry in to Service	04-01-2008 F.N.
Date of entry into continuous service	04-01-2008
Date of promotion to Assistant Professor Stage II	04-01-2012
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic Level 12)	04-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	RC from ASC, University of Calicut from 04.08.2011 to 24.08.2011. RC from UGC-HRDC, University of Kerala, Kariavattom from 08.11.2017 to 28-11-2017. RC from UGC-HRDC, University of Kerala, Kariavattom from 04-03-2020 to 17-03-2020(the course was conducted on 04-03-2020 to 17-03-2020 & 29-07-2020 to 03-08-2020 due to Covid-19 interruptions)
Details of relaxation availed of	Two years of relaxation already availed on the ground of Ph.D for the Promotion to Assistant Professor Stage II.
UGC Regulations applied	Option B ,UGC Regulations 2018
Remarks	Clause 6.3.VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 04-01-2008. She was promoted to Assistant Professor Stage II on 04-01-2012 and has completed 5 years of service in Assistant Professor Stage II on 03-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment period from 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant Professor Stage III (AGP 8000/-).

The teacher in reference has not attended the required Refresher Course within the assessment period. However as per clause 6.3.VIII of UGC Regulations 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. The promotion date of the teacher falls before the date of 31-12-2018. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level 12), w.e.f **04-01-2017**.

As per the API score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II 197

Category III 34

Category II +III 231 (Minimum 50 in Assessment Period)

In the Minutes of the Screening Committee it is stated that, **Dr. Jyothi Kanchan A. S.**, is found qualified for promotion to the post of Assistant Professor Stage-III(AGP 8000) and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000), w.e.f **04-01-2017**.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Dr. Jyothi Kanchan A. S., Assistant Professor (Academic Level 11), Department of Botany to Assistant Professor (Academic Level 12), w.e.f 04-01-2017 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Jyothi Kanchan A. S., Assistant Professor (Academic Level 11), Department of Botany to Assistant Professor (Academic Level 12), w.e.f 04.01.2017 in Christian College, Chengannur and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C4. Proposal for the approval of Placement/Promotion of Dr. Ambili S., Department of Biochemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 25-01-2020 in S.N. College, Kollam.

(7422/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Ambili S.**, Department of **Biochemistry** from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), **w.e.f. 25-01-2020.**

The Service details of **Dr. Ambili S.** are as follows.

Qualifications	Msc Biochemistry from University of Kerala in 1996. Ph.D in Chemistry from Gandhigram Rural University on 18.07.2009.
Date of first entry in to Service	10-01-2011 F N
Date of entry into continuous service	10-01-2011
Date of promotion to Assistant Professor Stage II (AGP 7000)	10-01-2015
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 8000/-	25-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala, Kariavattom from 01-01-2013 to 28.01.2013. 2. RC from ASC, University of Kerala, Kariavattom from 02-07-2014 to 22.07.2014. 3. Short Term Course from UGC-HRDC, University of Kerala, Kariavattom from 22.11.2019 to 28.11.2019. 4. Short Term Course from UGC-HRDC, Kannur University from 13.12.2019 to 19.12-2019. 5. RC from UGC-HRDC, University of Kerala, Kariavattom from 11.01.2020 to 24.01.2020.
Details of relaxation availed of	Two Years of relaxation already availed for placement to Assistant Professor Stage II on account of Ph. D Degree.
UGC Regulations applied	Option B ,UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 10-01-2011. She was promoted to Assistant Professor Stage II on 10-01-2015 and has completed 5 years of service as Assistant Professor Stage II on **09-01-2020.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment period from 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant Professor Stage III (AGP 8000/-) within the assessment period.

The teacher in reference has completed the required Refresher Course only on 24-01-2020. Hence the teacher is eligible for promotion to Assistant Professor Stage III (AGP 8000/-), w.e.f **25-01-2020**.

As per API score sheet duly endorsed by the Committee, the incumbent is awarded the following points

Category II	107
Category III	13
Category II +III	120 (Minimum requirement is 50 per Assessment Period)

In the Minutes of the Screening Committee it is stated that **Dr. Ambili S.** is found qualified for promotion to the post of Assistant Professor Stage-III(with AGP 8000) w.e.f **25-01-2020** and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III, w.e.f **25-01-2020**. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr. Ambili S.**, Assistant Professor (Academic Level 11) at **Department of Biochemistry** to Assistant Professor (Academic Level 12), w.e.f **25-01-2020** in Sree Narayana College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Ambili S., Assistant Professor (Academic Level 11) at Department of Biochemistry to Assistant Professor (Academic Level 12), w.e.f 25.01.2020 in Sree Narayana College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C5. FMN College, Kollam- Placement/Promotion of Dr.Sarau Devi A, Department of Chemistry to Associate Professor with AGP 9000/- - Approval - Reg.

(11264/Ac F III/2022/UOK)

The Principal, F M N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sarau Devi A, Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/-(Stage IV), w.e.f 02.06.2017.

The service details of **Dr.Sarau Devi A** are as follows.

Qualifications	MSc in Chemistry from University of Kerala in 1993 (59.5%) Ph.D in Chemistry from University of Kerala on 25.03.2014
Date of first entry into service as Lecturer	02.06.2003
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	02.06.2009
Date of Placement to Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 05.11.2005 to 02.12.2005.

	2. RC from ASC, University of Kerala, Kariavattom from 17.11.2006 to 07.12.2006. 3. RC from ASC, University of Kerala, Kariavattom from 04.03.2014 to 24.03.2014. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the ministry of Human Resource Development and it has been certified that the exam was held on 30.03.2019
Proposed date of Placement / Promotion to Associate Professor with AGP 9000/- (Stage IV)	02.06.2017
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018.

The Principal, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

On verification, it was noted that the Manager, F.M.N College, Kollam has not forwarded the selected list of subject experts and management nominees from the panel of nominees & experts nominated by the Vice - Chancellor. Therefore the University could not send individual nomination letters to the subject experts/nominees concerned. However, the subject experts and management nominees from among the panel nominated by the Vice-Chancellor attended the Selection Committee and confidential reports of experts were forwarded to the University within one week from the date of the committee. In a nutshell, the Selection Committee was conducted without formally intimating the University of the panel of nominees and experts attending the Committee.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category.

Category II - 72

Category III - 103

Category II + III - 175 (Minimum 45 in Assessment Period)

As per **UGC Regulations 2018 – option B**, for promotion to Associate Professor, a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters' degree with 55% marks. The teacher in reference has the required number of publications to her credit but she has not attended the required course within the assessment period.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. In the present case the date of promotion of Dr.Sarau Devi A. to Associate Professor falls on 02.06.2017. Hence the relaxation as per the clause is applicable to her placement.

In the minutes of the Selection Committee, it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends Dr.Sarau Devi A. for promotion to the post of Associate Professor Stage IV(with AGP 9000/-), w.e.f **02-06-2017 F.N**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr.Sarau Devi A, Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/- (Stage IV), w.e.f 02.06.2017 in F.M.N**

College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Sarau Devi A, Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/- (Stage IV), w.e.f 02.06.2017 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C6. S.N.College, Chempazhanthy - Placement / Promotion of Dr. Saritha S.R., Department of History from Assistant Professor(Academic Level 10) to Assistant Professor (Academic Level 11) - Approval – reg. (4444/Ac F II/2022/UOK)

The Principal (i/c), S.N.College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Saritha S.R., , Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 06-06-2017.

The service details of **Dr. Saritha S.R.** are as follows.

Qualifications	MA History from Madurai Kamaraj University in April 2006 M.Phil History from Manonmaniam Sundaranar University in November 2008 Qualified NET exam held on 24-12-2011 PhD in History from University of Kerala on 25-03-2014
Date of first entry into service	06-06-2013 F.N
Date of entry into continuous service	06-06-2013
L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of PhD for placement to Assistant Professor (Academic Level 11)
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. O.C. from UGC- HRDC, University of Kerala from 02.11.2017 to 29-11-2017 2. R.C. from UGC- HRDC, University of Kerala, Kariavattom from 01-12-2018 to 21-12-2018
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	06-06-2017
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	UGC Public Notice No. F No. 2-16/2002 (ps) pt. FI.II dated 16-10-2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Academic Level 10 to 11) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to attend one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required courses only after the assessment period. However, as per UGC Public Notice No. F No. 2-16/2002 (ps) pt. FI.II dated 16-10-2018, extension has been granted for completion of O.C./R.C. for promotion due under CAS up to 31-12-2018 for all the candidates to ensure uniformity. The teacher in reference has completed the required courses on 21-12-2018. Hence she is eligible to be promoted to Assistant Professor (Academic Level 11) , w.e.f. 06-06-2017 itself.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 06-06-2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of Dr.Saritha S.R, Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06-06-2017 in S.N.College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Saritha S.R., Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06-06-2017 in S.N.College, Chempazhanthy and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C7. S.N.College, Chempazhanthy - Placement/ Promotion of Smt. Prathibha P.R., Department of History from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11) - Approval – reg.

(4447/Ac F III /2022/UOK)

The Principal (i/c), S.N.College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Prathibha P.R., Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 16-12-2020.

The service details of Smt. Prathibha P.R. are as follows.

Qualifications	M A History from University of Kerala in 2008. Qualified NET exam held on 24-12-2011.
Date of first entry into service	06-06-2013 F.N
Date of entry into continuous service	06-06-2013
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Live Online Induction Programme from UGC-HRDC, University of Kerala from 28-09-2020 to 27-10-2020(Induction programme is treated equivalent to Orientation Course) 2. R.C. from UGC HRDC, University of Kerala, Kariavattom from 02-12-2020 to 15-12-2020.
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	16-12-2020
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	R.C. completed on 15-12-2020 and hence date of placement is 16-12-2020

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Academic Level 10 to 11) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to attend one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required courses only after the assessment period. Hence she is eligible to be promoted to Assistant Professor (Academic

Level 11), w.e.f.16-12-2020 F.N., i.e., the immediate date to the date of completion of the mandatory Refresher Course.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 16-12-2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of **Smt Prathibha P.R.**, Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 16-12-2020 in S.N.College, Chempazhanthi is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt Prathibha P.R., Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 16-12-2020 in S.N.College, Chempazhanthi and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C8. St.Joseph's College for Women, Alappuzha - Placement/ Promotion of Dr.Usha A.A., Department of Commerce from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) - Approval – reg.

(13031/Ac F III/2022/UOK)

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion of Dr.Usha A.A., Department of Commerce from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III(AGP 8000/-), w.e.f 04.08.2019.

The service details of **Dr.Usha A.A** are as follows.

Qualifications	M.Com Finance from University of Kerala in 2001 Qualified CSIR UGC -NET in June 2006 Ph.D in Commerce from M.G University on 31.12.2016
Date of first entry into service	04-08-2008
Date of entry into continuous service	04-08-2008
L.W.A. availed	Nil
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2)	04-08-2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 20-06-2009 to 17-07-2009. 2. RC from ASC, University of Calicut from 15.06.2012 to 05-07-2012. 3. Short-Term Course from HRDC, University of Kerala, Kariavattom from 04.07.2019 to 10.07.2019. 4. RC from HRDC, University of Kerala, Kariavattom from 12-06-2019 to 25-06-2019. 5. Short-Term Course from HRDC, University of Kerala, Kariavattom from 23-07-2019 to 29-07-2019.

Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor Stage III(AGP 8000/-)	04-08-2019
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	completed the required Refresher Course within the assessment period itself.

The Principal, St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 2 to 3) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per the API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 225

Category III - 57

Category II + III – 282, for which the minimum required is 50/Assessment Period.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo one Refresher Course/Research methodology of 2 weeks duration within the assessment period. The teacher in reference has completed the required Refresher Course within the assessment period itself.

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000/-), w.e.f 04.08.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of **Dr.Usha A.A., Department of Commerce from Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III(AGP 8000/-), w.e.f 04.08.2019 in St.Joseph's College for Women, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of **Dr.Usha A.A., Department of Commerce from Assistant Professor Stage II(AGP 7000/-) to Assistant Professor Stage III(AGP 8000/-), w.e.f 04.08.2019 in St.Joseph's College for Women, Alappuzha** and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C9. S.N College, Punalur - Placement/ Promotion of Smt.Lekshmi R.S., Department of Physics from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11) - Approval – reg.

(6810/Ac F III/2022/UOK)

The Drawing and Disbursing Officer, S.N College, Punalur has forwarded a proposal regarding the Placement / Promotion of Smt.Lekshmi R.S., Department of Physics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 05.12.2019.

The service details of **Smt.Lekshmi R.S** are as follows.

Qualifications	MSc Physics from University of Kerala in August 2010. Qualified NET exam held on 19.06.2011.
Date of first entry into service	23.01.2013 F.N
Date of entry into continuous service	23.01.2013
L.W.A. availed	Nil

Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019. OC from HRDC, University of Calicut from 03.08.2017 to 30.08.2017.
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	05.12.2019(immediate date to the date of completion of R.C.)
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	Required R.C.completed only on 04.12.2019

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Academic Level 10 to 11) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to attend one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher in reference has completed the required Refresher Course only on 04.12.2019. Hence she is eligible to be promoted to Assistant Professor (Academic Level 11) on 05.12.2019.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the necessary forms and documents produced before the Committee. It is found that as per UGC Regulations 2018: Option A, passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor with AGP 7000/-. Hence the Committee Unanimously recommended that Smt.Lekshmi R.S, Assistant Professor of Physics, S.N College, Punalur(Stage I) AGP 6000 may be granted placement to Assistant Professor (Stage II) AGP 7000/-, w.e.f 05.12.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of Smt.Lekshmi R.S., Department of Physics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 05.12.2019 in S.N College, Punalur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Lekshmi R.S., Department of Physics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 05.12.2019 in S.N College, Punalur and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C10 FMN College, Kollam- Placement/Promotion of Dr.Apsara A.P., Department of Chemistry to Associate Professor with AGP 9000/- - Approval - Reg.

(20271/Ac F III/2022/UOK)

The Principal , F M N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Apsara A.P, Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/-(Stage IV), w.e.f 02.06.2017.

The service details of **Dr.Apsara A.P** are as follows.

Qualifications	M.Sc Chemistry from Calicut University in April 1995 (60.71%) Qualified UGC-CSIR-NET held on 23-06-2002. Ph.D in Chemistry from University of Kerala on 14.05.2012
Date of entry into service as Lecturer	02-06-2003 F.N

Date of placement to Assistant Professor Stage II with AGP 7000/-	02-06-2009
Date of placement to Assistant Professor Stage III with AGP 8000/-	02.06.2014
L.W.A. availed	Nil
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala Kariavattom from 08-02-2006 to 07-03-2006 2. RC from ASC, University of Kerala, Kariavattom from 09-06-2008 to 30.06.2008. 3. Special Winter School (equivalent to ac OC/RC from ASC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013. 4. Online Short Term Course from UGC HRDC, University of Kerala, w.e.f 16.12.2020 to 22.12.2020.
Proposed date of Placement / Promotion to Associate Professor Stage IV with AGP 9000/-	02-06-2017
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018

The Principal, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

On verification, it was noted that the Manager, F.M.N College, Kollam has not forwarded the selected list of subject experts and management nominees from the panel of nominees & experts nominated by the Vice - Chancellor to the Selection Committee for placement of Dr Apsara A.P.. Therefore the University could not send individual nomination letters to the subject experts/nominees concerned. However, the subject experts and management nominees from among the panel nominated by the Vice-Chancellor attended the Selection Committee and confidential reports of experts were forwarded to the University within one week from the date of the committee. In a nutshell, the Selection Committee was conducted without formally intimating the University of the panel of nominees and experts attending the Committee.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category.

Category II - 110

Category III - 68.5

Category II + III - 178.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor, a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters' degree with 55% marks. The teacher in reference has the required number of publications to her credit but she has not attended the required course within the assessment period.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. In the present case the date of promotion of Dr.Apsara A.P to Associate Professor falls on 02.06.2017. Hence the relaxation as per the clause is applicable to her placement.

In the minutes of the Selection Committee, it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends Dr.Apsara A.P. for promotion to the post of Associate Professor Stage IV (with AGP 9000/-), w.e.f **02-06-2017 F N**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr.Apsara A.P., Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/- (Stage IV), w.e.f 02.06.2017 in F.M.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:- The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Apsara A.P., Department of Chemistry from Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/- (Stage IV), w.e.f 02.06.2017 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C11 S.N College for Women, Kollam - Placement/ Promotion of Sri.Shal Chandran, Department of Botany from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval - reg. (2652/Ac F III/2022/UOK)

The Principal, S.N College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion of Sri.Shal Chandran, Department of Botany from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 03.01.2017.

The service details of **Sri.Shal Chandran** are as follows.

Qualifications	MSc in Botany from M.G University in May 2006. Qualified NET in 2008.
Date of first entry into service	03.01.2011 F.N
Date of entry into continuous service	03.01.2011
L.W.A. availed	Nil
Details of relaxation availed of	Nil.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-ASC, University of Kerala, Kariavattom from 19.07.2013 to 08.08.2013. 2. OC from UGC-HRDC, University of Calicut from 09.11.2017 to 06.12.2017.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	03.01.2017
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	Clause 6.3 VIII, UGC Regulations 2018

The Principal, S.N.C.W, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology of 2 weeks duration within the assessment period. The teacher in reference has completed the required Courses only on 06.12.2017.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for O.C. and R.C. for promotion due under CAS shall not be mandatory up to 31.12.2018.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 03.01.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of Sri. Shal Chandran, Department of **Botany** from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 03.01.2017 in S.N.C.W, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:- *The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Shal Chandran, Department of Botany from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 03.01.2017 in S.N.C.W, Kollam and recommended to approve the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C12 *St.Joseph's College for Women, Alappuzha - Placement / Promotion of Dr.R Nisha Nair, Department of Botany from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) - Approval – reg. (13025/Ac F III`/2022/UOK)*

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion of Dr.R Nisha Nair, Department of Botany from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-), w.e.f 09.02.2017.

The service details of **Dr.R Nisha Nair** are as follows.

Qualifications	MSc Botany from M.G University in May 2000. Qualified CSIR UGC -NET exam held on 18.12.2005 Ph.D in Biotechnology from University of Kerala on 18.03.2017
Date of first entry into service	09-02-2011 F.N.
Date of entry into continuous service	09-02-2011
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 03-10-2013 to 30-10-2013. 2. RC from HRDC, University of Kerala, Kariavattom from 06-09-2018 to 26-09-2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor Stage II (AGP 7000/-)	09-02-2017
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018.

The Principal, St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology of 2 weeks duration within the assessment period. The teacher in reference has completed the required Courses only on 26.09.2018.

However, as per letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 ,the UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. Moreover as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018. The Promotion date of Dr.R Nisha Nair falls on 09.02.2017.

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 09.02.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of **Dr.R Nisha Nair, Department of Botany from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-), w.e.f 09.02.2017 in St.Joseph's College for Women, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation:- *The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.R Nisha Nair, Department of Botany from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-), w.e.f 09.02.2017 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C13. Fatima Mata National College, Kollam – Initial appointment of Assistant Professors in Zoology – Approval – reg.

(4294/Ac F III/2022/UOK)

The Principal, Fatima Mata National College, Kollam has forwarded the request for the approval of initial appointment of the following Assistant Professors in the Department of Zoology in the college.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	Dr.Vijayasree A.S	Open Merit	28.12.2020 F.N	Posted in the retirement vacancy of Dr.Johnson Pious.
2	Dr.Soshina Nathan	Open Merit	28.12.2020 A.N	Posted in the retirement vacancy of Dr.Valsa Jacob.
3.	Dr.Manju Sebastine	Open Merit	29.12.2020 F.N	Posted in the retirement vacancy of Dr.Ignatius J.
4.	Dr.Sr.Rose Gregoria P.J	Community Merit	30.12.2020 F.N	Posted in the retirement vacancy of Dr.Mary Tresa P. Miranda.
5.	Dr. Dafina Wilfred	Community Merit	30.12.2020 A.N	Posted in the retirement vacancy of Dr.Antony Akhila Thomas.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. **Five** vacancies were notified for the subject Zoology as per notification dated 23-10-2019.

The details of Assistant Professors (Dr.Manju Sebastine, Dr.Sr.Rose Gregoria P.J and Dr.Dafina Wilfred) and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal, F.M.N College, Kollam.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - Nil.
5. Minutes of the meeting of the Selection Committee held on 09.11.2020 and 10.11.2020 in Fatima Mata National College, Kollam.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies.
8. Qualifying Certificates.

9. Document proving age
10. Service Book of Assistant Professors
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.
17. Joining Report.

In the selection procedure Dr.Vijayasree A.S, Dr.Soshina Nathan and Dr.Manju Sebastine occupy the first three positions in the open merit and Dr.Manju Sebastine, Dr. Sr Rose Gregoria P.J and Dr.Dafina Wilfred occupy the first three positions in the community merit.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against **five** posts in Zoology vide Government nominee letter No.D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and it was permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The Principal has forwarded the minutes of the duly constituted Selection Committee.

As per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020 the Government have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered, since it is not provided in the UGC Regulations.

It may be noted that there are 7 teachers in the department of Zoology including the newly appointed teachers.

As per post Adalat Review 2002, there are 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy the 3rd to the 7th position in the Department.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.02.2022, considered the proposals regarding the initial appointment of Assistant Professors in the Department of Zoology in F.M.N College, Kollam (except that of the third rank holder Dr Manju Sebastine as her Service Book was not submitted in the University) and it was recommended to refer the item to the Syndicate.

The Syndicate held on 25.02.2022, vide item No.37.119.C6, resolved to approve the appointment of Dr.Vijayasree A.S, and Dr.Soshina Nathan, w.e.f 28.12.2020 F.N and 28.12.2020 A.N respectively in the Open Merit Category and the Syndicate further resolved to refer the proposal of initial appointment of Dr.Manju Sebastian, Dr. Sr.Rose Gregoria P.J and Dr.Dafina Wilfred before the next Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly, the approval order of appointment in respect of Dr.Vijayasree A.S, and Dr.Soshina Nathan as Assistant Professors in Zoology in F.M.N College, Kollam was issued, vide U.O No.2806/2022/UOK dated 11.04.2022.

Later, the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 07.04.2022 considered the proposals of initial appointment of Dr.Manju Sebastian, Dr. Sr.Rose Gregoria P.J and Dr.Dafina Wilfred as Assistant Professors in the Department of Zoology in F.M.N College, Kollam and recommended to place the same before the Standing Committee when the eligibility conditions are satisfied by Dr.Manju Sebastine as the Service Book and Eligibility Certificate of PhD in respect of the teacher were not submitted. The Syndicate held on 12.04.2022, vide item No.40.90.C21 resolved to approve the recommendation of the Standing Committee.

The Principal, F.M.N College, Kollam has forwarded the Service Book and the Eligibility Certificate of Dr.Manju Sebastine to the University.

Hence as per the orders of the Vice-Chancellor, the proposals for the approval of appointment of the following Assistant Professors in the **Department of Zoology in Fatima Mata National College, Kollam** are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

1. **Dr.Manju Sebastine, w.e.f 29.12.2020 F.N in the retirement vacancy of Dr.Ignatius J.**
2. **Dr.Rose Gregoria P.J, w.e.f 30.12.2020 F.N in the retirement vacancy of Dr.Mary Tresa P. Miranda.**
3. **Dr.Dafina Wilfred, w.e.f 30.12.2020 A.N in the retirement vacancy of Dr.Antony Akhila Thomas.**

S I. N o	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2 019	Rank position and Category	Academic Qualificatio n	Workload in the Dept. & No. of Teachers permissible	Positi on of the Teach er	Apportionmen t Position		Remar ks
							Op en	Commu nity	
1.	Dr.Manju Sebastine Date of notification: 23-10- 2019 Date of Joining: 29.12.2020 F.N F.M.N Coll ege, Kollam	02.08.1 984 34 years	Open Merit (third rank)	BSc Zoology first class (90.58 %) March 2005 M.G University. (Eligibility certificate produced) MSc Marine Biology (76. 9 %) first Class with distinction May 2007 CUSAT (Eligibility certificate produced) Ph.D in Marine Sciences on 30.11.2015 from CUSAT (Eligibility Certificate produced) Qualified NET exam held on 28.12.2018 conducted by ASRB (Undertaking produced)	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/202 0/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	5 th	129	98	Posted in the retirem ent vacancy of Dr.Ignat ius J.

2.	Dr.Rose Gregoria P.J Date of notification: 23-10-2019 Date of Joining: 30.12.2020 F.N F.M.N College, Kollam	21.05.1978 40 years 7 months (***)	Community Merit (second rank)	BSc Zoology first class (79.7 %) April 2002 M.G University. MSc Zoology (73.77 %) first Class May 2005 University of Kerala M.Phil in Zoology August 2007 University of Madras Ph.D in Zoology on 28.09.2015 from University of Madras (Eligibility Certificate produced) (As per UGC Reg. 2009)	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	6 th	131	101	Posted in the retirement vacancy of Dr.Mary Tresa P.Miranda
3.	Dr.Dafina Wilfred date of notification: 23-10-2019 Date of Joining: 30.12.2020 A.N F.M.N College, Kollam	06.08.1982 36 years	Community Merit (third rank)	BSc Zoology first class (81.3 %) April 2003 University of Kerala. MSc Zoology first class (77.38 %) May 2005 University of Kerala. M.Phil in Zoology in January 2012 from University of Kerala. Ph.D in Zoology on 31.08.2019 (As per UGC Regulations 2009) from University of Kerala.	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	7 th	134	102	Posted in the retirement vacancy of Dr.Antony Akhila Thomas

PROFORMA

*** As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, "the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes".

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Assistant Professors in Zoology in Fatima Mata National College, Kollam and recommended to approve the same as detailed below.

1. **Dr.Manju Sebastine**, appointed as Assistant Professor in Zoology in Fatima Mata National College, Kollam w.e.f 29.12.2020 F.N in the retirement vacancy of **Dr.Ignatius J.**
2. **Dr.Rose Gregoria P.J**, appointed as Assistant Professor in Zoology in Fatima Mata National College, Kollam w.e.f 30.12.2020 F.N in the retirement vacancy of **Dr.Mary Tresa P. Miranda.**
3. **Dr.Dafina Wilfred**, appointed as Assistant Professor in Zoology in Fatima Mata National College, Kollam w.e.f 30.12.2020 A.N in the retirement vacancy of **Dr.Antony Akhila Thomas.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

Item No.42.84.C14 **S.N College, Chempazhanthy - Placement / Promotion of Dr.Sheela R.S., Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**
(21526/Ac F III/2022/UOK)

The Drawing and Disbursing Officer, S.N. College, Chempazhanthy has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sheela R.S., Department of Hindi from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 20.06.2017.

The service details of **Dr.Sheela R.S** are as follows.

Qualifications	M.A Hindi Language and Literature from University of Kerala in 1988 (55.36%) Ph.D in Hindi from University of Kerala on 28.08.1997
Date of first entry into service	20-06-2005 F.N
Date of entry into continuous service	20-06-2005 F.N
L.W.A. availed	Nil
Date of placement to Senior Scale (Assistant Professor with AGP 7000/-)	20-06-2009
Date of placement to Selection Grade (Assistant Professor with AGP 8000/-)	20-06-2014
Details of relaxation availed of	Availed two years on account of Ph.D in Stage 1-2
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala from 17-04-2007 to 14-05-2007 2. RC from ASC, University of Kerala, Kariavattom from 07-03-2011 to 28-03-2011 3. RC from ASC, University of Kerala, Kariavattom from 07-10-2014 to 27-10-2014
Proposed date of Placement / Promotion to Associate Professor(Academic Level 13A)	20-06-2017
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3 VIII of UGC Regulations 2018

The D.D.O, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018.**

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded 197 marks for Category II + III, for which the minimum required is 45/Assessment period.

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters degree with 55% marks. The teacher in reference has secured 55.36% of marks at master's level. She has the required number of publications to her credit as per the Applicant Summary Sheet signed by the experts.

On verification it is noted that the teacher has acquired Ph.D on 28.08.1997. On completion of three years of service in Assistant Professor Stage III, the teacher is promoted to Associate Professor (Academic Level 13A), w.e.f 20.06.2017.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018. The Promotion date of Dr.Sheela R.S falls on 20.06.2017.

In the minutes of the Selection Committee, it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. Hence the committee recommended the teacher for promotion to the post of Associate Professor Stage-IV (AGP 9000/-), w.e.f 20.06.2017 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion in respect of **Dr.Sheela R.S., Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.06.2017 in S.N College, Chempazhanchy** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Sheela R.S., Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.06.2017 in S.N College, Chempazhanchy and recommended to approve the same.

The meeting came to a close at 03.30 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.05.2022, be approved.

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Item No.42.85 Wrong opening of Question Paper covers of 2nd Semester SDE Degree Examinations, 2022 – Reporting-reg.

(M&C I)

It was informed by the Principals, Santhom Malankara Arts & Science College, Edanji & Christian College, Kattakada that the Question Papers of Second Semester SDE Degree Examinations, 2022 were wrongly opened on 26.04.2022 unaware of the postponement of University examinations to 05.05.2022 from 26.04.2022. The Vice Chancellor has ordered to cancel the above examinations and to recall the question papers of the above mentioned SDE examinations distributed to other Examination centers. Also to conduct the above examinations on a convenient date suggested by the Controller of Examinations with fresh set of question paper and to postpone the Second Semester examinations of SDE scheduled on 05/05/2022 to 10.05.2022. Further ordered to issue a press release in this regard and to levy actual expense incurred for re-conducting the examination from the Chief Superintendent, Santhom Malankara Arts & Science College, Edanji and Christian College, Kattakada.

On 05.05.2022, the Principal, White Memorial College of Arts & Science for Women, Vellarada informed that the Question Papers of Second Semester PG SDE Degree Examinations were wrongly opened on 05.05.2022, unaware of the postponement of University examinations to 10.05.2022. Accordingly, the Second Semester SDE Degree Examinations, 2022 initially scheduled on 26.04.2022 were finally rescheduled to 17.05.2022. The Vice Chancellor has ordered to levy actual expense incurred for re-conducting the examinations with fresh set of question papers from the Principal/Chief Superintendent, White Memorial College of Arts & Science for Women, Vellarada also, subject to reporting to the Syndicate.

Later the QPR Section on 16.05.2022 informed that the following colleges also wrongly opened the question papers of Second Semester PG SDE (MA/M.Sc/M.Com) Degree Examinations, 2022. The wrong opening of question paper covers was noticed by the QPR Section while recalling the question papers and the colleges have not reported directly to the QPR regarding wrong opening.

1. Loyola College of Social Science, Sreekariyam
2. Muslim Association College of Arts & Science, Panavoor
3. UIT, Neyyattinkara
4. St. Johns College, Anchal.

The Vice Chancellor has ordered to levy actual expense incurred for re-conducting the above examinations with fresh set of question papers from the Principal/Chief Superintendent, of the above 4 colleges also, and to report the matter to the Syndicate.

As per the orders of the Vice Chancellor, the whole matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

University Buildings,
Thiruvananthapuram,
25.05.2022

Meeting continued on 28.05.2022.....

Item No.42.86 School of Distance Education- Shifting/Deployment of faculties of SDE to University Teaching Departments- willingness-Approval of-reg:

(Ad BIII)

The Syndicate at its meeting held on 11.05.2022 vide item no:41.92.1 resolved to seek willingness from the faculties of School of Distance Education regarding the shifting/ deployment of them to various University Teaching Departments and also resolved to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Adv.B.Balachandran, Dr.S.Nazeeb, Members Syndicate to submit a proposal regarding shifting/deployment of Teachers from SDE. Accordingly a meeting was conducted on 24.05.2022.

For the effective utilization of human resource and strengthening of teaching and research activities of the University Departments, the meeting recommended the following,

1. **The number of permanent faculties who are presently working in SDE is as follows, Malayalam-03, English-02, Political Science-03, Public Administration- 01, Commerce-04, Hindi -03, History- 02, and they may be deployed to the Departments concerned after seeking willingness from the faculty.**
2. **The present vacancy position of faculty of SDE is, Economics -03, History -02, Mathematics-01, Sociology-01, English-01, and these posts may be shifted to the respective Departments.**
3. **No permanent faculty is working for the subjects in the (i) Department of Biotechnology, (ii) Department of Nano science & Nanotechnology, (iii) Department of Computational Biology & Bioinformatics and (iv) Department of Kerala Studies. In addition to Ph.D. programme, there are three fulltime Masters programmes each in Department of Politics and Department of Commerce. As such there are two fulltime MBA programmes and one regular evening MBA programme at the Institute of Management in Kerala (IMK). Hence Deployment of teachers is inevitable to maintain standards in teaching and research. Department of Biotechnology, Department of Nano science & Nanotechnology, Department of Computational Biology & Bioinformatics and the Department of Kerala Studies are also offering one Masters programme each and PhD programmes.**
4. **All the 4 teachers of Commerce belonging to SDE be deployed to Institute of Management in Kerala (IMK), if the faculties are willing. Then the total sanctioned strength of IMK becomes 8. The present strength of regular faculty at IMK is two.**
5. **All the 3 teachers of Malayalam belonging to SDE be deployed to Department of Kerala Studies, if the faculties are willing, which will make the strength of regular faculty in this Department to four including the incumbent Professor-in charge of the Department.**
6. **All the teachers of Public Administration, SDE be deployed to Department of Politics, if the faculties are willing.**
7. **The other teachers in SDE except the teachers mentioned above (4,5 and 6) be deployed to the other respective departments (subject to which the teacher is appointed), under University of Kerala, orders will be issued according to the willingness of the faculties.**
8. **The teachers who are presently working in various Departments of University of Kerala, with similar nature and possess the necessary qualifications, expressing their willingness may be shifted to Department of Nanoscience and Nanotechnology, Department of Biotechnology and Department of Computational Biology & Bio-Informatics.**
9. **Any vacancies newly arising in future in the said departments under section 8 above by sanctioning of posts, the said vacancies, equal in number and cadre, may be shifted to the respective Department and filled by direct recruitment as a compensation where shift affected.**
10. **The subject co-ordinators of SDE who are deployed to other Departments will continue as the subject co-ordinators of SDE even after getting shifted to new Departments till all the existing batches of students complete their programmes and backlogs, if any. An undertaking in this regard may be obtained from these teachers before issuing deployment orders.**

11. Intra departmental seniority, concerned with the faculties who are shifted to will be according to the existing norms & conditions of University of Kerala. However, they will be eligible for headship only after 2 years of completion of service in respective departments, where they are deployed. All seniority and other service benefits continued to be protected.

13. The incumbent Director of SDE will continue to officiate as the full time Director of SDE up to completion of his term, even if he is deployed to Department of English.

As per the orders of the Vice-Chancellor, the matter regarding shifting/deployment of faculties of SDE to University Teaching Departments based on the willingness of the faculties of SDE is placed before the Syndicate for consideration. **The Minutes of the meeting is appended.**

MINUTES OF THE MEETING TO DISCUSS MATTERS REGARDING RE-ARRANGEMENT/DEPLOYMENT OF TEACHERS FROM DEPARMENTS/SDE TO VARIOUS TEACHING DEPARTMENTS ON 24.05.2022.

MEMBERS PRESENT:

1. Pro-Vice-Chancellor (convenor)	:	Sd/-
2. Adv. B. Balachandran (Member, Syndicate)	:	Sd/-
3. Dr. S. Nazeeb (Member, Syndicate)	:	Sd/-
4. Dr. K. G. Gopchandran (Member, Syndicate)	:	Sd/-
5. Dr. Lal C. A, Director, SDE	:	Sd/-

The Syndicate at its meeting held on 11.05.2022 vide item no:41.92.1 resolved to seek willingness from the faculties of School of Distance Education regarding the shifting/ deployment of them to various University Teaching Departments and also resolved to entrust the Pro-Vice-Chancellor, Dr. K. G. Gopchandran, Adv. B. Balachandran, Dr. S. Nazeeb, Members Syndicate to submit a proposal regarding shifting/deployment of Teachers from SDE. Accordingly a meeting was conducted on 24.05.2022.

Higher education and the role of institutes imparting higher education is immense and vital for any country's development. And thus, the pressure to maintain quality in education is huge. As India is moving towards becoming a world class economy, requirement of effective utilization of resources especially human resources is important. World ranking/NIRF ranking/ NAAC accreditation etc., determines the quality of the institute in terms of education, research, infrastructure, teaching & learning, placement etc. The institution also gets many benefits after getting higher ranks and good grades in these rankings and accreditations. It helps the universities in the allocation of resources. The roles and responsibilities of university faculty members are closely tied to the central functions of higher education. In the recent past the infrastructure facilities in the Kariavattom campus of University of Kerala has improved significantly and is now at the verge of transformation to a world class higher learning institution. In order to provide necessary fuel for its smooth journey forward, number of highly talented and experienced as well as young, dynamic and intelligent faculty members should increase in all the Departments. This can make generation of new ideas and dissemination of knowledge a continuous process.

The clause (2) of The Sree Narayanaguru Open University act, specifies the distance educations, private registrations, continuing education which are under the University of Kerala & other universities brought under the jurisdiction of Sree Narayanaguru Open University. The teachers, officers, employees, non-teaching employees and other employees in regular service of the University who are likely to lose their post as a result of such vesting and jurisdictional limit and possess qualifications specified for such posts shall have the right to permanently be appointed, by option, to similar posts in various categories to be created in the University, till such date as fixed by the Syndicate, by protecting the conditions of service they have been availing and enjoying in the parent Universities. The teachers of the School of Distance Education has significant role in Research & Development of University of Kerala and most of them are supervising Ph.D. research programmes. As such SDE have 18 permanent teaching faculties and their services are very valuable for maintaining standards of research in University of Kerala.

For the effective utilization of human resource and strengthening of teaching and research activities of the University Departments, recommendations are as follows,

1. The number of permanent faculties who are presently working in SDE is as follows, Malayalam-03, English-02, Political Science-03, Public Administration- 01, Commerce-04, Hindi -03, History- 02, and they may be deployed to the Departments concerned after seeking willingness from the faculty.
2. The present vacancy position of faculty of SDE is, Economics -03, History -02, Mathematics-01, Sociology-01, English-01, and these posts may be shifted to the respective Departments.
3. No permanent faculty is working for the subjects in the (i) Department of Biotechnology, (ii) Department of Nano science & Nanotechnology, (iii) Department of Computational Biology & Bioinformatics and (iv) Department of Kerala Studies. In addition to Ph.D. programme, there are three fulltime Masters programmes each in Department of Politics and Department of Commerce. As such there are two fulltime MBA programmes and one regular evening MBA programme at the Institute of Management in Kerala (IMK). Hence Deployment of teachers is inevitable to maintain standards in teaching and research. Department of Biotechnology, Department of Nano science & Nanotechnology, Department of Computational Biology & Bioinformatics and the Department of Kerala Studies are also offering one Masters programme each and PhD programmes.
4. All the 4 teachers of Commerce belonging to SDE be deployed to Institute of Management in Kerala (IMK), if the faculties are willing. Then the total sanctioned strength of IMK becomes 8. The present strength of regular faculty at IMK is two.
5. All the 3 teachers of Malayalam belonging to SDE be deployed to Department of Kerala Studies, if the faculties are willing, which will make the strength of regular faculty in this Department to four including the incumbent Professor-in charge of the Department.
6. All the teachers of Public Administration, SDE be deployed to Department of Politics, if the faculties are willing.
7. The other teachers in SDE except the teachers mentioned above (4, 5 and 6) be deployed to the other respective departments (subject to which the teacher is appointed), under University of Kerala, orders will be issued according to the willingness of the faculties.
8. The teachers who are presently working in various Departments of University of Kerala, with similar nature and possess the necessary qualifications, expressing their willingness may be shifted to Department of Nanoscience and Nanotechnology, Department of Biotechnology and Department of Computational Biology & Bio-Informatics.
9. Any vacancies newly arising in future in the said departments under section 8 above by sanctioning of posts, the said vacancies, equal in number and cadre, may be shifted to the respective Department and filled by direct recruitment as a compensation where shift affected.
10. The subject co-ordinators of SDE who are deployed to other Departments will continue as the subject co-ordinators of SDE even after getting shifted to new Departments till all the existing batches of students complete their programmes and backlogs, if any. An undertaking in this regard may be obtained from these teachers before issuing deployment orders.
11. Intra departmental seniority, concerned with the faculties who are shifted to will be according to the existing norms & conditions of University of Kerala. However, they will be eligible for headship only after 2 years of completion of service in respective departments, where they are deployed. All seniority and other service benefits continued to be protected.
13. The incumbent Director of SDE will continue to officiate as the full time Director of SDE up to completion of his term, even if he is deployed to Department of English.

Resolution of Syndicate

The Syndicate considered the proposal for strengthening of teaching and research activities of University Departments and **RESOLVED** to approve the same in principle.

FURTHER RESOLVED to entrust the sub-committee to submit a detailed report after having consultation with Service Expert and legal aspects regarding the implementation of the proposal and place the same before the sub-committee.

ALSO RESOLVED to include Adv.K.H.Babujan, Member Syndicate in the sub-committee constituted for the Shifting/ Deployment of faculty of SDE to University Teaching Departments.

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Item No. 42.87

Purchase of 42 numbers of 057 toner cartridges for the printer canon LBP 226DW installed in various sections of exam wing and purchase of A4 size self adhesive nominal roll sheets for the conduct of University Examination using the software developed by ITI, Palakkad - Approval of Local Purchase Committee Minutes – Approval of- reg.

(EK 1)

Ref: Minutes of the Local Purchase Committee held on 21/05/2022

As per the requisition of toner cartridges 057 for the printer Canon LBP 226DW installed in various sections of the examination wing, quotation notice was invited for the purchase of 70 numbers of the same and the matter was placed before LPC.

The Local Purchase Committee at its meeting held on 21/05/2022 vide item no. 04.01 recommended to purchase 42 numbers of 057 toner cartridges @ ₹ 2336.4/- amounting to a total of ₹98,29/- from M/s Makmoni Enterprises, Mumbai. Also recommended to reduce the purchase of toner from 70 to 42 so that the total amount of purchase doesnot exceed the local purchase limit of one lakh rupees.

As per the requisition of A4 size nominal roll sheet for the conduct of University Examinations using the software developed by ITI, Palakkad, quotation notice for the purchase of 15,000 numbers of multipurpose self adhesive (nominal roll sheets) with half punching was issued.

The Local Purchase Committee at its meeting held on 21/05/2022 vide item no. 04.02 recommended to purchase 14,000 numbers of A4 size multipurpose self adhesive (nominal roll sheets) of 220 gsm or above, with half punching on semi matt finish sticker paper with 120-140 gsm releasing sheet from M/s L-Mark, Tvp @ ₹ 6.98/- amounting to a total of ₹ 97,720/-. Also recommended to reduce the purchase to 14000 numbers so that the total amount of purchase shall not exceed the purchase limit of one lakh rupees.

The file was forwarded to the Vice-Chancellor for approval of the Local Purchase Committee Minutes. The Vice-Chancellor had ordered to place the matter before the Syndicate.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate, for approving the minutes of the Local Purchase Committee held on 21/05/2022.

Minutes of the meeting of the Local Purchase Committee

Date : 21-05-2022
Time : 12:30 PM
Venue : C.E.'s Chamber

Members Present

- 1)Dr. N Gopakumar, Controller of Examinations (in the chair) Sd/-
2)Smt. Meena Ashok, Joint Registrar II (Exams) Sd/-
3)Sri. K.Unnikrishnan Nair, Joint Registrar (CBCSS) Sd/-

Item No. 04.01

As per the requisition of toner cartridges 057 for the printer Canon LBP 226 DW installed in various sections of the Examination wing, the Controller of Examinations ordered to purchase 70 numbers of the same by inviting open quotation notice.

The details of the quotations received are as follows:

Sl no	Name of the firm	Rate per unit	Rate for 70 units	Remarks
1	M/s Mayur Computers, Mumbai	₹ 6533/-	₹ 4,57,310 /-	
2	M/s Navkar Infomedia, Gujrath	₹ 4012 /-	₹ 1,60,480 /-	(Rate for 40 units is given) L2
3	M/s i hub Digital Technologies Pvt Ltd, Kochi	₹ 7434 /-	₹ 5,20,380 /-	
4	M/s Quinze Technologies Pvt Ltd, Kochi	₹ 7740 /-	₹ 5,41,800 /-	
5	M/s Makmoni Enterprises, Mumbai	₹ 2336.4 /-	₹ 1,63,548 /-	L1
6	M/s Royal Print Technology, Mumbai	₹ 7600 /-	₹ 5,32,000 /-	
7	M/s MD Computer NX, Mumbai	₹ 7200 /-	₹ 5,04,000 /-	

8	M/s Peak XV Networks, Bengaluru	₹ 7,203.9 /-	₹ 5,04,273 /-	
9	M/s Cannlinks, Tvpm	₹ 8740 /-	₹ 6,11,800 /-	
10	M/s Electronic Trade Links, Tvpm	₹ 8800 /- ₹ 11,880 /-	₹ 6,16,000 /- ₹ 8,31,600/-	057 057 H- High yield
11	M/s Fountain Stationers, Mumbai	₹ 6430 /-	₹ 4,50,100 /-	
12	M/s Devish Enterprises, Mumbai	₹ 7600 /-	₹ 5,32,000 /-	
13	M/s Sternway Innovative World Pvt Ltd, Tvpm	₹ 7672.5 /-	₹ 5,37,075 /-	
14	M/s Marikar(motors) ltd, Canon division, Tvpm	₹ 6372 /-	₹ 4,46,040 /-	
15	M/s Netcom Services, Kochi	₹ 8378 /-	₹ 5,86,460 /-	
16	M/s Metro Systems, Tvpm	₹ 7437 /-	₹ 5,20,590 /-	
17	M/s Unicom Infotel Pvt Ltd, Tvpm	₹ 6490 /-	₹ 4,54,300 /-	
18	M/s Power CMS Technology, Tvpm	₹ 8100 /-	₹ 5,67,000 /-	
19	M/s IT Professionals Co-operative Society, Tvpm	₹ 7669 /-	₹ 5,36,830 /-	
20	M/s Promt Systems, Tvpm	₹ 8250 /-	₹ 5,77,500 /-	
21	M/s Lista &Company, Mumbai	₹ 6654 /-	₹ 4,65,780 /-	

As per the orders of the Controller of Examinations, the matter is placed before the Local Purchase Committee for recommendations

Recommendations

1. To purchase 42 numbers of toner cartridges 057 @ ₹2336.4/- amounting to a total of ₹98,129/- (Rupees Ninety Eight Thousand One Hundred Twenty Nine only) from M/s Makmoni Enterprises, Mumbai
2. The purchase of 70 numbers of the toner cartridges is reduced to 42 so that the total amount doesnot exceed the purchase limit of one lakh Rupees.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Local Purchase Committee held on 21-05-2022, be approved.

Item No. 04.02

As per the requisition of A4 size nominal roll sheets for the conduct of University Examination using Software developed by ITI, Palakkad, the Controller of Examinations ordered to purchase 15,000 numbers of the same by issuing tender notice.

The Local Purchase Committee at its meeting held on 30-04-2022 vide item no. 03.01 recommended to purchase 15,000 numbers of A4 size nominal roll sheets with half punching on 70 gsm mat finish sticker paper with 90 gsm releasing sheet from M/s L Mark, Thiruvananthapuram, @ ₹ 4.25 /- amounting to total of ₹ 63,750 /-.

Meanwhile, the firm M/s L-Mark, Tvpm had submitted the sample of the A4 size sticker sheet. On verification of the sample by the official of the ITI Palakkad, it doesnot meets the quality required for printing (thickness in gsm).

Since, the issued quotation notice doesnot specified the exact specification (thickness in gsm) of the self adhesive nominal roll sheet, the Vice-Chancellor ordered to cancel the issued quotation and to issue new quotation notice with corrected specification.

The new quotation notice was issued, informing the firms to supply the sample with the quotation, with corrected specification as suggested by the ITI, Palakkad and the details of the quotations received are as follows:

Sl no	Name of the firm	Rate per unit	Rate for 15,000 units	Remarks
1	M/s. L Mark, Tvpm	₹ 5.98 /-	₹ 89,700 /-	L1 (manual cutting using mould)
	M/s L Mark, Tvpm	₹ 6.98 /-	₹ 1,04,700 /-	(punching with machine)

2	M/s. Sree Vigneswara Offset Printers, Tvpm	₹ 9.60 /-	₹ 1,44,000 /-	Sample submitted	not
3	M/s. KM Offset Printers, Tvpm	₹ 9.44 /-	₹ 1,41,600 /-		
4	M/s. Hareram Agencies & suppliers, Tvpm	₹ 8 /-	₹ 1,20,000 /-		

The Press Superintendent, University Press who was present at the time of meeting, recommended that the half punching using machine will be perfect rather than the manual cutting using mould.

Recommendations

1. *To purchase 14,000 numbers of A4 size multipurpose self adhesive (nominal roll sheet) of 220 gsm or above, with half punching on semi matt finish sticker paper with 120-140 gsm releasing sheet from M/s L Mark, Thiruvananthapuram, @ ₹ 6.98/- amounting to total of ₹97,720 /- (Rupees Ninety Seven Thousand Seven Hundred Twenty only)*
2. *The purchase of multipurpose self adhesive (nominal roll sheet) is reduced to 14,000 numbers so as to limit the total purchase, within the purchase limit allotted for local purchase.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Local Purchase Committee held on 21-05-2022, be approved.

=====
Item No.42.88 Providing land for a new building of ICFOSS-Consideration of-reg.

(Ad.B I)

The Secretary & Registrar, International Centre for Free and Open Source Software (ICFOSS), an autonomous institution under Department of Electronics and Information Technology, Government of Kerala, vide letter no. 2/Adm/2022/ICFOSS dated 23.03.2022 has informed that ICFOSS is currently operating from 'Swatantra' located at Sports Hub Karyavattom, with a built-in area of 27,000 sq. ft. The centre conducts various teaching programmes for knowledge creation and addressing the societal needs in a cost effective and affordable manner. The existing infrastructure includes a Swatantra incubation facility with an area of 10,000 sq ft for promoting Start - up ecosystem. The Executive Committee meeting held on 18.02.2022 discussed the matter in detail and recommended that steps may be taken to identify land availability either in Technopark and outside and to submit a proposal to Government for decision. Also, one of the major focus of ICFOSS is in Academia, which is also in line with the mandate of the University. ICFOSS, as an accredited Research Institute under JNU, it will benefit to the students of the University also, who wanted to do Research activities in FOSS and also this transaction will provide a monetary benefit to the University.

In view of the above, the Secretary & Registrar, ICFOSS has requested to provide around 1.25 acres of land near to National Highway Research Institute and BSNL branch Office, at Kariavattom, to ICFOSS to build-up their own facility.

It may be noted that the Syndicate at its meeting held on 20th January 1995 has resolved to not agree to the request of Secretary to Government, Industries (J) Department for releasing 25 acres of land adjoining the Technopark, Kariavattom for the setting up of Bio-technology Park,. Also, in a similar case, ie, while considering the request of the Secretary to Government, Higher Education Department for leasing 75 acres of land at Kariavattom campus for 51 years for the establishment of APJ Abdul Kalam Kerala Technological University, the Senate at its meeting held on 1st and 2nd July 2016 has resolved to not agree to the request.

It may also be noted that the above decision was stuck on to, while considering the request for allotting land to IFFK/ KSHEC/KSSC-ST DCF Ltd for starting petrol pump /Re-Build Kerala Initiative for starting Sewage or Septage Treatment Plant under RKI / Kerala State Council for Historic Research etc.

The Syndicate held on 12.01.2021 had considered the request for permanent transferring and allotting additional land to the Kerala Highway Research Institute and resolved to intimate the decision of the Senate held on 1st and 2nd July 2016 to the Principal, Secretary to Government, Higher Education Department.

Moreover, on the matter of allotting land for permanent venue for IFFK, the Estate Officer had opined that the University's land holdings were adversely depleted over many years due to allotment of land for the purposes which are unrelated to the University's primary objective. Preservation of

University's land is essential to comply the minimum compulsory requirement of land for establishing new Departments of emerging branches of study in future.

Besides, a proposal for establishing the Department of Physical Education as a Teaching Department for Sports Studies/ Research Programmes and also for PG, M.Phil and Research programmes in Physical Education, is envisaged under item no. 38 of the Budget Speech 2021-2022. Action is being taken by the section concerned to implement the same. Hence, the Greenfield Stadium and its proximate areas are essential for the emerging teaching Department.

As per the orders of the Vice Chancellor, the request of the Secretary & Registrar, ICFOSS to provide around 1.25 acres of land near to National Highway Research Institute and BSNL branch Office, at Kariavattom, to ICFOSS to build-up their own facility, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to intimate the decision of the Senate held on 1st and 2nd July of 2016 to the Secretary & Registrar, International Centre for Free and Open Source Software (ICFOSS).

Item No.42.89 *Minutes of the combined meeting of the Financial bid Evaluation Committee for Evaluation of Laptops & Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 21.05.2022.*

(AdBII)

A combined meeting of the Financial bid Evaluation Committee for Evaluation of Laptops & Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Department was held on 21.05.2022 in the PVC's Chamber.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate for consideration and decision.

Minutes of the combined meeting of the Financial bid Evaluation Committee for Evaluation of Laptops & Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments.

Date & Time : 21.05.2022 at 11:30 a.m

Venue: PVC Chamber

Present:

- | | |
|--|----------|
| 1.The Pro-Vice-Chancellor | : Online |
| 2.The Registrar | : Sd/- |
| 3.The Finance Officer i/c (Special Invitee) | :Sd/- |
| 4.The University Engineer | : Sd/- |
| 5.Sri.Madhu V T, Director,KUCC | |
| 6.Sri.Sanal Kumar S P, Instrumentation Engineer (i/c) | : Sd/- |
| 7.Sri.Ramesh T S, Assistant Executive Engineer (Civil) | :Sd/- |
| 8.Sri.Sandeep K, Mechanical Engineer | :Sd/- |
| 9.Sri.Riyasudeen M, Divisional Accounts Officer | :Sd/- |
| 10.Sri.Baby Johns J, Technical Expert | Sd/- |
| 11.Dr.Sabarish K, External Expert | :Online |

The meeting commenced at 11:30 am.

The Pro -Vice- Chancellor opened the discussion and directed the Instrumentation Engineer to present evaluation report of the financial bid opened on 18.05.2022 from the technically qualified five firms namely:

1. M/s Comsol Digital, Thiruvananthapuram
2. M/s IT Professionals Co Operative Society, Thiruvananthapuram
3. M/s SRS Associates, Thiruvananthapuram
4. M/s.Sun Blue, Panipat
5. M/s Time Net Solutions, Kottayam

Rates quoted by the five firms for 33 Laptops are as follows:

1.	M/s.Sun Blue, Panipat	Rs.15,51,000/-	L1
2.	M/s IT Professionals Co Operative Society, Thiruvananthapuram	Rs.20,62,170	L2
3.	M/s SRS Associates Thiruvananthapuram	Rs.21,94,500	L3
4.	M/s Comsol Digital, Thiruvananthapuram	Rs.22,27,104	L4
5.	M/s Time Net Solutions Kottayam	Rs.25,12,752	L5

On opening the financial bids submitted by above firms the Gem has assigned L1 rank to M/S SunBlue, based out of Haryana and also GeM has warned us stating that that the lowest rate quoted firm is **watchlisted** (stage before blacklisting/delisting)- [Screenshot Attached] which was visible only after financial bid opening. Rating of the firm is also **very** low (0.75/5) in GeM Portal. The prices quoted by the L1 bidder is under-priced when compared to the existing market price (without Windows home &MS Office) of similar configuration laptops. This is also more evident from the prices quoted by L2 to L5 Firms where there is only slight difference in price quoted by each of them. Hence the Committee observed that awarding work order to a bidder with low reputation (in the watch list) as indicated in the GeM ratings of (present **L1**) bidder possess risk, of non-supply of items before NAAC accreditation teams visit.

Recommendations

1. To cancel the present tender process (as rejecting the L1 after opening the financial bid is not possible) for the purchase of 33 Laptops via GeM Portal as purchasing from a dubious firm may result in non deliverence of laptops as well as inferior quality laptops with unauthorised software
2. To purchase 33 number of laptops through Total Solution Providers (Government Undertakings) like Keltron, KSIEE, SIDCO etc.

The meeting ended at 12.00 p.m

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Financial bid Evaluation Committee for Evaluation of Laptops & Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 21.05.2022, be approved.

FURTHER RESOLVED to get offer from the M/s.Keltron, KSIEE and SIDCO (Total Solution Providers (Government Undertakings)) for the supply of 33 number of laptops as per the specifications approved by the Technical Committee on or before 27.05.2022 and place the same before the Syndicate scheduled on 28.05.2022.

Item No.42.90 Minutes of the meeting of the Technical & Monitoring Committee regarding setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 21.05.2022.

(AdBII)

A meeting of the Monitoring Committee & Technical Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 21.05.2022.

The Hon'ble Vice-Chancellor has approved the minutes, invoking the provision under section 10(13) of Kerala University Act, 1974 and ordered the same to be reported before the Syndicate. Accordingly the minutes of the aforesaid meeting is reported before the Syndicate.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Technical & Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date & Time : 21.05.2022 at 10:30 a.m

Venue: PVC Chamber

Present:

- | | |
|---|----------|
| 1.The Pro-Vice-Chancellor | : Online |
| 2.The Registrar | : Sd/- |
| 3.The Finance Officer (i/c) (Special Invitee) | :Sd/- |
| 4.The University Engineer | : Sd/- |
| 5.Sri.Madhu V T, Director, KUCC | |

6.Sri.Sanal Kumar S P, Instrumentation Engineer (i/c)	: Sd/-
7.Sri.Ramesh T S, Assistant Executive Engineer (Civil)	:Sd/-
8.Sri.Sandeep, Mechanical Engineer	:Sd/-
9.Smt.Gini C L, Assistant Engineer	: Sd/-
10.Sri.Mohan P, Technical Expert	Online
11.Sri.Baby Johns J, Technical Expert	:Sd/-
12.Sri.Riyasudeen M, Divisional Accounts Officer	:Sd/-
12.Sri.Ramesh, M/s Macro Enterprises	: Sd/-
13.Sri.Wesley, M/s Macro Enterprises	:Sd/-
13.Sri. Vipin, M/s Neuf Solutions	:Online

The meeting commenced at 10:00 am.

The Pro -Vice- Chancellor opened the discussion and directed the University Engineer to report the present status of works of multimedia classroom in various University Teaching Departments. The work status reported by the University Engineer is detailed below.

CIVIL, ELECTRICAL & NETWORKING -

1. The works are in the finishing stage.
2. Painting started in the classrooms where the AV works are already completed.
3. Slight leakage problem reported in the Department of Library Science will be sorted by 23.05.2022
4. A display board indicating the name of the classroom and the year of construction may be exhibited before each classroom.

AV EQUIPMENT

6. 80% works of 27 classrooms are completed.
5. Remaining works are in the final stage.
6. The time limit for completing the AV works may be extended to three more days as the firm Neuf Solutions reported the scarcity of cables required in the Theatre classrooms.

PURCHASE OF CHAIRS

- The four technical bids received via GeM Portal opened on 18.05.2022 as listed below:
 - 1.M/s Forte Storage Solutions
 - 2.M/s Godrej and Boyce Manufacturing Company Limited
 - 3.M/s Sangi and Co
 - 4.M/s Lucrum Ventures

On verification of the technical bids, it is found that all the four firms have claimed for EMD exemption. However, as per the GeM Portal conditions, the EMD exemption is allowed only under MSME category for the manufacturer of goods. Traders are excluded from the purview of this policy.

7. Since the three firms namely M/s Forte Storage Solutions, M/s Sangi and Co & M/s Lucrum Ventures are not the original manufacturers and has not submitted the required EMD as per the GeM Bid, these three firms are to be rejected.
8. The original manufacturer M/s Godrej and Boyce Manufacturing Company Limited is already EMD exempted in the GEM portal itself and satisfies all bid requirements and hence to proceed with single bidder, which is allowable as per the PAC Bid terms and Conditions.

After a detailed discussion, following **recommendations** were made

1. To direct the firm M/s Neuf Solutions to complete all the cabling works related to AV Equipments in the multimedia classroom of the Department of Library Science by 21.05.2022 itself.
2. To direct the firm M/s Neuf Solutions to complete all the cabling works related to AV Equipments in all the multimedia Theatre classrooms and multimedia classrooms by 24.05.2022 by working round the clock including Sundays by increasing manpower.
3. To direct the firm M/s Macro Enterprises to complete all the civil works in all the multimedia Theatre classrooms and multimedia classrooms on or before 28th May 2022 in Kariavattom Campus and on or before 31st May 2022 in Palayam Campus, in coordination with the firm Neuf Solutions.

4. To assign Sri.Arun L R (Assistant Engineer,CLIF) and Sri.Ramesh T S (Assistant Executive Engineer,Civil) for supervision of AV works and Civil,Electrical&Networking works respectively and to report the progress of the work daily.
5. Since the three firms namely M/s Forte Storage Solutions, M/s Sangi and Co & M/s Lucrum Ventures are not the original manufacturers and has not submitted the required EMD as per the GeM Bid, these three firms are to be rejected.
6. The original manufacturer M/s Godrej and Boyce Manufacturing Company Limited is already EMD exempted in the GEM portal itself and satisfies all bid requirements and hence to proceed with single bidder, which is allowable as per the PAC Bid terms and Conditions.
7. To accept the technical bid submitted by the firm, M/s Godrej and Boyce Manufacturing Company Limited for the purchase of Chairs, after getting a confirmation from the firm regarding the compliance of additional specific parameters and buyer added bid specific terms & conditions via GeM portal.

The meeting ended at 11:30 a.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Monitoring Committee & Technical Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments held on 21.05.2022, be noted.

=====
Item No.42.91 ***Minutes of the Technical Committee constituted for evaluation of bids received for the purpose of TV in connection with setting up of Web Conferencing Facility in the Syndicate Room held on 24.05.2022 in the Registrar's Chamber.***

(Ad.BII)

A meeting of the Technical Committee constituted for evaluation of bids received for the purchase of TV in connection with Setting up of Web Conferencing Facility in the Syndicate Room was held on 24.05.2022 in the Registrar's Chamber.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate for consideration and decision.

Minutes of the Technical Committee constituted for evaluation of quotations received for the purchase of TV in connection with Setting up of Web Conferencing Facility in the Syndicate Room

Date	:	24.05.2022
Time	:	4.30 pm
Venue	:	Registrar's Chamber

Present

- | | |
|---|---------|
| 1. The Registrar | :Sd/- |
| 2. The Finance Officer (Special Invitee) | :Sd/- |
| 3. Dr.Sabarish K | :Online |
| 4.Sri.Sanal Kumar S P, Instrumentation Engineer (i/c) | :Sd/- |

The Registrar opened the discussion and directed the Instrumentation Engineer to present the technical evaluation report on the quotations received for the purchase of TV's in the Syndicate Room.

Subsequently, the committee analysed the six technical bids received via GeM portal for the purchase of three Televisions as detailed below:

1. ITCPOS, Vazhuthacaud – Satisfies technical conditions
2. ITAL, Ambalamukku- Satisfies technical conditions
3. M-Trans Corporation, Ernakulam- Not satisfies technical conditions
- 4.M-Trans Digital Pvt.Ltd, Ernakulam - Not satisfies technical conditions
5. Osiya Enterprises, Indore, Madhya Pradesh - Not satisfies technical conditions
- 6.Thejas Trading Corporation, Neeramankara - Not satisfies technical conditions

Dr. Sabarish K, the technical expert opined that eventhough only two firms are technically qualified, the lowest rate quoted firm can be selected (as ascertained by the GeM co-ordinator) in cases such as decreased availibility of the product or if a company quoted the market rate.

Recommendations

1. To accept the technical bids submitted by the two firms namely ITCPOS, Vazhuthacaud and ITAL, Ambalamukku as these firms are technically qualified as per the tender conditions.
2. To reject the technical bids submitted by the four firms namely M-Trans Corporation, Ernakulam, M-Trans Digital Pvt.Ltd, Ernakulam, Osiya Enterprises, Indore, Madhya Pradesh & Thejas Trading Corporation, Neeramankara as these firms are not technically qualified as per the tender conditions.
3. To open the financial bids of the technically qualified firms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Technical Committee constituted for evaluation of quotations received for the purchase of TV in connection with Setting up of Web Conferencing Facility in the Syndicate Room held on 24.05.2022, be approved.

=====
Item No.42.92 Minutes of the meeting of the Creche Committee at SH Campus-Approval of -reg.

(Ad.BII)

A meeting of the Creche Committee at SH Campus was held on 24.05.2022 in the Senate Chamber.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate for consideration and decision.

Enclosure: Minutes of the meeting

Minutes of the meeting of the Creche Committee at SH Campus

Date	:	24.05.2022
Time	:	12.00 pm
Venue	:	Senate Chamber

Present:

- | | |
|---|--------|
| 1. Adv. B. Balachandran, Member, Syndicate, Convener | Sd/- |
| 2. Prof. K Lalitha, Member, Syndicate | Sd/- |
| 3. Sri. Bijukumar, Member, Syndicate | Sd/- |
| 4. Dr. Bindu R L, Representative, Teacher's Union | Online |
| 5. Smt. Aruna Gopalakrishnan
Representative of Kerala University Employees' Union: | Sd/- |
| 6. Sri. Maneesh R
Representative of Kerala University Staff Association: | Sd/- |

The convenor welcomed the members and a detailed discussion was held on various aspects required for the smooth functioning of the proposed creche in the SH Campus.

- The committee observed the need of starting a creche immediately in the SH Campus in the backdrop of imminent school opening next month.
- Prime importance may be given for developing basic infrastructure facilities in the proposed Creche.
- Food items have to be brought by the parents of the child and water will be provided by the University. Small beds and mats may be used instead of cots.
- Child- friendly wall papers may be used instead of paint inside the Creche room

Recommendations

1. To fix the age group of the children for admission to Creche as six months to three years with a total capacity of thirty children (25+5), five seats under the discretionary power of Registrar considering the exigency.
2. To sanction a provisional advance of Rs.75,000/- in the name of Assistant Registrar Admin IV for managing the requirements of Creche.
3. To entrust the University Engineer for installing customised cupboards and two small wash basins in the proposed creche room.
4. To entrust the Instrumentation Engineer for installing CCTV in front of the proposed Creche.
5. To entrust the Director, KUCC for preparing an online application form for admission to Creche.

6. To create a PD Account for Creche.
7. To appoint a teacher and two ayah's on contract basis as staff to the Creche.
8. To fix the remuneration of teacher as Rs.20,000/- per month and Rs.15,000/-per month for an ayah.
9. To constitute a selection committee for making appointments of staff to the Creche.
10. To fix the qualification of the teacher as minimum Plus two and Diploma in Nursery Teacher Training and three years of experience in the relevant field and for ayah, a minimum of Plus Two and five years of experience in the relevant field.
11. To avail the service of a Security Staff in the Creche location.
12. To fix the care fee of each child in the Creche as Rs.2,500/- per month and Rs.250 per day.
13. To purchase backrest benches, thirty chairs, toys and an induction cooker for the Creche, meeting the expenditure from the provisional advance sanctioned to Assistant Registrar Admin IV.
14. To provide the creche facility to all the employees on **First Come First Serve Basis**.
15. To place the minutes before the Syndicate.

Resolution of the Syndicate

RESOLVED the following:

1. To start the Creche in the Senate House Campus, Palayam after renovating the building 'Centre for Gandhian Studies' at the earliest.
2. To entrust the University Engineer and Prof.K.Lalitha, Member Syndicate to take urgent steps for renovating the building for functioning of the Creche.
3. To fix the age group of the children for admission to Creche as six months to three years with a total capacity of thirty children (25+5), five seats under the discretionary power of Registrar considering the exigency.
4. To sanction a provisional advance of Rs.75,000/- (Rs.Seventy five thousand only) in the name of Assistant Registrar (Admin IV) for managing the requirements of Creche.
5. To entrust the Instrumentation Engineer for installing CCTV in front of the proposed Creche.
6. To entrust the Director, KUCC for preparing an online application form for admission to Creche.
7. To create a PD Account for Creche.
8. To appoint a teacher and two ayah's on contract basis as staff to the Creche.
9. To constitute a selection committee for making appointments of staff to the Creche.
10. To avail the service of a Security Staff in the Creche location.
11. To purchase backrest benches, thirty chairs, toys and an induction cooker for the Creche, meeting the expenditure from the provisional advance sanctioned to Assistant Registrar Admin IV.
12. To provide the creche facility to all the employees on **First Come First Serve Basis**.

FURTHER RESOLVED to refer the matter for fixing the remuneration of Teacher, Ayah and Care fee of each child per month, before the Standing Committee of the Syndicate on Finance.

ALSO RESOLVED to refer the matter for fixing the qualification of the Teacher and Ayah before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

=====
Item No:42.93 ***Purchase of various items to be used for the proposed Suite rooms in the Students Amenity Centre, Senate House Campus –Consideration of- reg.***

(Ad.BIV)

As per the specification given by the Assistant Engineer, Headquarters, proforma invoice was obtained from M/s. SIDCO and M/s. RUBCO for the supply of materials to be used for the proposed suite rooms in the Students Amenity Centre. The invoices were forwarded to Assistant Engineer for verification. The Assistant Engineer remarked that the rates quoted for some items mentioned in the quotation furnished by SIDCO is higher than the base rate and may be negotiated to reduce the higher rates to the base rate except the rate of mattress. The rate of mattress quoted by RUBCO may be negotiated and reduced to the base rate. The details of the proforma invoice furnished by M/s. SIDCO are as follows:

Proforma Invoice details of M/s. SIDCO(PDC/Proforma-08/22-23 dated 26.04.2022)

Sl. No	Item	Unit Price	Quantity (Nos.)	Total
1	Mattress with RUBCO make 20 cms thickness of size 1.98m x 1.88m	7455	5	37275
2	Bath Towel of cotton make branded type white colour of size 0.70m x 1.40m	935	10	9350
3	Floor carpet with cushioning effect Indian make of size 49cm x 80 cm	505	10	5,050
4	Mini refrigerator Godrej or equivalent make metallic finish with standard Single door of size 49cm x44cm x 46 cm.	10880	5	54400
5	Stainless steel luxury soap dispenser (1100 ml)	970	5	4850
6	Plastic bucket and water mug (mug one litre capacity and bucket 30 litre capacity)	925	10	9250
7	Toilet paper holder/tissue holder	1155	5	5775
8	Wall mounted stainless steel towel stand with 4 rows folding type	2990	10	2990 *
9	Premium quality 100% cotton pillow with cover white colour of Size 46 x 69cm	638	20	12760
10	V-Guard 1.7 Litre fast boiling type digital control convenient type	3278	5	16390
11	Superior quality ceramic cups and saucers set 150 ml. white colour (6 nos/set)	1716	5	8580
12	Nestle fully automatic stainless steel cappiccino coffee vending Machine	25960	5	129800
13	Bed Sheets of cotton make superior quality king size in white colour of size 2.75m x 2.75m.	1078	15	16170
	Total			3,12,640
	Delivery Charge			2,500
	Total			3,15,140
	GST @18%			56,725
	Grand Total Rounded off			3,71,865

* It may be noted that the total for item no.8 (Wall mounted stainless steel towel stand with 4 rows folding type) is given for 10 numbers and the rate is mentioned as Rs.2990/- (seems to be wrong calculation) in the proforma invoice given by M/s. SIDCO, whereas the requirement is only for 5 numbers of Towel stand and the total amount for 5 numbers of towel stand @ Rs.2990/- will come to Rs.14,950/-. Accordingly the grand total will be **Rs.3,85,978/-, including GST@18%**.

Proforma Invoice details of M/s. RUBCO

Sl. No.	Item	Dimensions	Unit rate	Qty (Nos.)	Total Amount (Rs.)
1.	Heaven Plus Ultra Mattress	1.98mx1.88mx20cms	24,379.98	5	1,21,899
2.	Soft Touch Pillow	27x17"	369.34	10	3,693.40
	Total				1,25,593.30

The Finance has remarked that the purchase of various items to be used for the proposed suite rooms in the Students Amenity Centre, may be placed before the Purchase committee, along with the remarks of Assistant Engineer, Headquarters.

As per the Finance remarks, the note to the Purchase Committee was submitted for the approval of the Vice Chancellor. The Vice Chancellor has ordered to place the proposal before the Syndicate.

As per the orders of the Vice Chancellor, the above proposal for purchase of various items to be used for the proposed suite rooms in the Students Amenity Centre along with the remarks of the Assistant Engineer is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor, Dr.S.Nazeeb, Adv.B.Balachandran, Members Syndicate to conduct a neogitation with M/s.SIDCO for the supply of various items to be used for the proposed suite room in the Students Amenity Centre, Palayam with the following modifications:
Sl. No.2 – Bath Towel of cotton make branded type white colour of size 0.70 m x 1.40m - 30 Nos.
Sl. No. 12 be deleted.

Sl. No.13 - Bed Sheets of cotton make superior quality king size in white colour of size 2.75m x 2.75m. – 20 Nos.

FURTHER RESOLVED to entrust the Vice-Chancellor to place the supply order with M/s.SIDCO for the supply of various items to be used for the proposed suite room in the Students Amenity Centre, Palayam as per the negotiated rate.

=====
Item No.42.94 Minutes of the meeting of the Canteen Advisory Committee at SH Campus held on 23.05.2022-Approval of-reg.

(Ad.BII)

A meeting of the Canteen Advisory Committee at SH Campus was held on 23.05.2022 in the Dean's Room.

The Hon'ble Vice-Chancellor has approved minutes of the meeting and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting is placed before the Syndicate for consideration and decision.

Minutes of the meeting of the Canteen Advisory Committee at SH Campus

Date : 23.05.2022
Time : 12 .00 pm
Venue : Dean's Room, SH Campus

Present:

- | | |
|---|--------|
| 1. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings. | Sd/- |
| 2.Dr.K G Gopchandran, Member, Syndicate | Online |
| 3.Sri.Bijukumar, Member,Syndicate | Sd/- |
| 4. Assistant Registrar, Campus Administration | Online |
| 5. The Principal University College of Engineering, Karyavattom | Online |
| 6. Sri. Ajay D N Representative of Kerala University Employees' Union: | Sd/- |
| 7. Sri.Saj S V, Representative of Kerala University Employees' Union: | Sd/- |
| 8. Sri. O.T. Prakash, Representative of Kerala University Staff Union: | Sd/- |
| 9.Sri. Maneesh R, Representative of Kerala University Staff Association: | Sd/- |
| 10. Smt.Joshna K R, Representative of Kerala University Staff Association: | Sd/- |
| 11.Smt.Mayadevi V K, Representative of Kerala University Security Staff Association | Sd/- |
| 12.Sri.Jibin Francis, Representative of Kerala University Research Students Union | Online |
| 13.Sri.Navajith M, DPM,Kudumbasree | Sd/- |

The Convener welcomed the members and a detailed discussion was held on the the five items placed before the Canteen Advisory Committee as detailed below:

1.Karyavattom Canteen

Present Calculation

EMD	10,000/-
Security Deposit	NIL
Rent	Rs.160/-per month
Electricity Charges	Rs.900/- concession per month from the total actual consumption charges
Water Charges	Actual consumption charge

The Committee noticed that,

- The exemption of EMD may be allowed as, Kudumbasree is awarded with the contract by accepting the proposal forwarded by the University, without inviting tender.
- Security deposit of minimum Rs.20,000/-may be levied and slight increase in the present rate of rent may also be considered .

3. Kerala University Library Canteen

- M/s Kudumbasree submitted a list of food items with proposed rate for supply in the Library Canteen. The Committee analysed the proposal in detail and found that the rates are reasonable.
- However the Committee directed Kudumbasree to submit a revised proposal with more student friendly rate and suggested to place the proposal before the Syndicate for finalisation.

4. Exemption from the payment of rent due to the non functioning of the Canteen and Cafeteria at Kariavattom during the lockdown period.

The Committee suggested to give exemption to the contractors of Canteen and Cafeteria at Kariavattom from paying rent during the covid lockdown period considering the report of the Joint Registrar, Campus Administration that the canteen was nonfunctional w.e.f. 29.04.2021 to 04/07/2021 & that the cafeteria was nonfunctional w.e.f. 29.04.2021 to 03.10.2021.

5. Renewal of contract for running University Engineering College Canteen, Kariavattom

- The Principal, UCE, Kariavattom requested to give sanction for the renewal of contract, as the contract for running Engineering college canteen is one year and the contract is going to finish in about 3 months.
- The Committee suggested to invite fresh tenders for running UCE College Canteen and not to give extension to the present Canteen Contractor.

6. SH Campus Canteen

- The Kerala University Employees Co operative Society ,the present agency for running SH Campus Canteen has requested to increase the rate of the food items served in the SH Campus Canteen and also submitted a proposed rate list.
- The Committee analysed the proposal in detail and observed that the reasonable increase of the price is inevitable as per the present market rate for the raw materials.
- Representative of Kerala University Staff Association opined that the rate proposed by the Kudumbasree for food items in the Library Canteen may be acceptable for SH Campus also.
- Representative of Kerala University Staff Union objected the proposal for the price hike as the contract was awarded to Kerala University Employees Co operative Society for a period of one year.

Recommendations

1. To fix the charges as detailed below in connection with Kariavattom Campus Canteen with the concurrence of Finance Committee.

EMD	Nil
Security Deposit	20,000/-
Rent	Rs.500/-per month
Electricity Charges	Rs.900/- concession per month from the total actual consumption charges
Water Charges	Actual consumption charge

2. To place the proposed revised food rate list submitted by M/s Kudumbasree (Annexure A) in connection with University Library Canteen and Kariavattom Canteen before the Syndicate for finalisation and thereafter to execute the agreement with Kudumbasree for running these two canteens for a period of one year.
3. To give exemption to the contractors of Canteen and Cafeteria at Kariavattom from paying rent during the covid lockdown period of 29.04.2021 to 04/07/2021 & 29.04.2021 to 03.10.2021 respectively, after calculating the rent for the period by the JR, Campus Administration, Kariavattom.
4. To invite fresh tender for running canteen in the University College of Engineering, Kariavattom.
5. To entrust the Principal, University College of Engineering to submit previous tender and related documents of the canteen.
6. To place the proposed rate list submitted by the Secretary, Kerala University Employees Cooperative Society for increasing the price of food items served in the SH Campus Canteen attached as 'Annexure B' before the Syndicate for finalisation.

7. To place the minutes before the Syndicate.

Resolution of the Syndicate

RESOLVED to initiate urgent steps to execute the agreement with M/s Kudumbasree for running the two Canteens (University Library Canteen and Kariavattom Canteen) for a period of one year.
FURTHER RESOLVED to place the recommendations of the meeting of the Canteen Advisory Committee before the next Syndicate.

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Item No.42.94 **Minutes of the meeting of the Canteen Advisory Committee at SH Campus held on 23.05.2022-Approval of-reg.**

(Ad.BII)

Item No.42.94 was placed once again before the Syndicate scheduled on 28.05.2022 for detailed discussion.

A meeting of the Canteen Advisory Committee at SH Campus was held on 23.05.2022 in the Dean's Room.

The Hon'ble Vice-Chancellor has approved minutes of the meeting and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting is placed before the Syndicate for consideration and decision.

Minutes of the meeting of the Canteen Advisory Committee at SH Campus

Date : 23.05.2022
Time : 12 .00 pm
Venue : Dean's Room, SH Campus

Present:

- | | |
|---|--------|
| 1. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings. | Sd/- |
| 2.Dr.K G Gopchandran, Member, Syndicate | Online |
| 3.Sri.Bijukumar, Member,Syndicate | Sd/- |
| 4. Assistant Registrar, Campus Administration | Online |
| 5. The Principal University College of Engineering, Karyavattom | Online |
| 6. Sri. Ajay D N Representative of Kerala University Employees' Union: | Sd/- |
| 7. Sri.Saj S V, Representative of Kerala University Employees' Union: | Sd/- |
| 8. Sri. O.T. Prakash, Representative of Kerala University Staff Union: | Sd/- |
| 9.Sri. Maneesh R, Representative of Kerala University Staff Association: | Sd/- |
| 10. Smt.Joshna K R, Representative of Kerala University Staff Association: | Sd/- |
| 11.Smt.Mayadevi V K, Representative of Kerala University Security Staff Association | Sd/- |
| 12.Sri.Jibin Francis, Representative of Kerala University Research Students Union | Online |
| 13.Sri.Navajith M, DPM,Kudumbasree | Sd/- |

The Convener welcomed the members and a detailed discussion was held on the the five items placed before the Canteen Advisory Committee as detailed below:

1.Karyavattom Canteen

Present Calculation

EMD	10,000/-
Security Deposit	NIL
Rent	Rs.160/-per month
Electricity Charges	Rs.900/- concession per month from the total actual consumption charges
Water Charges	Actual consumption charge

The Committee noticed that,

- The exemption of EMD may be allowed as, Kudumbasree is awarded with the contract by accepting the proposal forwarded by the University, without inviting tender.
- Security deposit of minimum Rs.20,000/-may be levied and slight increase in the present rate of rent may also be considered .

7. Kerala University Library Canteen

- M/s Kudumbasree submitted a list of food items with proposed rate for supply in the Library Canteen. The Committee analysed the proposal in detail and found that the rates are reasonable.
- However the Committee directed Kudumbasree to submit a revised proposal with more student friendly rate and suggested to place the proposal before the Syndicate for finalisation.

8. Exemption from the payment of rent due to the non functioning of the Canteen and Cafeteria at Kariavattom during the lockdown period.

The Committee suggested to give exemption to the contractors of Canteen and Cafeteria at Kariavattom from paying rent during the covid lockdown period considering the report of the Joint Registrar, Campus Administration that the canteen was nonfunctional w.e.f. 29.04.2021 to 04/07/2021 & that the cafeteria was nonfunctional w.e.f. 29.04.2021 to 03.10.2021.

9. Renewal of contract for running University Engineering College Canteen, Kariavattom

- The Principal, UCE, Kariavattom requested to give sanction for the renewal of contract, as the contract for running Engineering college canteen is one year and the contract is going to finish in about 3 months.
- The Committee suggested to invite fresh tenders for running UCE College Canteen and not to give extension to the present Canteen Contractor.

10. SH Campus Canteen

- The Kerala University Employees Co operative Society ,the present agency for running SH Campus Canteen has requested to increase the rate of the food items served in the SH Campus Canteen and also submitted a proposed rate list.
- The Committee analysed the proposal in detail and observed that the reasonable increase of the price is inevitable as per the present market rate for the raw materials.
- Representative of Kerala University Staff Association opined that the rate proposed by the Kudumbasree for food items in the Library Canteen may be acceptable for SH Campus also.
- Representative of Kerala University Staff Union objected the proposal for the price hike as the contract was awarded to Kerala University Employees Co operative Society for a period of one year.

Recommendations

1. To fix the charges as detailed below in connection with Kariavattom Campus Canteen with the concurrence of Finance Committee.

EMD	Nil
Security Deposit	20,000/-
Rent	Rs.500/-per month
Electricity Charges	Rs.900/- concession per month from the total actual consumption charges
Water Charges	Actual consumption charge

2. To place the proposed revised food rate list submitted by M/s Kudumbasree (Annexure A) in connection with University Library Canteen and Kariavattom Canteen before the Syndicate for finalisation and thereafter to execute the agreement with Kudumbasree for running these two canteens for a period of one year.
3. To give exemption to the contractors of Canteen and Cafeteria at Kariavattom from paying rent during the covid lockdown period of 29.04.2021 to 04/07/2021 & 29.04.2021 to 03.10.2021 respectively, after calculating the rent for the period by the JR, Campus Administration, Kariavattom.
4. To invite fresh tender for running canteen in the University College of Engineering, Kariavattom.
5. To entrust the Principal, University College of Engineering to submit previous tender and related documents of the canteen.
6. To place the proposed rate list submitted by the Secretary, Kerala University Employees Cooperative Society for increasing the price of food items served in the SH Campus Canteen attached as 'Annexure B' before the Syndicate for finalisation.

7. To place the minutes before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee at SH Campus, held on 23.05.2022, be approved.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Dr. S. Nazeeb, Sri. G. Bijukumar, Adv. B. Balachandran, Members Syndicate to conduct a negotiation with M/s Kudumbasree for finalizing the rate list of food items at University Library Canteen and Kariavattom Canteen.

ALSO RESOLVED to entrust the Vice-Chancellor to execute the agreement with M/s Kudumbasree for starting canteen at University Library and Kariavattom at the negotiated rate of the food items.

ALSO RESOLVED to entrust the Pro-Vice-Chancellor, Dr. S. Nazeeb, Sri. G. Bijukumar, Adv. B. Balachandran, Members Syndicate to have a detailed discussion to finalize the rate of food items run by Kerala University Employees Co-operative Society.

=====
Item no:42.95 **NAAC Peer Team Visit-IQAC Board Room in the first floor of Student Amenity Centre, Palayam-Audio Visual Presentation Facility Consideration of-reg:**

(Ad BII)

The Director, IQAC has informed that IQAC Board Room in the first floor of Student Amenity Centre, Palayam requires audio video presentation facility prior to the NAAC visit and forwarded the specification submitted by the Instrumentation Engineer for the same as detailed below.

AV Solution for IQAC BoardRoom								
S L No.	Description	Approve d Makes	Qty	Units	Unit Price	Tax%	Tax Amt	Net
1	65"Display: Display with Resolution of 3,840 X 2,160 (UHD), Direct Backlight Unit Type, Supports 16/7 operation or better, Brightness: 400 nit, Display Power Management Support, Content Sharing, Wireless Access Point, SuperSign Control / CMS Compatibility, Easy Content Management / Group Management, Connectivity: 2xHDMI In, 1xAudio In, 2xUSB, 1xAudio Out, Controls: IR, RS232, Ethernet or better	LG / Sony / Samsung	1	No.	98762.00	28%	27653.36	126415.36
2	Angle adjustable wall mount stand for 65" displayor better	branded	1	No.	4000.00	18%	720.00	4720.00
3	Four channel wireless gooseneck mic. no. of channels: 4 Should displayIndividual channel frequency on receiver & Transmitter, Individual channel volume control, Frequency response: 50Hz - 16KHz, Rack moudable	Studio master/ Audio technical/ AKG	3	Set.	25,800.00	18%	4,644.00	91,332.00

4	8 Channel analog audio mixer Mixer with AGC and NR. Number of inputs: minimum 2 Mono mic/Line+2Stereo individual channel control +2 o/p with control Rotary control knob per channel Head phone output with control Frequency response: 20Hz-20KHz Power supply: Ac 240V/50Hz	Studioma ster/Behr inger/sou nd craft	1	No.	14000.00	18%	2,520.00	16,520.00
5	240 W PA mixer amplifier Power output:240W RmsInput: Stereo input L/R, 6X mic, 2X AUX Outputs: speaker outputs, preamp out and Line outputShort circuit / overload protectionfrequency response: 50Hz-15000Hz	Ahuja, Studio master/B heringer/ AKG	1	No	35000.00	18%	6300.00	41300.00
6	90 W speakers of suitable ohm/V for above amplifier Power:100W Frequency Response:55- 16000Hz Input: XLR and Jack Additional: Wallmount accessories Line out to other speakers	Yamaha/ Behringe r/JBL	2	Nos	6301.09	18%	1134.20	14870.56
7	Laptop/PC: Laptop / PC with i3 processor, 8GB RAM, 1TB HDD or better	HP / Asus / Lenovo / Dell	1	No.	55000.00	18%	9900.00	64900.00
9	12U rack for arranging the equipments neatly with 1 no fan and 6AX5no Universal plug socket and switches, free moving	Netrack / Valrack / Middle Atlantic	1	Nos	9000.00	18%	1620.00	10620.00
10	4KHDMI Cable:5m High- speed HDMI Cable.	Kramer / Extron / Crestron	1	Nos.	2340.80	18%	421.34	2762.14
11	Audio cables and connectors of sufficient length for integarting Mic. to Mixer, Mixer to amplifier and Amplifier to speaker	Branded	1	Set.	12000.00	18%	2160.00	14160.00
12	Case and capping and any other accessories required for successful completion of the project (Split-up details to be provided)	Reputed	1	Set.	10000.00	18%	1800.00	11800.00

13	Supply Installation Testing & Commissioning Charges.	SI	1	Job	13232.00	18%	2381.76	15613.76
	TOTAL							415000

The Finance vide FOS:1212/Finance I dated 23.05.2022 has endorsed the estimate amounting to Rs.4,15,000/- (Rupees Four Lakh Fifteen Thousand only) submitted by the Instrumentation Engineer (i/c) towards implementing AV facility in the IQAC Board Room subject to administrative sanction. The expenditure in this regard will be met from the h/a "Part-I-NP-MH:63-Miscellaneous-8/5959-New Infrastructure Projects" of the current years B.E of the University

As per the orders of Hon'ble Vice-Chancellor, the finance endorsement on the estimate amounting to Rs.4,15,000/- (Rupees Four Lakh Fifteen Thousand only) submitted by the Instrumentation Engineer(i/c) towards implementing AV facility in the IQAC Board Room, is placed before the Syndicate for consideration and decision

Resolution of the Syndicate	
RESOLVED to entrust the Instrumentation Engineer (i/c) to implement the Audio Visual Presentation facility in the IQAC Board Room limiting the budget amounting to Rs.1,00,000/- (Rs.One Lakh only) by waiving quotations.	
FURTHER RESOLVED that the Registrar shall ensure the implementation of the Audio Visual Presentation facility in the IQAC Board Room within the time limit.	

=====
Item No.42.96 **UCE, Kvtm - Revised Fee structure Implementation- Minutes of the Sub Committee - approval of-reg.**

(Ad.C)

As per the orders of the Vice-Chancellor the meeting of the Sub Committee consisting of Dr.Nazeeb.S, Dr. K.G Gopchandran and Dr.K.B Manoj, members Syndicate, constituted for studying the fee structure in the University College of Engineering, Kariavattom, was convened on 24.05.2022 at 03.00 Pm in the Dean's Room.

The Minutes of the meeting of the sub-Committee is shown below:

Members Present :

- | | |
|--|------|
| 1.Dr.Nazeeb.S, Convenor, Standing Committee of the
Syndicate on Academic & Research : | Sd/- |
| 2.Dr.K.G. Gopchandran, Member, Syndicate : | Sd/- |
| 3.Dr.K.B Manoj, Convenor, Standing Committee of the
Syndicate on Examinations: | Sd/- |

The Committee has taken into consideration the audit para :4.2.2 of the Performance Audit on Functioning of the University of Kerala (Draft Report) by the Audit Party of the Accountant General for the period from 2016-21, under the heading "Loss making self financing institutions" which reads, "*the University of Kerala decided (20 January 1995) to start self financing job oriented course in the University. University also started 34 University Institute of Technology (UIT's), 7 University Institute of Management (UIM), 10 Kerala University Teacher Educations (KUCTE) and one Engineering College for conducting job oriented courses in self financing mode. At the time of formulating self financing courses in the University, it was envisaged that the finances of the courses were to be generated from the students. However, Audit noticed that the Engineering College was consistently operating on a loss as shown below (₹ in lakh)*

Year	Receipt	Expenditure	Loss/Profit
2016-17	203.26	234.46	- 31.20
2017-18	261.60	227.00	34.60
2018-19	212.20	252.16	- 39.96
2019-20	198.62	271.75	-73.13
Total	875.68	985.37	-109.69

Audit noticed that in the Engineering college out of 990 seats available for the three courses, only 454 out of 495 seats in merit quota were filled and out of 195 seats in Management quota where higher fees are charged, only 125 students were admitted during the audit period. This has adversely affected the revenue of the college".

And also noted the resolution of the Syndicate held on 12.04.2022, vide item.No. 40.104, which resolved to start one additional batch for B Tech Computer Science course in the University College of Engineering, Kvtm for the Academic Year 2022-23.The committee further analysed the income and expenditure of the Institution for the past 3 years and found a huge fiscal deficit and its impact on the University exchequer.

The committee also observed continuous downfall in intake of students for B Tech Information Technology and Electronics and Communication Engineering courses, compared to Computer Science Course.

In obedience to the resolution of the Syndicate, at its meeting held on 15.05.2022, on item No. 41.45 regarding the implementation of revised fee structure in the University College of Engineering, the Sub-Committee had gone through the pre-revised and revised fee structure of the institution and suggested the following revision in the fee:(in ₹)

Table I - Existing Fee Structure*

Branch	Merit (in ₹)	Management (in ₹)	NRI (in ₹)
ECE	36,750	68,250	1,05,000
IT	36,750	68,250	1,05,000
CSE	36,750	68,250	1,05,000

Table II Recommended fee structure *

Branch	Merit (in ₹)	Management (in ₹)	NRI (in ₹)
ECE	42,000	44,100	1,26,000
IT	42,000	44,100	1,26,000
CSE	42,000	73,500	1,26,000

(*inclusive of 5% hike as per UO. No. Ad.AV.03/987/2019)

Further recommended that the Special Fee as per the UO No.4529/2021/UOK/ dated 02.09.2021 may be renamed as Additional Special Fee as suggested by this committee in its previous meeting held on 21.04.2022 and the same shall be made applicable w.e.f 2022 admission onwards and shall be remitted to KUF on annual basis.

The committee recommended to re-assess the situation on closure of the forthcoming admission for 2022 batches and revised the fee Structure, if necessary.

The meeting came to a close at 4:00 Pm.

In obedience to the orders of Vice-Chancellor, the Minutes of the sub- committee constituted for studying the fee structure in the University College of Engineering, Kariavattom, is placed before the Syndicate for approval.

Resolution of the Syndicate			
RESOLVED to approve the revised fee structure of University College of Engineering as follows:			
Branch	Merit (in ₹)	Management (in ₹)	NRI (in ₹)
ECE	40,000	45,000	1,26,000
IT	40,000	45,000	1,26,000
CSE	42,000	75,000	1,26,000

(*inclusive of 5% hike as per UO. No. Ad.AV.03/987/2019)

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Sub Committee held on 24.05.2022, be approved.

Item No.42.97

Minutes of the meeting of the Committee constituted to examine the possibility of avoiding Management quota and converting the same to the merit seat for Information Technology & Electronics and Communication Engineering branches of the University College of Engineering, Kariavattom- Approval of -reg:-

(Ad.C)

As per the orders of the Vice-Chancellor, a meeting of the committee constituted to examine the possibility of avoiding Management quota and converting the same to the merit seat for Information Technology & Electronics and Communication Engineering branches of the University College of Engineering, Kariavattom, was convened on 24.05.2022 at 04.00 Pm in the Dean's Room.

Members Present:

- 1.Sri. Jairaj.J, Convenor, Standing Committee of the: Sd/-
 Syndicate on Departments and Other Institutions of the University
 2.Dr.K.G. Gopchandran, Member,Syndicate : Sd/-
 3.Dr.K.B Manoj, Convenor, Standing Committee of the : Sd/-
 Syndicate on Examinations

The terms of reference of the Committee is whether the existing ratio of Merit and Management quotas is to be revised.

In view of the proposed revised fee structure of the Sub-Committee constituted for studying the fee structure of the University College of Engineering, Kariavattom held on 24.05.2022, it deems fit and proper that the existing ratio of Merit and Management quotas be continued.

The meeting came to a close at 4:30 Pm.

In obedience to the orders of Vice-Chancellor, the Minutes of the sub- committee constituted for studying the fee structure in the University College of Engineering, Kariavattom, is placed before the Syndicate for approval.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the committee constituted to examine the possibility of avoiding Management quota and converting the same to the merit seat for Information Technology & Electronics and Communication Engineering branches of the University College of Engineering, Kariavattom, held on 24.05.2022, be approved.

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Item No.42.98 University Teaching Departments – Filling up of vacant teaching posts – Legal Opinion and G.O. for providing 4% reservation to PWD in aided colleges –Consideration of- reg.

(Ad H)

The matter regarding Notification of teaching posts were placed before the Syndicate at its meeting held on 11-05-2022, vide item nos. 41.92.1. The Syndicate, resolved to obtain legal opinion with regard to the continuance of selection procedures in respect of the 5 posts of Assistant Professors in SDE notified in 2017. The Syndicate had also approved the recommendation of the combined meeting of the Standing Committees of the Syndicate on Academics and Research and Staff, Equipment and Buildings to follow the reservation percentage as prescribed by KPSC for PWD category as existing on the date in which the University issues its notification.

As resolved by the Syndicate, the case of 5 nos of vacancies of Assistant Professors were referred to the Standing Counsel. Also the case of 6 remaining vacancies notified in 2019 were also referred to the Standing Counsel for opinion. 7 vacancies – Assistant Professor, IMK – 1; Associate Professor and Professor in Music – 1 each; Associate Professor and Professor in Education-1 each; Associate Professor in Futures Studies-1; Professor in Optoelectronics-1; were notified in 2019 in accordance with 2010 Regulations. Among the 7 vacancies, only the post of Professor in Optoelectronics was filled up. By then the Hon'ble Chancellor had sought clarification from the University for having notified these vacancies in accordance with 2010 Regulations, when the UGC had promulgated 2018 Regulations. It was explained that the 2018 Regulations were adopted by the Govt and the University in to after the Notifications were issued in 2019 and that the 2010 Regulations were therefore binding on the University at the time of Notification. The selection criteria as per 2018 Regulations were also formulated after these posts were notified. The Hon'ble Chancellor has now stated that “the University is free to go ahead with the selection process as per Rules and Regulations in force”. The permission granted by the Chancellor does not specify whether to go ahead by way of pursuing the existing notification or by way of re-notification as per the existing 2018 Regulations. A legal opinion on the above matter was also sought.

As per the legal opinion, (copy appended)

- i) fresh vacancies can be filled only in accordance with the UGC Regulations 2018.
- ii) The earlier selections for which notifications were issued on the basis of UGC Regulations 2010 cannot be invalidated or cancelled, but in cases where no such steps have been taken the notifications issued earlier has become redundant and fresh notifications will have to be issued following the UGC Regulations 2018.

In the meantime, the Govt of Kerala has vide G.O. (MS) No.242/2022/HEDN dated 18-05-2022, instructed the Aided Colleges to follow 4% reservation by providing the first vacancy in every block of 25 vacancies to the applicants under the specified category of disability. (copy appended).

Even though the Secretary, KPSC has been requested to clarify the procedures adopted by KPSC in providing 4% reservation to PWD category, KPSC is yet to reply.

The following are therefore placed before the Syndicate for consideration:

i) whether the 5 vacancies of Assistant Professors in SDE notified in 2017 may be re-notified in accordance with 2018 Regulations

ii) whether the remaining 6 vacancies (out of the 7 notified in 2019) viz. Assistant Professor IMK, Associate Professor and Professor in Education, Associate Professor and Professor in Music and Associate Professor in Futures Studies, which the Hon'ble Chancellor has permitted to go ahead with the selection process as per Rules and Regulations in force, may also be re-notified in accordance with 2018 Regulations.

iii) whether 4% reservation as per the G.O. dated 18-05-2022 for aided colleges, may be taken as an instruction for the University also and reservation to PWD be provided accordingly, or to wait for the reply of the Secretary KPSC in this regard.

Resolution of the Syndicate

RESOLVED the following:

1. To re-notify the 5 vacancies of Assistant Professors in SDE notified in 2017 in accordance with 2018 Regulations.
2. To re-notify the posts of Assistant Professor IMK, Associate Professor and Professor in Education, Associate Professor and Professor in Music and Associate Professor in Futures Studies, in accordance with 2018 Regulations.
3. To follow 4% reservation for PWD by providing the reservation at Sl. Nos. 1, 26, 51, 76 as out of turn allocation for (a) Blind or low vision (b) Hearing impairment (c) Physically Handicapped (d) Locomotor disability/ cerebral palsy.
4. That the reservation turn already effected by way of implementing 3% reservation to PWD category shall not be reversed or modified, but shall maintained 4% by providing reservations at suitable earmarked slots during the preparation of roaster in future or by providing next available vacancy as backlog.

Item No.42.99 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 25.05.2022– Minutes - approval - reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on 25.05.2022 in the Senate Chamber.

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022 in the Senate Chamber (COPY APPENDED) is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 25.05.2022; 9.30 A.M.
Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D]	-Sd/-
Adv.K.H.Babujan, Member, Syndicate	-Sd/-
Dr.S.Nazeeb, Member, Syndicate	-Sd/-
Dr.K.B.Manoj, Member, Syndicate	-Sd/-
Sri.B.P.Murali, Member, Syndicate	-Absent
Adv.Muralidharan Pillai.G, Member, Syndicate	-Sd/-
Sri.Bijukumar. G, Member, Syndicate	-Sd/-
Sri.Jairaj. J, Member, Syndicate	-Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	-Sd/-
Dr.Vijayan Pillai. M, Member, Syndicate	-Sd/-
Sri.Arun Kumar. R, Member, Syndicate	- Sd/-

Sri.Rajendrakumar P, Member, Syndicate

-Sd/-

The meeting began at 10.00 AM

ITEM NO. 42.99.01: Budget Speech 2022-'23 (Item No.95) –Proposal for "Development of Tamil Department Library" submitted by the Head of the Department of Tamil – reg:-

(Ad.D1)

As per Budget Speech 2022-'23, an amount of Rs.5,00,000/- each (Rupees Five Lakh each) has been provided for the proposal for the Development of Library in various Departments. In the meeting of the Budget Implementation Cell, held on 19.04.2022, while considering the above item (Item No.95), it was recommended to authorize the Registrar and the Head of the Departments to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Planning and Development.

The Vice-Chancellor approved the recommendations of the meeting subject to reporting to the Syndicate and the same was reported before the Syndicate held on 29.04.2022, item no.10. The HOD, Department of Tamil, vide ref cited above, has submitted a detailed proposal, with an outlay of Rs.5,00,000/-, on the project 'the Development of Library in Tamil Department'.

As ordered by the Vice-Chancellor, the proposal for 'the Development of Library in Tamil Department' is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To entrust Adv.A Ajikumar (Convener, SC on P&D), Dr. Gopchandran K G (Member, Syndicate) and Dr. S Nazeeb (Member, Syndicate) and the Engineering wing to visit the Library in the Department of Tamil and to propose the requirements, which are now necessary for the Library.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.02: Budget Speech 2022-'23--"Setting of BSL-1 & 2 Lab Facility in Botany Department"--Implementation--reg.

(Ad.AVI)

A proposal for "Setting of BSL-1 & 2 Lab Facility in Botany Department" was envisaged in the Budget Speech 2022-'23 with a Budget allocation of Rs.10,00,000/- (Rupees Ten Lakh only). The Budget Implementation Cell held on 19.04.2022, vide item no.42, has considered the matter and recommended to invite proposal from Dr T S Swapna, Professor and Head, Department of Botany in consultation with Dr Shiburaj S., Professor, Dept of Botany and to place it before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, Dr.T.S.Swapna., Professor and Head, Department of Botany and Dr.Shiburaj.S., Professor, Dept of Botany have submitted a proposal for implementing "Setting of BSL-1 & 2 Lab Facility in Botany Department" (copy appended), incorporating the facilities needed for the two labs, with an estimated expenditure of Rs.10,00,000/- (Rupees Ten Lakh only).

The detailed budget estimate of the project is as follows:

SL NO	ITEMS	COST (RS)
1.	Aluminium Fabrication	75,000/-
2.	Air conditioner (1.5 ton) and stabilizer	40,000/-
3.	Painting, Electrical connection, Fabrication of granite top slabs, Vinyl flooring	70,000/-
4.	Laminar Flow hood	8,15,000/-
5.	Digital Autoclave	
6.	PCR	
7.	Shaker	
8.	INCUBATORS-2	

9	Small equipments (Refrigerator, Vortex, Bunsen Burner, Gas, laboratory stools	
	Total	10,00,000/- (Rupees Ten Lakh only)

As per the orders of the Vice-Chancellor the proposal submitted by Dr. T.S. Swapna., Professor and Head, Department of Botany and Dr. Shiburaj S., Professor, Dept of Botany, for Setting of BSL-1 & 2 Lab Facility in the Department of Botany is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendation:

- *For Sl. no. 1, 2 and 3 in the proposal submitted by Dr. T. S. Swapna, Professor and Head, Department of Botany and Dr. Shiburaj S., Professor, Dept of Botany, for Setting of BSL-1 & 2 Lab Facility in the Department of Botany, the Committee recommended to approve and to accord administrative sanction to the estimates for the items and to entrust the University Engineering wing to arrange the works as per norms.*
- *For Sl. no. 4 to 9 in the proposal, the Committee recommended to route the purchase of the items through the purchase section and to entrust the Head, Dept. of Botany for the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO.42.99.03: Department of Economics –Budget Speech - 2022-23 - Proposal for modernization of Library –reg

[Ad.DIII]

As per Item No.95 of the Budget Speech 2022-23, it is envisaged a proposal for the development of Libraries in the various teaching departments of the University and an amount of Rs.5,00,000/- (Rupees Five Lakhs only) each has been allocated in the Budget for the establishment of the same. The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.95 has recommended to obtain the proposal from the HoDs of concerned Departments in consultation with the Registrar and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the proposal for the modernisation of the Library in the Dept. of Economics has been received from Dr. Anitha.V, Professor & Head, Department of Economics and the Budget Estimate for the same is as follows;

Sl. No.	Description of the items/ equipments	Amount
1.	A/C (6x30,000)	1,80,000
2.	High speed computer with optical reader	70,000
3.	Printer (Double side and multipurpose)	30,000
4.	Double side rack (10x20,000)	2,00,000
5.	Property rack (1)	5,000
6.	Vacuum cleaner	15,900
7.	Wallfan (6)	12,000
8.	Shoerack	3,000
9.	Wire mesh fence for windows (10) [Already given proposal to the UE]	50,000
	Total	5,65,900

In this regard it may be seen that, Budget allocated for the development of Libraries in the various teaching departments of the University is for an amount of Rs.5,00,000/- (Rupees Five Lakhs only) each, but the proposal forwarded by Dr. Anitha.V, Professor & Head, Department of Economics is for an amount of Rs.5,65,900.

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr. Anitha.V, Professor & Head, Department of Economics for modernisation of Library in the Department of Economics for an amount of Rs.5,65,900/- (Rupees Five Lakhs Sixty Five Thousand & Nine Hundred only) [Budget Allocation - Rs.5,00,000/-

only] is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- *To entrust Adv.A Ajikumar (Convener, SC on P&D), Dr. Gopchandran K G (Member, Syndicate) and Dr.S Nazeeb (Member, Syndicate) and the Engineering wing to visit the Library in the Department of Economics and to propose the requirements, which are now necessary for the Library.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.04: Department of Sanskrit – Budget Speech - 2022-23-Proposal for the development of Library –reg

[Ad.DIII]

As per Item No.95 of the Budget Speech 2022-

23, it is envisaged a proposal for the development of Libraries in the various teaching departments of the University and an amount of Rs.5,00,000/-

(Rupees Five Lakh only) each has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.95 has recommended to obtain the proposal from the HoDs of concerned Departments in consultation with the Registrar and to place the same before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the proposal for the development of the Library in the Department of Sanskrit has been received from Dr.C.A.Shaila, Professor & Head, Department of Sanskrit and the Budget Estimate for the same is as follows:

Sl. No.	Description of the items	Amount
1.	Expenditure for make wooden closed wall racks with glass door (150 Sq.feet)	3,50,000
2.	Wooden Table (1No.)	50,000
3.	Wooden Chairs (5Nos.)	45,000
4.	Cost for Multi function Printer- 1 and Barcode reader-1	30,000
5.	Miscellaneous	25,000
	Total	5,00,000

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr.C.A.Shaila, Professor & Head, Department of Sanskrit for the development of Library in the Department of Sanskrit for an amount of Rs.5,00,000/- (Rupees Five Lakh only) is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- *To entrust Adv.A Ajikumar (Convener, SC on P&D), Dr. Gopchandran K G (Member, Syndicate) and Dr.S Nazeeb (Member, Syndicate) and the Engineering wing to visit the Library in the Department of Sanskrit and to propose the requirements, which are now necessary for the Library.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM.NO. 42. 99.5: Kerala University 500 kVA Electrical substation, SH Campus-Installation of CCTV Cameras -reg.

[Ad. BII]

The University Engineer has requested to install CCTV cameras at the 500 kVA Electrical substation, SH Campus, on the basis of the representation of the Assistant Engineer of the Electrical substation. As the electrical substation works round the clock, two staff were appointed for night duty on shift basis for its smooth functioning. However complaints were received for certain antisocial

activities in the substation and hence the installation of CCTV cameras has become inevitable for the surveillance of the area.

The meeting of the Syndicate held on 25.02.2022 vide Item No.37.146.09 has resolved to entrust the Instrumentation Engineer to install CCTV cameras at Kerala University 500 KVA Electrical Substation, S.H Campus. The Instrumentation Engineer has forwarded an estimate amounting to Rs.1,26,500/- for the same as detailed below:

Estimate for CCTV at 500 KVA Electrical Substation, SH Campus					
Materials					
Sl.No.	Item	Quantity	Unit	Amount	Total
1	8 Channel NVR (Honeywell/CP PLUS/Hikvision)	1	No.	14000	14000
2	Surveillance HDD - 2 TB (Honeywell/CP PLUS/Hikvision)	2	No.	6000	12000
3	2 MP Network Bullet IR Camera	4	Nos.	8000	32000
4	Cat6 UTP Cable (Molex/AMP/NORDEN)	80	Mtr	35	2800
5	Singleshutter faceplate	4	Nos.	90	360
6	3/3 SMB (box)	4	Nos.	40	160
7	RJ 45 Connectors	8	Nos.	12	96
8	20/25 mm White ISI PVC Pipe with accessories	40	Mtr.	45	1800
9	8 port 1000 Mbps PoE Switch with 3 year warranty	1	Nos.	12500	12500
10	6U wall mount Network rack with accessories (Netrack/ Rittal/ Dlink)	1	No.	8000	8000
11	24 " LED Monitor with wall mount Stand (Lenovo/Samsung/ LG)	1	No.	16000	16000
12	1 KVA UPS with wall mount Stand (V Guard/ APC/ Hykon)	1	No.	7500	7500
Labour					
13	Fixing and configuration of 8 Channel NVR with HDD	1	No.	1000	1000
14	Fixing of 2 MP Bullet Camera	4	Nos.	500	2000
15	Cat6 UTP Laying Charges	80	Mtr.	25	2000
16	RJ 45 / IO Termination Charges	8	Nos.	50	400
17	Faceplate Fixing Charges	4	Nos.	20	80
18	3/3 PVC Box fixing Charges	4	Nos.	30	120
19	Laying Charges of 20/25mm PVC Pipe and and make good the damages.	40	Mtr.	55	2200
20	Fixing and Configurarton of Ethernet Switch	1	No.	500	500
21	Fixing and dressing of wall mount Network rack	1	No.	1000	1000
22	Installation of 24" LED Monitor with wall mount stand with wall mount Stand	1	No.	500	500
23	Installation of 1 KVA UPS with wall mount Stand	1	No.	500	500
24	Testing, Comissioning and Labelling	1	Nos.	5000	5000
25	Unforseen Items	1	Nos.	3984	3984
	Total				1,26,500/-

The Finance vide FOS:886/Finance I/2022-23 dated 12.05.2022 has endorsed the estimate amounting to **Rs. 1,26,500/- (Rupees One Lakh Twenty Six Thousand and Five Hundred only)** submitted by the Instrumentation Engineer towards the supply and installation of CCTV at the Kerala University Electrical substation, SH Campus subject to administrative sanction.The

expenditure in this regard will be met from the h/a “Part-I-NP-MH:63-Miscellaneous-8/5959-New Infrastructure Project” of the current years B.E of the University.

As per the orders of Hon'ble Vice-Chancellor, the finance endorsement on the estimate amounting to ₹1,26,500/- towards the supply and Installation of CCTV cameras at Kerala University 500 kVA Electrical substation, SH Campus, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

Recommendation:

- *To approve and to accord administrative sanction to the estimate amounting to ₹1,26,500/- towards the supply and Installation of CCTV cameras at Kerala University 500 kVA Electrical substation, SH Campus and to entrust the Instrumentation Engineer to tender the work.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.06: Item No. 10 of Budget Speech 2022-23- Construction of Valuation Centre and Answer Sheet Storage Buildings at Kariavattom Campus -reg:-

(Ad.BI)

In the Current Year's Budget, Rs. 2.0 Crore has been earmarked for the construction of Valuation Centre and Answer Sheet Storage Buildings at Kariavattom Campus.

It may be noted that the Budget Implementation cell held on 19.04.2022, vide item no. 10 has recommended to place the proposal for establishing Valuation Camp and Answer script storage centre in the Kariavattom campus, before the Combined meeting of the Standing Committee of the Syndicate on Examinations and Planning & Development. The Syndicate held on 29.04.2022 has resolved to entrust the University Engineer to prepare a plan and estimate for the Budget Speech Item No. 10. But the same has not been received till date.

The University Engineer, vide 10.05.2022 has informed that a discussion has been held in the chamber of the Pro-Vice Chancellor in the presence of Dr. K.B Manoj (Member Syndicate and Convener, SC on Examinations) and Dr. S. Nazeeb (Member Syndicate) and the Controller of Examinations. The following are the suggestions,

1. To construct an RCC structure building for the valuation camp opposite to the women's hostel building along the side of the “Aksharaveedhi” road adjacent to the left side of the entrance to VC's quarters for the use of the valuation camp.
2. Construction of a GI sheet roofed independent building for the answer sheet storage behind the valuation camp.
3. Entrusting the work with accredited agencies for the design and execution by inviting competitive offers.

It is stated that the above suggestions may be placed for discussion and appropriate decision on the matter. If approved, the following accredited agencies may be addressed to submit their offers as per the prevailing Government Orders.

- 13.Uralungal Labour Contract Co-Operative Society (ULCC)
- 14.Kerala Police Housing Construction Corporation (KPHCC)
- 15.Thrissur District Labour Contract Co-Operative Society (TDLCC)
- 16.Kerala State Housing Board.
- 17.WAPCOS.

As ordered by the Vice Chancellor, the aforesaid proposal, submitted by the University Engineer for the construction of Valuation Centre and Answer Sheet Storage Buildings at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *to construct a concrete three storeyed building with light roofed area in the third floor for the valuation camp using the fund of Rs. 2,000,0000/- (Rupees Two Crore only) provided in the Current Year's Budget (Total project cost- Rs. 6 Crore) as follows:*
- *ground floor: for answer sheet storage, first and second floor: Valuation camp and Third floor: light roofed area*

- *to approve the site- ‘opposite to the women’s hostel building along the side of the “ Aksharaveedhi” road adjacent to the left side of the entrance to VC’s quarters’ for construction of the valuation camp building.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.07: Kerala University Astronomical Observatory-repairs of the roof and the replacement of Air conditioners including the repair of windows- Estimates-Reg.

(Ad.B1)

The Assistant Engineer (Mechanical), vide note dated 23.05.2022, has submitted estimates for the repairs of the roof of the observatory building amounting to Rs.1,88,000/- (Rs. One Lakh and Eighty Eight Thousand only) and for the replacement of Air conditioners including the repair of windows amounting to Rs.1,46,432/- (Rs. One Lakh Forty Six Thousand Four Hundred and Thirty Two only) as directed by the Vice-Chancellor. The University Engineer has recommended the same. The total estimate amount comes to Rs.3,34,432/- (Rupees Three Lakh Thirty Four Thousand Four Hundred and Thirty Two only) including GST @ 12% based on DSOR 2018 with cost index 35.59% (Tvp).m).

As per the orders of the Vice-Chancellor, the estimates amounting to Rs.3,34,432/- (Rupees Three Lakh Thirty Four Thousand Four Hundred and Thirty Two only) for the said work is placed before the Standing committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation:

- *To approve and to accord administrative sanction to the total estimate, submitted by the Assistant Engineer (Mechanical), amounting to Rs.3,34,432/- (Rupees Three Lakh Thirty Four Thousand Four Hundred and Thirty Two only) for the repairs of the roof of the observatory building and for the replacement of Air conditioners including the repair of windows and to entrust the University Engineering wing to arrange the works as per norms.*

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.1,88,000/- (Rs. One Lakh and Eighty Eight Thousand only) submitted by the Assistant Engineer (Mechanical) for the repair works of the roof of the Telescope installed on the top of the water tank in the Kerala University Astronomical Observatory, by waiving tender formalities.

FURTHER RESOLVED to approve the estimate amounting to Rs.1,46,432/- (Rs. One Lakh Forty Six Thousand Four Hundred and Thirty Two only) submitted by the Assistant Engineer (Mechanical) for the replacement of Air conditioners including the repair of windows in the Kerala University Astronomical Observatory.

ALSO RESOLVED that the estimate is prepared including GST @ 12% based on DSOR 2018 with cost index 35.59% (Tvp).m).

ITEM NO. 42. 99. 08: Purchase of Rack in the Controller of Examinations – Reg:

[CE section]

The renovation work in the Controller of Examinations is in progress and the iron shelves were all seen damaged and it is not in a presentable condition to be placed in the front office of the Controller of Examinations. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning and Development.

Hence, the matter of sanctioning of an amount of Rs.50,000/- (Rupees Fifty thousand only) for the purchase of rack in the Controller of Examinations as a part of NAAC Accreditation is placed for consideration and recommendations.

Recommendation:

- *to approve and to accord administrative sanction for the proposal amounting to Rs.50,000/- (Rupees Fifty thousand only) for the purchase of rack in the Controller of Examinations and to entrust the University Engineering wing to arrange the works as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.09: Beautification in the front side of the Controller of Examinations Building – Reg:

[CE section]

The front side of the Controller of Examinations is filled with building waste and other waste materials. As a part of the NAAC Accreditation, the front side of the Controller of Examinations needs to be cleared and beautified. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning and Development.

Hence, the matter of sanctioning of an amount of Rs.1,00,000/- (Rupees One Lakh only) in connection with the beautification of the front side of the Controller of Examinations building as a part of NAAC Accreditation is placed for consideration and recommendations.

Recommendation:

- *to approve and to accord administrative sanction for the proposalamounting to Rs.1,00,000/- (Rupees One Lakh only) for the beautification works in the front side of the Controller of Examinations building and to entrust the University Engineering wing to arrange the works as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

ITEM NO. 42. 99.10: Installation of new LED name board in the main Building at SH campus- Estimate -reg:-

(Ad.BI)

As per the U.ONo.Ad.BI/NAAC/2022/6/78 dated:12.05.2022, estimate amounting to Rs.1,68,000/- (RupeesOne Lakh Sixty Eight Thousand only) has been sanctioned for the installation of new LED name board in the main Building at SH campus

Now, the University Engineer, vide letter no. DB2/ElE/LED Name Board dated: 25.05.2022 has informed that tenders were invited by fixing last date as 24.05.2022 by issuing a tender notice on 18.05.2022, by giving wide publicity through website and newspaper. But in response only a single tender has been received which cannot be opened as it was the first tender call. Considering the ensuing NAAC visit, the boards are to be installed urgently. It is stated that re-tendering process will consume more time and the work is likely to be delayed.

The University Engineer has requested to grant permission to arrange the work by inviting competitive quotations from contractors and reputed firms.

As ordered by the Vice Chancellor, the aforesaid request, submitted by the University Engineer for the installation of new LED name board in the main Building at SH campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *to entrust the University engineer to re- tender the work.*

The meeting came to an end at 10.30 AM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.05.2022, be approved.

Item No.42.100

Minutes of the combined meeting of the Financial bid Evaluation Committee for the purchase of Chairs &Monitoring Committee in connection with Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments – consideration of – reg.

(Ad.BII)

Minutes of the combined meeting of the Financial bid Evaluation Committee for the purchase of Chairs & Monitoring Committee in connection with Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date & Time : 25.05.2022 at 05:45 p.m

Venue : PVC Chamber

Present:

- | | |
|--|---------|
| 1.The Pro-Vice-Chancellor | :Sd/- |
| 2.Dr.K G. Gopchandran | :Sd/- |
| 3.The Finance Officer | :Sd/- |
| 4.The University Engineer | : Sd/- |
| 5.Sri.Madhu V T, Director, KUCC | Online |
| 6.Sri.Sanal Kumar S P, Instrumentation Engineer (i/c) | :Online |
| 7.Sri.Ramesh T S, Assistant Executive Engineer (Civil) | :Sd/- |
| 8.Sri.Sandeep K, Mechanical Engineer | :Sd/- |
| 9.Sri.Mohan P, External Expert | : Sd/- |

The meeting commenced at 06:00 p.m.

The Pro -Vice- Chancellor opened the discussion and directed the University Engineer to present the evaluation report of the financial bid opened on 25.05.2022 from the technically qualified firm M/s Godrej and Boyce Manufacturing Company Limited for the purchase of chairs to the Multimedia class rooms & Multimedia theatre classrooms.

Rate quoted by the firm M/s Godrej and Boyce Manufacturing Company Limited against the estimated amount of Rs.89,57,261.30(Eighty Nine Lakh Fifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise) for the item 'Chair' is as follows.

1.	M/s. Godrej and Boyce Manufacturing Company	Rs.89,57,261.30	L1
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THE FINANCIAL BID RECEIVED IN COMPARISON WITH THAT OF GeM PORTAL RATE IS DETAILED BELOW

Model	Number	Rate/ chair (Price Listed in the GeM Portal)	Rate / chair (Quoted by the firm)	Total amount (Quoted by the firm)	Total amount according to the price listed in the GeM portal.
<i>Double colour (Seat-Red & Back rest-Black) Oxbo Visitor Model of Godrej</i>	470	6,632.03	4,500.91	21,15,427.70	31,17,054.10
<i>Double colour (Seat-Black & Back rest-Red) Interio Bravo Visitor Model of Godrej</i>	990	7,116.46	5,305.65	52,52,593.50	70,45,295.40
<i>Venus desklet model of Godrej make chairs (Red colour)</i>	210	12,706	7,567.81	15,89,240.10	26,68,260
TOTAL				Rs.89,57,261.30 (Eighty Nine Lakhs Fifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise)	Rs.1,28,30,609.50 (One Crore Twenty Eight Lakhs Thirty Thousand Six Hundred and Nine Rupees Fifty Paise)

The Committee observed that the rate quoted by the firm M/s Godrej and Boyce Manufacturing Company Limited is 30.19% below the listed price in the GeM portal. Also, the quoted rate is at approved estimate rate for the purchase of 1670 number of chairs.

Recommendations

1. To accept the financial bid submitted by the firm M/s Godrej and Boyce Manufacturing Company Limited via GeM Portal for the purchase of 1670 number of chairs.
2. To purchase 1670 number of chairs from the firm M/s Godrej and Boyce Manufacturing Company Limited to the multimedia class rooms & Multimedia theatre classrooms as detailed below:

Model	Number	Rate /chair	Total amount
<i>Doublecolour (Seat-Red & Back rest-Black)Oxbo Visitor Model of Godrej</i>	470	Rs.4500.91	Rs.21,15,427.70
<i>Double colour (Seat-Black & Back rest-Red) Interio Bravo Visitor Model of Godrej</i>	990	Rs.5305.65	Rs.52,52,593.50
<i>Venus desklet model of Godrej make chairs (Red colour)</i>	210	Rs.7567.81	Rs.15,89,240.10
Total Amount			Rs.89,57,261.30 (Rupees Eighty Nine Lakh Fifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise only)

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Financial bid Evaluation Committee for the purchase of Chairs & Monitoring Committee in connection with Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 25.05.2022, be approved except Sl. No.2.

The Syndicate considered the financial bid received in comparison with that of GeM Portal as detailed below:

Model	Number	Rate/ chair (Price Listed in the GeM Portal)	Rate /chair (Quoted by the firm)	Total amount (Quoted by the firm)	Total amount according to the price listed in the GeM portal.
Doublecolour (Seat- Red & Back rest-Black) Oxbo Visitor Model of Godrej	470	6,632.03	4,500.91	21,15,427.70	31,17,054.10
Double colour (Seat - Black & Back rest- Red) Interio Bravo Visitor Model of Godrej	990	7,116.46	5,305.65	52,52,593.50	70,45,295.40
Venus desklet model of Godrej make chairs (Red colour)	210	12,706	7,567.81	15,89,240.10	26,68,260
TOTAL				Rs.89,57,261.30	Rs.1,28,30,609.50

		(Eighty Nine Lakhs Fifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise)	(One Crore Twenty Eight Lakhs Thirty Thousand Six Hundred and Nine Rupees Fifty Paise)
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After detailed discussion, the Syndicate **FURTHER RESOLVED** to conduct a further negotiation with M/s. Godrej and Boyce Manufacturing Company Ltd. through GeM portal.
ALSO RESOLVED to entrust the Vice-Chancellor to place supply order with the firm for the supply of 1670 number of Chairs on the basis of the negotiated rate.

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Item No.42.101. *Budget Speech of the Govt. for the Year 2022-23 - Setting up of "Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)" - Preparation of DPR - Release of provisional advance towards meeting the travel expenses of the experts, the expenses for convening the meetings/discussions & the preparation of the DPR - Consideration of- Reg.*

(PLA1)

In the Budget Speech for the Year 2022-23, presented by Sri. K.N. Balagopal, Hon'ble Minister of Finance, on 11th March 2022, an amount of ₹20 Crore each has been announced for the Scheme "Setting up of Translational Research Centres in the ten University Campuses, Kerala, Calicut, Mahatma Gandhi, Kannur, CUSAT, Fisheries, Medical, Technical, Veterinary and Agricultural Universities", through KIIFB Project (Item No. 20).

Thereafter, the meeting convened at the C.V. Ramanujan Hall, CLIF, chaired by the Vice-Chancellor, for conducting detailed discussions on the various proposals announced in the Budget Speech of the Govt. for the year 2022-23, pertaining to the University, with the Pro-Vice-Chancellor, Members of the Syndicate/Senate at Kariavattom Campus, the Registrar the Hon. Director, CLIF & various other faculties, recommended to entrust Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, to co-ordinate with Dr. Manoj Changat, Professor, Department of Futures Studies, Dr. R. Jayakrishnan, Associate Professor & Dr. Deepa K.G., Assistant Professor Department of Physics & Dr. P. Sreejith, Assistant Professor, Department of Zoology, for preparing & submitting a detailed proposal/write-up seeking financial assistance under the scheme "Translational Research Centres" and "Startups and Incubation Centres along with the above Centres".

Subsequently, a preliminary presentation on the proposal for the setting up of a "Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)", was conducted before the Vice-Chancellor on 03/05/2022 and the revised proposal in this connection was presented before the Hon'ble Minister for Higher Education, at the Higher Education Conclave held on 05/05/2022, at the Kerala State Science and Technology Museum Conference Hall.

Based on the inputs from the aforementioned meetings/presentations, a final round of presentation was held before the Vice-Chancellor on 16/05/2022 and consequent to this, the final version of the proposal was presented before the Chief Principal Secretary to the Chief Minister on 17/05/2022. After reviewing the presentations from ten universities including University of Kerala, the Chairman of the meeting, Dr. K.M. Abraham, Principal secretary to the Chief Minister, has specified/provided certain guidelines for the preparation of the final DPR in this connection. The meeting also fixed a deadline to submit the DPR by the third week of June 2022.

In the light of the above, Dr. Manoj Changat, Professor, Department of Futures Studies & Director, KUBIIC, vide Lr. No. KUBIIC/UOK/DPD-01 dated 18/05/2022, informed that in order to prepare the DPR, a series of discussions with various academic and industrial experts needs to be conducted. The Director has also suggested the panel of experts to be invited for the discussions, as enumerated below:

1. Dr. Suresh Das, former EVP of KSCSTE
2. Prof. A. Jayakrishnan, former Vice-Chancellor, University of Kerala
3. Dr. Suresh Nair, founder and CEO, Design Alpha
4. Eminent Experts from various 'Research Institutes' and 'Industry'.

In this context, Dr. Manoj Changat, Director, KUBIIC has requested to sanction an amount of Rs.2,00,000/- (Rupees Two lakh only) as provisional advance towards meeting the travel expenses of the experts, the expenses for convening the meetings/discussions in this connection & the preparation of the DPR.

The Vice-Chancellor has ordered to place the matter before the Syndicate for consideration.

As per the orders of the Vice-Chancellor, the request of Dr. Manoj Changat, Director, KUBIIC, to sanction an amount of Rs.2,00,000/- (Rupees Two lakh only) as provisional advance towards meeting the travel expenses of the experts, the expenses for convening the meetings/discussions & the preparation of the DPR, in connection with the setting up of a "Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)", in tune with the guidelines specified/ provided by the Chief Principal Secretary to the Chief Minister, is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs.2,00,000/- (Rupees Two lakh only) as provisional advance to Dr. Manoj Changat, Director, KUBIIC for meeting the travel expenses of the experts, expenses for convening the meetings/ discussions & the preparation of the DPR, in connection with the setting up of a "Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)", in tune with the guidelines specified/ provided by the Chief Principal Secretary to the Chief Minister, Government of Kerala.

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Item No.42.102 **Minutes of the special meeting of the Harithalayam Monitoring Committee to discuss the programmes to be conducted in connection with the World Environment Day, 2022 held on 26.05.2022 – Consideration of – Reg.**

(Ad Misc)

The Minutes of the special meeting of the Harithalayam Monitoring Committee to discuss the programmes to be conducted in connection with the World Environment Day, 2022 held on 26.05.2022 is placed before the Syndicate for consideration and decision.

Minutes of the special meeting of the Harithalayam Monitoring Committee to discuss the programmes to be conducted in connection with the World Environment Day, 2022

Date & Time : 26.05.2022, 11.30 am

Venue : Seminar Hall, Dept of Botany, Kariavattom

Members Present: -

- Dr. P. P. Ajaya kumar, Pro-Vice- Chancellor(In the Chair)
- Dr. S. Nazeeb, Member, Syndicate.
- Adv. K. H. Babujan, Member, Syndicate.
- Dr. Gopchandran K.G, Member, Syndicate.
- Dr. P. Raghavan, Special officer, Harithalayam project
- Dr. Suhara Beevy.S, Convener, Vegetable and Tuber Crop Cultivation
- Dr.T.S.Swapna, Professor & Head, Dept of Botany
- Dr. A Gangaprasad, Professor, Dept of Botany
- Dr. Salom Gnana Thanga.V, Convener, Teak Plantation
- Dr. E. A. Siril, Department of Botany
- Dr.Binu.G.Bheemnath, Dept of Philosophy
- Dr.C.R.Prasad, Dept of Kerala Studies
- Dr.S.M.Raffi, Associate Professor, Dept of Aquatic Biology & Fisheries.
- Smt.Maggie.J, Dept of Communication & Journalism
- Smt.Preethi.K, Dept of Demography
- Dr.Sindhu Thulaseedharan, Dept of Law
- Dr.Rani.J.R, Dept of Computational Biology & Bioinformatics
- Dr.G.Prasad, Dept of Zoology
- Dr Manoj Chacko, Dept of Statistics
- Dr. Rajalekshmi.R, Dept of Botany
- Sri.Noushad.V, Dept of Arabic.
- Sri. R. Raj Narayanan, JR, Campus Administration(i/c)
- Smt. Sobha, University Engineer

Officials Present

- Sri. Ramesh . T.S Assistant Executive engineer (Civil)
- Dr.T.K.Santhosh Kumar, PRO (i/c)
- Sri. Maneesh.R, President, Kerala University Staff Association
- Sri.Arun Kumar.R.S, Kerala University Employees Sangh
- Sri Rahul Krishnan, Departments Union
- Smt Anagha T.J, Departments Union
- Sri. Vivek.A.S, Researchers Union
- Smt. Lavanya Sivan, Researchers Union

The meeting started at 11.30 am.

The meeting discussed the various programmes to be conducted at Kariavattom Campus in connection with the World Environment Day Celebrations on 5th and 6th June 2022 and recommended the following:

1. ***The Special Officer, Harithalayam Project in association with the Departments Union, Researchers Union representatives and NSS co-ordinators shall take necessary steps to plant 10,000 tree saplings of various species in the Kariavattom Campus on June 5th, 2022 and shall make it presentable before the NAAC peer team..***
2. ***The following ministers may be invited to inaugurate the buildings and projects on 6th June 2022, which is conducted as a public event at CV Raman Hall, CLIF, Kariavattom at 10.30 AM as detailed below:***
 - a) ***Dr.R.Bindu, Minister for Higher Education and Social Justice***
 - b) ***Sri.M.V.Govindan Master, Minister for Local Self Governments, Rural Development and Excise***
 - c) ***Sri.P.Prasad, Minister for Agriculture***

for inauguration of Systematic farming project, Miyawaki forest and Fernery at the Department of Botany, and for inauguration of the new Department of Kerala Studies and new buildings of Department of Archaeology & Department of Biotechnology.

3. *Inauguration of Dormitory of Women's Hostel will be done by the Hon'ble Vice Chancellor.*
4. *Inauguration of Digital garden will be done by the Hon'ble Pro - Vice Chancellor.*
5. *Inauguration of Bachelor's Hostel will be done by Adv.K.H.Babujan, Member, Syndicate.*
6. *Inauguration of Oxygen Park at Department of Environmental Science, 2nd floor of Department of Nanoscience & Nanotechnology and 2nd floor of Centre for Bio-diversity Conservation will be conducted on the same day.*
7. *To entrust the HOD, Department of Botany to receive the guests and to arrange visits to the project sites which are being inaugurated. After site visit, arrangements for the guests to proceed to C V Raman Hall shall be made.*
8. *To entrust the Campus Director, Kariavattom Campus to intimate all the HODs to ensure participation of students and teaching staff on 5th and 6th June 2022.*
9. *The PRO shall be entrusted for the conduct of the whole programme including printing of brochure, photography and video coverage. The documentation and display of the project details on LED wall in the hall shall be done by PRO in association with the Director, Computer Centre.*
10. *Sri.Ramesh.T.S, Assistant Executive Engineer shall make arrangements for installing commemorative plaques for the events at Biotechnology, Archaeology & Kerala Studies Departments.*
11. *An amount of Rs.2,00,000/- (Rupees Two Lakh only) shall be paid as provisional advance to Sri.R.Raj Narayanan, Joint Registrar(in charge), Campus Administration for meeting the expenses in connection with the programmes scheduled on 5th & 6th June, 2022.*

The meeting came to an end at 01.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the special meeting of the Harithalayam Monitoring Committee to discuss the programmes to be conducted in connection with the World Environment Day, 2022 held on 26.05.2022, be approved.

Item No.42.103. Urgent Repair Works – Water leakage and mechanical failure of the Telescope domes in the Astronomical Observatory – request from the Hon. Director, Astronomical Observatory – consideration of – reg.

(Ad.B1)

Resolution of the Syndicate

The Syndicate considered the request from the Hon. Director, Astronomical Observatory, Thiruvananthapuram and **RESOLVED** to approve the estimate for an amount of Rs.80,000/- (Rs.Eighty thousand only) submitted by the Kerala State Science and Technological Museum & Priyadarshini Planetarium.

FURTHER RESOLVED to entrust the work with Kerala State Science and Technology Museum and Priyadarshini Planetarium for an amount of Rs.80,000/- (Rs.Eighty thousand only).

ALSO RESOLVED to entrust the Hon. Director, Astronomical Observatory, Thiruvananthapuram to ensure that the above work should be completed before the NAAC Visit.

Item No.42.104. Permission to print Journal- entrusting the work with outside press- Consideration of -reg.

(Ac.AII)

Prof.Girish Kumar, Department of Political Science has sought permission to assign the responsibility of printing the UGC CARE listed journal-Journal of Polity and Society, proposed to publish by the Dept to a press outside the University for better quality and for timely completion of work before NAAC visit. Fund was earmarked for the same. It has been further submitted that they do not require any extra amount for printing the journal.

Remarks from the Superintendent (i/c), University Press was sought in this regard.

The Superintendent (i/c), University Press has informed that due to urgent printing of the answer books and SDE study material, the printing of journal cannot be executed by University press within the time specified.Hence alternative measures may be taken at the earliest.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendation

Resolution of the Syndicate

RESOLVED to grant permission to Prof.Girish Kumar, Department of Political Science, Kariavattom to assign the responsibility of printing the UGC CARE listed journal-Journal of Polity and Society, proposed to publish by the Department from a press outside the University as per norms, for timely completion of work before NAAC visit.

Item No.42.105. Department of Student Service - Conduct of Cultural Programme 'Sargavasantham' as part of NAAC Visit at Senate Hall on 13th June,2022-Consideration of- reg-

(Ad D1)

The Director, Department of Student Services has submitted the concept note and budget for 'Sargavasantham' (Cultural Programme) as part of the Cultural Evening during NAAC visit (proposed to be held on 13th June 2022) at Senate Hall. The Budget proposal as decided by the meeting chaired by the Pro-Vice-Chancellor, University of Kerala is detailed below:-

Sl. No.	Items	Amount Demanded	After Negotiating Final Amount
1	Light	75,000/-	65,000/-
2	sound	55,000/-	47,200/- (including GST)
3	LED Wall(Pixel)	80,000/-	65,000/-
4	Stage	70,000/-	55,000/-
5	Costumes & Makeup (For 60 Artists) (DSS)	1,00,000/-	75,000/-
6	Rehersal Expense with transportation	85,000/-	75,000/-
7	Miscellaneous	20,000/-	20,000/-
8	Graphics	45,000/-	35,000/-
9	Music & Mixing and Opening Music	50,000/-	40,000/-

10	Choreography (2 Dance Masters - Male& Female) + Assistants	60,000/-	40,000/-
	Total	6,40,000/-	5,17,200/-

As ordered by the Vice-Chancellor, the proposal of **Conduct of Cultural Programme 'Sargavasantham' as part of NAAC Visit at Senate Hall on 13th June, 2022** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to conduct a Cultural Programme 'Sargavasantham' as part of NAAC Visit at Senate Hall on 13th June, 2022 limiting the Budget provision to Rs.4,00,000/- (Rs.Four lakh only).

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor to co-ordinate the programme within the Budget provision.

ALSO RESOLVED to sanction an amount of Rs.4,00,000/- (Rs.Four lakhs only) as provisional advance to the Director (i/c), Department of Student Services for meeting the expenditure from the fund allocated to the IQAC in the University Budget 2022-2023.

Item No.42.106. Minutes of the combined meeting of the Financial bid Evaluation Committee for evaluation of chair & Monitoring Committee regarding setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 26.05.2022.-Reporting of-reg.

(AdBII)

A combined meeting of the Financial bid Evaluation Committee for evaluation of 'chair' & Monitoring Committee regarding setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 26.05.2022.

The Hon'ble Vice-Chancellor has approved the minutes, invoking the provision under section 10(13) of Kerala University Act, 1974 and ordered the same to be reported before the Syndicate. Accordingly the minutes of the aforesaid meeting is reported before the Syndicate.

Minutes of the meeting is enclosed herewith.

Minutes of the combined meeting of the Financial bid Evaluation Committee for the purchase of Chairs & Monitoring Committee in connection with Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date & Time : 26.05.2022 at 03:30 p.m

Venue: PVC Chamber

Present:

- | | | |
|--|----------|--------|
| 1.The Pro-Vice-Chancellor | :Sd/- | |
| 2.Dr.K G. Gopchandran, Member,Syndicate | | Online |
| 3.Dr.S.Nazeeb, Member,Syndicate | | Online |
| 4.The Finance Officer | Sd/- | |
| 5.The University Engineer | : Online | |
| 6.Sri.Sanal Kumar S P, Instrumentation Engineer(i/c) | :Online | |
| 7.Sri.Ramesh T S, Assistant Executive Engineer (Civil) | :Online | |
| 8.Sri.Mohan P, External Expert | : Sd/- | |

The meeting commenced at 03:30 p.m.

The Pro -Vice- Chancellor opened the discussion and directed the University Engineer to present the revised financial bid submitted by the technically qualified firm M/s Godrej and Boyce Manufacturing Company Limited after negotiation, for the purchase of chairs to the Multimedia class rooms & Multimedia theatre classrooms.

The revised rate quoted by the firm M/s Godrej and Boyce Manufacturing Company Limited after negotiation against the estimated amount of Rs.89,57,261.30(Eighty Nine Lakh Fifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise) for the item 'Chair' is as follows.

1.	M/s. Godrej and Boyce Manufacturing Company	Rs.89,49,600/-	L1
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**THE FINANCIAL BID RECEIVED IN COMPARISON WITH THAT OF GeM PORTAL
RATE IS DETAILED BELOW**

Model	No: of chair	Rate /chair(Pri ce Listed in theGeM Portal)	Rate /chair (Quoted by the firm)	REVISE DRate /chair (Quoted by the firm	Total amount (Quoted by the firm)	Total amount according to the price listed in theGeM portal.	REVISEDTOT AL AMOUNT (Quoted by the firm)
<i>Doublecolour (Seat - Red & Back rest- Black) Oxbo Visitor Model of Godrej</i>	470	6,632.03	4,500.9 1	4,500/-	21,15,427.70	31,17,054.10	21,15,000/-
<i>Double colour(Seat- Black&Back rest- Red)Interio Bravo Visitor Model of Godrej</i>	990	7,116.46	5,305.6 5	5,300/-	52,52,593.50	70,45,295.40	52,47,000/-
<i>Venus desklet model of Godrej make chairs (Red colour)</i>	210	12,706	7,567.8 1	7,560/-	15,89,240.10	26,68,260	15,87,600/-
TOTAL					Rs.89,57,26 1.30 (Eighty Nine LakhsFifty Seven Thousand Two Hundred and Sixty One Rupees Thirty Paise)	Rs.1,28,30,6 09.50 (One Crore Twenty Eight LakhsThirt y Thousand Six Hundred and NineRupees Fifty Paise)	Rs.89,49,600/ (Rupees Eighty Nine LakhsForty Nine Thousand and Six Hundred only)

The Committee observed that the revised rate submitted by the firm M/s Godrej and Boyce Manufacturing Company Limited is **30.25 %** below the listed price in the GeM portal. Also, the revised rate submitted by the firm is below the approved estimate rate for the purchase of 1670 number of chairs. It is also observed that the final discounted rate is profitable for the University as it is far below the market rate.

Recommendations

1. To accept the revised financial bid submitted by the firm M/s Godrej and Boyce Manufacturing Company Limited via GeM Portal for the purchase of 1670 number of chairs .
- 2.To purchase 1670 number of chairs from the firm M/s Godrej and Boyce Manufacturing Company Limited to the multimedia class rooms & Multimedia theatre classrooms as detailed below:

Model	Number	Rate /chair	Total amount
<i>Doublecolour (Seat-Red &Back rest-Black)Oxbo Visitor Model of Godrej</i>	470	Rs.4500/-	Rs.21,15,000/-
<i>Double colour(Seat-Black&Back rest-Red)Interio Bravo Visitor Model of Godrej</i>	990	Rs.5300/-	Rs.52,47,000/-
<i>Venus desklet model of Godrej make chairs (Red colour)</i>	210	Rs.7560/-	Rs.15,87,600/-
Total Amount			Rs.89,49,600/- (Rupees Eighty Nine LakhsForty Nine Thousand and Six Hundred only)

3.To issue the purchase order to the firm M/s Godrej and Boyce Manufacturing Company Limited at the revised rate of **Rs.89,49,600/-**.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the combined meeting of the Financial bid Evaluation Committee for the purchase of Chairs &Monitoring Committee in connection with Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 26.05.2022, be noted.

Item No.42.107.

സർവകലാശാലയുടെ അധീനതയിലുള്ള എല്ലാ വിഭാഗങ്ങളുടെയും (അക്കാഡമിക്, അഡ്മിനിസ്ട്രേഷൻ മുതലായവ) സ്ഥാപനങ്ങളുടെയും പ്രവർത്തന റിപ്പോർട്ട് മൂന്ന് മാസത്തിലൊരിക്കൽ വകുപ്പ് മേധാവികൾ സർവകലാശാലയ്ക്ക് സമർപ്പിക്കുന്നത് - സംബന്ധിച്ച്

(.എഡി എ 1)

സർവകലാശാലയുടെ അധീനതയിലുള്ള എല്ലാ വിഭാഗങ്ങളുടെയും സ്ഥാപനങ്ങളുടെയും പ്രവർത്തന റിപ്പോർട്ട് മൂന്ന് മാസത്തിലൊരിക്കൽ വകുപ്പ് മേധാവികൾ സർവകലാശാലയ്ക്ക് സമർപ്പിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്നും പ്രസ്തുത റിപ്പോർട്ടുകളുടെ അടിസ്ഥാനത്തിൽ ആയത് ചർച്ച ചെയ്ത് ഉചിതമായ നടപടികൾ കൈക്കൊള്ളുന്നത് സർവകലാശാലയുടെ ഭാവി പ്രവർത്തനങ്ങൾക്ക് പ്രയോജനപ്രദമാകുമെന്നും അറിയിച്ചുകൊണ്ട് അഡ്വ.ബി.ബാലചന്ദ്രൻ, സിൻഡിക്കേറ്റ് അംഗം സമർപ്പിച്ച കത്ത് വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റ് യോഗത്തിന് പരിഗണനയ്ക്കായ് സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to entrust the concerned branch heads to submit the progress report of Academic and Administrative Wings (including the contract staff) of the University during every six months.

FURTHER RESOLVED to entrust the Dr.K.G.Gopchandran, Dr.K.B.Manoj, Prof.K.Lalitha, Members Syndicate to prepare a proforma for the progress report.

Item No.42.108 Department of Sociology- Dr.Antony Palackal - Request to demit Headship- Consideration of- reg:-

(AdAV)

Dr. Antony Palackal, Professor & Head, Dept of Sociology, vide letter dated 18.04.2022 informed that he has been on medical treatment for some time which involves surgical procedures and recuperation. He anticipates that he may have to avail intermittent leaves in the coming days. Hence, he wishes to demit the Headship of the Department and hand over the charge.

An another letter dated 27.05.2022, Dr. Antony Palackal reiterated his request to demit Headship. He further stated that his doctor had strictly advised him rest and to engage only in minimum routines as he has developed Kidney infection and the stent had to be implanted twice. Due to long hours of work in the department, his health condition has been worsening and since the infection has not been subsided, the stent is yet to be removed. Hence he appealed that he be permitted to relinquish his headship for the remaining period of his tenure as Head of the Department.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/ she has a minimum of 6 months service remaining till retirement. In Department where there are no Professors or Readers, the Headship shall be rotated among the Lecturers".

The details of the faculty members in the department of Sociology are as furnished below

Name	Designation	Date of Joining	Date of Retirement
Dr. Sandhya R S	Professor	17.03.2020	31.05.2037
Dr. M. Pushpam	Professor	06.02.2004	31.03.2033
Dr. Antony Palackal	Professor	22.08.2017	30.04.2024
Dr. Bushra Beegom R K	Assistant Professor	29.11.2010	31.05.2039
Dr. M S Jayakumar	Assistant Professor	04.10.2012	31.05.2032

It may be noted that Dr. M Pushpam had been put in charge as Head of the department from 01.05.2019 in normal turn and on her request, she was relieved from the duty w.e.f 12.12.2019.

The meeting of the Syndicate held on 11.05.2022 vide Item No. 41.94 resolved that the item be referred to the next Syndicate. The Vice Chancellor has ordered to place the matter before the Syndicate scheduled on 28.05.2022. The Registrar has ordered to prepare a detailed note along with all earlier requests submitted by Dr. Antony Palackal.

As per the orders of the Vice Chancellor, the request submitted by Dr. Antony Palackal, Professor & Head, Dept of Sociology to demit the Headship of the Department is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the Headship of Dr. Antony Palackal, Professor & Head, Dept of Sociology be demitted upto June 30, 2022 and Dr. Sandhya R.S, Professor be put in charge as Head of the department.

Item No.42.109 Handover of Headship in Dept of Sociology in the light of commuted leave of Dr. Antony Palackal from 23 May to 31 May-Consideration of- reg.

(Ad A V)

Dr. Antony Palackal, Professor and Head, Department of Sociology, vide letter dated 16.05.2022 states that he wishes to avail commuted leave from 23.05.2022 to 31.05.2022 on medical ground. He requested to nominate a faculty to be Head-in-Charge during his absence. As a sequel to this request, Dr. Antony Palackal forwarded a mail dated 19.05.2022 to the Registrar stating that Dr.

Sandhya R S, Dr. Bushra Beegom R K and Dr. M. Pushpam have availed holiday till May 26, the reopening day. Only Dr. M S Jayakumar has not availed holidays and he is present in the department. He requested to consider this matter while deciding on the HoD in charge against his commuted leave.

The details of the faculty members currently serving in the department of Sociology are as furnished below:

Name	Designation	Date of Joining	Date of Retirement
Dr. Sandhya R S	Professor	17.03.2020	31.05.2037
Dr. M. Pushpam	Professor	06.02.2004	31.03.2033
Dr. Antony Palackal	Professor	22.08.2017	30.04.2024
Dr. Bushra Beegom R K	Assistant Professor	29.11.2010	31.05.2039
Dr. M S Jayakumar	Assistant Professor	04.10.2012	31.05.2032

The Vice-Chancellor ordered to place the matter before the Syndicate scheduled on 28.05.2022.

As per the orders of the Vice Chancellor, the matter of handover of Headship in Dept of Sociology in the light of commuted leave of Dr. Antony Palackal from 23 May to 31 May is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be deferred for the time being.

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Item No.42.110 University Engineering Unit - the creation of GeM user accounts for the Assistant Executive Engineer-Consideration of- reg.

(Ad.DII)

Assistant Executive Engineer of the University Engineering Unit are delegated with the power of executing works up to Rs.15,00,000/- (Rupees Fifteen Lakh Only). The work involves purchase of stores and consumables to be used for works and for routine maintenance works. For that University Orders were issuing for purchase of various goods using GeM Portal and it is found difficult to expedite this action in the absence of user account to the engineering wing. But administrative sanctions are being issuing entrusting the engineering unit to purchase goods through GeM portal. It is highly essential to create a GeM user account to expedite the purchases. The request of the Assistant Executive Engineer to administrative sanction for the creation of GeM account in favour of the Asst. Executive Engineer, Sub division 1 as a buyer and consignee secondary user to conduct purchase from GeM portal on the basis of administrative sanction is forwarded by the University Engineer.

At present, the officers assigned with corresponding roles in the GeM Portal System for enacting purchase from the same is as follows:-

Sl.No.	Officer	Role in GeM Portal System
1	Registrar	Primary user
2	Director (Planning and Development)	Secondary User with specific role of buyer
3	Joint Registrar (admin)	Secondary User with specific role of buyer
4	Joint Registrar (Campus admin, Kvtm)	Secondary User with specific role of buyer
5	Director Computer Centre	Secondary User with specific role of buyer
6	Mechanical Engineer	Secondary User with specific role of buyer
7	Finance Officer	Payment Authority

While forwarded the proposal to the Finance for remarks, the Finance Officer remarked that the proposal may be considered subject to administrative approval. While considering the matter, the Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence as per the orders of the Vice-Chancellor the proposals for the creation of GeM account in favour of:

- The University Engineer as a buyer and consignee secondary user to conduct purchase from GeM portal if the amount of executing works exceeds Rs.15 Lakhs and**
- The Asst. Executive Engineer, Sub division 1 as a buyer and consignee secondary user to conduct purchase from GeM portal for amounts upto Rs.15 Lakhs, on the basis of administrative sanction is placed before the the Syndicate for consideration and recommendation.**

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.42.111 **Setting up of Multimedia Classrooms and Multimedia Theatre Classrooms in the University Teaching Departments- Purchase of Thirty-Three laptops- Consideration of- reg.**

(Ad.BII)

The Syndicate held on 25.05.2022 vide Item No.42.89 resolved to cancel the tender process for the purchase of Thirty-Three laptops via GeM Portal as purchasing the item from a dubious firm may result in non deliverence of laptops as well as inferior quality laptops with unauthorised software.

The Syndicate further resolved to get offer from the firms, M/s Keltron, M/s KSIE and SIDCO (Total Solution Providers-Government Undertakings) for the supply of 33 number of laptops as per the specifications approved by the technical committee on or before 27.05.2022 and to place the same before the next Syndicate.

As per the implementation orders of the Hon'ble Vice-Chancellor on the aforesaid Syndicate resolution, letters were sent to the three firms M/s Keltron, M/s KSIE and SIDCO via e-mail and requested to submit an offer price for the supply of 33 laptops (as per the approved specifications of the laptops)in connection with the Setting up of Multimedia Classrooms and Multimedia Theatre Classrooms in the University Teaching Departments on or before 27.05.2022.

However, only the firm M/s SIDCO has submitted a proposal for the supply of 33 laptops for an amount of Rs.20,59,200/- (Rupees Twenty Lakhs Fifty Nine Thousand and Two Hundred only/-), within the stipulated time.

As per the orders of the Hon'ble Vice-Chancellor, the price bid submitted by the firm M/S SIDCO with bid value of Rs.20,59,200/- for the supply of 33 laptops in connection with the Setting up of Multimedia Classrooms and Multimedia Theatre Classrooms in the University Teaching Departments is placed before the Syndicate for consideration .

Resolution of the Syndicate

The Syndicate considered the price bid submitted by the firm M/s.SIDCO for the supply of 33 (Thirty three) laptops in connection with the Setting up of Multimedia Classrooms and Multimedia Theatre Classrooms in the University Teaching Departments and **RESOLVED** to conduct a negotiation with the firm M/s.SIDCO for finalizing the rate.

FURTHER RESOLVED to entrust the Vice-Chancellor to place supply order with M/s.SIDCO for the supply of 33 (Thirty three) laptops as per the negotiated rate.

ALSO RESOLVED that the Instrumentation Engineer (i/c) should ensure that the Laptops supplied by M/s.SIDCO is as per the approved specifications and report the same to the Registrar.

Item No.42.112 **Kerala University Library - NAAC visit - Request to sanction Provisional Advance –Consideration of- reg.**

(Ad.AV)

The University Librarian (i/c), Kerala University Library, vide letter dated 04.05.2022, has stated that various expenses are to be met in connection with the NAAC visit in the Kerala University Library. Therefore, she has requested to sanction provisional advance of Rs.6,00,000/- to her, meeting the expenditure from the Head of Account "Part I-NP

MH:63-Miscellaneous-8/5993-NAAC visit related expenses".

The details of the works to be completed and its anticipated expenditure furnished in the letter are detailed below.

Sl.No.	Description	Anticipated Expenditure
1.	Fixing the portrait of eminent writers/ eminent personalities in the field of Education (10 State, 5 National & 5 International)	Rs. 60,000/-
2.	Fixing of sign-board in the Library premises (writing eminent personality's quotes)	Rs. 50,000/-
3.	Fixing / Repairing / Polishing of boards	Rs. 50,000/-
4.	Polishing/ Painting of old antique furniture (Revolving stand, Map	Rs. 1,20,000/-

	stand, Big shelf, Granary Bin etc)	
5.	Table cloth, Curtain etc	Rs. 50,000/-
6.	Fixing of plug points for the use of Library users and mobile charging unit (NAACmock team suggestion)	Rs. 30,000/-
7.	Light including wall light	Rs. 80,000/-
8.	Water Cooler	Rs. 40,000/-
9.	Vacuum Cleaner	Rs. 40,000/-
10.	Cleaning and levelling of Library premises	Rs. 30,000/-
11.	Miscellaneous Expenditure	Rs. 50,000/-
	Total	Rs. 6,00,000/-

The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice-Chancellor, the request of the University Librarian (i/c) to sanction her provisional advance of Rs.6,00,000/- towards the expenditure of the above detailed works in connection with the NAAC visit is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal with following modifications for the various works in the Kerala University Library, Palayam in connection with the NAAC visit:

Sl.No.	Description	Anticipated Expenditure
1.	Table cloth, Curtain etc	Rs. 50,000/-
2.	Fixing of plug points for the use of Library users and mobile charging unit (NAACmock team suggestion)	Rs. 30,000/-
3.	Light including wall light	Rs. 80,000/-
4.	Water Cooler	Rs. 40,000/-
5.	Vacuum Cleaner	Rs. 40,000/-
6.	Cleaning and levelling of Library premises	Rs. 30,000/-
7.	Miscellaneous Expenditure	Rs. 10,000/-
	Total	Rs.2,80,000/-

FURTHER RESOLVED to sanction an amount of Rs.2,80,000/- (Rs.Two lakhs eighty thousand only) as provisional advance to the Kerala University Librarian (i/c), Palayam for the meeting the expenditure of the above works in connection with the NAAC Visit.

=====
Item No.42.113 *Setting up of lawn and garden in front of the Hostels at Kariavattom and Vazhuthacaud – consideration of – reg*

(Ad.B1)

Resolution of the Syndicate

The Syndicate considered the estimate submitted by the Managing Director, State Agri Horti Society for the work of setting up of garden including lawn and sitting benches in front of University Hostels, Kariavattom, verified by the University Engineer and **RESOLVED** to approve the estimate amounting to Rs.19,58,925/- (Rs. Nineteen Lakhs fifty eight thousand nine hundred and twenty five only) as per the relevant Government Orders and prevailing market rates.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Members Syndicate, Registrar, University Engineer and Joint Registrar (Campus Administration, Kariavattom) to conduct a further negotiation with State Agri Horti Society.

ALSO RESOLVED to entrust the Vice-Chancellor to execute the work with State Agri Horti Society as per the negotiate rate.

=====
Item No.42.114 *Oriental Research Institute & Manuscripts Library - Proposal for Renovation of Furniture and Making Glass door –Consideration of-reg.*

(Ad D III)

Dr. R.B.Sreekala, Professor and Head, ORI & MssL vide letter No.MSSL/2022 dated 18.05.2022 has forwarded the request to sanction an amount of Rs.3,00,000/- for the Renovation of Wooden & Steel Furniture in the Department and making Glass door in front of the Manuscripts Library and to transfer the sanctioned amount to the PD Account of HOD, ORI & Mss Library, Kariavattom.

It is also informed that the expenditure towards the same shall be met from an amount of Rs.25 lakhs allotted for Renovation work of ORI & MssL under the Budget Speech 2022-23.

In this regard, it may be noted that the proposal submitted by Dr.R.B.Sreekala, Professor & Head, ORI & MssL for purchasing Furniture for HoD Room, Faculty Room & Library (Ground & First Floor) from Artisan's Development Co-operative Ltd,4429, Kerala(ARTCO Ltd) for an amount of Rs.5,69,585/- by meeting the expenditure from an amount of Rs.25 lakhs allotted for Renovation work of ORI & MssL under the Budget Speech 2022-23 was placed before Syndicate held on 25.05.2022.

As per the orders of the Vice Chancellor, ***the proposal from Dr. R.B.Sreekala, Professor & Head ORI & MssL to sanction an amount of Rs.3,00,000/- for the Renovation of Wooden & Steel Furniture in the Department and making Glass door in front of the Manuscripts Library and to transfer the sanctioned amount to the PD Account of HOD, ORI & Mss Library, Kariavattom*** is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

=====
Item No.42.115 *Fixing of Rent for the Lab & Rate of Remuneration for the conduct of SDE - Practical Examinations –Consideration of- reg.*

(EK 1)

Ref: Proposal submitted by the Convenor, Standing Committee of the Syndicate on Examinations and the Controller of Examinations

The SDE / Private Registration examinations are conducted at various examination centres affiliated to the University. The rate of remuneration for the conduct of the same is fixed vide U.O.No. EK 1/Remuneration/619/1-Mod/2021-'22 dated 02/08/2021.

The rate of remuneration for the conduct of SDE practical examinations is not yet fixed and therefore no general U.O regarding the same is issued. However, during the Covid pandemic period, SDE practical examination for S1 and S2 B.Sc Computer Science / BCA was conducted at St. Thomas College of Science and Technology, Mattannur, Kannur and the remuneration for the conduct of the same was issued vide U.O.No. EK 1/Remuneration/619/1/2021-'22 dated 29/06/2021.

The file was put up for issuing a general U.O. regarding the rate of remuneration for the SDE practical examination as per the request letter received from the Principal, AJ college of Science and Technology, Thonnakkal, Trivandrum. The file was placed before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 11/01/2022 recommended to entrust the Convenor, Standing Committee of the Syndicate on Examinations and the Controller of Examinations, to submit a proposal to fix the rent for the Lab and Rate of Remuneration for the conduct of SDE Practical Examinations.

The Syndicate at its meeting held on 20/01/2022 vide item no.36.91.07 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance.

Now, the Convenor, Standing Committee of the Syndicate on Examinations & the Controller of Examinations have forwarded the proposal regarding fixing of rent for the Lab and Rate of Remuneration for the conduct of SDE Practical Examination vide reference above.

The matter is placed before the Syndicate for consideration and resolution.

Resolution of the Syndicate

RESOLVED to approve the proposal (Appended) submitted by the Convenor, Standing Committee of the Syndicate on Examinations regarding fixing of rent for the Lab and Rate of Remuneration for the conduct of SDE Practical Examination

Proposal

Sub: Fixing of rent for the lab and rate of remuneration for the conduct of SDE practical examinations –Proposal - reg

Ref: 1) U.O.No. EK 1/Remuneration/619/1-Mod/2021-'22 dated 02/08/2021

2) U.O.No. EK 1/Remuneration/619/1/2021-'22 dated 29/06/2021

3) Minutes of the meeting of the Syndicate held on 20/01/2022 vide item no.36.91.07

The SDE / Private Registration examinations are conducted at various examination centres affiliated to the University and the rate of remuneration for the conduct of the same is fixed vide reference (1) above.

The rate of remuneration for the conduct of SDE practical examinations is not fixed and no general U.O regarding the same is issued. However, during the Covid pandemic period, SDE practical examination for S1 and S2 B.Sc Computer Science / BCA was conducted at St. Thomas College of Science and Technology, Mattannur, Kannur and the remuneration for the conduct of the same was issued vide reference (2) above.

The file was put up by the EK 1 section for issuing a general U.O. regarding the rate of remuneration for the SDE practical examinations as per the request letter received from the Principal, AJ college of Science and Technology, Thonnakkal, Trivandrum. The file was placed before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 11/01/2022 recommended to entrust the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations, to submit a proposal to fix the rent for the lab and rate of remuneration for the conduct of SDE practical Examinations.

The Syndicate at its meeting held on 20/01/2022 vide paper read as (3) above resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance.

The proposed rate for the conduct of SDE practical examinations is as follows:

Sl No	Particulars	Amount during Covid pandemic	Proposed amount
1	Chief Superintendent	Rs 600 per session	Rs 600 per session
2	Technical Assistant (Computer lab)	Rs 950 per day	Rs 300 per session
3	External examiners cum observers	Rs 1500 per day	Rs 500 per session
4	Computer rent	Rs 70 per computer per day	Rs 50 per computer per day
5	Fuel charges for generator	Actual amount	Actual amount
6	Sanitization charges	Rs 1000 per day	Nil

The proposed rate of remuneration for the conduct of SDE practical examinations shall be made applicable to the centres other than SDE, Karyavattom.

The proposal for the conduct of SDE practical examinations is placed before the Syndicate.

Sd/-
Prof. (Dr.) N. Gopakumar
Controller of Examinations

Sd/-
Dr. K.B. Manoj
Convener
Standing Committee of the
Syndicate on Examinations

Item No.42.116 CACEE-Purchase of Vehicle-Revised Proposal-Consideration of – reg.

(Ad.AII)

Assistant Engineer (Mechanical) , Transport wing was authorized to initiate steps for the exchange/auction of the existing Vehicle in CACEE and to submit a detailed proposal for the purchase of a new Vehicle of the same class for CACEE, meeting the expenses from CACEE funds vide U.O No.30161/2021/UOK dated 15.12.2021. Accordingly, He had forwarded a detailed proposal for the purchase of a new Vehicle for CACEE and the conduct of auction of the existing vehicle KL-01-W-4045 for a sum of Rs.22,000/- (Rupees Twenty Two Thousand only) as per the Value Assessment Report of PWD. Permission was granted to conduct auction of the existing vehicle KL-

01-W-4045 for a sum of Rs.22,000/-(Rupees Twenty Two Thousand only) as per rules and the same was intimated to Assistant Engineer Mechanical and Director, CACEE vide letter No.30161/Admn II/2022/UOK dated 26.03.2022.

The 1st (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 09.05.2022 considered the proposal for purchasing new Vehicle-Bolero submitted by Assistant Engineer Mechanical and recommended to purchase a new Vehicle - Bolero through GeM Portal for a total amount of Rs.8,78,546/- (Rupees Eight Lakh Seventy Eight Thousand Five Hundred and Forty Six only) for use in the CACEE, meeting the expenditure from CACEE funds. The meeting of the Syndicate held on 11.05.2022 vide item No.41.113.01.5 resolved to approve the above recommendation of the Purchase Committee. Accordingly U.O No.30161/2022/UOK dated 20.05.2022 was issued in this regard.

Now, the Assistant Engineer (Mechanical), Transport wing, vide letter No.TW/NP/6/2022 dated 24.05.2022 has informed that the base price of Mahindra Bolero B4 vehicle has increased in GeM from Rs.7,72,635/- to Rs.8,42,115/- accordingly the acquisition of cost of the vehicle has increased from Rs.8,78,546/- to Rs.9,78,112.05/- with an increase of Rs.99,566.05/- due to change of tax slab from 8% to 11% considering the hike in ex showroom price of the vehicle. Hence, he has requested to issue administrative sanction for the purchase of vehicle at the revised amount of Rs.9,78,112.05/-

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the request of the Assistant Engineer (Mechanical), Transport Wing and **RESOLVED** to sanction the revised amount of Rs.9,78,112.05/- (Rs.Nine lakh seventyeight thousand one hundred twelve and five paise only) (rate increased due to change of tax slab from 8% to 11% considering the hike in ex showroom price of the vehicle) for the purchase of a new vehicle – Bolero through GeM Portal for use in the CACEE meeting the expenditure from CACEE fund.

=====
Item No.42.117 Minutes of the Special meeting of IQAC held on 27.05.2022 - Reporting of - reg.

(IQAC)

A special meeting of IQAC was held on 27th May 2022 at the Senate Chamber with Prof.V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes

Special Meeting of IQAC, University of Kerala

Date: 27.05.2022 Day: Friday Time: 4.00 p.m. Venue: Senate Chamber

Members Present:

1. Prof. V. P. MahadevanPillai, Vice - Chancellor (Chairman)
2. Prof. P. P. Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K. G. Gopchandran, Member, Syndicate
5. Dr. K. S. Anil Kumar, Registrar
6. Sri. R. Mahadevan, Finance Officer
7. Sri. Madhu V. T., Director, Computer Centre
8. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
9. Dr. B. Hariharan, Professor, Institute of English
10. Dr. Jayachandran R., Professor, Department of Hindi
11. Dr. R. B. Binoj Kumar, Professor, Department of Geology
12. Dr. S. Mini, Professor, Department of Bio-Chemistry
13. Dr. S. R. Sheeja, Professor, Department of Economics
14. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
15. Dr. Gabriel Simon Thattil, Director, IQAC

Absent:

1. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
2. The Chairman, Department Students' Union
3. The Chairman, Research Students' Union
4. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
5. Mr. Jagan Sebastian George, State Nodal Officer and Research Officer, RUSA
6. Dr. A. K. Prasad, Professor, Department of Economics
7. Dr. S. Aji, Associate Professor, Department of Computer Science

Special Invitee:

1. Prof. N. Gopakumar, Controller of Examinations
2. Dr. Mini DejoKappen, Director, Planning & Development

Item No. 01: NAAC Peer Team Visit –Plan of Action

The Peer Team Visit to the University, as part of the NAAC accreditation process, is scheduled from 13/06/2022 to 15/06/2022. The Plan of action to be chalked out.

---IQAC Decision--- *Discussed the Constitution, functions and reorganization of the following Committees constituted for the NAAC Peer Team Visit. The Committees identified were as follows:*

1. *Reception Committee*
2. *Transportation Committee*
3. *Food Committee*
4. *Printing Stationery and Logistics*
5. *Documentation Committee, Centralized Documentation*
6. *Visit Plan execution*
7. *Venue arrangements*
8. *DSS and Students Union, Interactions with Students and Alumni*
9. *Committee for interaction with Teachers, Non-teaching staff, and Parents*
10. *Common Visit Points*
11. *Cultural Programme Committee*

Resolved to have a Core Committee for the NAAC Peer Team Visit with the following members:

1. *Dr. Prof. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)*
2. *Prof. P. P. Ajayakumar, Pro-Vice-Chancellor (Convener)*
3. *Dr. S. Nazeeb, Member, Syndicate (Coordinator)*
4. *Dr. K. G. Gopchandran, Member, Syndicate (Coordinator)*
5. *Dr. K. S. Anil Kumar, Registrar*
6. *Sri. R. Mahadevan, Finance Officer*
7. *Dr. Gabriel Simon Thattil, Director, IQAC*

- The Core Committee would entrust separate Professional teams to manage food services and Transportation services.
- Separate Toyota Innova Crysta car for each member of NAAC Peer Team along with adequate vehicles for the support team to be hired.
- Food and Transport services would be fixed considering approved quotations in this regard.

The Support Food Committee would consist of the following members:

1. Dr. Pramod Kiran R. B.
2. Dr. Vasanthagopal R.
3. Dr. Arun A. Rauf
4. Dr. Appu Jacob John.
5. Dr. Leena B. L.
6. Shri. Shijo I. Thomas (AO, Dept. of AQBF)
7. Teacher 1

8. Teacher 2
9. Teacher 3
10. Administrative staff 1
11. Administrative staff 2
12. Administrative staff 3
13. Administrative staff 4
14. Administrative staff 5

The Support Transportation Committee would consist of the following members:

1. Dr. Sreejith P.
2. Dr. Biju A. V.
3. Mr. Suchith Babu
4. Dr. Vishnu Narayanan
5. Dr. Noushad V.
6. Teacher 1
7. Teacher 2
8. Teacher 3
9. Administrative staff 1
10. Administrative staff 2
11. Administrative staff 3
12. Administrative staff 4
13. Administrative staff 5

The Reception Committee would consist of the following members:

1. Dr. Shaji A.
2. Dr. Mini Dejo Kappen,
3. Dr. S. Mini
4. Dr. S. R. Sheeja
5. Dr. Resia Beegam
6. Public Relations Officer
7. Reception Officer
8. Teacher 1
9. Teacher 2
10. Teacher 3
11. Administrative staff 1
12. Administrative staff 2
13. Administrative staff 3
14. Administrative staff 4
15. Administrative staff 5

Other decisions:

1. Office with IT support to be provided at the Hotel as well as the Senate House Campus and Kariavattom campus. The Registrar to identify suitable staff to support the NAAC Peer Team.
2. The venue for lunch and dinner for Day1 would be at Senate House Campus and for Day 2 would be at Kariavattom campus, Day 3 lunch would be at S.H. Campus.
3. Prof. BinojKumar, Prof. Vinod Chandra and Director, Computer Centre would visit teaching departments to examine suitability of presentation points.
4. Dr. Sreejith P., Department of Zoology to coordinate on installation of common boards in the Kariavattom campus
5. Videography and Photography to be arranged at all visit points as per NAAC guidelines.
6. The venue for Vice-Chancellor's presentation would be the Syndicate Room, S.H. campus. IQAC presentation would also be in the Syndicate Room, if agreed to by the Peer Team members, or else the same would be in the IQAC board room.

7. Sufficient number of umbrellas and drinking water pots to be kept ready in the vehicles arranged for the Peer Team members.
8. A business visit kit with the SSR and all necessary materials to be made available to all the Peer Team members.

Reporting

1. Released an amount of Rs.5,78,500/- to the following departments for the preparation of name boards and display boards as on 27.05.2022:
 - i. Aquatic Biology & Fisheries
 - ii. Arabic
 - iii. Archaeology
 - iv. Futures Studies
 - v. Geology
 - vi. Islamic Studies
 - vii. Kerala Studies
 - viii. Library & Information Science
 - ix. Malayalam
 - x. Nanoscience & Nanotechnology
 - xi. Physics
 - xii. Psychology
 - xiii. Sociology
 - xiv. Physical Education
 - xv. Health Centre
 - xvi. Hostel for Men
 - xvii. Centre-Zoology

2. Released an amount of Rs.12,57,233/- to the following departments for the NAAC Visit related maintenance and preparatory works as on 27.05.2022:
 - i. Archaeology
 - ii. Botany
 - iii. Commerce
 - iv. Demography
 - v. Futures Studies
 - vi. Geology
 - vii. Hindi
 - viii. History
 - ix. Islamic Studies
 - x. Music
 - xi. Oriental Research Institute & Manuscripts Library
 - xii. Political Science
 - xiii. Sanskrit
 - xiv. Sociology
 - xv. Statistics
 - xvi. Tamil
 - xvii. Zoology
 - xviii. Engineering Unit
 - xix. Social Science Block
 - xx. School of business management and Legal studies- ground leveling
 - xxi. Health Centre
 - xxii. Hostel for Men
 - xxiii. Centre-Zoology
 - xxiv. School of Indian Languages - ONV block

3. The first Orientation Programme for students as part of the NAAC Peer Team Visit is scheduled for 1st June 2022 (Wednesday) at 2.00 PM, Venue: C.V. Raman Hall, CLIF, Kariavattom.

The meeting came to an end by 6.00 p.m.

Dr. Gabriel Simon Thattil
Director
Internal Quality Assurance Cell
University of Kerala

Dr. V. P. Mahadevan Pillai
Chairman
Internal Quality Assurance Cell
University of Kerala

Resolution of the Syndicate

RESOLVED that the above recommendations of the special meeting of IQAC held on 27th May 2022, be approved.

FURTHER RESOLVED to constitute sub-committees for approving the decisions and preparedness for the NAAC Peer Team Visit:

I. Overall monitoring and approval Committee

1. Prof. V. P. Mahadevan Pillai, Vice-Chancellor (Chairman)
2. Prof. P.P. Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Adv K. H. Babujan, Member, Syndicate (Convener)
4. Adv.B.Balachandran, Member Syndicate
5. Dr. S. Nazeeb, Member, Syndicate
6. Dr. Gopchandran K. G., Member, Syndicate
7. Dr. Vijayan Pillai M., Member, Syndicate
8. Sri. Arun Kumar R., Member, Syndicate
9. Sri. B.P. Murali, Member, Syndicate
10. Sri. Bijukumar G., Member, Syndicate
11. Dr. K.B. Manoj, Member, Syndicate
12. Sri. P. Rajendra Kumar, Member, Syndicate
13. Dr. K.S. Anil Kumar, Registrar
14. Sri. R. Mahadevan, Finance Officer

II. Sub- committee for monitoring Food arrangements

1. Sri. B.P. Murali, Member, Syndicate
2. Sri. Arun Kumar R., Member, Syndicate

III. Sub- committee on monitoring Reception

1. Dr. K.B. Manoj, Member, Syndicate
2. Smt. Renju Suresh, Member, Syndicate
3. Prof. K. Lalitha, Member, Syndicate
4. Prof. N. Gopakumar, Controller of Examinations

IV. Sub- committee on Travel and Hotel arrangements

1. Adv Balachandran, Member Syndicate
2. Sri. P. Rajendra Kumar, Member, Syndicate

V. Sub- committee on monitoring Infrastructure facilities

Kariavattom campus

1. Adv.A. Ajikumar, Member, Syndicate

Senate House campus

1. Sri. P. Rajendra Kumar, Member, Syndicate
2. Sri. Bijukumar G., Member, Syndicate

VI. Sub- committee on Support for the guests (Visits)

1. Adv. Muralidharan Pillai, Member, Syndicate
2. Sri. Jairaj J., Member, Syndicate
3. Sri. Arun Kumar R., Member, Syndicate
4. Dr. K.S. Anil Kumar, Registrar

VII. Sub- committee on Cultural programme

1. Prof. P.P. Ajayakumar, Pro Vice-Chancellor
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. Vijayan Pillai M., Member, Syndicate

ALSO RESOLVED to invite expression of interest for all programmes in connection with the NAAC Peer Team Visit.

=====
Item No.42.118 Award of Ph.D Degree

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.42.118.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vijayan K in Commerce- reg :-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENLIGHTENED MARKETING PRACTICES IN THE HEALTH CARE SECTOR OF KERALA WITH SPECIAL REFERENCE TO HLL LIFECARE LTD”** submitted by Sri. Vijayan K.

Resolution of the Syndicate

RESOLVED that Sri. Vijayan K, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No. 42.118.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ananda Kumar S in Political Science- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTING ELECTORAL REFORMS IN INDIA: ROLE OF ELECTION COMMISSION DURING 1996-2014”** submitted by Sri. Ananda Kumar S.

Resolution of the Syndicate

RESOLVED that Sri. Ananda Kumar S, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

=====
Item No. 42.118.03 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Smitha Eapen in Education-reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ECONOMIC BENEFITS OF NURSING EDUCATION IN KERALA”** submitted by Smt. Smitha Eapen.

Resolution of the Syndicate

RESOLVED that Smt. Smitha Eapen, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====
Item No. 42.118.04 Consideration of the examiners reports on the Ph.D thesis submitted by Sri.Arun Ravi in English reg:-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NEGOTIATING SPACE: POLYPHONIC SEXUALITY IN SELECT FRENCH AND HOLLYWOOD QUEER MOVIES”** submitted by Sri.Arun Ravi.

Resolution of the Syndicate

RESOLVED that Sri.Arun Ravi, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====

Item No. 42.118.05 **Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Mahesh S in Botany reg:-**

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ELUCIDATION OF SECONDARY METABOLITES, BIOACTIVITY STUDIES AND INVITRO CULTURE OF RICCIA BILLARDIERI MONT. AND NEES EX GOTTSCHKE, LINDENB. & NEES”** submitted by Sri. Mahesh S.

Resolution of the Syndicate

RESOLVED that Sri. Mahesh S, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====
Item No. 42.118.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Deeja S in Islamic History-reg:-**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ROLE OF MASS MEDIA IN THE SOCIO-POLITICAL AND EDUCATIONAL MOBILIZATION OF KERALA MUSLIMS UPTO 1957”** submitted by Smt. Deeja S.

Resolution of the Syndicate

RESOLVED that Smt. Deeja S, be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the Faculty of Social Sciences.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

University Buildings,
 Thiruvananthapuram,
 25.05.2022 &
 28.05.2022



UNIVERSITY OF KERALA
Preliminary Minutes of the 44th Meeting of the
Syndicate held on 07.07.2022
(Re-accredited by NAAC with 'A++' Grade)

Members Present:

3. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
4. Dr.S.Nazeeb
5. Dr.M.Vijayan Pillai
6. Sri.P.Rajendrakumar
7. Sri.Bijukumar.G
8. Dr.K.B.Manoj
9. Sri.Jairaj.J
10. Sri.Arunkumar R
11. Dr.K.G.Gopchandran
12. Adv.K.H.Babujan
13. Adv.G.Muralidharan Pillai
14. Adv.B.Balachandran
15. Sri.B.P.Murali
16. Adv.A.Ajikumar
17. Sri.M.S.Arun Kumar
18. Prof.K.Lalitha
19. Smt.Renju Suresh

Item No. 44.02. *Confirmation of the Preliminary Minutes of the 42nd Meeting of the Syndicate held on 25th & 28th May, 2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 42nd Meeting of the Syndicate held on 25.05.2022 and 28.05.2022 with the following modifications:

Item No.42.82 Resolution be corrected as “The Syndicate considered the proposal for awarding Ph.D Degree to Late Smt.Lekshmikutty.S, Research Scholar posthumously and noted that the Ph.D thesis submitted by Late Smt.Lekshmikutty.S, has been evaluated and all the three Adjudicators recommended for award of Ph.D Degree to the candidate. The Academic Council has also resolved to consider the request by the Syndicate on humanitarian grounds by foregoing the prescribed Open Defence in respect of Late Lekshmikutty.S. Based on the Resolution of the Academic Council and request from the parents and supervising teacher of Late Smt.Lekshmikutty.S, the Syndicate **RESOLVED** to award Ph.D Degree to late Smt.Lekshmikutty.S, posthumously in Faculty of Management Studies entitled “**A STUDY ON MICRO AND SMALL WOMEN ENTERPRISES IN KERALA**” exempting Open Defence examination as a special case.

(Ac.EV)

Item No.42.84.B4 Resolution be corrected as ‘**RESOLVED that the proposal for the approval of the Placement/ Promotion of Dr.Sudina.L.S, Asstant Professor, Academic Level 10 Department of Malayalam, MG College, Thiruvananthapuram to Assistant Academic Level 11w.e.f. 02.06.2020, be approved.**

(Ac.FII)

Item No.42.84.B8 Recommendation be corrected as ‘The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Assistant Professors in Statistics at Christian College, Kattakada and recommended to approve the same as follows:

1. Smt.Lekshmi Krishnan C U w.e.f. **25.01.2022** FN
2. Sri. Praveen K w.e.f **28.01.2022** F.N .

(Ac.FII)

Item No.42.86 Agenda be corrected as ‘*School of Distance Education- Shifting/Deployment of faculties of SDE to University Teaching Departments- willingness-Approval of-reg: (Ad BIII)*

The Syndicate at its meeting held on 11.05.2022 vide item no:41.92.1 resolved to seek willingness from the faculties of School of Distance Education regarding the shifting/ deployment of them to various University Teaching Departments and also resolved to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Adv.B.Balachandran, Dr.S.Nazeeb, Members Syndicate to submit a proposal regarding shifting/deployment of Teachers from SDE. Accordingly a meeting was conducted on 24.05.2022.

For the effective utilization of human resource and strengthening of teaching and research activities of the University Departments, the meeting recommended the following,

2. The number of permanent faculties who are presently working in SDE is as follows, Malayalam - 03, English - 02, Political Science - 03, Public Administration - 01, Commerce - 04, Hindi - 03, History - 02, and they may be deployed to the Departments concerned after seeking willingness from the faculty.
2. The present vacancy position of faculty of SDE is, Economics - 03, History - 02, Mathematics-01, Sociology-01, English-01, and these posts may be shifted to the respective Departments.
3. No permanent faculty is working for the subjects in the (i) Department of Biotechnology, (ii) Department of Nano science & Nanotechnology, (iii) Department of Computational Biology & Bioinformatics and (iv) Department of Kerala Studies. In addition to Ph.D. programme, there are three fulltime Masters programmes each in Department of Politics and Department of Commerce. As such there are two fulltime MBA programmes and one regular evening MBA programme at the Institute of Management in Kerala (IMK). Hence Deployment of teachers is inevitable to maintain standards in teaching and research. Department of Biotechnology, Department of Nano science & Nanotechnology, Department of Computational Biology & Bioinformatics and the Department of Kerala Studies are also offering one Masters programme each and PhD programmes.
4. All the 4 teachers of Commerce belonging to SDE be deployed to Institute of Management in Kerala (IMK), if the faculties are willing. Then the total sanctioned strength of IMK becomes **7. The strength of regular faculty at IMK is three.**
5. All the 3 teachers of Malayalam belonging to SDE be deployed to Department of Kerala Studies, if the faculties are willing, which will make the strength of regular faculty in this Department to four including the incumbent Professor-in charge of the Department.
6. All the teachers of Public Administration, SDE be deployed to Department of Politics, if the faculties are willing.
7. The other teachers in SDE except the teachers mentioned above (4,5 and 6) be deployed to the other respective departments (subject to which the teacher is appointed), under University of Kerala, orders will be issued according to the willingness of the faculties.
8. The teachers who are presently working in various Departments of University of Kerala, with similar nature and possess the necessary qualifications, expressing their willingness may be shifted to Department of Nanoscience and Nanotechnology, Department of Biotechnology and Department of Computational Biology & Bio-Informatics.
9. **Vacancies** newly arising in future in the said departments **mentioned in 8 above through creation** of posts, the said vacancies, equal in number and cadre, may be shifted to the **Departments from which posts have been shifted, except SDE**, and filled by direct recruitment as a compensation.

10. The subject co-ordinators of SDE who are deployed to other Departments will continue as the subject co-ordinators of SDE even after getting shifted to new Departments till all the existing batches of students complete their programmes and backlogs, if any. An undertaking in this regard may be obtained from these teachers before issuing deployment orders.
11. Intra departmental seniority, concerned with the faculties who are shifted to will be according to the existing norms & conditions of University of Kerala. However, they will be eligible for headship only after 2 years of completion of service in respective departments, where they are deployed. All seniority and other service benefits continued to be protected.
13. The incumbent Director of SDE will continue to officiate as the full time Director of SDE up to completion of his term, even if he is deployed to Department of English.

As per the orders of the Vice-Chancellor, the matter regarding shifting/deployment of faculties of SDE to University Teaching Departments based on the willingness of the faculties of SDE is placed before the Syndicate for consideration. (The Minutes of the meeting is appended.)

(Ad.BIII)

Item No.42.96 Resolution be corrected as “**RESOLVED** to approve the revised fee structure of University College of Engineering as follows:

Branch	Merit (in ₹)	Management (in ₹)	NRI (in ₹)
ECE	40,000	45,000	1,26,000
IT	40,000	45,000	1,26,000
CSE	42,000	75,000	1,26,000

(*inclusive of 5% hike as per UO. No. Ad.AV.03/9871/2019)

‘FURTHER RESOLVED to rename ‘Special Fee’ as per U.O. No.4529/2021/UoK dated 02.09.2021 as ‘Additional Special Fees’ and same be collected annually and remitted to KUF w.e.f. 2022 admission onwards”.

(Ad.C)

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